



ESTABLISHED 1834

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Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Thursday, February 15, 2024

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. in the District Office Conference Room & via ZOOM. Following the Regular Session will be an Executive Session.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.



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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Thursday, February 15, 2024, at 6:00 p.m.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

Action Items:

- Establish a Number for Interdistrict Transfers
- Bond Resolution
- Bond Oversight Committee Application

Discussion Items:

- School Calendar 2024-2025
- Bond Update
- Review Budget Committee Applications

You are invited to a Zoom webinar.

When: Feb 15, 2024 06:00 PM Pacific Time (US and Canada)

Topic: Gervais School District Board of Directors Regular and Executive Session

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84679318554?pwd=Sjl3Mm9lSnVHSXBnVWY5Ni9kVHJEZz09>

Passcode: 558215

Or One tap mobile : +12532050468,,84679318554#,,,,*558215# US

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EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will hold an Executive Session under ORS 192.660 (2) (d) "Labor Negotiator Consultation" & ORS 192.660 (2) (i) "Evaluating the Top Executive" at the District Office Conference Room on **Thursday, February 15, 2024**, immediately following the Regular Session.

This institution is an equal opportunity provider. Esta institución ofrece igualdad de oportunidades

GERVAIS SCHOOL DISTRICT

Agenda of February 15, 2024, School Board Meeting

District Office Conference & via ZOOM

<https://us02web.zoom.us/j/84679318554?pwd=Sjl3Mm9lSnVHSXBnVWY5Ni9kVHJEZz09>

290 First Street

Gervais, Oregon 97026

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students.

ITEM	RESPONSIBILITY	TIME
1.0 CALL TO ORDER	Chairperson	6:00 p.m.
1.1 Pledge of Allegiance		
2.0 INTRODUCTIONS & ANNOUNCEMENTS		
2.1 Public Forum Sign-Up	Chairperson	
2.2 Visitor Guest Book	Chairperson	
2.3 Announcements	D. Stevens	
▪ Auditors Presentation		
▪ Classified Appreciation Week March 4-8, 2024		
3.0 APPROVAL OF MINUTES (pages 6-18)	Chairperson	6:30 p.m.
3.1 Regular & Executive Session-January 11, 2024		
3.2 Regular & Executive Session-January 18, 2024		
4.0 PUBLIC FORUM	Chairperson	6:35 p.m.
4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)		
<i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i>		
5.0 REPORTS (pages 19-43)		
5.1 Student Council Report	Prairie Ifft	
5.2 Administrators Report		6:45 p.m.
5.3 Financial Report	C. Davis	
5.4 Superintendent Report	D. Stevens	
6.0 BOARD FOCUS/MEMBER TOPICS	Chairperson	7:25 p.m.
7.0 CONSENT ITEMS (pages 44-47)	Chairperson	7:35 p.m.
7.1 New Hire/Temporary/Extra Duty		
7.2 Contract Change/Recall/Renewal		
7.3 Reduction in Force/Resignation/Termination		
7.4 Licensed Teachers and Licensed Administrators Renewal Probationary Employees Contracts		
7.5 Licensed Teachers and Licensed Administrators Contract Employee Extensions		
7.6 Out-of-State Travel		
7.7 Declare Surplus		

8.0	ACTION ITEMS (pages 48-51)	Chairperson	7:40 p.m.
	8.1 Establish a Number for Interdistrict Transfers		
	8.2 Bond Resolution		
	8.3 Bond Oversight Committee Application		
9.0	DISCUSSION ITEMS (pages 52-55)	D. Stevens	8:00 p.m.
	9.1 School Calendar 2024-2025		
	9.2 Bond Update		
	9.3 Review Budget Committee Applications		
11.0	ADJOURN	Chairperson	8:30 p.m.

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Gervais School District#1 Board of Directors proclaims the week of March 4-8, 2024, to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Gervais School District#1 Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this 15th day of February 2024.

Signed:

Chair, Gervais School District#1 Board of Directors

Attest:

Superintendent/Clerk

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

“Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints-involving-a staff member. The association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.”

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, January 11, 2024**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, January 11, 2024, at 6:00 p.m. Board members present included: Henry Bustamante, Ana Contreras, Maria Contreras, and Jenny Jones. Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Melinda Fitz-Henry, Creighton Helms, Lenthal Kaup, Julie Powers, Doug Loiler, Dusty Price, Tracy Lewis and Toni Williams-Johnson.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Regular Session to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up:

Lenthal Kaup.

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, they should make sure that comments are kept brief and concise and within the time limit of three minutes.

Frontier Charter Academy Presentation

Ms. Wolfer and Ms. Schweitzer shared the following things for Frontier Charter Academy.

- Mission statement.
- All the work/projects that students do in classes align with the mission statement, especially using critical thinking skills.
- Demographics mirror the state demographics compared to other online schools around the state.
- What is unique is that FCA has students from all over the state with different backgrounds and perspectives.
- Enrollment has increased.

Director Jones asked if enrollment was where they thought it would be.

Ms. Schweitzer said that it is less but during COVID enrollment increased. Now, some students have gone back to buildings, and the typical students are enrolling for different reasons.

Ms. Wolfer shared information about FCA's audit and added that FCA was using some COVID funds for operating costs, and carryover is at 10%. FCA is stable financially.

Ms. Schweitzer said that all virtual schools have a niche. At FCA, students attend classes and move on with their classmates. They do not speed through classes like other online schools. The attendance rates are high and are also high looking at the Oregon average. Having regular attendees speaks well of what teachers are doing in the classroom. Graduation cohorts are low. FCA has a 70% graduation rate and 89% on track to graduate. Ms. Schweitzer shared enrollment numbers with students with IEPs, ELL, and 504. FCA offers many technology tools to their students to succeed in class. FCA continues to have frontier days so that students can meet at one location and meet each other in person and they can bring their families. Ms. Schweitzer listed all the clubs that are offered at FCA that are student and staff-driven. FCA has started a junior and regular honor society that has been great for students.

Superintendent's Evaluation by Kristen Miles (OSBA Representative)

Ms. Miles (OSBA Representative) said that tonight she would like to discuss the standards that the board would like to evaluate the superintendent on. Ms. Miles shared the standards that the superintendent was evaluated on last year. She indicated that the board has the option to evaluate the superintendent with other standards if they choose. She said that she wanted to share the historical data to help the board decide how to proceed with this year's evaluation. Ms. Miles asked the board members if they wished to use the same process as last year.

There was a brief discussion by the group to use the same standards and do the survey as done last year. The group said they would like the survey to go out to individuals who have direct knowledge of the superintendent's work.

Ms. Stevens said that last year she provided a list of individuals to that would know her work such as Strategic Planning work. She added that she will also add non-representative employees.

Ms. Miles shared the timeline for the superintendent's evaluation. She said that the survey will be open for ten days for individuals to complete. This group will gather again on February 8, 2024, to discuss the results of the survey. Board members will have the opportunity to provide their own input regarding the standards selected to come up with a final public statement.

3.0 APPROVAL OF MINUTES

Director Jones said that there was a minor error regarding the meeting date which she mentioned to Ms. Segura ahead of time.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District Board of Directors approve the minutes from the Regular Session on November 16, 2023. The motion passed 5-0.

4.0 PUBLIC FORUM:

Director Bustamante read the rules for the public forum.

No public comment was made.

REPORTS

Student Council:

Ms. Stevens said that there will be no student reports tonight.

Administrators Report:

Technology Department

Ms. Lewis shared the following about the Pikmykid app:

- The app is being used at elementary schools to communicate when parents are picking up their children.
- The app comes with other modules, such as an emergency alert and emergency reunification. The district is due now to review its emergency plans.
- Alerts customized to the district or school's needs. Including non-emergency alerts for a counselor to check in with a student.
- A committee will be formed to integrate the new emergency tools and determine what buttons to select in the new app.

There was a brief discussion about whether the app would need a connection to Wi-Fi or cellular. The app has only been used to pick up kids at elementary school and once a committee is formed and can determine the good things from the current reunification protocol and what buttons are needed then it will be used for emergency reunification.

Ms. Stevens said that the district would also involve law enforcement to provide input through this process. She said that perhaps this could be tested during summer school (smaller scale) to make any necessary tweaks.

Custodial Maintenance Department

Ms. Powers presented the following from the maintenance/custodial department.

- Started the year very busy with a garage sale, closing the daycare, and converting daycare into a student services center. Gates were taken out from the daycare outside area and put tables for staff to have an outdoor space to enjoy.
- The gates/fences were removed from the preschool program, and a new fence at a higher height was installed for security purposes.
- Installed a new gate with keycard entry from the east side allowing elementary staff to enter and exit easily. This came with an expense because the entire operating system had to be updated.
- A new water ceiling leakage issue was discovered in one of the rooms in the elementary. Issues are coming up that cannot be band-aid fixed due to the aging buildings.
- The district office now has two bathrooms. The majority of the work was done internally, and they look nice. Plumbing and flooring were outsourced.

- Middle school now has a staff room which has gotten good compliments. It's a good space for staff to meet as a group for staff meetings or to use as a workspace.
- Mr. Castle (track coach) approached a vendor, and he got them to donate gravel to spread into the walking paths. Chips were also added to the walking paths on which the community can walk a mile.
- Cross country uses those paths and it's good to have that space available for athletes from another district to use.
- The maintenance/custodial department continues to work on finishing spaces throughout the district to make them useful such as finishing the Samuel Brown building.

Ms. Stevens said that the track gate is kept open during the breaks for community access.

Food services:

Ms. Fitz-Henry reported the following regarding the food services department.

- Shared details about the requirements of the wellness policy. Nutritional standards need to be met for what can be served to students. Standards apply to the cougar Den, fundraisers, or whenever students are paying for food. There are federal guidelines of what goes into vending machines accessible to students, as well as added language of guidelines in the staff handbook.
- Alternatives are always offered for what can be served to students.
- This guideline is also connected to advertisement/marketing. Schools cannot advertise cookie dough on reader boards. Flyers can be sent home, but you cannot post on the website or post flyers in the buildings.
- Guidelines do not apply to parents' events.
- If guidelines are not followed the district may get fined.
- CEP increased percentages, which means the reimbursement rate per meal will be higher. This is good news.

There was a brief discussion that came about when they checked the student store in an administrative annual review. They can also show up unannounced to the district.

Transportation

Ms. Bartch reported the following regarding the transportation department:

- Transportation has eighteen drivers now. Some of those drivers are trainers or part-time employees. Five of those eighteen have students in the district, and two graduated from Gervais High School. Drivers are committed to this community and care about the kids.
- ODE requires a certain amount of training. In January the drivers did a training course on transportation for special needs students.
- We work hard to avoid accidents or any incidents.
- Started something new, and wanted to make sure we were on time to pick up students. Since the first week of school, all kids are in school on time other than a couple minutes late.
- Have an impressive number of Field trips/sports that have taken place this year Including all football games.

Director Bustamante asked if the buses have cameras outside.

Ms. Bartch said that they only have them inside.

Business Manager Report:

Ms. Davis reported the following:

- Added an aggregate financial report (in addition to the financial report) because numbers were looking off which impacted the ending fund balance. There will be more tweaking to get as close as possible to more accurate projections for the ending fund balance for this year. Discovered the error by reviewing with Forecast5 (an agency that assists with financial reports)
- Payroll costs impacted the budget this year because some staff that were paid out of ESSER funds got moved back into the general fund. The impact was about 11% increase. This will be reflected in the February financial report.
- Start to work on the budget for 2024-2025 process soon.
- The estimate of membership was 853 students, but now, with some students leaving the district, the numbers are down by 10 students. Another thing to keep in mind regarding enrolment is that a big senior class will be graduating, but the district projects more of an increase in kindergarten enrollment.

Ms. Stevens said another factor is that there was also movement due to semester changes with students transferring.

Superintendent's Report:

Ms. Stevens said she will do her report later in the agenda during the discussion. She will report on bond and early literacy grants.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said that she is not in favor of having public comment at the end of the meetings. It's wiser to have it in the beginning and then comment at the next meeting if they have any comments from the previous meeting.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Ashley Cunningham, GES Special Education Instructional Assistant

Ricardo Ferreira, GHS FLC Instructional Assistant

Evdokia Gostevskyh, Preschool Worker

Extra Duty:

Makesha Bizon, Unified Special Olympics Basketball Coach

Andre Brown, Unified Special Olympics Basketball Coach

Carlos Camacho, GHS Girls Basketball Assistant Coach

Andy Cruz, High School Assistant Wrestling Coach

Benjamin English, GHS Boys Basketball Assistant Coach

7.2 Approve

Contract Change / Renewal:

Adelita Ruiz, from GHS Instructional Assistant to GHS ELD Teacher

Recall:

7.3 Approve

Resignation/Retirements/Termination/Non-Renewal:

Decline:

Reduction in Force:

Other:

Transfers:

7.4 Approve

Baseball Co-Op with North Marion School District

Gervais District#1 Board of Directors approves for the district to Co-Op with North Marion School District for Baseball.

