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Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Thursday, October 19, 2023

Regular Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. in the District Office Conference Room & via ZOOM.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.



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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Thursday, October 19, 2023, at 6:00 p.m.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

Action Items:

- Division 22 Standards for K-12 Education with the OAR's
- Permission for Salem-Keizer Public Schools Charter School Attendance
- Approve Contract with Kyle Laier from Assist Education

Discussion Items:

- Bond Update and Next Steps
- Sick Leave Bank Committee
- Policies First Reading
EFA: Local Wellness
GCBDA/GDBDA: Family Medical Leave
GCBDF/GDBDF: Paid Family Medical Leave Insurance
LBE: Public Charter Schools
LBEA: Resident Student Denial for Virtual Public Charter School Attendance
- Student Achievement Data Presentation

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89828606730?pwd=Tm92cWRoSE9PVFBQYVZTWTEzMExoZz09>

Passcode: 349663 Or One tap mobile : +12532050468,,89828606730#,,,,*349663# US

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GERVAIS SCHOOL DISTRICT

Agenda of October 19, 2023, School Board Meeting

District Office Conference & via ZOOM

<https://us02web.zoom.us/j/89828606730?pwd=Tm92cWRoSE9PVFBQYVZTWTEzMExoZz09>

290 First Street

Gervais, Oregon 97026

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ITEM	RESPONSIBILITY	TIME
1.0 CALL TO ORDER	Chairperson	6:00 p.m.
1.1 Pledge of Allegiance		
2.0 INTRODUCTIONS & ANNOUNCEMENTS		
2.1 Public Forum Sign-Up	Chairperson	
2.2 Visitor Guest Book	Chairperson	
2.3 Announcements	D. Stevens	
3.0 APPROVAL OF MINUTES (pages 4-9)	Chairperson	6:15 p.m.
3.1 Regular Session September 21, 2023		
4.0 PUBLIC FORUM	Chairperson	6:25 p.m.
4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR) <i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i>		
5.0 REPORTS (pages 11-33)		
5.1 Student Council Report	Ashtyn Sattergen	
5.2 Administrators Report	Administrators	6:35 p.m.
5.3 Financial Report	C. Davis	
5.4 Superintendent Report	D. Stevens	
6.0 BOARD FOCUS/MEMBER TOPICS	Chairperson	6:45 p.m.
7.0 CONSENT ITEMS (pages 34)	Chairperson	6:50 p.m.
7.1 New Hire/Temporary/Extra Duty		
7.2 Contract Change/Recall/Renewal		
7.3 Reduction in Force/Resignation/Termination		

	RESPONSIBILITY	TIME
8.0	ACTION ITEMS (pages 35-78)	
	Chairperson	7:00 p.m.
8.1	Division 22 Standards for K-12 Education with the OAR's	
8.2	Permission for Salem-Keizer Public Schools for Operation Center in Gervais School District	
8.3	Approve Contract with Kyle Laier from Assist Education	
9.0	DISCUSSION ITEMS (pages 79-100)	
	D. Stevens	7:15 p.m.
9.1	Bond Update and Next Steps	
9.2	Sick Leave Bank Committee	
9.3	Policies First Reading	
	EFA: Local Wellness	
	GCBDA/GDBDA: Family Medical Leave	
	GCBDF/GDBDF: Paid Family Medical Leave Insurance	
	LBE: Public Charter Schools	
	LBEA: Resident Student Denial for Virtual Public Charter School Attendance	
9.4	Student Achievement Data Presentation	
11.0	ADJOURN	
	Chairperson	7:30 p.m.

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, September 21, 2023**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, September 21, 2023, at 6:00 p.m. Board members present included: Henry Bustamante, Maria Contreras, and Jenny Jones. Others present included Dandy Stevens and Sandra Segura. (Director Angie Toran was absent)

Visitor Guest Book:

Lenthal Kaup and Cassie Ross.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Regular Session to order at 6:00 p.m.

**2.0 INTRODUCTIONS & ANNOUNCEMENTS
2023 OSBA Convention Nov 9-11**

2.1 Public Forum Sign-Up:

Lenthal Kaup.

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, to make sure that comments were kept brief and concise and within the time limit of three minutes.

3.0 APPROVAL OF MINUTES

Director Bustamante asked the board members if they had any corrections to the board minutes from the Regular & Executive Session on August 17, 2023, and the Working Session on August 29, 2023.

There were minor corrections noted.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District Board of Directors approve the minutes from the Regular & Executive Session on August 17, 2023, and the Working Session on August 29, 2023. The motion passed 4-0. (Director Angie Toran was absent)

4.0 PUBLIC FORUM:

Director Bustamante reminded the public of the guidelines to be followed when speaking during a public forum and that if anyone was joining via ZOOM and would like to speak to raise their hand electronically in the app.

Ashtyn Sattergen said he is here representing the journalism class because there are lots of rumors among the students, and he would like to write something with the facts to end the rumors of why Mr. Wilson-Gabor resigned.

Chief Chase shared that Carlos Camacho has been assigned to be the student success officer. He expressed that when incidents happen, they try to inform the parents as much as possible when situations arise. Officer Camacho is also a high school soccer coach. This will help a lot to start building good relationships with students. He has heard good comments about Officer Camacho being present and visible. He said they have been observing kids getting off and on the bus, where the buses line up, and feel that an extended sidewalk is needed. He said the city can connect to get the Safe Schools grant to help with this. He shared that recently, they have been dealing with difficult situations and challenges with students. He stated that keeping kids safe is their priority. He praised the administrators for their collaboration and professionalism with the police whenever needed.

REPORTS

Student Council:

Ashtyn Sattergen reported the following for the student council report.

- The students will start decorating the hallways soon for Homecoming. Homecoming dance will be held in Mt. Angel this year. The overall theme is “Vegas”. Ms. Lader is the new advisor and is working well.
- Students will start to volunteer at Bauman’s soon to be able to raise money.
- Leadership provides opportunities for community service hours for students since that is now a requirement. Students can count working in concessions or marking the field to prepare for games as community service.

Administrators Report:

Gervais Elementary School

Mr. Price (principal) shared the following.

- There were approximately twenty-two new hires for the elementary school this year. All staff are passionate about being first responders to help students through all the challenges they are facing.
- Positive interventions are happening for ELD students, which makes a robust program.
- It has helped tremendously to have a STEM TOSA to immerse students in science. Engaging students in elementary will help them prepare better for middle school.
- The addition of Ms. Helm has brought positivity to the Sped department.
- The elementary offers a variety of after-school clubs for students to attend and it’s all possible due to the grant that Dr. Helms applied for and got awarded.

Gervais Middle School

Ms. Williams-Johnson shared the following.

- A sign went up by the middle school fence that said, “GMS proud” to start the year.
- Fifty sixth graders showed up for Moving Up Day and did several fun activities. One of the activities was to learn to open their lockers. They also did a scavenger hunt that they enjoyed.
- A mural was designed in the gym by the same student who designed the wolverine on the front of the school.
- Middle schoolers have several game options that they can play in the gym during PE.
- The front entrance waiting area close to the office was painted green and a “Welcome” sign in several languages went on the wall by the office.
- The middle school now has a staff room. It is a nice large space for staff to have a place to eat and rest and a location for staff meetings and for specialists to meet with students. Ms. Powers was praised for putting this together in the staff room for the middle school staff.
- After the cell phone policy was implemented, there have been no issues with students and it’s nice to see kids talk more to each other.
- Sports offered for middle school students are football, volleyball, track, and soccer. There are a total of fifty students that are out for sports.
- A reward field trip to a Blazer game is planned for February 15th. This was prearranged before COVID. There are 149 seats available. The criteria used before was that anyone with A’s and B’s could go. The Site Council will be working on setting criteria.

The school board members said they are glad the phone policy is working for the middle school students.

Gervais High School

Mr. Aman shared the following things.

- Afterschool activities are starting next week. More clubs and activities are being offered than ever before. Half of the activities offered are academic-based activities. Clubs being offered: Drama/Dungeons, Aguilas de Oro, The Inkling (newspaper), GSA, and Travel Club. In addition to the clubs there is homework help and a PAWS 8th period for those students that might need extra help with homework and credit recovery.
- An update was provided on what students are working on in Geometry, English. PE, Art, Alt Ed (PAWS), AVID, Spanish, and CTE.
- In the process of adding a GED center where students can obtain their GED.
- An update was given for the College and Career Center and listed all the colleges and industries that are lined up to come visit onsite to talk to students.
- Find Your Grind. Teachers will be trained and will roll out by the end of the month. This is not just a career inventory software program, but it also matches careers to personality/interest inventory to what they wish to do in the future.
- The high school uses ALEKS (math) and i-Ready (reading & writing) for formative assessments. Once all that data is gathered it will be reviewed by teachers to inform instruction/interventions.
- Class advisory meetings are starting. They will be focused on ramping up opportunities to raise money, as well as volunteer opportunities to do community service work.
- Parent/Teacher conferences are approaching fast. All students will be held accountable for scheduling their own

conference through advisory. The expectation is that all students have a conference time scheduled. Students will be reviewing transcripts and ALEKS/i-Ready scores, attendance and their Find Your Grind assessment.

- High school students will also have the opportunity to go see the Blazers play. The high school is already advertising this field trip. Student criteria would be no behavioral issues, all grades are C or better, and 95% attendance or better.
- Some challenges that the high school is facing. Trying to roll out many things through advisory. It's been a challenge for students to participate in school spirit and for the principal to make in classrooms. Trying to be cognizant about not burning staff out. There are several staff members who have stepped up to do above and beyond work. Becki Lader and Samantha Palmer were praised for stepping up. New evaluation system for the licensed.
- Some of the successes. The high school is on the right track. Morale has been very good. Moto "Making this house a home."
- The new staff hired to work in the high school building have been amazing. The new staff are Ben Poff, Elizabeth Obendorf, and Madeline Crabtree.

Student Services

Dr. Helms reported the following things.

- **Special Education**
 - o Staff received training due to senate bills that passed recently that are impacting business as usual. The district is in good standing to meet all requirements to comply with the senate bills.
 - o The Functional Learning Center has about 12 students ages K-2 grade, and the staff do a tremendous job working with the kids and serving as advocates for each one of them.
 - o Students from the high school who are in the transition program are now doing district mail to learn new skills. Mr. Brown is helping those kids to do that task.
- **Early Learning (Preschool)**
 - o The district has the largest site to offer slots for preschool promise in Marion County.
 - o Serving ages 3-4. Hired more staff due to the addition of a third room in the preschool program from the funds received from Preschool Promise.
 - o A new fence will be installed making it safer for the preschoolers to play outside. Staff are doing a great job helping students with social/emotional/academic learning.

Dr. Helms thanked Abby Fernandez from the City of Gervais who loaned the district some historical items to hang/display at the student services office walls. Historical items will be showcased in the student services office to make the public aware that we are proud of this community, and we respect this community.

- **Student Health**
 - o The district hired a full-time nurse; Courtney Utter. She has already gone to all the buildings in a week to meet staff and including administrators.
 - o The nurse has already started updating health management plans for students and meeting with students and calling parents.
 - o Health issues will continue to be addressed and will start providing training.

Financial Report

Ms. Stevens said that Ms. Davis could not be here tonight but if anybody had any questions in regards to her report to go ahead and email her.

Superintendent Report

Ms. Stevens stated that Jory Ellis will be spending some time with the administrators and herself to do training/teacher observations in the classroom (prior approval was provided). They will be taught how to use the rubric and working on training modules for teachers. She said that she also wanted to give a quick update on the high school roof. It was found that the roof at the high school is unsalvageable and not able to be restored. It must be replaced. The district is working on getting quotes to see how much it will cost to replace it. This is a prime example of the types of things the district can encounter once you start repairing things. Once you start ripping open things in an aging building, more things come up, such as mold or dry rot.