Comments:

Ms. Stevens said that in the consent items for approval, they are partnering with North Marion to Co-Op for baseball.

Director Bustamante said it's good to see that we are continuing the unified games and that coaches are being recommended for hire.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 Board of Directors approve the Consent Items listed en masse. The motion passed 5-0.

8.0 ACTION ITEMS

8.1 Policies Second Reading

BD/BDA: Board Meetings

IGBB: Talented and Gifted Program and/or Services

Ms. Stevens said that these policies are up for a second reading and there have been no changes since they were presented for the first reading in November.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District #1 Board of Directors approve policies BD/BDA and IGBB as shown on the agenda. The motion passed 5- 0.

8.2 Annual Report (HAAS)

Ms. Stevens said that this report has to be presented annually to the board to attest that proper required testing has been done in all buildings.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors approve the annual report (HAAS) as shown on the agenda. The motion passed 5- 0.

8.3 Approve Sick Leave Bank Process

Ms. Stevens said that a committee was established to work on this process/guideline, and there are no changes to the document from the last time it was presented as a draft. The committee reviewed several documents from different districts before coming up with the draft.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors approve the sick leave bank process as presented. The motion passed 5- 0.

8.4 Approval of the Early Literacy Grant

Ms. Stevens said that she submitted this before the break. She said that this grant is a non-competitive grant that every school that applies gets, and much is grounded on work that the district already has done, but the process does require seeking board approval. Also, the district must have it open for public comment/input. She said that this demonstrates the importance of literacy.

Other things that were shared about the grant were as follows:

- ✓ Can be used for K-5, but the district will focus on K-3
- ✓ It's a \$90M grant for the 2023-25 biennium funded through the Statewide Education Initiative Account. The hope is that the amount funded increases next biennium. The allocation for the district from these funds is \$70K, and for next year, it will be \$73K. These amounts will help offset the Reading TOSA salary.
- ✓ The deadline was January 8th, but some preliminary work had to be done before then.
- ✓ Had to do an assessment inventory and practices that the district is already engaging in.
- ✓ The district is in year two of this work (ahead of the game). The curriculum was adopted, and has engaged in continuous professional development.
- ✓ Pre-K curriculum has already been aligned and data analysis is every six weeks to ensure the district has the right support systems.
- ✓ YouthTruth data indicates good growth. More information will be shared at the next meeting.
- ✓ COSA approached the district to present during the summer on the work that Gervais is doing. Gervais is one of the few districts showing this type of growth in the state.

- ✓ Factors that need to be considered in this work are attendance, language exposure, and parent involvement. Due to excessive exposure to technology, students suffer with language.
- ✓ Areas of focus that are required include professional development and extended learning.
- ✓ Working hard through the teacher evaluation system to improve student engagement. The goal is to have bodies and minds present.
- ✓ Things that have helped a lot are the Latinx grant, bringing more student opportunities, and the high dosage of tutoring after school and during the summer. Adopting a K-12 curriculum has been a game changer for students. It would not have been possible without SIA funds.
- ✓ The district continues to have focus groups, roundtable discussions, emails, newsletters, family nights, conferences, a website, social media, annual reports, and surveys in support of the communication plan.
- ✓ Assessments include I-Ready, SBAC, Wonders, and Really Great Reading (includes an assessment tool).
- ✓ Matching funds: the district had already put aside money from Title 1A funds to support reading efforts.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors approve the literacy grant as presented by Ms. Stevens. The motion passed 5- 0.

8.5 Approval of New Letter for Seismic Upgrade for High School Cafeteria

Ms. Stevens said that the letter that was crafted for the seismic grant, even though it has been submitted, still needs board approval.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors approve the seismic letter. The motion passed 5- 0.

8.6 Opioid Overdose Response Kits for Middle and High Schools

Ms. Stevens said that this toolkit was created by ODE, and the district will establish a committee to work on the details once the board approves it since it's unique to every family. Additional drafts will be presented to the board on how this process will work.

Director Contreras wondered if there would be a committee to work on a policy and if free kits would be offered.

Ms. Stevens said the district partners with law enforcement who carry Narcan. She will be talking to the Chief about having the SRO officer keep the medication in his office as well as having it available in the nurse's office. The district has money to purchase those items and is not able to get them from the Gervais Police.

Director Contreras asked if the district has had any incidents in schools.

Ms. Stevens said there was one adult crisis in the parking lot but no student incidents.

Director A. Contreras asked if there have been referrals for students who are considered at risk at home.

Ms. Stevens said that if the district suspects any abuse at home, they go through a drug & alcohol use referral to help the students and families. If a student is caught in school using it, that is an automatic referral. If we only suspect, then the counselors provide the appropriate resources for the student, and they are not disciplined.

Director A. Contreras asked what is done when a student is caught vaping.

Ms. Stevens said that when students are caught vaping or using marijuana, they are suspended pending expulsion, and an assessment is done to ensure there's no abuse/addiction.

Director Toran asked how this is monitored.

Ms. Stevens said that the administrators do their best to discipline them whenever they hear about an incident. She said that she understands that abuse has become a bigger problem since marijuana was legalized, but the district is trying its best to look for things and help students with appropriate resources if needed. The district will be getting vaping sensors so those sensors will detect those types of things.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors approve Opioid Overdose Response process as presented. The motion passed 5- 0.

9.0 DISCUSSION ITEMS**9.1 Bond Update**

Ms. Stevens reported the following updates regarding the bond.

- In December, there was a meeting at the valley farm; it was a well-attended meeting. There was a panel discussion that involved several individuals to provide different perspectives. The individuals that were on the panel were Representative Cramer, Rebecca Stuecker from IBM Group, and Gil Miller (parent/experienced construction builder). The individuals who attended asked good questions. The purpose of the meeting was focused on learning about the bond because it's time to pass a bond.
- Met with the Russian community and the right people attended the meeting that should be able to spread the word to communicate with others on the necessity of passing a bond.
- Jan 22nd is the next meeting; it will be at 6:30 p.m. at the Life Spring Church in Brooks. A mailer went out to register voters, but I planned on sending a second reminder.
- On January 18th will share the project priorities with the community to give input on their priorities on projects.
- There will be some non-negotiable things.

There was a brief discussion that this time around, people are more passionate about the bond and ask the right questions. The bottom line now is that it all comes down to economics and whether they want to pay by passing a bond for Gervais school.

Ms. Stevens said she would be sharing an incident of what happened at the elementary to demonstrate the urgency of passing a bond. A sub noticed the floor was wet and discovered a leak that managed to wet the subfloor. This transpired from an old radiator from the 1950s that stopped working. Mildew testing must be done to ensure that it's safe for students' and staff's health. Ms. Stevens said initially, when the district went for a bond, the ask was for 44 projects, but now it is being narrowed down to 22 projects to ensure that it's less costly to voters and to have a better chance of passing a bond. She said that she is doing her best to explore different solutions on how these projects could be paid out of other grants or other sources. She said that she has a pending discussion with the city manager because excise funds have not been paid to the district, and she was unaware of that. Excise funds are another source of funds that can be used for projects if the board chooses to. She stated that she continues to have discussions with other districts in case the bond does not pass to be prepared. Also, she shared that FCA is talking to other districts just in case the bond does not pass and the district closes, they would have to look for a sponsoring district to protect themselves. She indicated that on February 8th she will have the results of the project prioritization from community input to give recommendations.

10.0 FUTURE AGENDA ITEMS

Director Bustamante adjourned the Regular Session at 8:00 p.m.

Director Bustamante called an Executive Session under ORS 192.660 (2) (f) "Exempt Public Records"

11.0 ADJOURN**11.1 Adjourn the Executive Session**

Director Bustamante adjourned the Executive Session at 8:17 p.m.

APPROVED

Board Chairperson

Board Secretary

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, January 18, 2024**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, January 18, 2024, at 6:00 p.m. Board members present included: Henry Bustamante, Ana Contreras, Maria Contreras, and Jenny Jones. Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Caryn Davis, Creighton Helms, Prairie Ifft, Lenthal Kaup, and Valdovinos.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Regular Session to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up:

Lenthal Kaup.

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, they should make sure that comments are kept brief and concise and within the time limit of three minutes.

School Board Recognition

The board was recognized by the administrators and superintendent in appreciation for their commitment to the students/district. Each administrator shared a few words of appreciation to the school board.

Budget Committee Vacancies

Ms. Stevens said there are currently three open positions and would like everyone to spread the word to fill these vacancies.

Director A. Contreras suggested posting this on the district website.

3.0 APPROVAL OF MINUTES

No minutes to approve.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District Board of Directors approve the minutes from the Regular Session on October 19, 2023. The motion passed 5-0.

4.0 PUBLIC FORUM:

Director Bustamante read the rules for the public forum.

Mr. Kaup asked the superintendent if she had a degree in child psychology.

Ms. Stevens said to Mr. Kaup the intent of a public forum is not to have a dialogue.

Mr. Kaup said that hearing everybody matters regarding the bond levy. He expressed that most people have the money to spare even if they have a lot of farm property. He said that when taxes come in November, it puts a financial burden on them and other people he has heard from. He stated that he knows someone who has the solution to the sewer problem at the high school and has a lot of experience.

REPORTS

Student Council:

Prairie Ifft (Senior Class Vice-President) and Gloria Valdovinos (Senior Class Treasurer) presented the following for student council activities.

- ✓ The parade was a success, and everyone had a lot of fun. It was a special moment to go through town and have the football team recognized for the good season.
- ✓ Boys Basketball is doing great. So far, they are working hard to revamp the program.
- ✓ Wrestling also is doing very well and has a lot of growth potential. There was a home meet, something that had not happened in a long time.
- ✓ Leadership organized packages for foster families, they had other schools help too. It was a good experience for the leadership students.
- ✓ Gear-Up leadership gave out swag bags.
- ✓ Seniors have been working hard to apply for scholarships.
- ✓ Unified basketball will be starting soon. Students who participated as helpers enjoyed it last year and this year students will get to help again.
- ✓ Finals are in a week. Students are working hard to turn in work.
- ✓ Winter dance is after semester finals. The theme is "Glow Up" it will be very informal. The purpose is for students to have fun and dance.
- ✓ Planning prom: this will be in April in the same location as last year.
- ✓ Student of the month continues. They put a positive light on those who are doing good in school.

Administrators Report:**Federal Programs**

Dr. Helms presented the following:

Unified Week

- It's unified week and it's a truly rewarding experience. A game schedule was shared with the group. The first away game will be with Silverton School District. Kids will also attend a tournament like they did last year.

Special Services

- Partnered with Dan Shepard, a fantastic coach and former special education director from McMinnville. Has done fantastic work in the elementary FLC room. He will be moving to the high school FLC room to help them as well. He comes alongside teachers and instructional assistants. He watches what they do and then provides insight into what he observes.

ELD:

- Approaching ELPA testing. Testing starts in three weeks. The dates were set early enough to prevent any conflict with other testing.
- Met with the elementary staff to talk about strategies.
 - o Focuses on a domain that the student has not passed if they have passed the others.
- The more students that can exit, the more resources that could be applied to others.
- Working on creating speaking strategies.
- Earned confidence when taking the test, such as having a picture of their favorite thing to motivate them. The hope is that it will ease the nerves of speaking to a microphone when taking the test. Also, will continue with gifts to motivate them.
- COSA will put on an ELD conference and will have Mr. Gomez and Ms. So, presenting at COSA on the things that they are doing with Science with ELD students.

Early Learning:

- A monthly newsletter is put out.
- Setting long-term and SMART goals.
- Making an effort for all nine teachers to get rigorous training. The more training received by the teacher the more prepared the kids are for moving to kindergarten.

Federal Programs

- In the middle of federal programs data report to prove that there is no discrimination in schools.

Student Health

- Hosting nurses again this year from OHSU. The district is one of the only districts that has had a long partnership. The district nurse works closely with that group, bringing a lot of positive things to our students.

STAR Team

- Received a \$75K grant. Working on raising awareness in mental support, and attendance initiatives to raise student attendance.
- Outside-the-box strategies are being discussed at the moment. The funds will be used for field trips and to bring guest speakers.
- Upcoming mid-year is DESSA testing. This data is used to drive the trends of social-emotional things that are going on.

Director Jones asked if attendance is a problem in all schools.

Dr. Helms said that attendance percentages are 70's and could do better. There is still a lot of work to be done. More communication needs to happen with parents on the importance of attendance. There's a greater level of coordination that needs to happen, and we are currently thinking of outside-the-box ideas to increase attendance. This is a struggle across the state.

Winter Celebration

- o It was well attended. It was privately funded, received a lot of donations, and it was a fun event.