Director A. Contreras asked when the last quote was done.

Ms. Stevens said the last quote from a year ago was \$2.7M for the entire roof. Ms. Stevens encouraged the board that if they will be going for a bond to include that project. Still awaiting the possible installation of air conditioning in the gym and shop at the high school to have more ventilation. Final ESSER funds will be used for this work. You will have a report next month on how much money is left of ESSER funds and a budget plan review to know what is left to be done. There will be other things that she will discuss later in the agenda.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras thanked Ms. Stevens for the draft of the new standards. Ms. Stevens does not know if they will pass and does not know what the next phase would be.

Ms. Stevens said that she knew some revisions were being made to the standards but did not know what those were. Once they adopt the standards, they roll them out. Then, they give school districts an implementation timeline of when they will need to be adopted. Up to now, the district has not received anything on when it's expected to be implemented. She recommends that the board goes through the standards. If there is anything they see that is questionable or have concerns about, she encouraged them to write a letter to Representative Cramer and ODE. Whatever the standards are, parents can look through if there are portions of the standard that they would like their student to opt out of. The staff been directed that if any lessons could be a concern to parents, to make sure they let them know ahead of time. Alternatives are available for those parents who opt students out of specific lessons. Standards are posted on the website so parents can review them ahead of time.

There was a brief discussion when teachers do a lesson on a delicate topic is on how it's communicated to parents. Ms. Stevens said that she would find out what each building does.

Director A. Contreras said that she wanted to bring this topic up so parents know the standards that are being adopted for their child's education and know their rights.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Kaw-Lija Elizondo, FLC Instructional Assistant

Maricela Huapeo Gamez, Cook

Annalee Martinez, Instructional Assistant

Melissa Nastasiuk, Instructional Assistant

Francisca Ramirez, FLC Instructional Assistant

Denise Sandoval, Part-Time Cook

Kayla Winter, Instructional Assistant

Extra Duty:

Ricardo Ferreira, GMS Football Coach

Alex King, Boys Head Basketball Coach

Eric Stedman Falls, Middle School Soccer Coach

7.2 Approve

Contract Change / Renewal:

Noradeli Soto from Cook to FLC Instructional Assistant

Recall:

7.3 Approve

Resignation/Retirements/Termination/Non-Renewal:

Steven Buchheit, Temporary Part-Time Maintenance II Worker

Hailey Warren, FLC Instructional Assistant

Justin Wison Gabor, Assistant Principal & 9-12 Athletic Director

Decline:

Reduction in Force:

Other:

Transfers:

7.4 Approve

Graduation Date for 2024

Gervais School District #1 Board of Directors approves the Graduation Date for the 2023-2024 school year as Saturday, June 8, 2024, at 11:00 a.m.

7.5 Approve

Co-Op with Kennedy

Gervais School District #1 Board of Directors approves Soccer Co-Op with Kennedy.

7.6 Approve

Authorize Superintendent to Resolve Lawsuit with Altria Group Inc.

Gervais School District #1 Board of Directors approves the superintendent to resolve a lawsuit with Altria Group Inc.

7.7 Approve

2023-2024 Increase of Adult Meal Cost

Gervais School District #1 Board of Directors approves increasing the adult meals cost for lunch to \$4.75 and breakfast to \$3.10 for the 2023-2024 school year as shown on the agenda item 09-23-7.5.

Ms. Stevens said that she wanted to point out that there was an increase in meals based on guidance from national standards food services. There is also a co-op soccer agreement with Kennedy because they needed more athletes for a team. Also, the board approved the superintendent's authority for the vaping lawsuit. This did not cost the district anything, and we will be getting 40+ thousand, which will be used for new cameras and environmental sensors.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 approve the consent items listed en masse. The motion passed 4-0. (Director Toran was absent)

8.0 ACTION ITEMS

8.1 School Board & Superintendent Goals

Discussion:

Ms. Stevens said that in the working session with Ms. Kristen Miles from OSBA, the board had asked her to draft some goals for the board and herself. Based on the feedback provided by Ms. Miles going over the board's evaluation and the district Strategic Plan, she crafted the goals.

Ms. Stevens went over the board's & superintendent's goals.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 Board of Directors approve the School Board and Superintendent's Goals as presented by Ms. Stevens. The motion passed 4-0. (Director Toran was absent)

8.2 OSBA Board of Directors Positions Dominations

No nominations.

8.3 OSBA Legislative Policy Committee (LPC)

No nominations.

9.0 DISCUSSION ITEMS

9.1 Presentation by Ben Patinkin

Ben Patinkin from Patinkin Research Strategies (polling company) presented the data from the community survey done on July 10-12 via telephone about whether the community will consider passing a potential

bond. The entire presentation is available on the district's website on the board tab under the September 21, 2023, Regular Session recording https://www.youtube.com/watch?v=hpkKsitzX_k.

The group discussed how important it will be to have listening sessions to provide information to our community on what we are faced with and guided, specific questions regarding the bond. A tour of the buildings will also take place in the future. Parents need to be involved because, in the last town election, people did not vote.

There was a brief discussion about all the prior efforts made to communicate with parents through meetings, tours, and mailings. They also discussed ways to get the community to engage and support the bond. It is getting to the point that the district cannot just repair things anymore.

Ms. Stevens stated that it's important that the board continues this conversation to decide whether the district will be going for another bond. There is still time because the district does not have to file until February.

9.2 Bond Update

Discussed earlier.

9.3 Update on Ask City Council on Street Improvement

Ms. Stevens said she went to the City Council to discuss drainage issues by the loading zone at the elementary school. They also talked about the sidewalks built with the Safe Routes to School grant. Because so much water gets accumulated in front of the elementary, they are not very useful as they are unable to drain. The city had not been aware because it had not been raining. Ms. Stevens said that the city interim and she will be meeting to apply for another grant Safe Routes to School grant and to talk about supporting the district regarding the bon. Both entities understand that if there are no schools, then you cannot get future Safe Routes to School and other grants.

9.4 HB 2753 Stipends for Board Members.

Ms. Stevens said that there was a bill that passed that would allow a stipend for board members serving on the board, but then she heard as soon as the board packet went out that the Oregon Ethics Law Commission said something about it not being ethical and needing to wait.

The group discussed that even if there were a stipend for board members, they would not take it.

10.0 FUTURE AGENDA ITEMS

Director Bustamante adjourned the Regular Session at 8:02 p.m.

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 8:02 p.m.

APPROVED

Board Chairperson

Board Secretary

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

“Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints-involving-a staff member. The association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.”

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.



Gervais High School Board Report

GHS

October 2023

Enrollment

9th = 84 (-2) 10th = 83 (-2) 11th = 68 12th = 87 TOTAL = 322 (as of 10/6)

Discipline (# of Student Behavioral Referrals)

September October November December January February March April May June
5

Attendance (as of 9/10)

September October November December January February March April May June
91.2%

Actions / Planning

- A special THANK YOU to Mr. Ken Stott for filling in as Interim Vice Principal/Athletic Director – he has been helping with Athletics, Attendance, Student Discipline, and Leadership.
- Homecoming Week was awesome – assemblies, hall decorations, Spirit Days, VB “pink out”, FB team winning, Bonfire, Dance!
- GHS Clubs are up and running!

<u>GHS AFTER SCHOOL CLUBS & ACTIVITIES</u>		
<u>3:15-4:15</u>		
<i>(don't forget to grab a snack in the cafeteria)</i>		
		
Tuesday	Drama/Dungeons and Dragons	Room 4
Tuesday	Águilas de Oro	Room 7
Tuesday	The Inklings	Room 9
Tuesday	Homework Help	Room 5
Tuesday	Upward Bound	Library
Tuesday	PAWS 8 th Period	Room 22
Thursday	PAWS 8 th Period	Room 22
Thursday	Travel Club	Room 12
Thursday	GSA	Room 4
Thursday	Homework Help	Room 5
Thursday	Águilas de Oro	Room 7

-PAWS is running an After School 8th Period on Tuesdays and Thursdays

- Teachers have been trained on Find Your Grind (new Career Inventory)
- Conferences will take place on 10/11 and 10/12 – our goal is 100% Conference Attendance!
- State-Wide Inservice is 10/13 – about half of GHS attended their own event outside of GSD, the other half of staff have trainings on CLEVER, Trauma-Informed Practices and ELL.
- Teachers have been trained on Character Strong (new character building curriculum)
- Nearly ALL IReady assessments have been completed
- Nearly ALL ALEKS assessments have been completed
- Planning for Pre-ACT is underway

- Andrew is meeting with ALL 9th grade students
- Andrew, Andrea and Sophie have been working to bring a new EMT program with Chemeketa for next school year – it looks like it will happen!
- Andrew and Dandy have been doing preliminary interviews for a new VP/AD
- A posting for a new .5 Secretary at GHS is underway
- Andrew has been having preliminary “goal meetings” with teachers.
- Andrew and Dandy participated in observations for Danielson (the new teacher evaluation framework)
- Samantha Palmer and Andrew gave a presentation to staff on Danielson – we are organizing more trainings at the moment.
- Student’s who have tardies have been assigned to Detention during lunch.
- Our Student Support Team is running smoothly.
- Our new GHS Leadership Team had their first meeting – we are discussing the following School Improvement Plans: 9th Grade on Track, SBAC incentives, Attendance incentives, ALEKS/IReady incentives, Student Engagement**
- Community Service Hour requirements are back for students – we are always looking for more opportunities for students to volunteer to obtain hours – some students have already been working hard to obtain their CS hours.

Academic Highlights and Actions Supporting School Improvement & Student Learning:

- A brand new School Improvement Plan for GHS is being developed by GHS Leadership Team
- Some students/teachers are hoping to go to the Oregon Institute of Technology with Geometry students on October 31.
- Our Travel Club is working on fundraising to take a trip to Spain!
- In spite of the challenges of the last few years with COVID and our school from home, Gervais High School students scored amazingly well on last year's SBAC math scores. The average proficient math score in Oregon high schools was 20.4%. Gervais high school students scored 22.8% proficient. The average passing percentage in Oregon high schools was 42.3%. The passing percentage for Gervais high school was 49.1%. Gervais high school scored better on this test than over 70% of Oregon high schools including almost all of the high schools in Woodburn and Salem. We are very happy - and we hope to continue improving math skills for all students at GHS.
- We are hosting Monthly Assemblies to highlight “Students of the Month.” – the first will happen in late October
- Our Advisory classes are being FILLED with lessons from Oregon GearUp, Character Strong, BASE, and Find your Grind – thanks to Sophie Ferreira for her hard work on this.
- Embedded Honors – we will continue this. Teachers will have time to plan, adapt, etc. at the beginning of the year.
- Teachers will be in PLCs this year reviewing student data regularly to apply interventions and supports for struggling students.
- D&D Club is continuing to have students who are eager to take leadership positions. These students design maps and characters to inhabit a world, and then they create quests, problems, and riddles for the other students who are playing their game! We are thrilled to see such creativity and leadership from our freshmen students.

College and Career/CTE News

- We continue to use the GEAR UP Grant to improve our space for students and to make it most accessible for Industry and College visits. Our next big update will be student computers!
- We’ve been able to attend multiple trainings to help us stay updated with all things college and career: GEAR UP Fall Meeting, Oregon Institute of Technology Counselor Presentation, ASPIRE Fall Conference, Chemeketa Fall Counselor Conference
- We are working with Chemeketa to get the EMT Program going and hope partner with other local schools to make it happen for the 24-25 year.

- FAFSA is changing this year and will not open until sometime in December. We will be holding a Finding Funds night in both English and Spanish in November then will have a FAFSA Workshop day/night in January.
- This month we will start both new Advisory curriculums purchased by GEAR UP – Find Your Grind (college/career) and Character Strong (SEL).
- Once all GEAR UP supplies for students are delivered, we will host GEAR UP Week and each student will receive a backpack, supplies, t-shirt and staff will receive t-shirts. We will have different activities each day in Advisory to promote what GEAR UP can do to help students.
- Our NEW and IMPROVED College and Career Center is up and running – come check it out!
- WCA is up and running.
- We will continue to try to implement an EMT program through Chemeketa Brooks.
- We have had numerous college and career visitations already at GHS!

12-12-35 Presentation (Advisory) (TX/TH)
12-25-104 with Gek during lunch

Visitor List of College and Industry

9/19	GK Machine Industry	
9/22	University of Oregon	
9/26	River Bend	
10/6	Oregon Loggers	
10/17	Aerospace/Aerodynamics	
10/18	OSU	9am
10/20	Eastern Oregon	12pm
10/24	Great Clips	
10/24	Psychiatry	
10/24	Linfield	10am
1/7	PNW DOULAS	
1/9	MT HOOD Community College	
1/14	Oregon Restaurant and Lodging Association	

Counseling News

- Laura has 28 GHS student's weekly 1:1/ck-ins the highest it's ever been in the past two year that I've been here, 1 ck-in from GMS
- Laura started Intuned group meeting where students develop social skills, build community, and work on emotional goals, 10 members are signed up
- Weekly drop ins from students occur in both offices
- 504's are being reviewed and annual meetings are happening month of October
- Andrea has 9 1:1 students who check in regularly
- We hosted our first New Student Orientation's in August/Sept for new students to GHS – this went much smoother and was very welcoming for these students, versus one-on-one meetings. Leadership students helped with the event.
- Senior schedules are set and Andrea will be going to Senior Government classes in October to present all necessary information for the year. Andrew and Andrea will begin working with Freshmen to ensure 9th grade On Track.
- We will continue SST – Student Support Team
- Andrea and Laura will continue to work together to support students SEL needs – primarily Laura
- BASE curriculum will continue to be implemented in Advisory classes – lessons have been prioritized based on SEL data from 21-22 school year.
- Character Strong curriculum will help build positive students' relationships in Advisory classes.
- Andrea will continue United Way Good 360 warehouse to bring free items to the building for students and staff.

Community Relations/Partnerships/Volunteer News

- We have over 600 followers on Facebook and 450 on Instagram. We were trending 3,412 times since Sept. Which is up 54.8% on Facebook and 620 times on Instagram up 27.6%. Keep an eye out for future videos about: Teachers life, Students Life, Are you Smarter then a 5th grader?, Bond updates.
- We have started preliminary planning with a local Christmas Tree Farm for students to voluntter.
- Many students have volunteered at Bauman Farms through the past several weeks.
- We have numerous other volunteer opportunities we are advertising to students.
- Community Service hours requirements are back – we will be working with many local organizations to provide opportunities for students – if you know of any please let Andrew or Ken know.

Trainings/Workshops/Conferences

- State-Wide Inservice – staff attended: GearUP Workshop, MWEC Conference, OATA Conference, Coalition of Foreign Languages, Oregon Historical Society, along with numerous offerings here in the district.
- Bonny hosted a training on TAG for all staff
- All GHS Staff have already been trained on 321 Insight, Character Strong, Find your Grind, Trauma Informed Practices, ELD practices this month...WOW!
- Andrew is encouraging staff to sign up for all PD opportunities through WESD.
- Andrew continues to attend the Willamette School Improvement meetings monthly.
- Some new teachers will be attending an EnVoy training this coming year.

Senior News

- Our Class of 2024 has been AMAZING!

Willamette Career Academy

Enrollment:

- 20 AM
- 7 PM

5 students in Health Services
 4 students in Cosmetology
 5 students in Diesel
 6 students in Manufacturing
 2 students in IT
 5 students in Construction

2nd year Health Services students are doing daily rotations at Salem Hospital

Leadership News

- Becki Lader has been working hard organizing assemblies, Homecoming Court, Homecoming Bonfire, Homecoming Dance...she is amazing!
- All Homecoming festivities were a BLAST!
- We have been focusing on Homecoming preparations over the past month. Our theme this year is “A Night Under City Lights”. Classes were represented by a city. Freshmen chose Paris, Sophomores chose Honolulu, Juniors chose Rio de Janeiro, and Seniors chose Las Vegas. Each class leadership team has been responsible for planning and executing an assembly, choosing a spirit day, planning and executing hall decorations, and planning for both the football game parade and dance. We have been impressed with the amount of spirit that

we've seen at our sporting events and our assemblies. We had a great turnout for our bonfire after the football game as well as at the dance.

-We are planning to attend a Leadership Conference at Chemeketa on October 19th.

-We are looking to bring a Talent Show to GHS late Winter or early spring.

-We will begin working with the Leadership team at North Marion to bring back the staff basketball game.

-Currently we are discussing all the homecoming events and timelines to improve it for next year.

AVID News

-Seniors are in the "thick" of college application writing.

-Field Trip planning to local colleges is underway.

-11th grade AVID students are working on TRFs and Tutorials.

Athletics

-Right now, we have 120 students cleared for sports, about 38% of our student body, pretty awesome.

-This year we have a full team for boys' cross country, last year we competed individually, but not enough participants to score as a team. This year we are scoring as a team.

-Our coach wrote and received a grant through the OSAA of \$1000, and our team worked the Oktoberfest fun run as a fundraiser as well.

-Football is 5-1 right now, their wins in the North Marion Jamboree are not a part of the record. We have 3 more home games, 10/6, 10/12, 10/26 7pm.

-Boys' soccer is 5-3, and are looking to great with their new coach, Carlos Camacho.

-The co-op with Mt Angel is going well in girls' soccer their team is very cohesive, good to see their comradery toward each other on the field.

-There are 32 players on the volleyball team, they are picking up as many JV2 games as they can and looking forward to building on the team they have now.

-Our team is celebrating Breast Cancer Awareness month with pink out jersey's and selling t-shirts as a fundraiser, this is not only celebration but a person victory for their coach.

-Our teams will be done with their competitions at the end of the month but there is still plenty of time to come out and cheer on our student-athletes as they are wrapping up the season.

Wellness

We did "Post About It Fri-Yay! Last week, I thought it went okay, need to get more people involved next time. This is part of a Wellness Calendar I put out. October has a few more activities coming up on the calendar.

-Keep Laughing, send an email to someone in the district with a humorous meme or photo.

-Calm It Down, play relaxing music bring a class, on your break, or in the morning before class begins.

-Cozy Clothes, wear a cozy sweater or outfit to end the week comfortably.

-Caffeination Station, bring some coffee pods, tea bags, hot chocolate to the staff room for all to share.

-We have our annual Fall Walker Tracker challenge. Starts October 19th – December 8th, 2023.

-And of course, awesome weekly Bathroom Banter!

Alt Ed (P.A.W.S.)

-Benjamin Poff (new teacher) has been doing outstanding!

-Madeline Kramer (new IA) has been doing outstanding!

-PAWS is running an After School 8th Period on Tuesdays and Thursdays

-Poff is working on setting up a GED Testing Center.

-PAWS students have already completed a total of **21** classes.

-Many students are working at home on their credit recovery or coming in after school during 8th period.

-Student production and focus has increased dramatically since the first few weeks of school.

Monthly Administrator Report to Board

Gervais Middle School

October 2023

Toni Johnson, Principal

I. Enrollment:

- As of Monday, October 9, 2023
 - 6th Grade - 67 Students
 - 7th Grade - 53 Students
 - 8th Grade - 64 Students
 - Total = 184 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- **September Student of the Month for Responsibility -**
 - Briza Gatica, Alex Uribe, Melany Pineda, Zack Wells, Estafany Rosas, Delta Guzman, Alaina Gomez, Ali Wright, Ernesto Alvarez, Kalley McCargar, and Hector Quintana
- **Next month will be: Compassion and Academic Ace**
- **“Donut Be Absent” -**
 - Trying to reinforce the importance of being in school.
 - We gave out 54 donuts on the last day of September to students who had zero absences and 2 or less tardies for the month of September.

III. Major Referrals for September:

- Total Referrals = 11
- State Reportable = 6

IV. Middle School Activities:

- The middle school had vision screenings on Friday, September 15th
 - 1 student opted out.
 - Results will be given out during conferences

V. Academic Highlights and Actions Supporting School

Improvement & Student Learning:

- First Friday of each month is an all school assembly.
- Second and Third Fridays are attendance reward time during Homeroom
- Last Friday of the month is “Fun Friday” - fun time given for good grades or study hall for struggling students.
- Find Your Grind - This is a new career/interest computer program used by all 6-12 students. This was introduced to the staff through a Zoom training. Students will start using it in October.

VI. Counseling Info.

- The pre-assessment for DESSA was finished. This is completed by the teachers on their homeroom students. It focuses on student's social-emotional behavior. The counselors then use this information to form groups or schedule meetings to help those struggling students.
- BASE - Our social-emotional computer based program was started in our homeroom classes. This covers a variety of topics to help students.

VII. Miscellaneous

- Bi-Yearly Bus Evacuation Drill was on September 14, 2023.

Monthly Administrator Report for GSD School Board

Date: October 2023

School: Gervais Elementary School

Administrator: Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2023-2024	Current 2023-2024
Total	382	375

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	67	65	3 rd Grade	54	54
1 st Grade	75	74	4 th Grade	66	65
2 nd Grade	59	55	5 th Grade	61	62

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- GES classrooms have settled into consistent routines and schedules now that we are a month into school. There has been really good teamwork and chemistry between our new hires and veteran staff and they are working to keep in-sync with their classroom instruction. With a lot of new hires and recently adopted curriculum (including the new enVision math), it has been great to see this grade level collaboration.
- We have been working hard to triage a variety of very challenging student behaviors with our GES counseling and administrative team. Truth be told, it has been nearly all-consuming for our principal, assistant principal, social worker, and student advocate to respond to a number of student escalations that have led to multiple room clears and violent student outbursts. It is a small number of students, but their struggles are very intense and they require a lot of 1:1 help and support from our team. We are working towards a more sustainable long-term solution to support these students, but continue to do everything we can to also support the teachers and other students in these classrooms. It is easy to have empathy for these struggling students when you understand the level of trauma they have experienced, and though this can be very exhausting and draining work, we do have an incredible team that collaborates well together.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- We began session 1 of GES after school clubs on Tuesday, October 3 for grades 3-5 and on Thursday, October 5 for grades K-2. We are currently offering art, board games, Legos, Minecraft Science, photography, sewing, soccer, STEAM, student leadership, and violins. These after school clubs are funded through the ODE Latinx Student Success grant and made possible by the GES staff that have been willing to stay and help, even after long and tiring days in the classroom. This shows their level of commitment and care towards our students. The students are so excited to participate in clubs and these opportunities for extension and enrichment learning outside of the classroom are amazing. With 70% of our students currently participating in after school clubs, there is probably no elementary school in Oregon that has that level of students participating in an after school program. It goes to show that Gervais truly is "small but mighty".
- We have GES parent-teacher conferences scheduled for Wednesday, October 11 and Thursday, October 13 from 12:00-8:00 PM each day. Teachers have been messaging families through ClassDojo and the office has been calling home to schedule these. Our goal is to schedule a time for each GES student to come with their family. This is a great chance to review with families

how their students are doing in school, both in academics and social-emotional learning. We strive for these parent-teacher conferences to help us further develop genuine school-family partnerships.