Business Manager Report:

Ms. Davis reported the following:

- Reported tax collection is higher than what was reported to ODE. The amount that was estimated was \$238K but should have been \$170K more collected in taxes. This is built into the equation that determines how much funding districts get, but will not see the impact until 2025.
- See the snapshot from 2021 to December. FCA payments are down by 17%. It went from \$3.4M in 2021 to \$2.33M. That is represented as money coming in, so it is not bad to see it as an expenditure. The other thing is that salaries from 2021 to December salaries/benefits increased with the COVID-19 impact, but the district needs to keep an eye on that due to student enrollment continuing to drop.

Superintendent's Report:

Ms. Stevens said that she would report later on the agenda.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said she would like to propose recovering student cell phones from the high school like the middle school. She understands that will not be a popular thing when mentioned to students.

7.0 CONSENT ITEMS:

- 7.1 Approve
New Hire / Temporary/Rehire:**
Daisy Correa, Welcome Center Secretary

Extra Duty:

- 7.2 Approve
Contract Change / Renewal:**

Recall:

- 7.3 Approve
Resignation/Retirements/Termination/Non-Renewal:**

Decline:

Reduction in Force:

Other:

Transfers:

**7.4 Approve
Declare Surplus**

Gervais District#1 Board of Directors approves to declare surplus the following items:

- Six Little Tykes
- Coupe cars
- Four golf bags

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 approve the Consent Items listed en masse. The motion passed 4-0. (Director Toran was absent)

8.0 ACTION ITEMS

None.

9.0 DISCUSSION ITEMS

9.1 SIA Annual Report 2022-2023

Ms. Stevens said that she must provide proof to the state that she reported to the board on SIA. She expressed that it's required by SIA that districts focus on at least one of the four required areas. Four required questions must be answered to determine how the district did in one of the focus areas.

The following questions must be answered.

1. What changes in behavior, actions, policies, or practices have you observed related to SIA implementation during the 2022-23 school year? How do you see the changes contributing to the goals and outcomes in your SIA plan?
 - The staff has a common language and tools (curriculum/assessments) to guide conversations and efforts toward improved academic performance for all students.
 - Growing awareness of the importance of looking at data and then making adjustments to practice is occurring.
 - Increasing investments in CTE programs in WCA has allowed student participation to grow and created programs that small districts could not do alone. Have six programs and will be implementing another one.
 - Several activities in relation to SEL and the counseling program are enhancing relationships and connections. Seeing that in the Youth Truth survey and will share this data in the future.
2. What barriers or challenges to SIA implementation have you experienced that are helpful for your community and/or state leaders to be aware of? What adjustments, if any, did you make to your SIA plan as a result of these challenges?
 - There were some projects that we were unable to implement because we could not staff the programs (Drug and Alcohol Counselor, After School Language Program).
 - We continue to struggle with attendance and finding connections or communication that resonates with parents and students.
 - Lack of time for the type of professional development and collaboration that our staff needs to make progress is a barrier. There is not enough money to add days to the working calendar which is what really needs to happen.

3. SIA implementation includes ongoing engagement with all students, focal students, families, staff, and community partners. How have relationships with or between those groups changed and/or been maintained throughout this academic year?
- At the elementary school, we have prioritized getting parents into the buildings for activities with their students such as game night, literacy night, art night, etc. which highlights skills students need (reading, writing, science, math) and gives staff the opportunity to talk with parents about how to engage their students at home.
 - The district continues to use in-person focus groups, surveys such as Youth Truth different engagement nights/meetings, social media, and newsletters, and all of these opportunities are also provided in Spanish as well as English. This community has always had a strong relationship with the school district and post-covid continues to thrive.
4. As you think about what guided your choice and prioritization efforts in this year of SIA implementation, what stand out? How will what you've learned this year impact future SIA implementation efforts?
- Difficulty in making progress with limited time for staff to collaborate.
 - SEL and academic progress are greatly impacted by the summer break and the lack of a robust summer school program. The state did not fund a full summer school program and we saw the impact.
 - The competing priorities of SEL and academics are difficult to manage during the school day.
 - Lack of attendance by elementary students makes it difficult for teachers to provide instruction.
 - Our main priority in terms of reading instruction and curriculum work is laying the foundation for improved academics and the state's focus and funding for early literacy will help us move forward.
 - All of our priorities also align with the district's strategic plan, the school board's goals, and the superintendent's goals creating a high level of accountability that will continue in the coming year.

How were the funds spent?

A list was shared of how funds were allocated.

Ms. Stevens asked if there were any questions regarding how funds were allocated.

9.2 Bond Update

Ms. Stevens went over every project that was listed for each of the buildings. The following things were discussed for each of the projects of the buildings.

Gervais Elementary School

Comments by the group:

- Improving all the bathrooms at the elementary is non-negotiable.
- Reconfiguring the front office space is a high priority due to security.
- Roof is a priority.
- HVAC is important to do it completely not just parts of the building.

Gervais Middle School

Comments by the group:

- Important to have a middle school building.
- Middle school needs to have a library/media place.
- Important not to cut any things out of the list for middle school.

Gervais High School

Comments by the group:

- Upgrade in science labs, remodel student restrooms, remodel locker rooms, replace the roof, ADA access, create weight room, (that could save room for like a career resource center/counseling).
- HVAC is important to have at high school (this was mentioned at the Scenic Valley meeting).
- Also important are security vestibules.
- Major interior improvements, damaged flooring, ceiling, and wall surfaces.

District Office

Comments by the group:

- Bleachers are a hazard.
- The list does not address lighting on the football field.
- Upgrade technology and security districtwide.

Ms. Stevens said that while the board is reviewing these projects make sure all are reviewing projects very carefully and writing notes on the projects if there are any further questions. She also said that it's very important to keep in mind the following things when reviewing the projects.

- ✓ Bond capacity has increased.
- ✓ Assessed value on property changes.
- ✓ Look at the projects that cannot be negotiated.
- ✓ Prices on projects are higher.
- ✓ Be prepared to decide by the February Regular Session.
- ✓ Include a loan in the bond.
- ✓ Making it clear that not having a middle school is not an option.

The board had a brief discussion about what bond amount would be appropriate to ask for from voters and be able to get as many projects done as possible. It was mentioned that \$1.97 per thousand of the assessed value of the property is a fair amount to consider.

Ms. Stevens said that the next meeting is scheduled for January 22nd at LifeSpring Church. She asked if any board members could join that meeting. Director Jones and Director Bustamante said they would attend. On January 31st, there will be a bond party from 12:00 p.m. to 8:00 p.m. to do a mailer for every registered voter.

10.0 FUTURE AGENDA ITEMS

Director Bustamante adjourned the Regular Session at 8:00 p.m.

Director Bustamante called an Executive Session under "ORS 192.660 (2) (d) "Labor Negotiator Consultation"

11.0 ADJOURN

11.1 Adjourn the Executive Session

Director Bustamante adjourned the Executive Session at 8:15 p.m.

APPROVED

Board Chairperson

Board Secretary

Monthly Administrator Report for GSD School Board

Date: February 2024 **School:** Gervais Elementary School **Administrator:** Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2023-2024	Current 2023-2024
Total	382	370

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	67	64	3 rd Grade	54	53
1 st Grade	75	74	4 th Grade	66	65
2 nd Grade	59	53	5 th Grade	61	61

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- Our GES Attendance Committee and office leadership team have been working hard to track student absences and tardies and to connect with families to provide additional encouragement and support. Our assistant principal Kalynn Dees has been super proactive and scheduled parent attendance meetings for 9 students this past month. These meetings are all about better understanding the family situation and what is preventing the student from attending everyday on time, stressing the importance of daily attendance on academic success, and developing a plan to support the student and family. We have seen these have a positive impact on student attendance. We will be celebrating some of these students for improved attendance during our GES Student Recognition and Attendance Assembly.
- We have a very systematic reading intervention program with Really Great Reading (grades K-5) during HIVE Time and systematic ELD intervention with EL Achieve (grades K-3) and our integrated science/ELD lessons (grades 4-5). This is in addition to the great work that is happening during Tier 1 instruction in the classroom and small group and 1:1 interventions happening in the Learning Resource Center (LRC) and Student Success Center (SSC). However, many of our students are still struggling below grade level in reading and math. We know a lot of this is because many students have very low language skills entering school (in either their L1 or L2) and limited vocabulary. We realize that we need to find ways to better partner with families and encourage literacy in the home. We need our students to be reading at home. Though the work we are doing in Tier 1 classroom instruction and Tier 2 academic interventions is impressive...it is not enough for many of our students. Following recent GES PLC Data Teams meetings, we began gathering ideas from the staff for additional math and reading interventions. The input was incredibly insightful and had some great suggestions. We then had the GES Leadership Committee discuss these suggestions and to begin to articulate priorities. After this vetting process, we gathered a small leadership team with specialists (reading, ELD, and STEAM) to make an actionable plan with recommendations. We will share this with GES staff for any final input before implementing these reading and math interventions. This intervention plan shows the extraordinary commitment of GES staff to better serve our most struggling students in a way that is both intentional and systematic.
- Our most recent early-release PD was spent with Moe Carrick. We included our entire GES staff in this follow-up training that was a continuation from last year when the district gathered a small leadership team from each building with Moe to discuss empathy, self-care, team-care,

and having hard conversations. She revisited many of these same themes with our GES staff, including: work-life balance, connection, brave spaces, vulnerability, communication, SHELTER self-care, and courageous conversations. This was a very discussion for our staff and very relevant. Our staff works incredibly hard and often feels stretched thin and overwhelmed. We cannot ask our staff to work any harder, but we want our staff to feel seen, heard, and supported. We genuinely want GES to be a place “where each person BEElongs”.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- Our GES Student Recognition Committee has been selecting an attribute each month to focus on as a school. We introduce the attribute during our weekly morning announcement videos with short video clips to illustrate what this attribute looks like at school. During February we focused on integrity. Throughout the month we celebrated students who showed integrity with teachers and IAs giving them Bee Bucks that can be used at a mobile student store that we brought around at the end of the month. We then had each classroom teacher recommend 2 students as Student of Month for showing integrity throughout the month. We announced these students on the intercom and had them each come and pick out a new book from a large selection that the GES Student Recognition Committee had purchased.
- Our GES Leadership after school club has been working hard to create fun experiences for our students. It is awesome for them to have the chance to be leaders in our school community. We appreciate Charlene Weidemann for being their club advisor. Leadership students created a massive wall calendar outside the office with a bunch of fun activities during February.
- We are proud of our students who participated in a recent science expo and prepared some great projects to display what they have been learning in ELD class. Raul Gomez and Stephanie So have been creating an integrated science/ELD program that incorporates ELD strategies within high-interest science lessons to help our EL students develop academic language as they begin to think like scientists. These science/ELD lessons are very rigorous and are helping students find their voice and develop more academic self-confidence. For this ELD science expo, Mercedes Cruz also helped students prepare responses to various science questions and they were so excited to share what they had learned.
- Our GES sewing after school club has helped students create some great projects including hand bags, pillow cases, reversible aprons, and quilts. These students were so excited to pick out fun fabric for these projects that match their personalities and have been so proud to show off what they are sewing. This is a wonderful life skill that students are learning through our after school program. We appreciate Wynelle Detwyler (retired GES teacher) and Nora Soto for advising this club.
- We had a fun GES Spirit Day...Crazy Hair! Students were so silly and it was fun having them show off their creations. We had everything from cupcakes, rainbows, and unicorns to soda bottles and hot Takis. It is good to provide a space for students to just be silly kids, especially when they see the GES staff get into too. We want school to be fun. We appreciate all the families that helped with the crazy hair.

3. Community Relations/Partnerships/Volunteers

- We had a great assembly with “Reptile Man” Rich Ritchey who brought a few dozen reptiles from North America, Europe, Africa, Australia, and Asia. It was so fun to see student reactions as they had a chance to handle the snakes, lizards, crocodiles, and tortoise. We did a grades K-2 assembly with FLC followed by a grades 3-5 assembly. The highlight was definitely seeing the students from the FLC classroom get brave and come sit in the front row right in front of the presenter. They were so excited to touch the reptiles...though a few ran away startled when the

snakes were brought over. Reptile Man then stayed after school with a group of students to tell wild stories of working with reptiles for more than 30 years. Our Latchkey students had a blast with this smaller showing that allowed every student to handle each reptile. This amazing opportunity was made possible through our ODE Latinx Student Success Grant. So glad we can provide our students experiences like this.