3. Community Relations/Partnerships/Volunteers

- We had a GES Family Literacy Night on Tuesday, October 3 from 6:00-7:30 PM in our gym. Students and their families were invited to wear pajamas and bring a plushie, which they were so excited to show off when they got here. At the welcome table, we had information handouts for families with simple tips for promoting literacy in the home. There was a local book vendor with a great selection of bilingual books for sale and a large table of used books we were giving away. Students then went around and had fun at a variety of stations that included making bookmarks, designing character puppets, writing and illustrating a book, a read-a-thon in the large living room we set up, and a read aloud for students to pick books for their parents to read to them. We had lots of popcorn to share and everyone seemed to have a great time together. The feedback we got from many people was that they were surprised to see that parents were not on their phones...because they were engaged with their children. It was a great literacy night and with a really good family turnout.
- We just finished our GES school fundraiser with students selling from a catalog to their family, friends, and neighbors. Though we are still counting a few more packets to see how much was sold, we have over \$6,000 in items sold so far. The school gets a percentage of those sales back as a school fundraiser that goes towards students activities, field trips, and assemblies. More than anything, it is a great chance for students and families to be excited to help contribute to our school.
- The district recently hosted several GSD bond listening sessions in the GES gym on October 4 and 5. We had sent fliers, emails, and texts to every family in our school encouraging them to participate. Though the session on Wednesday, October 4 was not well-attended by the community, there was a much better turnout for the session on Thursday, October 5. Many of these community participants were GES families concerned about what could happen to our schools if a bond doesn't pass. There is an increased level of family involvement now too as most of the new GES instructional assistants we hired have children attending our school. This level of community investment is really important with more and more employees having students in the school. This will translate to more GES being invested in helping the bond pass and being more engaged in the community throughout this process. They will be advocates for the great work that is happening in and out of the classrooms.

Monthly Administrator Report For Gervais School District Board

Date: Oct 2023

Department of Student Services and Federal Programs

Administrator: Dr. Helms

1. Special Education/Section 504

- Dan Sheppard of Sheppard Education Consulting is supporting our GES and GHS FLCs this year as an instructional and programmatic coach. Mr. Sheppard is a former Special Education Director in several districts throughout Oregon and has extensive experience supporting self-contained classrooms. He is currently working at the elementary school and supporting Teacher Smith and her staff in building effective routines, instructional practices, and reimagining the layout of the room to maximize learning. When his work at GES is done, he will transition up to GHS to support Teacher Bustamante and her staff.
- New ASD and SLP Specialists: this year, the Gervais School District welcomes a new Autism Spectrum Disorder (ASD) Specialist, Jessie Harden, and a new Speech Language Pathologist, Michele Haidar. Both are truly experts in their work, and when coupled with their assistants who are returning to us from last year (ASD-A is Cass Merten and SLP-As are Eva Chaparo (bilingual Spanish) and Sofia Kuzmin (bilingual Russian)), our specialist teams are truly the best in the region. We are blessed to have the specialists working in Gervais this year!
- Private School Support: Gervais School District supports students on private school special education plans in all three of our private school partners: Willamette Christian, Sacred Heart, and Holy Family. Mrs. Lisa Martin (former GES teacher) supports nearly a dozen private school students every week to meet with education goals.

2. English Language Development (+ Migrant/Newcomers)

- The [Every Student Succeeds Act](#) requires ODE to monitor the implementation of Title III program requirements and the expenditure of federal funds by all sub-grantees. Every year, approximately one-third of all districts in the state with Title III programs undergo a “desktop audit,” which helps build school district awareness of the requirements associated with accepting federal funds, capacity to self-assess against the requirements of the grants, and understanding of how they can best utilize grant funding to improve services for students designated as ELs.
 - The audit requires the coordination of multiple staff members and the work they do, including Dr. Atwood, Ms. Oropeza (GHS), Ms. Davis (Business Manager), and Ms. Camacho (Migrant Services). Our last Title III audit was during the 18-19 school year and when printed, was over 200-pages worth of required artifacts (it is a BIG audit).
 - Our due-date is November 16th, 2023, and I fully anticipate we will submit our audit in-full no later than week before the required due date (on/around November 7th, 2023).

3. Early Learning

- Our preschool classrooms as busy, busy, busy!
- Our preschool program supports at least six students who are on Individual Family Support Plans (IFSPs), which is the preschool student equivalent of a special education IEP. Our teachers receive ongoing training and coaching, and we partner with specialists from the WESD and the Poly & Marion County Early Learning Hub to ensure these students have every equitable opportunity to learn and succeed as their classroom friends.

4. Federal Programs

- ESEA Title III: Recent Arrivers 23-24 due 10/27 (already submitted and approved)
- Coordinated Early Intervening Services 22-23 due 11/10 (already submitted and approved)
- Private School Data 23-24 due 11/10 (already submitted and approved)
- ESEA Title III: English Learner (Fall) 23-24 due 12/01
- Dec Special Education Child Count (SECC) 23-24 due 12/15

5. Student Health Department

- Courtney Utter, RN, our new district nurse, has been incredibly busy to start the new school year:
 - She has been actively restocking medical supplies in all buildings.
 - She has been updating student Health Management Plans, including calling parents and ensuring that care plans for our most medically fragile students are up-to-date and aligned with their primary care physician plans.
- Vision screening was completed at all three schools. Courtney is taking the results and sending letters home to all students who failed their exams and were recommended for a follow-up screening. Additionally, she cross-referenced the list of students who failed their exams with students who are on IEPs or in the Child Find process and including in their letter an excerpt about learning difficulties vs. learning disabilities and how poor, uncorrected eyesight can often be the reason for the former but without additional information, can be masked as the latter.
- This semester, we are again hosting four OHSU Nursing Candidates. Their project focus for their time with us will be addressing sleep hygiene education for middle school and high school aged students, and physical exercise education awareness for students and families in the community.

6. S.T.A.R. Team

- Priscila Rosales, a Licensed Clinical Social Worker for OYEN, began her work with Gervais this month! Priscila has a referred caseload of around 10-12 students from all three schools. She was with us last year, several of her cases carried over, and those students were thrilled to see her back. We appreciate our partnership with OYEN.
- All Beginning-of-the-Year SEL rating assessments (BASE and DESSA) will have closed by the end of this month. S.T.A.R. team members and building administrators will evaluate the results and formulate appropriate response plans accordingly. The results will help inform them on students who may benefit from 1:1 or small-group support, as well as what information can be presented to entire classes or grades. Mid-year assessments will be completed in late January.

**There is nothing applicable to report from the following departments: District Improvement Services, Summer School, Houselessness/Foster Care, or Welcome Center/Registration. However, I stand ready to answer any questions you may have about them.*

Technology Board Report – October 2023

Pikmykid

We are implementing a new safety program called Pikmykid. The program will be used to streamline student dismissals, as an emergency alert system to replace CrisisGo, as a silent panic button, as an emergency reunification tool, and potentially as a digital hall pass tool.

We hope to implement the dismissal portion as early as December at GES in the car line as well as with bus riders and walkers. The implementation will continue in the new year with the safety and emergency tools and we will make the digital hall pass feature available if the buildings want to use it.

Online Forms

To date, we have seen and responded to 305 submitted Maintenance/Custodial/Technology Support Request forms. A few new forms have come online this month as we continue to convert and add more.

Start of School

Now that everything is operating well in the schools, the tech department is catching up on sending broken Chromebooks for repair, organizing and recycling old equipment, and otherwise cleaning up from the summer.

**Gervais School Board Meeting
October 2023
Maintenance/Custodial Report**

Contact Information: Email – gustavo_munoz@gervais.k12.or.us

Great start of the new school year. We are so happy to have staff and students back in the building. We have had a very busy start to the new year.



This month the Student Services building got a new awing over the front door. The room is scheduled to be replaced mid October. They also have a new welcome sign to identify the building.

At the elementary school we had a new man gate installed on the east side of the building to make entry and exit easier on staff for daily use and in case of emergency.

Field maintenance has taken a lot of time with all of fall sports in full swing, it is great to see students using our facilities as much as they have.

We are working on putting the district office parking lot out to bid, and to be able to solve our drainage problem on the preschool side of the street.

Our tents are listed to be sold, and we are looking to have the GES tent removed by the end of the month.

Upcoming projects:

New roof on Social Service Building

New signs at DO and MS building.

Continual upkeep on the walking path

Parking lot drainage and paving of DO lot.

Continual work on room #16.

Emergency exit alarms for side doors at GES and GHS.

New flags in each of the classrooms.

Gervais School Board Meeting
October 2023
Food Service Report

Contact Information:
melinda_fitz-henry@gervais.k12.or.us
503-792-3803 ext. 5050



Start of the year

The food service department started the school year short staff. We appreciate that the HR Department worked hard to get our new employees hired, and both were hired by the 3rd week of school.

We now have 8 active employees, 7 of which live in our school district.

Food Supply Issues

There are continuing supply issues with getting our food and supply items from Sysco.

This school year we have already made two trips to the Sysco warehouse in Wilsonville to get products that were not available during our order period. Some of these items, such as our pizzas and stuffed cheese sticks are the district processing commodity items.

To counteract our Sysco Supply issues, we have diverted the majority of our processed commodities to our state warehouse Gold Star in Clackamas. These are Tyson, Jennie O, JTM, and Yangs, which supply our chicken, turkey, beef, and Asian products.

Gold Star allows our processors to send products in larger quantities, which they will hold for up to 60 days.

The challenge with diverting our Schwan's products (pizza, stuffed cheese bread sticks, and quesadillas) is that the day of delivery is a two-week window and our freezer space is limited.

However, we are looking seriously at this option and are requesting a mid-year change of our delivery location, on condition that our first order will not be delayed.

Food Service Director Activities

The Food Service Director will be attending the OEA Choice Trust Journey to Wellness Conference on October 19th in Roseburg. All expenses are paid by the OEA Choice Trust grant

This is a required conference for any school who are receiving the OEA Choice Employee Wellness Grant.

Business Manager Report

School Board Meeting – Oct. 19, 2023

Contact Information:

Caryn Davis

Email: caryn_davis@gervais.k12.or.us

Phone - 503.792.3803 ext. 5020



Reports/Document Included:

- Budget Summary – All Funds
- Revenue – YTD All Funds
- Expense – YTD All Funds
- General Fund (without Charter) Financial Projection by Object
- YTD Expenses by Object – General Fund
- Historical Construction Excise Tax

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.

All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

Key Financial Comments:

Financial Reports:

- I anticipate that the figure shown in the *General Fund Financial Projection by Object* will be higher than the budgeted \$1,891,409 figure, likely around \$2,000,000. I should have a better figure for you at the meeting.
- Shown in the *YTD Expenses by Object – General Fund*, the Salaries, shown in blue, and the Associated Payroll Costs, shown in Orange, on the graph, are both running higher than in past years. One of the by-products of the pandemic is inflation and trying to responsibly keep up with this trend, as well as staying competitive with other districts in our area. This was realized when bargaining with our union groups this spring, and this graphic now reflects those increases, with the completion of the first full payroll of the fiscal year (September.)

One other notable item in this report is the lack of Transfers, shown in pink on the graph, compared to prior years. The transfers were not completed in September but will be reflected in the October data with the November board report.

- Dandy asked that I prepare a historical look at the Construction Excise Tax, as a reference document for potential bond preparations. This look is shown in the Historical Construction Excise Tax document. I have also added our current fiscal year's figures. You can see that the 2021-22 and 2022-23 fiscal years are anomalies, brought on by the new homes in the Ivy Woods development.

Our new Excise Tax rate took effect this month, this will help bring in slightly higher collections for this fund.

Consent/Action Items:

None

Gervais School District #1

Budget Summary - All Funds For the Period 09/01/2023 through 09/30/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
-							
Local Sources (+)	\$5,447,628.96	\$156,755.60	\$273,012.62	\$5,174,616.34	\$0.00	\$5,174,616.34	95.0%
State Sources (+)	\$16,324,045.46	\$1,080,034.14	\$4,355,781.14	\$11,968,264.32	\$0.00	\$11,968,264.32	73.3%
Federal Sources (+)	\$2,550,877.95	\$72,107.55	\$140,288.63	\$2,410,589.32	\$0.00	\$2,410,589.32	94.5%
Transfers (+)	\$634,720.00	\$0.00	\$0.00	\$634,720.00	\$0.00	\$634,720.00	100.0%
Other (+)	\$4,589,013.29	\$0.00	\$0.00	\$4,589,013.29	\$0.00	\$4,589,013.29	100.0%
Sub-total : -	\$29,546,285.66	\$1,308,897.29	\$4,769,082.39	\$24,777,203.27	\$0.00	\$24,777,203.27	83.9%
Total : INCOME	\$29,546,285.66	\$1,308,897.29	\$4,769,082.39	\$24,777,203.27	\$0.00	\$24,777,203.27	83.9%
EXPENSES							
-							
Instruction (-)	\$14,742,385.66	\$1,304,071.20	\$2,389,602.74	\$12,352,782.92	\$10,000,372.09	\$2,352,410.83	16.0%
Support Services (-)	\$7,689,949.58	\$536,840.22	\$1,494,774.40	\$6,195,175.18	\$4,006,776.79	\$2,188,398.39	28.5%
Enterprise & Community (-)	\$1,078,236.78	\$70,328.21	\$136,218.38	\$942,018.40	\$829,102.68	\$112,915.72	10.5%
Facilities Acquisition (-)	\$1,309,458.43	\$0.00	\$0.00	\$1,309,458.43	\$0.00	\$1,309,458.43	100.0%
Transfers (-)	\$634,720.00	\$0.00	\$0.00	\$634,720.00	\$0.00	\$634,720.00	100.0%
Debt Service (-)	\$1,750,785.21	\$0.05	\$67,500.15	\$1,683,285.06	\$0.00	\$1,683,285.06	96.1%
Contingency (-)	\$2,340,750.00	\$0.00	\$0.00	\$2,340,750.00	\$0.00	\$2,340,750.00	100.0%
Sub-total : -	(\$29,546,285.66)	(\$1,911,239.68)	(\$4,088,095.67)	(\$25,458,189.99)	(\$14,836,251.56)	(\$10,621,938.43)	36.0%
Total : EXPENSES	(\$29,546,285.66)	(\$1,911,239.68)	(\$4,088,095.67)	(\$25,458,189.99)	(\$14,836,251.56)	(\$10,621,938.43)	36.0%
NET ADDITION/(DEFICIT)	\$0.00	(\$602,342.39)	\$680,986.72	(\$680,986.72)	(\$14,836,251.56)	\$14,155,264.84	0.0%

End of Report

Operating Statement with Encumbrance

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Report: rptGLOperatingStatementwithEnc

2022.3.32

Page:

1

2023-2024 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Revenue September 2023



General Fund(s)

YTD Local Sources

1.96% of Budget

Prior Year YTD: 2.14% of Actuals

YTD State Sources

31.61% of Budget

Prior Year YTD: 33.07% of Actuals

YTD All Sources (except 5400s)

25.48% of Budget

Prior Year YTD: 26.57% of Actuals

Special Revenue Funds

YTD Local Sources

4.98% of Budget

Prior Year YTD: 13.32% of Actual

YTD State and Federal Sources

2.56% of Budget

Prior Year YTD: 3.29% of Actuals

YTD All Sources (except 5400s)

2.66% of Budget

Prior Year YTD: 9.86% of Actuals

Debt Service Funds

YTD Local Sources

13.52% of Budget

Prior Year YTD: 13.70% of Actuals

YTD All Sources (except 5400s)

10.92% of Budget

Prior Year YTD: 27.71% of Actuals

All Funds

YTD Local Sources

5.01% of Budget

Prior Year YTD: 5.98% of Actuals

YTD State & Federal Sources

23.87% of Budget

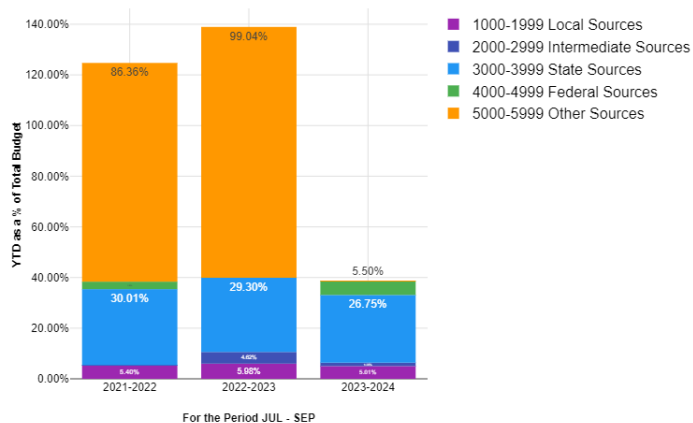
Prior Year YTD: 26.60% of Actuals

YTD All Sources (except 5400s)

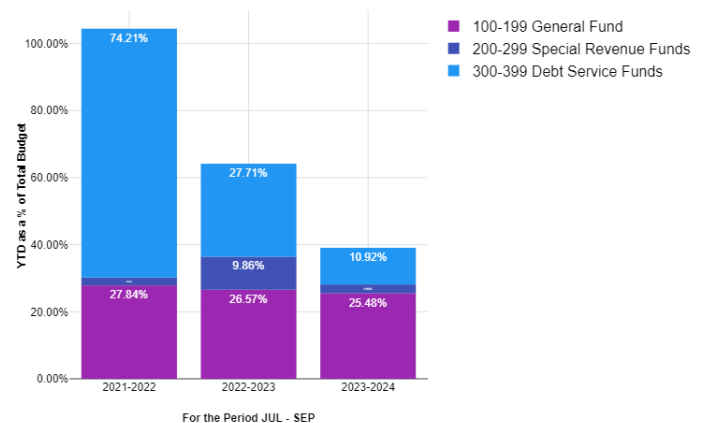
19.11% of Budget

Prior Year YTD: 23.41% of Actuals

All Funds YTD as Percent of Budget by Revenue Sources except 5400s



All Funds YTD as Percent of Budget by Major Fund except 5400s



2023-2024 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Expense September 2023



General Fund(s)

YTD Salary and Benefits

13.42% of Budget

Prior Year YTD: 12.57% of Actuals

YTD Purchased Services

20.90% of Budget

Prior Year YTD: 31.60% of Actuals

YTD Other Expenses

8.08% of Budget

Prior Year YTD: 67.16% of Actuals

Special Revenue Funds

YTD Salary and Benefits

10.59% of Budget

Prior Year YTD: 16.77% of Actuals

YTD Purchased Services

15.78% of Budget

Prior Year YTD: 7.37% of Actuals

YTD Other Expenses

15.76% of Budget

Prior Year YTD: 19.79% of Actuals

Debt Service Funds

YTD Other Services

3.86% of Budget

Prior Year YTD: 4.44% of Actuals

YTD All Other Expenses

\$0 of Budget

Prior Year YTD: 0.00% of Actuals

All Funds

YTD Salary and Benefits

12.66% of Budget

Prior Year YTD: 13.66% of Actuals

YTD Purchased Services

20.35% of Budget

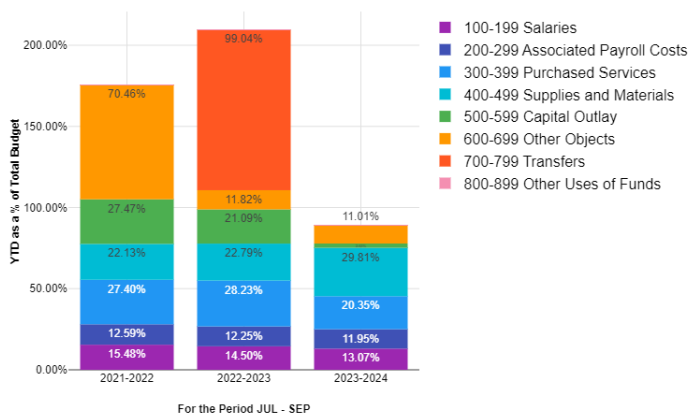
Prior Year YTD: 28.23% of Actuals

YTD Other Expenses

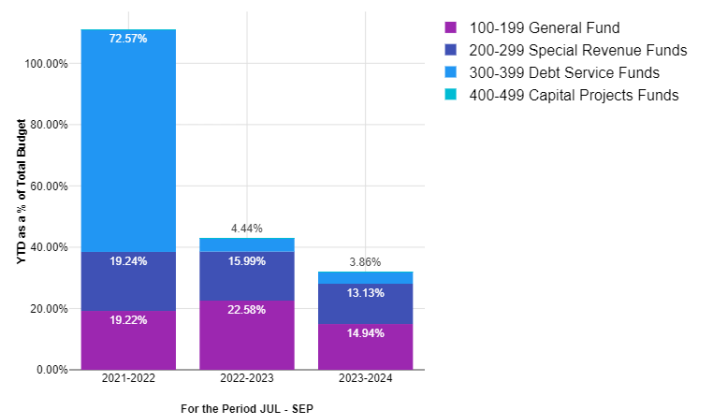
9.81% of Budget

Prior Year YTD: 27.67% of Actuals

All Funds YTD Expense as Percent of Budget by Objects



All Funds YTD Expense as Percent of Budget by Major Fund

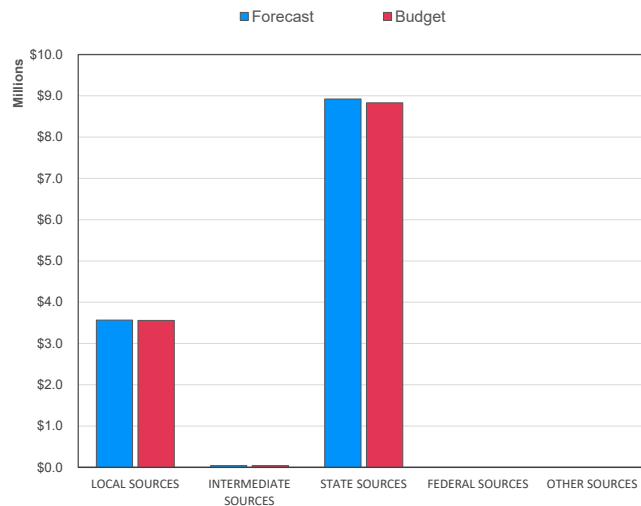


Aggregate | Financial Projection by Object

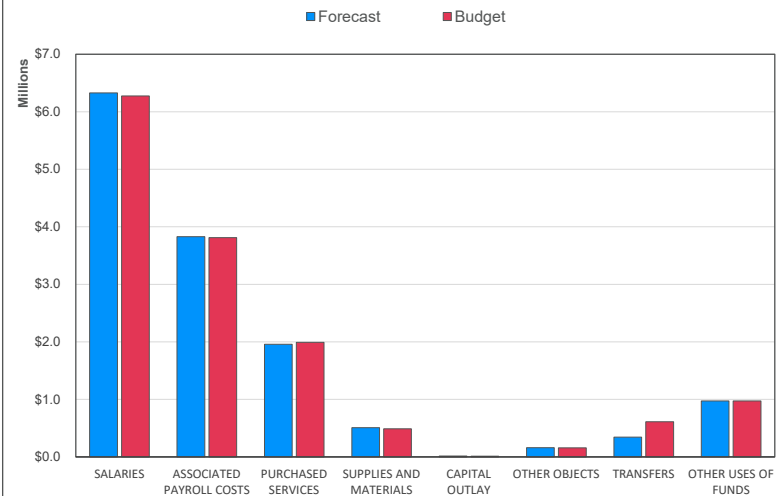
For the Period Ending September 30, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 2,010,673	\$ -	\$ 1,891,409	\$ 1,891,409	\$ 1,891,409	\$ -
REVENUES						
Local Sources	74,091	69,836	3,498,675	3,568,511	3,558,443	10,068
Intermediate Sources	734	587	43,115	43,702	43,500	202
State Sources	2,708,127	2,993,407	5,929,854	8,923,262	8,831,344	91,918
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 2,782,952	\$ 3,063,830	\$ 9,471,644	\$ 12,535,475	\$ 12,433,287	\$ 102,187
EXPENDITURES						
Salaries	\$ 772,824	\$ 867,388	\$ 5,461,087	\$ 6,328,475	\$ 6,275,862	\$ (52,614)
Associated Payroll Costs	442,729	486,706	3,342,409	3,829,115	3,812,767	(16,348)
Purchased Services	164,852	127,968	1,830,791	1,958,759	1,991,211	32,452
Supplies and Materials	124,085	151,318	357,658	508,976	489,200	(19,776)
Capital Outlay	7,256	4,680	10,000	14,680	14,000	(680)
Other Objects	123,517	135,890	23,153	159,042	158,537	(505)
Transfers	492,500	-	343,222	343,222	609,720	266,498
Other Uses of Funds	-	-	973,400	973,400	973,400	-
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,127,763	\$ 1,773,950	\$ 12,341,720	\$ 14,115,669	\$ 14,324,697	\$ 209,027
SURPLUS / (DEFICIT)	\$ 655,188	\$ 1,289,881	\$ (2,870,075)	\$ (1,580,194)	\$ (1,891,409)	
ENDING FUND BALANCE				\$ 311,215		