- The most important thing we can share with the GSD School Board, is how absolutely heartbroken we were when our kinder passed after a very difficult battle with cancer. This loss was felt very deeply by a lot of staff, students, and families in our community and our thoughts and prayers have been with the family. This has been especially hard for our kinder team that worked with this student and who will miss her tremendously. We are so grateful to our GES staff for being an amazing team and an attentive family to each other. We are so grateful that so many of us were able to attend the viewing at Cornwell Colonial Chapel and the funeral service at Sacred Heart Parish. There were 19 GES staff there for the services in a touching display of love and support for the family...that was 1/3 of our staff. That would not have been possible without so many who were willing to jump in and help out with coverage during a school day in a touching showing of support for each other.
- We have been working on getting insurance approval, bids, and project plans for a large swingset that we can install in memory of this kinder student. We are trying to do this just outside her classroom by the GES "big toy" where our kinders have recess, but may need to consider alternate locations if the drain lines and utilities in the area make it too difficult. It will be a source of great joy and happiness for students...and a wonderful way to remember this kinder's love for life.

Monthly Administrator Report to Board

Gervais Middle School

February 2024

Toni Johnson, Principal

I. Enrollment:

- As of Monday, February 5, 2024
 - 6th Grade - 66 Students
 - 7th Grade - 54 Students
 - 8th Grade - 58 Students
 - Total = 178 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- Student of the Month - Perseverance and Academic Ace for January will be announced this Friday -
- Blazer Game - Feb. 15
 - Criteria: All grades need to be C's or better and passing homeroom for 1st Semester.
 - 30 6th Grade
 - 27 7th Grade
 - 27 8th Grade
 - 84 Total

III. Major Referrals for January:

- Total Referrals = 9
- State Reportable = 3

IV. Middle School Activities:

- The 3rd Tuesday of each month the Woodburn Bookmobile is coming to GMS between 3:15-4:15. Students are able to get a library card and check out books to take home.
- We have a new air hockey table and will be getting: a ping-pong table, basketball arcade game, and PacMan game for the students to use during lunch recess and Fun Fridays. Thank you to Dr. Helms for getting a grant to pay for these items to help improve student attendance.
 - Get middle schoolers to come to school to play games with their friends and this gets them to school to learn. A win-win!

V. Academic Highlights and Actions Supporting School Improvement & Student Learning:

- We just started mid-year iReady testing in both reading and math this week.

VI. Counseling Info.

- Staff just finished the mid-year DESSA forms. This is a social emotional short questionnaire about each of the students. Students who rate highly on the scale then have a longer more detailed questionnaire in which the homeroom teacher completes.



Gervais High School Board Report

GHS

February 2024

Enrollment

9th = 86 (+1) 10th = 80 (+1) 11th = 68 (-1) 12th = 87 (+2) TOTAL = 323 (as of 2/2)

Discipline (# of Student Behavioral Referrals)

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
5	0	0	1	1					

Attendance (as of 2/2/24)

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
91%	87%	88%	85%	86%					

Actions / Planning

- YouthTruth Data collection is complete. Next steps are to work with our Student YouthTruth Team and share with staff.
- 9th Grade on Track Committee had their second meeting – working to improve credit-progress for freshmen. We also attended a training on 2/6 with the whole team at WESD.
- We have started the process to include the Biliteracy Seal at GHS! This would allow Bilingual students to earn credit based on their proficiency.
- Students are increasingly using the planning tools we've provided in advisory classes to prioritize their academic tasks to improve their rate of assignment completion and improve their grades.
- Our College and Career Center has temporarily needed to move to the Library due to repairs in the Library.
- We have been combining AVID and Danielson training strategies.
- Math Teachers are working on Course Alignment for the new Math Pathways to align with the needs of our students. Exciting work.
- GHS has received the CTE Revitalization Grant – preliminary plans for this are just beginning to start a Business/Culinary Arts program at GHS.
- We have an inspirational speaker coming for an assembly with both GMS and GHS in late February!
- Teachers have already had their first round of reviewing student data – we will review data again this month.
- All Seniors who are credit deficient have had parent meetings – plans have been put in place to assist these students.
- Finals went well.
- Winter DANCE occurred on 2/9.
- Our new Golden Ticket reward system is running smoothly – students receive tickets for doing “positive” things at GHS and receive awards through a raffle on Fridays.
- We continue to host monthly Student of the Month assemblies.
- Our After School is ramping up this month as we are inviting more and more students to attend who need to get their grades up.
- Andrea is working on Senior Graduation Progress Letters that will be sent out this month.
- We will begin work on forecasting and Master Schedule for next year soon
- The new programs in our Advisory classes seem to be going well – it is our hope these programs continue.
- Doug and Andrew are in the middle of evaluations for Teachers.
- Our GED Program is up and running!
- We are beginning to incorporate more Oregon Connections to increase the career exploration of our students.

- We are on our third, and final round of meeting with struggling students at WCA to find out how to best support them for success.
- Dandy and Andrew are still working on the new EMT program at Brooks Chemeketa.
- Our Student Support Team is running smoothly – meeting weekly.
- Community Service Hour requirements are back for students – we are always looking for more opportunities for students to volunteer to obtain hours – some students have already been working hard to obtain their CS hours.

Academic Highlights and Actions Supporting School Improvement & Student Learning:

- Math Teachers are working on Course Alignment for the new Math Pathways to align with the needs of our students. Exciting work.
- We finished our first semester using the ALEKS program to supplement math skills in Pre-Algebra, Geometry, & Financial Algebra. Students engaged in this program much more successfully than with ALEKS. Although some students still balk at online instruction, more and more are able to independently read the instructions, engage in the practice, and apply the learning in other areas. Pre-Algebra students have completed about half of their assigned content. Financial Algebra students, some of whom might otherwise need to take an Essential Skills class in the future, were also very successful in building math skills through this program. For Algebra & Geometry students, the topics assigned are much more than needed and so students are not making as much progress as desired. Math teachers plan to adjust the topics/content to be more closely aligned with the Oregon Standards in order to streamline expectations. Some PD time for this would be very much appreciated.
- IReady Round 2 Testing is happening this month – we are encouraging students to do well by offering Dutch Bros gift cards to students who improve.
- We have started the process to include the Biliteracy Seal at GHS! This would allow Bilingual students to earn credit based on their proficiency.
- 9th Grade on Track Committee had their second meeting – working to improve credit-progress for freshmen. We also attended a training on 2/6 with the whole team at WESD.
- YouthTruth Data has been crunched! Now to plan!
- Regular data review is being completed by teachers to address issues with students in Advisory classes.
- A brand new School Improvement Plan for GHS is being developed by GHS Leadership Team
- Students of the Month assemblies continue
- A number of our Seniors are starting to apply to universities and colleges.

College and Career/CTE News

Our College and Career Center has temporarily needed to move to the Library due to repairs in the Library.

College Visits:

- 12/5 Phil Iverson Law
- 12/15 Oregon state University Engineering program
- 2/22 Oregon Loggers career Fair
- 2/23 University of Oregon

- We continue to have Industry Tuesdays
- Sophie created an OSAC Scholarship Binder that is organized so that students can easily search through scholarships they may qualify for.
- We have been helping a lot of students and parents create their FSA ID to be prepared to apply for FAFSA this month.
- Scholarship season here and we will be working a lot with students on their applications and essays.
- With the help of some Leadership students, we were able to stuff the GEAR UP Swag Bags for grades 6th-12th as well as for staff and were able to hand those out before break. See pictures attached.

- Colleges continue to reach out to come to speak to our students and to work with us on how they can better serve our students. We attended a Counselor event at Warner Pacific College this month to learn about how we can partner together to help our students.
- We continue to use the GEAR UP Grant to improve our space for students and to make it most accessible for Industry and College visits. Our next big update is we got three new fancy computers! Where students are already applying to colleges and finishing their common application, helping them finish their Essays!
- We've been attending weekly zoom meetings with GEAR UP and keeping up with Grant expectations.
- We worked with Chemeketa and scheduled a Field trip for seniors to take a tour, calling it "taking care of business" where students can use the new student resource building and use that time to apply for Chemeketa applications, Oregon promise, and start their FSA ID.
- FAFSA is changing this year and was not open until the end of December. We will be holding a Finding Funds night in both English and Spanish in Feb. then will have a FAFSA Workshop day/night in Feb. as well.
- In Fall we started both new Advisory curriculums purchased by GEAR UP – Find Your Grind (college/career) and Character Strong (SEL).
- all GEAR UP supplies for students have been delivered. We introduced GEAR UP During the Week before winter break and each student will receive a backpack, supplies, t-shirt, and staff will receive t-shirts. We will have different activities each day in Advisory to promote what GEAR UP can do to help students.
- We have been working with students on their common application and applications to colleges.
- Field trips have been set to -PSU bridges, Chemeketa, and working on a logger's site to see a previous industry that invited us to see a work site in late November, U of O, western, OSU and more to come!
- Colleges continue to reach out to come to speak to our students.
- We continue to use the GEAR UP Grant to improve our space for students and to make it most accessible for Industry and College visits. Our next big update will be student computers!
- We've been able to attend multiple trainings to help us stay updated with all thing's college and career: GEAR UP Fall Meeting, Oregon Institute of Technology Counselor Presentation, ASPIRE Fall Conference, Chemeketa Fall Counselor Conference
- We are working with Chemeketa to get the EMT Program going and hope to partner with other local schools to make it happen for the 24-25 year.

Counseling News

- ~We have 23 members signed up for Intuned Group, more than we've ever had before. We had to separate groups due to size and now are holding space Mondays and Thursdays
- ~Mrs. Zurita's schedule is booked and ready to go for 2nd semester with 27 students requesting to meet with her on a weekly basis for check ins and 1:1
- ~Drop ins for the month of January was a success students that needed it sought Mrs. Oropeza or Mrs. Zurita
- ~Mrs. Zurita and district nurse Courtney Utter, RN collaborated this month to organize a presentation on Body Image for the highschoolers. That will take place Feb 27th and 29th.
- ~504's are growing requests at GHS, where there's 5 currently going through the eligibility process and 19 that are active
- ~(this one is a stretch but keep it if you want because it's true.) There's a high need for an additional support person within the GHS counseling center that can aid counselors

Community Relations/Partnerships/Volunteer News

- We continue to improve and add to our social media – GHS, FFA and College and Career sites have had numerous posts.

- Community Service hours requirements are back – we will be working with many local organizations to provide opportunities for students – if you know of any please let Andrew or Ken know.
- As mentioned in the College and Career and Counseling section – students have been working to help with local charitable organizations.

Trainings/Workshops/Conferences

- 9th Grade on Track Committee had their second meeting – working to improve credit-progress for freshmen. We also attended a training on 2/6 with the whole team at WESD.
- Becki attended another Roundtable Meeting at WCA this month.
- Sofia Garcia is a part of a mentoring program through WESD.
- Andrew is encouraging staff to sign up for all PD opportunities through WESD.
- Andrew continues to attend the Willamette School Improvement meetings monthly.
- Some new teachers will be attending an EnVoy training this coming year.

Senior News

- Andrea is putting together Senior Progress Plans
- All Seniors who were in danger of not making the June 5th deadline for Graduation have had meetings with either Andrew or Andrew and Poff!
- We plan to host a Summer School to get Seniors to finish all courses by August 31st, at which point they would be considered a part of the GHS Class of 2024.

Willamette Career Academy

- A WCA Subcommittee meeting was held at WCA on Thursday, Feb. 1. There are exciting things happening that will benefit students that attend. One major addition is the new Dental Assisting program set to start in the fall.
- Students are just starting semester 2 and are making great progress.

Leadership News

- Leadership has been focusing the past month on our “Let’s Glow” dance scheduled for this Friday as a gear up for the new semester. We also had our student of the month assembly the last Friday of January celebrating our student successes and helping to create a culture of spirit and excitement for our school.
- We are planning to kick off Semester 2 with a fun and casual “Let’s Glow” dance held in the cafeteria on Friday, Feb. 9th from 7-10pm.
- We are working on Prom to be held on Saturday, April 20th from 8-11pm at Vanderbeck Farms in Mt. Angel.
- We continue to plan Student of the Month assemblies and also have some ideas for fun little school “pick me ups” for students to recognize others.
- We have Classified Week and Certified Week on our radar and will begin planning things to honor our staff members.
- The Gervais School District sponsored adult Golden Prom is in the early planning stages and is set for Saturday, April 6th in the GHS cafeteria. The theme is “Dancing through the Decades” and will be open to the public. We want to highlight our school, district, history, and community atmosphere. We are planning to have HS students “chaperone” this event.

AVID News

- 21 of the 22 AVID seniors have applied for at least one college!

Athletics

- Basketball and Wrestling are wrapping up!
- District Wrestling will happen this month!
- Boys' Basketball will most likely make the playoffs (we may host a game).
- Spring Sports practices should begin soon if they haven't already.
- GO COUGARS!

Wellness

- Tami Pizer is working on our next Wellness Walker Challenge.
- Staff are currently involved in a Wellness Bingo Challenge

Alt Ed (P.A.W.S.)

- Poff and Aman have met with all Seniors who are in jeopardy of making graduation – plans have been created for all of these students.
- The PAWS program, in partnership with ELD, is working to create the Biliteracy Seal for students. A great opportunity for them to earn credit.

Monthly Administrator Report For Gervais School District Board

Date: Feb 2024

Department of Student Services and Federal Programs

Administrator: Dr. Helms

1. Special Education/Section 504

- Case managers will soon begin working with Dr. Atwood and Building Testing Coordinators to ensure that all appropriate accommodations are reflected on IEPs or Section 504 plans for students with disabilities that will be taking state standardized exams this Spring. This includes accommodations like Speech-to-Text, which may be used by students who have motor or processing disabilities (such as dyslexia) or who have had a recent injury (such as a broken hand or arm) that make it difficult to produce text or commands using computer keys may need alternative ways to work with computers.

2. English Language Development

- ELPA testing begins this month, first at Gervais Elementary School. ELD teachers have been strategic in their preparation for the exam, afterschool tutoring of students who are one domain away from exiting, and how the exam will be administered to students. Our department remains exciting for our students to demonstrate their growth and achievement on this exam and for the subsequent scores they will earn!
- Mr. Raul Gomez (GES ELD) and Ms. Stephanie So (GES Science TOSA) were selected to present at this year's COSA Multilingual & English Learner Conference (March 7-8). Their presentation topic is "Tropisms & Adaptations: Leveraging Science Exploration to Accelerate Language Development" and they will be sharing how their ELD/Science hybrid course for 4th and 5th-graders has changed the narrative and why their EL students now take pride in "talking like scientists."

3. S.T.A.R. Team

- Our S.T.A.R. (Counselors and Social Workers) team has begun work on the District Strategic Plan, Goal 1, Performance Indicator 1C: Create, publish, and distribute academic intervention guides for staff and community members to reference when students are experiencing difficulties due to social, emotional, and behavioral challenges. We are excited to share this project no later than the published deadline of May 31, 2024.

4. Nursing/Student Health:

- Courtney Utter (district nurse) and our Spring OHSU students will soon begin planning for our Spring Health Fair, which will be funded from the Willamette Health Center grant. The focus of the fair will be on social and mental health awareness and support and how to encourage high attendance rates for students at all grade levels. As they have been in the past, we anticipate that the health fair will be one of the highest attended community events of the year for the City of Gervais.

5. Civil Rights Data Collection

- The District's Civil Rights Data Collection report, which was described in detail in my board report for January 2024, was submitted two weeks before the deadline without error. The next Civil Rights Data Report is expected to be due in February 2026.

**There is nothing applicable to report from the following departments: Early Learning, Federal Programs, District Improvement Services, Summer School, Houselessness/Foster Care, or Welcome Center/Registration. However, I stand ready to answer any questions you may have about them.*

Technology Board Report – February 2024

Pikmykid

The office managers group had a tour of the Pikmykid emergency tools at their meeting on January 24. I am still soliciting their feedback before proposing that we move forward with refreshing our emergency response protocols in coordination with implementation of this new product as a replacement for CrisisGo.

Environmental Sensors

The wiring for the thirteen Halo environmental health and safety sensors and eleven AI-powered cameras is complete. We are waiting now for the cameras and sensors to arrive.

E-Rate

Notification of our intention to accept bids for our Internet connectivity, WAN connection to the Pioneer facility, and to replace the aging fiber optic cabling that connects our campuses has been filed with the FCC. We are required to accept bids for a minimum 28 days and the window to file for funding closes on March 27.

**Gervais School Board Meeting
February 2024
Maintenance/Custodial Report**

Contact Information: Email – gustavo_munoz@gervais.k12.or.us

January was spent finishing some of our Christmas Break projects. The ice storm caused a little bit of damage, but only to two areas and we are working on them now.

Right now our main focus is finishing work orders, repairs from storm damage, and gearing up for spring break.



Projects:

- New shelving in the Athletic Storage/Old removed.
- Clean up of storage shed.
- Paint HR and clean carpets @ DO.
- Set up a new foosball table at GMS.
- Clean and organize GMS gym.
- Install fence protectors around Preschool to keep chips in.
- Restoration to GHS Library
- Restoration to Room #1 in GES

ODE requires lead testing for all water in all buildings. We had several places that failed and will be unavailable for use for now, they include the boys bathroom drinking foundation at the HS and a shower in the HS girls bathroom. We are going to cap them for now and hope that they can be repaired with the bond.

Upcoming projects:

Ongoing cleaning and upkeep of buildings.

Continual upkeep on the walking path.

Parking lot drainage and paving of DO lot.

Continual work on room #16.

Emergency exit alarms for side doors at GES and GHS.

Curtin in lower gym to divide space.

Increased wood chips on play from 2" to 9" per change in regulation.



Commodity Food Purchasing 2024-2025

The United States Department of Agriculture (USDA) provides commodity entitlement dollars to schools participating in the National School Lunch Program (NSLP). The amount is based on student enrollment.

Gervais School District Entitlement balance for 2024-25 school year is ~~\$34,222~~ \$53,927

The entitlement decreased for the 2023-24 school year by \$19,000. 2024-25 school year has decreased by another \$5,000.

Commodity ordering options:

- Direct Delivery:
 - Canned or frozen produce, dairy, meat products, as well as grains and peanut butter made available by the USDA ready to serve or cook.
- DoD (Department of Defense)
 - Fresh Fruits and Vegetables delivered weekly (as funds are available) to the schools.
- Diversion-Processing:
 - Raw products: meat, cheese, eggs, produce sent from USDA to vendors for end products.
- Donations
 - Vendors who provide pounds of raw product for diversion and processing often have extra pounds in the state warehouse. These pounds can be requested by school districts who have depleted their entitlement.
 - Transfer of pounds for diversion-processing from other schools who do not use all their entitlement.

Currently Gervais School District diverts to the following vendors:

- Tyson, JTM, Jennie O' (now under Hormel Food Corporation), Yang's 5th Taste, Peterson Farms, and Los Cabos Mexican Foods.

All orders for the 2024-25 school year must be requested between February 12th and March 15th, 2024.

Oregon School Nutrition Association (OSNA) State Conference March 15 & 16

The Food Service Director and four food service employees will be attending the OSNA state conference in Salem.

On Friday, March 15th the Oregon Department of Education provides many required training courses for food service directors, including renewals for the Summer Food Service Program (SFSP).

Three food service staff will be taking the 6-hour Serv Safe class.

Saturday will include several trainings for all staff and a school food and equipment show.

Business Manager Report

School Board Meeting – Feb. 15, 2023

Contact Information:

Caryn Davis

Email: caryn_davis@gervais.k12.or.us

Phone - 503.792.3803 ext. 5020



Gervais School District

ESTABLISHED 1834

Reports/Document Included:

- **Budget Summary – All Funds**
- **Revenue – YTD All Funds**
- **Expense – YTD All Funds**
- **General Fund (without Charter) Financial Projection by Object**
- **YTD Expenses by Object – General Fund**
- **General Fund (without Charter) Ending Fund Balance Projection Graph**

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.

All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

Audit:

Our auditors, Umpqua Valley Financial, will join us via Zoom at the start of the meeting to give us their report. I will have copies of the final audit for you at the meeting. I'm not sure that the single audit portion, grant specific, will be ready to include in that audit report. The auditors, by law, have until March 31st to complete the single audit portion.

Key Financial Comments:

Financial Reports:

- The *General Fund Financial Projection by Object* report has been fully updated with prior year actuals, post audit. This should give us and even more accurate picture as the year progresses.
- *Revenue – YTD All Funds* is reflecting that we are right around where we would expect to be at this point in the fiscal year. The biggest difference is under Special Revenue Funds. By this time, last year, we were able to claim a significant portion of our SIA (Student Investment Account) dollars upfront. This year, they were late getting information out to districts, and they have put additional requirements on the release of funds. This will come more in line when we submit the first claim of this large \$1,020,885 grant.
- I have included the *General Fund (without Charter) Ending Fund Balance Projection Graph* again this month, reflecting the updated amounts. We will be keeping a close eye on this figure as we complete the second half of the fiscal year.

Consent/Action Items:

None

Gervais School District #1

Budget Summary - All Funds For the Period 07/01/2023 through 01/31/2024

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
-							
Local Sources (+)	\$5,447,628.96	\$4,428,404.36	\$4,428,404.36	\$1,019,224.60	(\$29.98)	\$1,019,254.58	18.7%
State Sources (+)	\$16,324,045.46	\$8,809,737.02	\$8,809,737.02	\$7,514,308.44	\$0.00	\$7,514,308.44	46.0%
Federal Sources (+)	\$2,550,877.95	\$543,974.77	\$543,974.77	\$2,006,903.18	\$0.00	\$2,006,903.18	78.7%
Transfers (+)	\$634,720.00	\$559,720.00	\$559,720.00	\$75,000.00	\$0.00	\$75,000.00	11.8%
Other (+)	\$4,589,013.29	\$0.00	\$5,392,884.09	(\$803,870.80)	\$0.00	(\$803,870.80)	-17.5%
Sub-total : -	\$29,546,285.66	\$14,341,836.15	\$19,734,720.24	\$9,811,565.42	(\$29.98)	\$9,811,595.40	33.2%
Total : INCOME	\$29,546,285.66	\$14,341,836.15	\$19,734,720.24	\$9,811,565.42	(\$29.98)	\$9,811,595.40	33.2%
EXPENSES							
-							
Instruction (-)	\$14,742,385.66	\$6,792,499.82	\$6,792,499.82	\$7,949,885.84	\$6,226,083.88	\$1,723,801.96	11.7%
Support Services (-)	\$7,689,949.58	\$3,962,155.92	\$3,962,155.92	\$3,727,793.66	\$2,505,245.26	\$1,222,548.40	15.9%
Enterprise & Community (-)	\$1,078,236.78	\$471,460.68	\$471,460.68	\$606,776.10	\$551,048.81	\$55,727.29	5.2%
Facilities Acquisition (-)	\$1,309,458.43	\$0.00	\$0.00	\$1,309,458.43	\$0.00	\$1,309,458.43	100.0%
Transfers (-)	\$634,720.00	\$559,720.00	\$559,720.00	\$75,000.00	\$0.00	\$75,000.00	11.8%
Debt Service (-)	\$1,750,785.21	\$250,817.98	\$250,817.98	\$1,499,967.23	\$204,800.17	\$1,295,167.06	74.0%
Contingency (-)	\$2,340,750.00	\$0.00	\$0.00	\$2,340,750.00	\$0.00	\$2,340,750.00	100.0%
Sub-total : -	(\$29,546,285.66)	(\$12,036,654.40)	(\$12,036,654.40)	(\$17,509,631.26)	(\$9,487,178.12)	(\$8,022,453.14)	27.2%
Total : EXPENSES	(\$29,546,285.66)	(\$12,036,654.40)	(\$12,036,654.40)	(\$17,509,631.26)	(\$9,487,178.12)	(\$8,022,453.14)	27.2%
NET ADDITION/(DEFICIT)	\$0.00	\$2,305,181.75	\$7,698,065.84	(\$7,698,065.84)	(\$9,487,208.10)	\$1,789,142.26	0.0%

End of Report

Operating Statement with Encumbrance

2023-2024 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Revenue January 2024



General Fund(s)

YTD Local Sources

98.94% of Budget

Prior Year YTD: 90.91% of Actuals

YTD State Sources

63.39% of Budget

Prior Year YTD: 66.20% of Actuals

YTD All Sources (except 5400s)

70.50% of Budget

Prior Year YTD: 71.31% of Actuals

Special Revenue Funds

YTD Local Sources

51.57% of Budget

Prior Year YTD: 60.89% of Actual

YTD State and Federal Sources

11.84% of Budget

Prior Year YTD: 27.55% of Actuals

YTD All Sources (except 5400s)

19.88% of Budget

Prior Year YTD: 35.25% of Actuals

Debt Service Funds

YTD Local Sources

46.35% of Budget

Prior Year YTD: 45.59% of Actuals

YTD All Sources (except 5400s)

55.42% of Budget

Prior Year YTD: 54.42% of Actuals

All Funds

YTD Local Sources

81.29% of Budget

Prior Year YTD: 77.12% of Actuals

YTD State & Federal Sources

49.66% of Budget

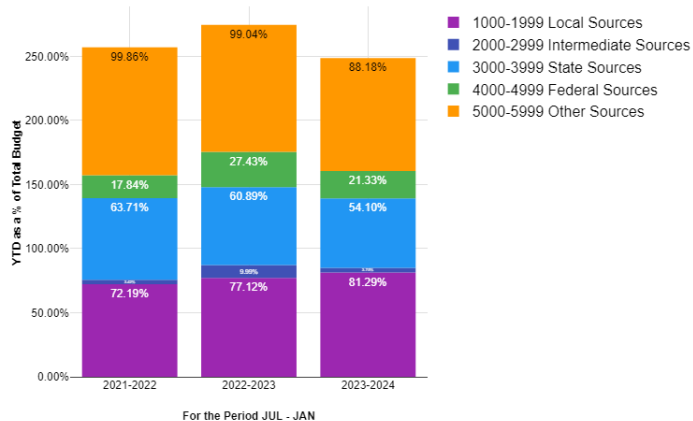
Prior Year YTD: 57.80% of Actuals

YTD All Sources (except 5400s)