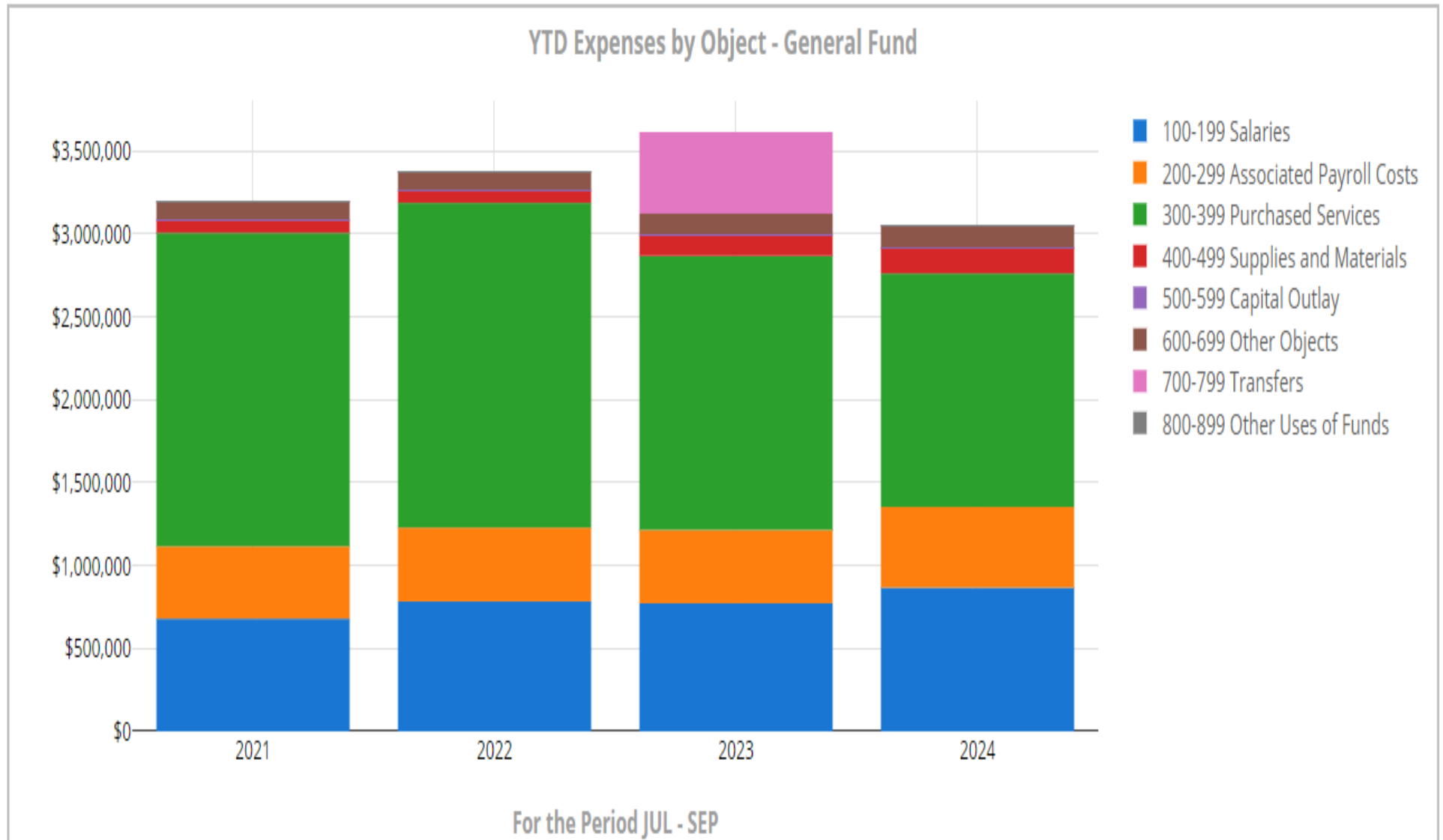
Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



September, for the past 3 years, in comparison with September of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:

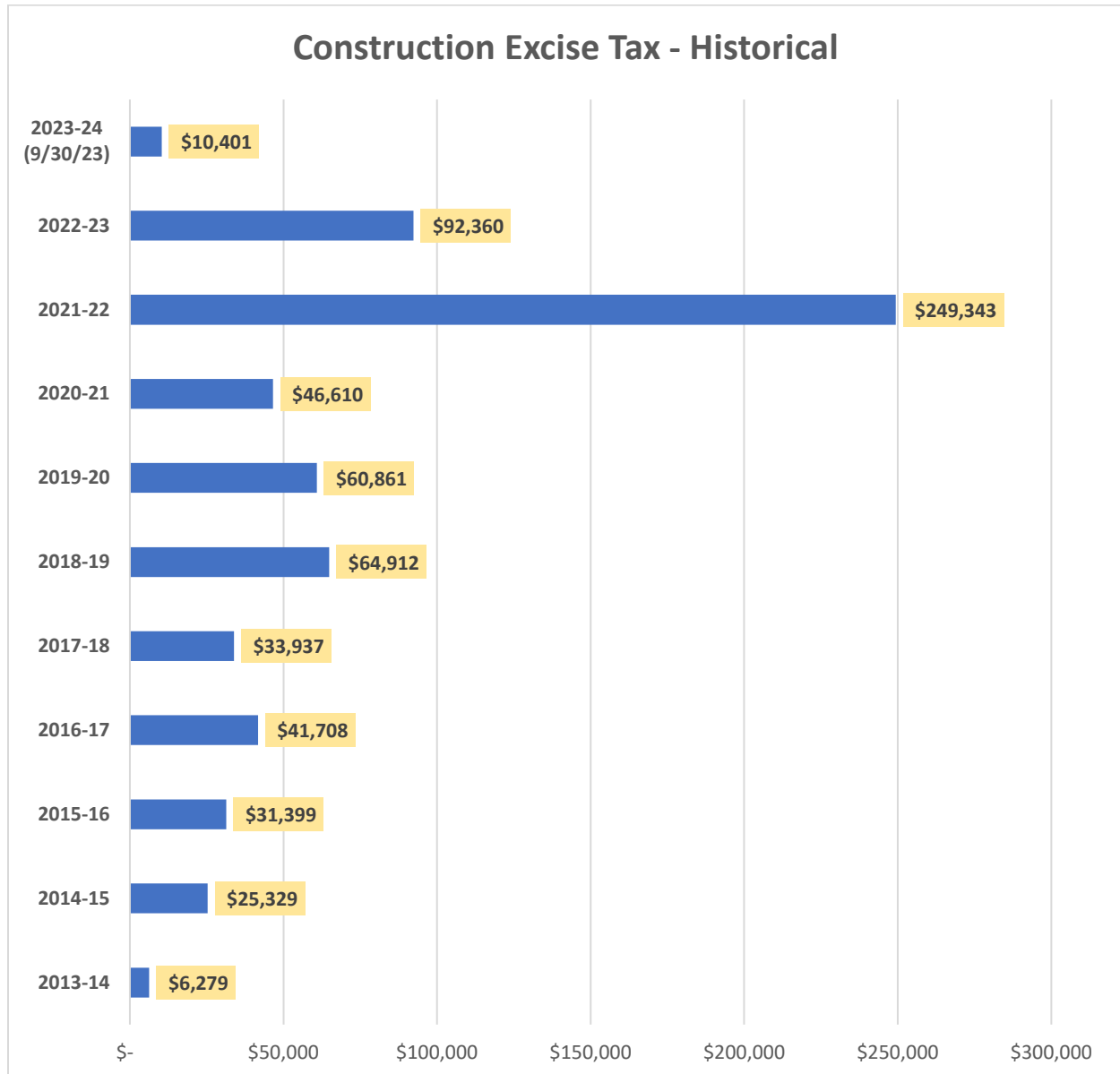


Historical Construction Excise Tax Collections

The graph below shows the yearly collected Construction Excise Tax amount since the 2013-14 school year.

For 2023-24, the \$10,401 figure represents July through September collections, only.

The balance in this fund is currently \$428,105.





Sick Leave Bank Committee

The district has formed a “Sick Leave Bank Committee” who will research and draft a policy or AR for board consideration at the December meeting. You will receive an additional update during the November meeting as well. The idea behind a sick leave bank would be to provide a pooling of sick leave where all employees are able to donate time and then, when necessary, follow a process to access the leave pool should the employee not have any paid time off available. This usually occurs with our newer employees because they have not had the number of years needed to build up many sick leave hours. The district would want to create a bank that allows all groups of employees to contribute to one pool. The committee will be tasked with working out the details in terms of how many hours a person would need to contribute in order to be eligible for the pool, how it coordinates with Paid Leave Oregon and any other applicable leave laws. Current committee members are myself, Charlene Weidemann, Jesse Geddes and Caryn Davis. The first meeting is on October 10th and I will provide you with an update during discussion time.

Assist Education and Kyle Laier

This is listed as an action item in your board packet. Last year we spent additional money on communications to try and put the bond message out to voters. With the failure of the last bond, I believe that this next level of support is what is necessary to get enough community engagement to pass the bond. Kyle will attend the meeting to talk about bond work, his role and why this level of support is necessary. While I understand that it is a large expense, the amount of time I am putting into the bond and the support Kyle is currently providing would be the equivalent of hiring a .5 FTE to do this work. Kyle also brings a team with him that is skilled and knowledgeable in how to craft communications, timelines of approaches and strategies. The district does not have this level of expertise on staff. If the bond passes, this amount of money spent is worth the investment on the return. If the bond doesn't pass, the amount of money we spent did not come at the sacrifice of delaying repair projects or providing resources for staff or students.

New Program at Elementary School

Over the last several months, I have been in discussions with Creighton and Dusty regarding student needs at the elementary school specifically for those students who are having a difficult time self-regulating. Last year we discussed the possibility of opening an additional classroom that was focused on “emotional growth” for those students who are so dysregulated that they are unable to access their education. During times of distress these students can become so agitated that they disrupt other learners and required significant behavior interventions. Since school began in September, we have seen even more students at the elementary level with these barriers. It has resulted in multiple “room clears” meaning that all students need to leave their classroom while staff attempts to calm the dysregulated student down. Often there is destruction to the classroom and bodily harm to our staff. There have been many days when Dusty has had to serve as a “one-on-one” to these students. These students also run, try to climb fences, make threats in addition to other behaviors. There are between 7 and 10 students at the elementary school currently experiencing this high level of emotional crisis. This week we looked at the budget and determined there is sufficient funding to add another teacher and one to two instructional assistants who will create an “Emotional Growth Room.” Creighton will work with the elementary team to make placements in the program and the goal would be to provide additional instruction and supports to equip these students with skills that will help them function in the general education setting. The jobs are already posted and getting this room operational is at the top of our priority list.