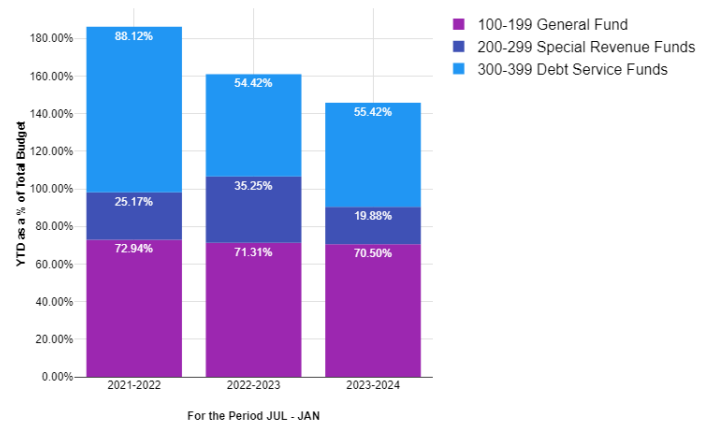
57.47% of Budget

Prior Year YTD: 63.17% of Actuals

All Funds YTD as Percent of Budget by Revenue Sources except 5400s



All Funds YTD as Percent of Budget by Major Fund except 5400s



2023-2024 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Expense January 2024



General Fund(s)

YTD Salary and Benefits

47.71% of Budget

Prior Year YTD: 45.49% of Actuals

YTD Purchased Services

50.56% of Budget

Prior Year YTD: 68.14% of Actuals

YTD Other Expenses

27.07% of Budget

Prior Year YTD: 80.23% of Actuals

Special Revenue Funds

YTD Salary and Benefits

35.94% of Budget

Prior Year YTD: 48.08% of Actuals

YTD Purchased Services

49.52% of Budget

Prior Year YTD: 40.04% of Actuals

YTD Other Expenses

29.99% of Budget

Prior Year YTD: 53.10% of Actuals

Debt Service Funds

YTD Other Services

14.33% of Budget

Prior Year YTD: 17.05% of Actuals

YTD All Other Expenses

\$0 of Budget

Prior Year YTD: 0.00% of Actuals

All Funds

YTD Salary and Benefits

44.53% of Budget

Prior Year YTD: 46.16% of Actuals

YTD Purchased Services

50.45% of Budget

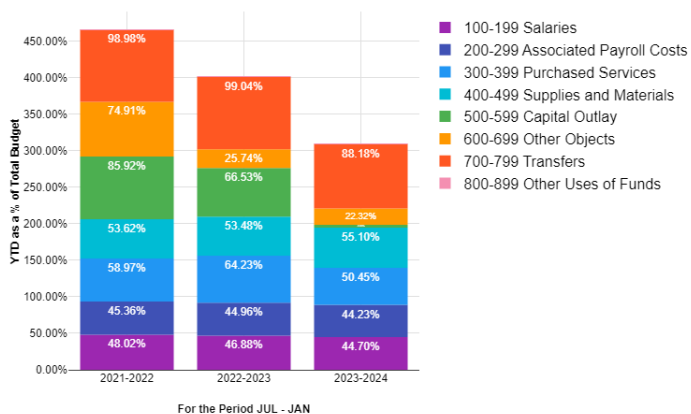
Prior Year YTD: 64.23% of Actuals

YTD Other Expenses

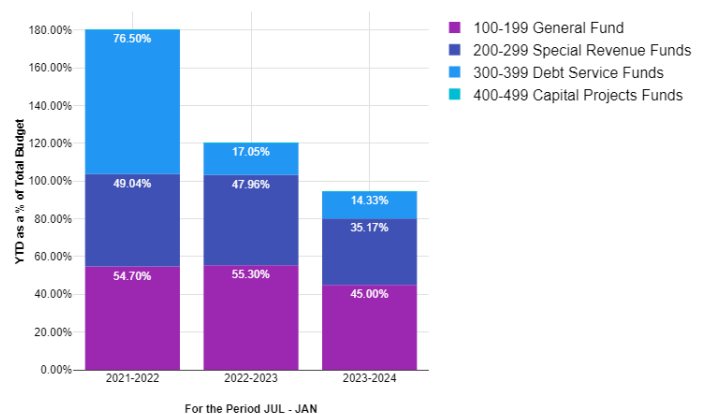
25.34% of Budget

Prior Year YTD: 47.03% of Actuals

All Funds YTD Expense as Percent of Budget by Objects



All Funds YTD Expense as Percent of Budget by Major Fund

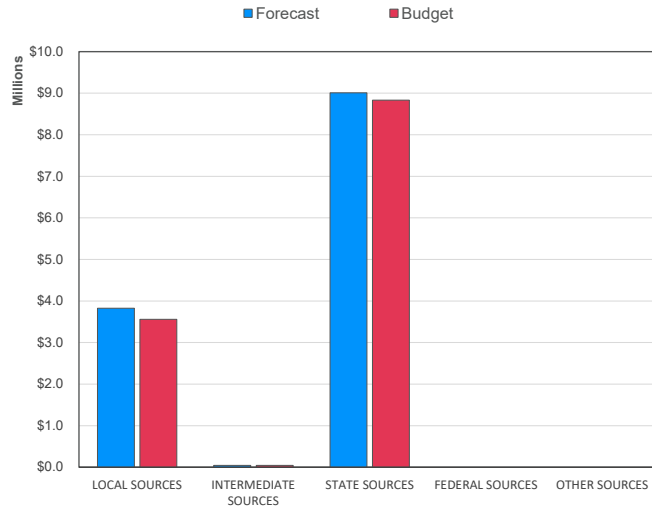


Aggregate | Financial Projection by Object

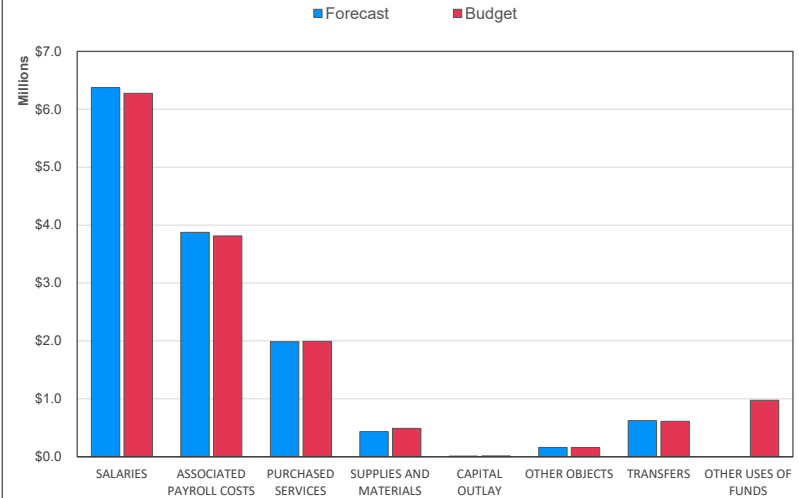
For the Period Ending January 31, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 2,010,673	\$ 2,190,446	\$ -	\$ 2,190,446	\$ 1,891,409	\$ 299,037
REVENUES						
Local Sources	3,142,233	3,520,826	306,283	3,827,109	3,558,443	268,666
Intermediate Sources	1,590	1,630	41,927	43,557	43,500	57
State Sources	5,664,371	6,008,349	3,000,830	9,009,178	8,831,344	177,834
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 8,808,194	\$ 9,530,804	\$ 3,349,040	\$ 12,879,844	\$ 12,433,287	\$ 446,557
EXPENDITURES						
Salaries	\$ 2,747,272	\$ 3,014,060	\$ 3,360,786	\$ 6,374,846	\$ 6,275,862	\$ (98,984)
Associated Payroll Costs	1,651,175	1,799,102	2,075,795	3,874,898	3,812,767	(62,131)
Purchased Services	809,595	836,621	1,149,779	1,986,399	1,991,211	4,812
Supplies and Materials	229,639	263,220	171,053	434,273	489,200	54,927
Capital Outlay	34,850	4,680	4,778	9,458	14,000	4,542
Other Objects	135,840	150,240	9,154	159,395	158,537	(858)
Transfers	492,500	559,720	60,972	620,692	609,720	(10,972)
Other Uses of Funds	-	-	-	-	973,400	973,400
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 6,100,872	\$ 6,627,643	\$ 6,832,319	\$ 13,459,961	\$ 14,324,697	\$ 864,735
SURPLUS / (DEFICIT)	\$ 2,707,323	\$ 2,903,162	\$ (3,483,279)	\$ (580,117)	\$ (1,891,409)	
ENDING FUND BALANCE				\$ 1,610,329		

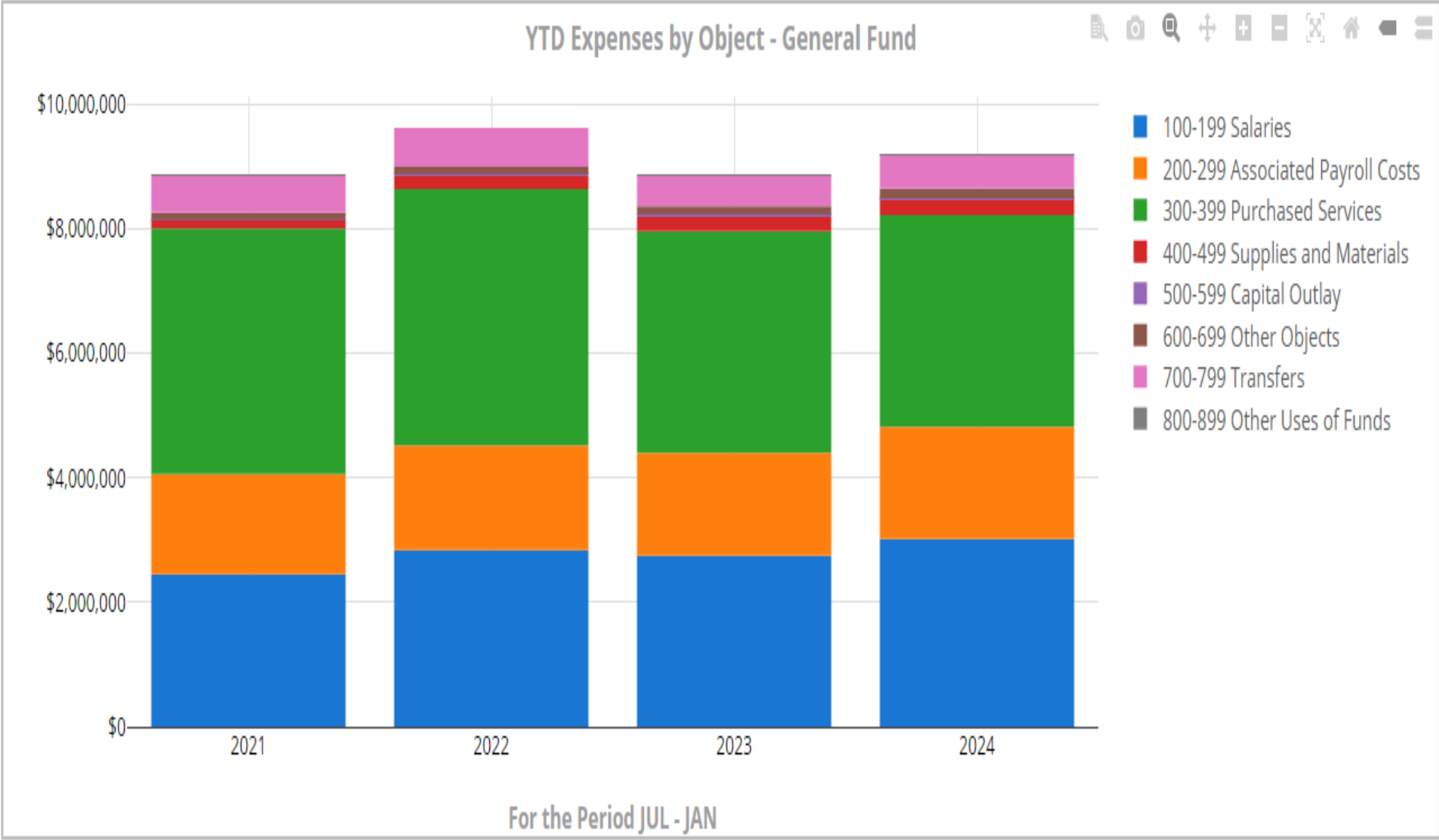
Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



January, for the past 3 years, in comparison with January of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:



100 General Fund | 105 Grant Indirects

For the Period Ending January 31, 2024

Month-End Fund Balances





Grants

2023-25 Capital Funding Request

The district submitted a request for \$1 million. I have included the grant application in your packet. This is the grant that Rep. Cramer helped us with last year (which was not funded because of the walk-outs) and her office is helping us again. Our strategy this time is to ask for a portion of the high school roof repair making it more likely that it will be supported. We could use bond funds as part of our matching portion. Our strategy includes emailing all members of the committee every other day with two letters of support and offering Rep. Cramer or her Chief of Staff to stop by and discuss the critical needs of the district.