Upcoming

1. In the works to apply for a seismic grant. We will submit application in mid December well before the Jan. 5, 2024 deadline. We have secured letters of support for our application from Rep. Cramer and the Gervais Community Progress Team and the City of Gervais has said they will provide a letter as well. Grant announcements are supposed to come out in April.
2. I am working with Hilda, the grant writer, on applying for a CTE revitalization grant for the high school. This grant award could be \$250,000 and we plan on using the grant to remodel the old "home ec" room with modern kitchen equipment so that space can be a culinary arts/business program. The end desire would be to have a student store and some form of student run food services/restaurant. We would want to teach students the business side of running something like this as well. Grants are due November 5th and I'm not sure how quickly they decide but I would assume it would be early spring.
3. Rep. Cramer's office has asked me to participate in an Education Town Hall as a speaker on 11/9. I don't know where this will be but I know it will be in the evening. Then the following day I speak at OSBA.

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____ SECONDED BY: _____

7.1 Approve
 New Hire / Temporary/Re-Hire:

Extra Duty:
 April Joy-Koer, GHS After School Teacher
 Elizabeth Obendorf, GHS Testing Coordinator
 Ector Quintanilla, GHS Assistant Football Coach
 Rudy Silva, Middle School Soccer Coach
 Marisol Valle, GHS After School Instructional Assistant

7.2 Approve
 Contract Change / Renewal:

Recall:

7.3 Approve
 Resignation /Retire/ Termination/Non-Renewal:
 Jessica Cruz Cruz, Welcome Center Secretary
 Adelita Ruiz, Intermural Girls Coach Basketball

Decline:

Reduction in Force:

Other:
 Transfers:

7.4 Approve

7.5 Approve

7.6 Approve

Board Members:	For:	Against:	Abstain:
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

DIVISION 22 STANDARDS FOR K-12 EDUCATION WITHIN THE OAR’S
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approve the Division 22 Standards for K-12 Education within the OARs, as presented by Dandy Stevens

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Gervais School District

Report on Compliance with Public School Standards

2022-23 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Gervais** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, **Gervais** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2024-25 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule. The district has a TOSA for Teaching and Learning who coordinates with all building principals to ensure all teachers have scope and sequence	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		<p>documents aligned to state standards and those are posted online along with pacing documents and names of curriculum and resources used. These are updated early depending on the needs of students and previous year's assessment data.</p>	
581-022-2045- Prevention Education in Drugs and Alcohol	<p>In compliance</p>	<p>The district has met all of the requirements for this rule. GES uses BASE as its SEL curriculum which includes lessons about choice and healthy living that relate to drug and alcohol prevention education. GES 5th graders also participate in the D.A.R.E. program in a partnership with the Gervais Police Department. This program teaches them good decision-making skills to help them lead safe and healthy lives.</p> <p>Alcohol and drug abuse prevention is covered in the middle school in both the 6-8 Health Program and Social Emotional Learning BASE program during advisory. Staff are trained in referral and responsibilities along with help from the local police department.</p>	<p>Not applicable</p>

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		Alcohol and drug abuse prevention is covered in the Gervais High School SEL curriculum, as well as health classes. Staff are trained in referral and responsibilities along with help from the local police department.	
581-022-2050 Human Sexuality Education	In compliance	<p>The district has met all of the requirements for this rule. GES provides age appropriate human sexuality education within the Base SEL curriculum with lessons on healthy relationships, boundaries, and communication. The counselors provide additional support for learning and the Erin's Law toolkit is used for lessons about child sexual abuse prevention.</p> <p>Gervais Middle School has implemented the K-12 human sexuality education program, and it meets the Health Education Standards, all GMS instructors provide instruction on child abuse prevention, healthy relationships, and human sexuality appropriate for the 6-8 grade levels.</p>	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		GHS - All necessary curriculum regarding comprehensive sexuality education and child abuse prevention, healthy relationships and healthy sexuality is delivered at Gervais High School via SEL curriculum in Advisory, as well as Health classes.	
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule. GES incorporates professional guest speakers at various assemblies, integrated STEAM lessons, and after school clubs. Multiple field trips for each grade level are also focused on STEAM fields and career learning. Gervais Middle School has a yearly career day including various speakers and careers. All 6-8 graders created their Personal Education Plan and Profile (PEPP) during the 22-23 school year and explored various careers. Gervais High School hosts a number of career-related visitors and events throughout the year. Students participate in a Career Inventory program and create Personal Education Plans to	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		promote post-secondary plans. Also, counselors host FAFSA Nights along with other career-preparation events.	
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule. GES incorporates BASE as its SEL curriculum that covers a variety of topics about emotions, self-regulation, mindfulness, and self-esteem. The school has 1.5 counseling positions that meet regularly with students, including a full-time student advocate and part-time social worker. Gervais Elementary, Middle and High Schools uses the Behavior and Social-Emotional (BASE) curriculum and supplements it with several other SEL-based tools. BASE is CASE-approved and complies with all state requirements. All schools in the district also use DESSA, an evidence-based SEL data collection tool. Gervais School District employs five counselors, two of which carry active clinical social worker licenses. The district also has a full-time school	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		<p>psychologist, a full-time student support advocate that the middle school, a part-time behavior support specialist, a part-time family support advocate. The high school maintains a robust “College and Career” advisory program, maintained by a counselor. The district superintendent meets with the school counseling team at least once per year to ensure compliance. Gervais Middle School has implemented the Behavior and Social Emotional (BASE) program. This is a Social Emotional Learning program which complies with state requirements. GMS also has 1.5 full time school counselors.</p>	
581-022-2263 Physical Education Requirements *Elementary Grades	Out of compliance	<p>Out of compliance. GES provides 115 minutes of PE specials, 175 minutes of recess, and 60 minutes of after school clubs for grades K-2 each week. GES provides 75 minutes of PE specials, 100 minutes of recess, and 60 minutes of after school clubs for grades 3-5 each week. GES has 1.5 PE positions. There are a variety of after school clubs that are centered on physical education and sports</p>	<p>The district is trying to determine how best to solve this problem because the school day is not long enough to increase minutes and provide instruction in all areas as needed. In looking at funding, it is unlikely that with funding levels as they are we will be able to allocate additional money to make up the 35 minutes a week. However, we are attempting to address the issue by</p>

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		(e.g. soccer, basketball, hockey, and kickball) along with Latin music and dance (baile folklórico).	providing after school options that could meet these requirements.
581-022-2263 Physical Education Requirements *Middle Grades	In Compliance with both 2022-23 requirements (225/week) and revised requirements (150/week average)	The district has met all of the requirements for this rule. Gervais Middle School has Physical Education for every student 5 times a week for a total of 275 minutes. This exceeds the requirement of 180 minutes.	Not applicable
581-022-2320 Required Instructional Time	In compliance	<p>The district has met all of the requirements for this rule. GES has 925.5 hours of instruction throughout the school year.</p> <p>Gervais Middle School had a total of 1002 hours of instruction time.</p> <p>Gervais High School - 1002 hours of instructional time.</p>	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule. GES has a media specialist that maintains a library and STEAM maker space. Students are scheduled to use these spaces as a class during both morning and afternoon	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		<p>specials and during after school clubs (e.g STEAM, robotics, coding, Minecraft Science, and Legos clubs).</p> <p>GMS has a media specialist that helps provide independent reading material to students that request such materials. She also helps provide various books that help support our monthly themes: such as Hispanic Heritage Month. Our specialist also maintains collections that are of particular interest to the 6-8 grade students. We also partner with a consultant at the Oregon State Library. We contract 10 hours a year with WESD for consultations.</p> <p>Gervais High School has a media specialist that helps provide independent reading material to students that request such materials. She also helps provide various books that help support our monthly themes: such as Hispanic Heritage Month. Our specialist also maintains collections that are of particular interest to the 9-12 grade students.</p> <p>As clarification, all three buildings use the WESD media specialist to</p>	

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		consult with and if we need more than 10 hours, the district pays additional for that time. We see this as a valuable service.	
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule. The district TAG Plan—including identification process, services, district philosophy and goals, description of nature of services to meet goals, and evaluation plan—is posted on the District website and is available upon request. The plan was updated for May 1, 2023, submission and includes current TAG contact information. Student TAG plans address level and rate of learning and were updated at Fall 2023 parent-teacher conferences where parents were informed of their right to have input in their student's TAG Plan.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule. The district currently has no independent adoptions.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule. The	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		district is on-cycle for adoptions of all materials k-12. This is only possible because of the funding from SIA.	
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule. The district has purchased all materials.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule. All Oregon State Assessments were administered in accordance with the policies laid out in the Oregon Test Administration Manual.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule. During the 2022-2023 school year, GSD exempted only one student with disabilities from state testing due to an inability to complete the screener exam. Exemptions were documented	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		with signed letters by parent/guardians and included in a student's special education CUM file	
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	Out of compliance	GSD did not administer local performance assessments during the 2022-23 school year. There was confusion about the requirement at the building level and the district did not identify this as an issue until the Spring of 2023. Once the district became aware of the omission, teachers received professional development on Local Performance Assessments on May 10, 2023, and identified units in their scope & sequence documents where they will administer them beginning with the 2023-24 school year.	This has been corrected for this coming school year.
581-022-2120 Essential Skill Assessments for English Language Learners	In compliance	The district has met all of the requirements for this rule. GSD board policy IKF reflects the districts policy that allows students to demonstrate proficiency in the student's native language. When the Oregon State	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		Board of Education waived essential skills, this policy was amended.	
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	<p>The district has met all of the requirements for this rule. GES has 2 semester grading periods and provides 4 different progress reports throughout the year. Students are measured using a proficiency scale on a variety of academic areas. There are both fall and spring parent-teacher conferences. GMS–Parents are provided with course syllabi each semester which contains grading practices/systems – including how students will be graded. Students are provided, every 6 weeks with progress reports, with the semester grades being entered into the students’ record. Parent/Teacher conferences are conducted in the Fall Semester and Spring Semester. (Approximately October and April)Gervais High School–Parents are provided with course syllabi each semester which contains grading practices/systems – including how students will be graded. Students are provided, every 6 weeks with progress reports, with the semester grades being entered into the students. In addition, student</p>	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		transcripts are reviewed regularly in Advisory classes. ELA and math teachers K-12 administered the i-Ready Diagnostic at the beginning, middle, and end of the year and shared students' progress on grade-level academic content standards with parents at fall and spring parent-teacher conferences. Parents received Oregon State Assessment results for ELA, math, science, and ELPA at fall 2023 parent-teacher conferences.	
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule. GES uses Acadience to screen every kindergartner and new 1st grade students for dyslexia but has now adopted iReady as a reading diagnostic tool which includes a screening for dyslexia.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule. GSD provides diverse educational programs for all resident children disabilities. This is demonstrated in the master schedule of schools, a robust staff of certified and licensed personnel working in the exclusive capacity of serving students with disabilities, three learning resource rooms, two self-contained classrooms (K-5 and 6-12+), individual student schedules, and Individual Education Program (IEP) documents.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule. The District TAG Plan adheres to all identification guidelines identified in the District-level Plan Form. The District TAG Coordinator has completed the ODE mandated training.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule. Parents receive a copy of the Rights of Parents of TAG Students when notified of their student's identification	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		and at their annual TAG Plan Review meeting.	
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule. There is a comprehensive Alternative Education program in place at Gervais High School - students are enrolled for Credit Recovery along with emotional/behavioral support. The program is staffed by one teacher and instructional assistant.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule. All requirements for a standard diploma are reviewed for each students and fulfilled prior to graduation.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule. All requirements will be fulfilled for any person earning this degree and is supported in district policy.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule. All requirements will be fulfilled for any person earning this degree. This includes identification and notification to parents at the identified timelines and is supported by district policy.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule. All requirements will be fulfilled for any person earning this degree. This includes identification and notification to parents at the identified timelines and is supported by district policy.	Not applicable
581-022-2020 Alternative Certificate	In compliance	The district has met all of the requirements for this rule. All requirements will be fulfilled for any person earning this degree. This includes identification and notification to parents at the identified timelines and is supported by district policy.	Not applicable
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule. This criteria is met through the Alternative Program established at GHS - PAWS Program.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule. Done. Information posted online and staff receives both online training and in person reminders of requirement. Also in staff handbook.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule. By means of Board Policy JHC, GSD maintains all applicable practices and policies required by 581-022-2220, which includes other board policies (JHCC-AR, JHCDA-AR, JHCCF-AR), annual health, vision, and dental screenings, professional development provided to both all staff and to specific staff members; etc. The district employs one full-time Registered Nurse who develops and maintains Health Management for students district-wide and is responsible for creating processes on tier-based medical emergency responses for each school in the district.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule. Done. Through OSBA service and posted in every email.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule. Done. Through OSAB services	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule. Yes. All departments are in compliance.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-0107 Operational Plans for the 2022-23 School Year	In compliance	The district has met all of the requirements for this rule. Done. District met all deadlines and requirements regarding this topic.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule. Lead in water testing was completed in January 2023 and results have been posted according to our HASS plan.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2225 Emergency Plans and Safety Programs	In compliance	<p>The district has met all of the requirements for this rule. Trainings provided for staff, drills conducted, safety committee meets monthly. Staff also trained through online platforms.</p> <p>We also update a matrix or poster every other year for display in all office spaces/classrooms.</p>	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	<p>The district has met all of the requirements for this rule. The three year inspections have been completed by PBS and posted as required. Our site coordinator's training is up to date.</p>	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	<p>The district has met all of the requirements for this rule. Gervais School District submission for our Annual Restraint and Seclusions report (submitted on 5/19/23) was accepted with no errors or warning flags. Zero incidents were reported for the 2022-2023 school year.</p>	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	<p>The district has met all of the requirements for this rule.</p> <div> <p>The district meets all requirements of Senate Bill 581-022-2510. Posted on the GSD website. The plan includes procedures for prevention, intervention, and crisis response. Personnel identified as the designee for response are trained and certified.</p> </div>	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		staff training plan. The district's suicide prevention plan was created through equity and racially-centered procedures to support youth who are at high risk of suicide, specifically youth from historically and currently underserved communities.	