So far I have secured letters from the following:

City of Gervais, Gervais Police Department, Gervais Community Progress Team, Data Vision, Pearmine Farms, Mid-Co Transportation, and four different families.

Pending:

Former Rep. Alanso Leon, Scenic Valley Farms, additional parents

The hope is that when it comes time to make allocations, Gervais is at the front of their minds. If we are successful we will know by early March which will help with our bond messaging.

I have included a copy of the application in this packet.

Seismic Assessment Grant

I submitted for this grant which will offset costs of additional assessments. The district must have current assessments to apply for grants that pay for the actual seismic work. You may recall that we just submitted a request for work on the high school cafeteria. The next project would be either the high school gym or the area at the elementary school. If we time this right, we would apply for the grant January 2025 and have it coincide with the new construction paid for by the passage of the bond.

Bond Update

I have mapped out the dates for community engagement opportunities. I have included that information in this packet. As you can imagine, the majority of my time in the last several weeks has been spent on these topics.

Curriculum/Standards Update

I have been speaking with our administrative team about communication to parents. I am moving forward with the mindset that while it is important to celebrate student growth it is also important to emphasize where students are based on grade-level. For example, even if a student is making growth, if they are still at a 3rd grade reading level and going into 6th grade, that is not ok.

I'm exploring more "extreme" options of getting students up to grade level with elementary and middle school and the plan would be to start something in the spring. There will be more information on this in the coming weeks.

Important Dates:

Golden Prom is April 6th but I don't have all of those details yet.

Opportunities to meet with the superintendent:

Every Wednesday between 11 a.m. and 1 p.m. from February 7-May 15

No meeting on March 27 or April .

Members of the public are able to schedule 15 to 20 minutes to visit with the Superintendent.

Call 503-792-3803 to get on the calendar. You can also drop by and if there are open times

290 1st Street, Gervais

February 26—Gervais Middle School—Presentation in Spanish only—Dinner and childcare provided.

Bond Informational Meeting #1

6 p.m. to 8 p.m.

March 1—Building Tours—6 p.m. to 8 p.m.

6:00 p.m.--6:45 p.m.—GES

6:55 p.m.—7:25 p.m.—GMS

7:25 p.m.—8:00 p.m.—GHS

March 4—Scenic Valley Farms, 12423 River Road NE, Gervais

Bond Informational Meeting #1

6:30 p.m. to 8:00 p.m.

March 19—Life Springs Church, 9165 Portland Road NE, Brooks,

Bond Informational Meeting #1

7 a.m. to 8 a.m.

April 15—Gervais High School--Presentation in Spanish only—Dinner and childcare provided.

Bond Informational Meeting #2

6 p.m. to 8 p.m.

April 16—Scenic Valley Farms, 12423 River Road NE, Gervais

Bond Informational Meeting #2

7 a.m. to 8 a.m.

April 27—Building Tours—9:30 a.m. to 11:30 a.m.

9:30 a.m to 10:15 a.m.—GES

10:25 a.m. to 10:55 a.m.—GMS

10:55 a.m. to 11:30 a.m.—GHS

April 29—Life Springs Church, 9165 Portland Road NE, Brooks,

Bond Informational Meeting #2

6:30 p.m. to 8:00 p.m.

2023-25 CAPITAL FUNDING REQUEST PROJECT INFORMATION FORM

Legislative Fiscal Office
900 Court St. NE, H-178
Salem, OR 97301



CONTACT INFORMATION FOR RECIPIENT ORGANIZATION

Organization Legal Name Gervais School District
Organization Type School Federal Tax ID Number 93-6000746
Address 290 1st Street
City Gervais State Oregon Zip Code 97045
Contact Person Dandy Stevens
Contact Phone (503) 792-3803 Contact Email dandy_stevens@gervais.k12.or.us

PROJECT INFORMATION

Project Name Gervais High School Roof Replacement and Damage Repair

Project Description

Gervais School District is seeking to replace portions of the original roof at the high school (built in 1962) and repair damages that have been caused over the years from water intrusion. The district has contracted with Tremco Roofing who manages a consortium of suppliers to secure the most competitive price guaranteed bids. The two sections slated for replacement include the high school gym roof and the main building. These two sections have been identified as priority projects #1 and #2 by Tremco. Replacing these sections will improve air quality and safety for students and staff by ensuring previous water damage is re-mediated and not allow mold and mildew to impact the learning environments. The district has worked hard to repair issues and have sought general obligation bonds to address this issue 8 times in the last 30 years but all have failed. The failing roof can not be repaired as there is no company that will repair the roof and warranty their work. Besides roof replacement, we will need to replace ceiling tiles and repair floor damage related to water intrusion all of which contains asbestos.

Project Location Gervais High School

Project Schedule (Please describe the project's readiness, including planned start and end dates and any remaining permits, approvals, or other steps that must be completed prior to beginning.)

Work can begin as soon as our funding is assured. The district has already engaged with contractors through Tremco and contractors have tentatively placed the district on their schedules for a June 2024 start date and a September 1, 2024, completion date. The district used the long range facility use grant to work with an architect and engineer to determine the scope of work including the necessary repairs. These repairs will occur along the same timeline as the roof replacement. The district has included the roof map, the projected estimates and the actual quote for one section of the roof. We are awaiting the final quote for the other roof segment. The repair work can be found by going to the district website and looking at the long range facility plan
https://www.gervais.k12.or.us/wp-content/uploads/2023/05/Gervais-Report_WithAppendix.pdf

PROJECT BUDGET**Estimated Project Cost**

Construction/Renovation	1,400,000
Site Improvements	
Land Acquisition	
Architectural and Engineering Fees	
Equipment	
Contingencies	
Other Costs (specify) <u>Additional Repairs</u>	200,000
Other Costs (specify) _____	
Estimated Total Project Costs	1,600,000

Amount Requested 1,000,000 Percent of Total Project Cost 63%

Type of Funding Requested Lottery Bond

Matching Funds

State Funds (source) _____	
Federal Funds (source) _____	
Private/Other Grants _____	
Donations/Gifts _____	
Other Revenues/Financing (source) <u>Excise Tax Collections</u>	400,000
Other Revenues/Financing (source) <u>Building Sale Proceeds</u>	200,000
Total Matching Funds	600,000

OTHER INFORMATION

Grants financed through the issuance of bonds are not available until bonds are sold. Multiple factors impact the timing of sales; however, many sales often occur during the last six months of the biennium (Oregon's biennial budget begins on July 1 of odd-numbered years and runs through June 30 of the next odd-numbered year). Significant decreases in revenues or changes in financial conditions subsequent to authorization may also delay or prevent the issuance of bonds, which means that the approved projects or grants would also be delayed or not funded.

Public works projects, including any project that uses \$750,000 or more of public funds for constructing, reconstructing, painting or performing a major renovation on a road, highway, building, structure or improvement of any type, may be subject prevailing wage requirements. Grant recipients must comply with prevailing wage rate laws and should consult the Oregon Bureau of Labor and Industries to determine whether a project is subject to prevailing wage.

Please return the completed form and any supporting documentation to:

Walt Campbell, Principal Legislative (Bonding) Analyst

walt.campbell@oregonlegislature.gov

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____ SECONDED BY: _____

7.1 Approve
 New Hire / Temporary/Re-Hire:
 Yairzhinio Benitez, Custodian II (.5 FTE)

 Extra Duty:

7.2 Approve
 Contract Change / Renewal:

 Recall:

7.3 Approve
 Resignation /Retire/ Termination/Non-Renewal:
 Simon Tlatenchi Miranda, Custodian II

 Decline:

 Reduction in Force:

 Other:
 Transfers:

7.4 Approve
 Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts
 Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts, as shown in agenda item 02-24.7.4.

7.5 Approve
 Licensed Teachers and Licensed Administrators Contract Employee Extensions
 Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Contract Employees Extensions, as shown in agenda item 02-24.7.5.

Approve
 7.6 Out State Travel
 Gervais District#1 Board of Directors approves Melinda Fitz-Henry's travel to Boston for the School Nutrition Association Annual Conference July 14-16, 2024.

7.7 Approve
 Declare Surplus
 Gervais District#1 Board of Directors approves declaring surplus items below.
 - Choir robes

Board Members:	For:	Against:	Abstain:
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

Name	Employee Category	2024-2025 Status
BALLINGER, BRENDA	Licensed	Probationary 2
BIZON, MAKESHA	Licensed	Probationary 3
CARTER, JANE E	Licensed	Probationary 3
FLORES, ELIZABETH	Licensed	Probationary 3
GARCIA RAMIREZ, SOFIA	Licensed	Probationary 3
HAND, CAMILLE	Licensed	Probationary 2
LOILER, DOUG	Administrator	Probationary 2
MATTAR, MADELYN	Licensed	Probationary 2
METZGER, KATELYN	Licensed	Probationary 2
OBENDORF, ELIZABETH	Licensed	Probationary 1
POFF, BENJAMIN	Licensed	Probationary 2
PRICE, JONATHAN "Dusty"	Administrator	Probationary 3
RITTOCH, KAITLYNN	Licensed	Probationary 2
SHIRLEY, KRISTEN	Licensed	Probationary 3
SMITH, ELIZABETH	Licensed	Probationary 2
YOSHINAGA, ALOHA	Licensed	Probationary 3
UTTER, COURTNEY M	Licensed	Probationary 2
VAUGHN, NICOLE	Licensed	Probationary 2
WILLIAMS-JOHNSON, TONI	Administrator	Probationary 3
WILSON, RACHEL	Licensed	Probationary 2
ZABALA, JESHUA	Licensed	Probationary 3

Name	Employee Category	2024-2025 Status
AMAN, ANDREW	Administrator	Contract Status
ATWOOD, BONNY	Licensed	Contract Status
BELLE, ELIANA	Licensed	Contract Status
BOWMAN, TIMOTHY	Licensed	Contract Status
BRACK, TUCKER	Licensed	Contract Status
BRASWELL, AMANDA	Licensed	Contract Status
BROADHURST, KERRY	Licensed	Contract Status
BUSTAMANTE, SUZANNE	Licensed	Contract Status
CAMAT, KRISTIN	Licensed	Contract Status
CHASE, MICHELLE	Licensed	Contract Status
CORTES, MADELINE	Licensed	Contract Status
COOK, JOHN	Licensed	Contract Status
CRUZ, B. MERCEDES	Licensed	Contract Status
DEES, KALYNN	Licensed	Contract Status
ENFIELD, AMBER	Licensed	Contract Status
FAST, TIFFANY	Licensed	Contract Status
FENNER, WILLIAM	Licensed	Contract Status
FUNDERBURG, GRANT	Licensed	Contract Status
GATCHET, THERESA	Licensed	Contract Status
GOMEZ, RAUL	Licensed	Contract Status
HAMLIN, HOLLY	Licensed	Contract Status
HAZELTON, KRISTIN	Licensed	Contract Status
HELM, STACEY	Licensed	Contract Status
HELMS, CREIGHTON	Administrator	Contract Status
HILL, LUCAS	Licensed	Contract Status
JIMENEZ, GERARDO	Licensed	Contract Status
JONES, BRANDON	Licensed	Contract Status
JOY-KOER, APRIL	Licensed	Contract Status
LIEGE, LECIA	Licensed	Contract Status
LAL-RIDER, RUTH	Licensed	Contract Status
LAFOLLETTE, KATHERINE	Licensed	Contract Status
LOPEZ, ELIZABETH	Licensed	Contract Status
LUDWIKOSKI, LISA	Licensed	Contract Status
MCCARGAR, LINDSAY	Licensed	Contract Status
MILLER, CASSIE	Licensed	Contract Status
MULKERIN, MICHAEL	Licensed	Contract Status
ORSCHER, SARAH	Licensed	Contract Status
OROPEZA, ANDREA	Licensed	Contract Status
PALMER, SAMANTHA	Licensed	Contract Status
POISSANT, JAYME	Licensed	Contract Status

SIMMONS, BRAD	Licensed	Contract Status
SMITH, CYNTHIA	Licensed	Contract Status
SMITH, SUSAN	Licensed	Contract Status
SO, STEPHANIE	Licensed	Contract Status
VELA, KIMBERLY	Licensed	Contract Status
WARBERG, HELEN	Licensed	Contract Status
WRINKLE, WHITNEY	Licensed	Contract Status
ZURITA MORALES, LAURA	Licensed	Contract Status

ESTABLISH A NUMBER OF INTERDISTRICT TRANSFERS
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves ____ of students to transfer in district and approves ____ of students out of district for school year 2024-2025.

MOTION BY: _____ SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

BOND RESOLUTION
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the bond resolution as included in the board packet for the amount not to exceed _____ to finance capital costs.

MOTION BY: _____ SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

BOND OVERSIGHT COMMITTEE APPLICATION
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the bond oversight committee application process as presented by Ms. Stevens.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Gervais Bond Oversight Committee Application

INTRODUCTION

When the school district decided to put a general obligation bond on the ballot, they promised to appoint a bond oversight committee of citizens to track bond projects and spending over the next five years. This committee is also required by law when using bond dollars for capital improvement projects. The bond oversight committee will meet regularly to receive updates on budget, projects, communications and other bond related topics. In addition to bond projects, the committee will also have oversight on projects funded by the OCSIM grant and any additional capital improvement grants received by the district during this period. Projects must meet the scope and intent of language found in the published bond resolution filed with the Marion County Elections office and as described in the Voter Pamphlet for the May 2024 election.

The district is looking for community members committed to meeting regularly to support the district in meeting its bond promise to the students and residents of the district. The committee will consist of seven community members along with school staff and board members who will meet quarterly over five years. If you are interested, please fill out this application. The district will begin reaching out to applicants in June and will be in contact with all applicants prior to June 30, 2024.

APPLICATION QUESTIONS

First Name

Last Name

Address

Phone Number

Email Address

Profession(s)

Organization(s)

Students in the district (drop down - current, past, in the future, never)

Please list any past experience on public or non-profit committees and/or boards.

Please provide an explanation of why you want to serve on the Bond Oversight Committee.

Tell us which parts of the bond package you are most interested in. (drop down—themes of safety, security, educational access, etc. will be added)

Please submit applications by Noon, April 8, 2024, to the district office at 290 1st Street, Gervais, Oregon.

2024/25 GERVAIS SCHOOL DISTRICT SCHOOL CALENDAR

July 2024				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Class Days 0
Other

August 2024				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
ORIE	W/I	I/W	I/W	W

Class Days
Other I=1.5 W=2.5

September 2024				
M	T	W	Th	F
H	6 & 9W	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Class Days 19
Other H=1 Other=.5 W=.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
19	1.5	1	3	0	0.5	25

October 2024				
M	T	W	Th	F
	1	2	3	4
7	8	W/C	I/C	I
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Class Days 20
Other I=1.5 C=2 W=.5

November 2024				
M	T	W	Th	F
				1
4	5+	6	7	8
H	12	13	14	15
18	19	20	21	22
25	26	27	H	29

Class Days 15
Other H=2

December 2024				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	H	26	27
30	31			

Class Days 15
Other H=1

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
50	1.5	3	0.5	2	0	57

End of 1st Quarter: November 5, 2024 (42 days)

January 2025				
M	T	W	Th	F
		1	2	3
W	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	ED/W+	W

Class Days 16.5
Other W=2.5

February 2025				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Class Days 19
Other

March 2025				
M	T	W	Th	F
3	4	5	6	7
10	11	12	C	W/C
17	18	19	20	21
24	25	26	27	28
31				

Class Days 15
Other * C=1.5 W=.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
50.5	0	0	3	1.5	0	55

End of 2nd Quarter: January 29, 2025 (43.5)

April 2025				
M	T	W	Th	F
	1	2	3	4
7	8	9	C	W+
14	15	16	17	18
21	22	23	24	25
28	29	30		

Class Days 21
Other W=1 *C=.5

May 2025				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
H	27	28	29	30

Class Days 20
Other H=1

June 2025				
M	T	W	Th	F
2	3	4	5	6
9	10	11	ED/W+	W
16	17	18	19	20
23	24	25	26	27
30				

Class Days 8.5
Other W=1.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
49.5	0	1	2.5	0	0	53

End of 3rd Quarter: April 10, 2025 (42); End of 4th Quarter: June 12, 2025 (41.5)

ER=Early Release (students leave approximately 1 hour early on these days)
ED=Early Dismissal (students leave approximately 3 hours early on these days)
Conferences on 10/09 and 10/10. 3/13 regular student contact day and an additional 4 hours for conferences, *3/14 (GES only) & *4/10 (GMS & GHS only) regular student contact day and additional 4 hours for conferences
Teacher Contract Begins: 08/27/24
Instruction begins grades 6 & 9: 09/03/24
Instruction begins grades K-5, 7, 8 & 10-12: 09/04/24
Teacher Contract Ends: 06/16/25 (unless make-up days are needed)
Instruction ends: 06/12/25 (unless make-up days are needed)
Possible snow make-up day: 05/23/25

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
169	3	5	9	3.5	0.5	190

Gervais School District #1
PO Box 100
Gervais, OR 97026



Gervais School District #1

PO Box 100 – 290 1st St

Gervais OR 97026

Phone: 503-792-3801

Fax: 503-792-3809

BUDGET COMMITTEE MEMBER APPLICATION

Name: Deedee Macknair Date: January 25, 2024

Home Address: 610 Studer Place Gervais, OR 97026 Home Phone: 503 701 2931

OCCUPATION: General Manager for school bus company

BUSINESS ADDRESS: 4301 Beasley Way Lake Oswego, OR Work Phone: 503 701 2931

DO YOU HAVE CHILDREN IN THE Gervais School District? ☐ Yes ☒ No If so, how many?

SCHOOL AND COMMUNITY ACTIVITIES and INVOLVEMENT: This is my first attempt to get
involved with this school district. Currently I am involved with the school bus activities of Canby School
District and Lake Oswego School District.

ARE YOU A REGISTERED VOTER? (required) ☒ Yes ☐ No

HOW LONG HAVE YOU RESIDED IN GERVAIS SCHOOL DISTRICT? 11 years

ARE YOU A U.S. CITIZEN AND A CITIZEN OF OREGON? (required) ☒ Yes ☐ No

WHY ARE YOU INTERESTED IN SERVING ON THE BUDGET COMMITTEE? (use additional paper if
more space is needed)
I've been following the recent bond attempt and want to help ensure that the students in Gervais get the best education possible. The are the future
of this community.

PREVIOUS EXPERIENCE ON BOARDS, COMMITTEES, OR OTHER GROUPS:

Member of OPTA and Operation Lifesaver

OCCUPATIONAL BACKGROUND (Prior Employment) (use addition paper if more space is needed)

Previous school bus driver in Gervais and currently General Manager for a local school bus company

EDUCATIONAL BACKGROUND (use additional paper if more space is needed)

Molalla Union High School and Clackamas Community College

Signature: Deedee Macknair

Timelines:

Advertise School Budget Committee Vacancy: January 19, 2024

Applications Due: February 6, 2024

Candidates may attend Board Meeting for brief presentation & School Board Selection: February 15, 2024

**Gervais School District**

ESTABLISHED 1834

Gervais School District #1

PO Box 100 - 290 1st St

Gervais OR 97026

Phone: 503-792-3801

Fax: 503-792-3809

BUDGET COMMITTEE MEMBER APPLICATIONName: COURTNEY YOUNG Date: 1.23.24Home Address: 826 PELKNER ST GERVAIS, OR 97026 Home Phone: 503 957-4264OCCUPATION: VP/BRANCH MANAGER AT CITIZENS BANKBUSINESS ADDRESS: 333 HIGGINS ST 101 SALEM OR Work Phone: 503 363-0698DO YOU HAVE CHILDREN IN THE Gervais School District? ☒ Yes ☐ No If so, how many? 1SCHOOL AND COMMUNITY ACTIVITIES and INVOLVEMENT: ACTIVE PARTICIPANT INGRADE SCHOOL COMMUNITY ACTIVITIES (BINGO NIGHT, BOARD GAME NIGHT ETC)APPLIED AS VOLUNTEER FOR CLASSROOM, PARTICIPATE IN DISTRICT BOND
INFORMATION SESSIONSARE YOU A REGISTERED VOTER? (required) ☒ Yes ☐ NoHOW LONG HAVE YOU RESIDED IN GERVAIS SCHOOL DISTRICT? 2 YEARSARE YOU A U.S. CITIZEN AND A CITIZEN OF OREGON? (required) ☒ Yes ☐ No

WHY ARE YOU INTERESTED IN SERVING ON THE BUDGET COMMITTEE? (use additional paper if more space is needed)

AS A PARENT, GERVAIS RESIDENT AND BANKER I BELIEVE I OFFER A VALUABLEPERSPECTIVE AND SKILL SET. I'M INVESTED IN THE SCHOOLS AND COMMUNITY AND I WANT
TO SEE BOTH THRIVE IN THE COMING YEARS

PREVIOUS EXPERIENCE ON BOARDS, COMMITTEES, OR OTHER GROUPS:

TREASURER ELECT - SOPHOMORE OF GRESHAM, SALEM MAIN ST ASSOCIATION!LEADERSHIP SALEM - SALEM AREA CHAMBER OF COMMERCE

OCCUPATIONAL BACKGROUND (Prior Employment) (use addition paper if more space is needed)

BANKER FOR 23+ YEARS AT VARIOUS REGIONAL AND COMMUNITY BANKS

EDUCATIONAL BACKGROUND (use additional paper if more space is needed)

HIGH SCHOOL GRADUATE - DAVID DOUGLAS HIGH SCHOOL PORTLAND ORSignature: COURTNEY YOUNG**Timelines:**

Advertise School Budget Committee Vacancy: January 19, 2024

Applications Due: February 6, 2024

Candidates may attend Board Meeting for brief presentation & School Board Selection: February 15, 2024



Gervais School District #1

PO Box 100 - 290 1st St
Gervais OR 97026
Phone: 503-792-3801
Fax: 503-792-3809

BUDGET COMMITTEE MEMBER APPLICATION

Name: Frank Slyter Date: 1-30-24
Home Address: 5695 Ferschweiler Ln Woodburn Home Phone: 792-4499

OCCUPATION: Retired

BUSINESS ADDRESS: _____ Work Phone: _____

DO YOU HAVE CHILDREN IN THE Gervais School District? ☒ Yes ☐ No If so, how many? 1 grandchild

SCHOOL AND COMMUNITY ACTIVITIES and INVOLVEMENT: Mr/Miss Gervais Pageant, FFA Banquets + Auctions

ARE YOU A REGISTERED VOTER? (required) ☒ Yes ☐ No

HOW LONG HAVE YOU RESIDED IN GERVAIS SCHOOL DISTRICT? Currently 7 yrs
grew up in town

ARE YOU A U.S. CITIZEN AND A CITIZEN OF OREGON? (required) ☒ Yes ☐ No

WHY ARE YOU INTERESTED IN SERVING ON THE BUDGET COMMITTEE? (use additional paper if more space is needed)
Community service, interested in childrens education

PREVIOUS EXPERIENCE ON BOARDS, COMMITTEES, OR OTHER GROUPS:

See addendum

OCCUPATIONAL BACKGROUND (Prior Employment) (use addition paper if more space is needed)

Bob's Hamburgers (12 yrs) Pastor (20 yrs) Costco Wholesale (17 yrs)

EDUCATIONAL BACKGROUND (use additional paper if more space is needed)

San Diego Bible College - Mesa College (San Diego - Dean's list)

Signature: Frank Slyter

Timelines:

Advertise School Budget Committee Vacancy: January 19, 2024

Applications Due: February 6, 2024

Candidates may attend Board Meeting for brief presentation & School Board Selection: February 15, 2024

FUFIL(Families United For Independent Living) Board member, Vice President, President.

We built two apartment complexes for Adults with special needs. 2 complexes in Yamhill County. HUD funded for \$6.3 million.

Volunteer Leader with Special Olympics Oregon; Summer State Games. Co-Ordinated Celebration dinner and Dance for 6 years. Planned dinner and recruited my own volunteer team of 100. Raised all funding for the event. The last year we fed 2800 volunteers and athletes.

Contact Mark Hankens,

Co-Ordinated Dornbecher month for Tigard Costco #111. Planned all fund in house fund raising for a total of \$94,000.

I attended Gervais Elementary (was the 1st Eighth grade to graduate from the current Elementary School 1966).

1970 graduate of Gervais High School.
Voted most spirit by peers.

Our granddaughter attended attend the Elementary,

Middle and now the High School.

Co-ordinated a reunion for 20 classes four years ago.
Raised private funding \$10,000. 500 attended the event at Vanderbeck farm.