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule. All Coaches and Athletic Directors are trained on the necessary requirements for this.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule. All Coaches and Athletic Directors are trained on the necessary requirements for this.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule. Done. Policy has been adopted as provided by OSBA.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule. During the 22/23 school year, the district submitted its Integrated Plan (with plan and budget). This plan meets all requirements for a CIP and reset the 4-year DIP cycle for the district.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule. Done. Posted annually and report made to board every October or November.	Not applicable
581-022-2260- Records and Reports	In compliance	The district has met all of the requirements for this rule. Done through the business office.	Not applicable
581-022-2265 Report on PE Data	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule. Internal tracking tool is shared with all parties who are responsible for reporting requirements. We discuss any areas which administrators may be unclear about and if necessary, check with ODE for clarification.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule. Done. Presented to board, translated into Spanish and posted online.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule. Done. Policy KL is posted on the district website and in parent and staff handbooks.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	<p>The district has met all of the requirements for this rule. GES has the following average class sizes for each of the following grades: 21 in kinder, 18 in 1st grade, 18 in 2nd grade, 19 in 3rd grade, 24 in 4th grade, and 25 in 5th grade.</p> <p>GMS - Average class size was 25 students. Our smallest elective class was 15 and the largest PE class was 35. GHS - All class sizes are at a level that promotes the best classroom experience for all students</p> <p>- class sizes are maintained</p>	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		throughout the school in the best way possible.	
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule. All employees required to have a license do.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule. Done. District is in full compliance with all required regulations and use current policies as made available for our subscription policy services as provided by OSBA.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule. Done. Using Danielson Framework. Forms are held in Talent Ed. Licensed staff are either on Probationary, Cycle A or Cycle B. Admin continues to receive PD on use of evaluation and observation tool.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule. Done. Using Danielson Framework	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule. Done. Using Danielson Framework.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<u>581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses</u>	In compliance	The district has met all of the requirements for this rule. Yes. All required individuals are fingerprinted and subjected to background checks.	Not applicable
<u>581-022-2440 Teacher Training Related to Dyslexia</u>	In compliance	The district has met all of the requirements for this rule. The elementary school has four trained staff members.	Not applicable

Gervais School District#1

Informe sobre el cumplimiento de los estándares de las escuelas públicas

2022-23 Año escolar

Antes del 1 noviembre de cada año, [OAR 581-022-2305: Garantías del distrito de cumplimiento con los estándares de las escuelas públicas](#) requiere que los superintendentes del distrito escolar informen a su comunidad sobre el estado del distrito con respecto a todos los Estándares para las escuelas primarias y secundarias públicas. Los Estándares son adoptados por la Junta de Educación del Estado y se establecen en el Capítulo 581, División 22 de las Reglas Administrativas de Oregon.

La siguiente tabla contiene un resumen del cumplimiento del Distrito Escolar **Gervais School District#1** con cada uno de los requisitos de las reglas administrativas de Oregon que se encuentran en [DIVISIÓN 22 - ESTÁNDARES PARA PÚBLICAS PRIMARIAS Y SECUNDARIAS](#) durante el 2022-23 año escolar. Para cada regla reportada como fuera de cumplimiento, Distrito escolar **Gervais** ha proporcionado una explicación de por qué el distrito escolar no cumplió y el plan de acción correctiva propuesto por el distrito escolar para entrar en cumplimiento. La acción correctiva debe ser aprobada por ODE y completada por el distrito a principios del año escolar 2024-25.

¿Cuáles son los requisitos de las normas? Para obtener una descripción general de lo que requiere cada regla/norma, consulte este documento de alto nivel del [Resumen de las reglas de un vistazo](#). Para ver los requisitos específicos y completos, utilice los enlaces a continuación para cada regla individual.

Categoría: Enseñanza y aprendizaje

Subcategoría: Plan de estudios e instrucción

Regla # and Título	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2030 Planes de estudios del distrito	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2045- Educación preventiva en drogas y alcohol	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2050 Educación en Sexualidad Humana	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2055 Educación profesional	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2060 Asesoramiento escolar integral	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2263 Requisitos de educación física *Grados de educación primaria	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2263 Requisitos de educación física *Grados de educación secundaria	En cumplimiento con los requisitos de 2022-23	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
	(225/semana) y los requisitos revisados (promedio de 150/semana)		
581-022-2320 Tiempo de instrucción requerido	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2340 Programas de medios	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2500 Programas y servicios para estudiantes TAG	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2350 Adopciones independientes de materiales didácticos	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2355 Adopción de materiales didácticos	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2360 Aplazamiento de la compra de materiales de instrucción adoptados por el estado	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Subcategoría: Evaluación e informes

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2100 Administración de evaluaciones estatales	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2110 Excepción de estudiantes con discapacidades de las evaluaciones estatales	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2115 Evaluación de Habilidades esenciales: Requisitos del Diploma	Eximido para el año escolar 2022-23	No aplica	No aplica
581-022-2115(2) Evaluación de Habilidades esenciales: Requisito de evaluación de desempeño local	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2120 Evaluaciones de habilidades esenciales para estudiantes del idioma inglés	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2270 Evaluación individual del estudiante, mantenimiento de registros e informes	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2445 Pruebas de detección universales de factores de riesgo de dislexia	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Subcategoría: Programa y requisitos de servicio

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2315 Educación especial para niños con discapacidades	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2325 Identificación de estudiantes académicamente talentosos e intelectualmente dotados	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2330 Derechos de los padres de estudiantes TAG	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2505 Programas de educación alternativa	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Subcategoría: Diploma de preparatoria

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2000 Requisitos de diploma	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2005 Diploma de veterano	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2010 Diploma Modificado	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2015 Diploma extendido	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2020 Certificado alternativo	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2025 Opciones de crédito	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Categoría: Salud y seguridad

Subcategoría: Políticas y prácticas

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2205 Políticas sobre denuncias de abuso infantil	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2220 Servicios de Salud	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2310 Igualdad de oportunidades educativas	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2312 Cada estudiante pertenece	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2345 Servicios auxiliares	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Subcategoría: Planes e informes

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-0107 Planes operativos para el año escolar 2022-23	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2223 Plan de Escuelas Saludables y Seguras	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2225 Planes de emergencia con programas de seguridad	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2230 Planes de manejo de asbesto	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2267 Informe anual sobre restricción y reclusión	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2510 Plan de prevención del suicidio	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Subcategoría: Atletismo y actividades interescolares

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2210 Esteroides anabólicos y sustancias que mejoran el rendimiento	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2215 Seguridad de los deportes escolares: conmociones cerebrales	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2308 Acuerdos celebrados con organizaciones voluntarias	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Categoría: Desempeño y responsabilidad del distrito

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2250 Plan de mejora del distrito	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2255 Informe y criterios de desempeño de la escuela y el distrito	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2260- Registros e informes	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2265 Informe sobre datos de PE	Eximido para el año escolar 2022-23	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2300 Estandarización	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2305 Garantías del Distrito de Cumplimiento de	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
los Estándares de las Escuelas Públicas			
581-022-2370 Procedimientos de quejas	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Categoría: Recursos Humanos/ Dotación de personal

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2335 Tamaño diario de la clase	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2400 Personal	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2405 Políticas de personal	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2410 Evaluación y apoyo de maestros y administradores	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2415 Estándares básicos de enseñanza	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

Regla # and Titulo	Estatus	Explicación / Evidencia	Plan de acción correctiva y cronograma
581-022-2420 Liderazgo educativo: estándares para administradores	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2430 Toma de huellas dactilares de individuos sujetos en posiciones que no requieren licencia como maestros, administradores, especialistas de personal, enfermeras escolares	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica
581-022-2440 Formación de profesores relacionada con la dislexia	En cumplimiento	El distrito ha cumplido con todos los requisitos de esta regla.	No aplica

PERMISSION FOR SALEM-KEIZER PUBLIC SCHOOL FOR OPERATION CENTER IN GERVAIS SCHOOL DISTRICT
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves for Salem-Keizer public school for operation center in Gervais School District

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Children's Day Education Center

Permission for Salem-Keizer Public Schools to operation center in Gervais School District

Background:

Marion County has significant gaps in behavioral and mental health services for children and adolescents. Our region does not have any psychiatric day treatment/partial hospitalization programs, psychiatric residential treatment facilities or psychiatric hospitals, despite having higher levels of behavioral health needs than other urban areas in Oregon. The acute behavioral health concerns of youth in our region mirror trends throughout the state and across the nation.

This project represents a public private partnership with Salem-Keizer Public Schools and MWIC Epping, LLC which is comprised of Tokarski Family, LLC and the Larry & Jeannette Epping Family foundation. This new partnership is being formed to address the critical gap in behavioral and mental health services in our region.

MWIC Epping, LLC are generously investing \$2,500,000 for the purchase and renovation of a 13,000 square foot school building at 10327 River Rd NE, Salem, OR 97303. Salem Keizer School District will open a Children's Day Education Center at this site and provide education for the students in the center.

Program Model:

Salem-Keizer Public Schools will contract with Trillium Family Services, Inc. to operate a psychiatric day treatment program serving students between the ages of 5 – 17 years old. Students in Marion county and surrounding region will be eligible to attend if determined to have medical necessity by Trillium Family Services. Trillium will fund the program services through billing of public and private insurance. Trillium's trained staff will provide individual and family therapy, skills training, and will remain with them during classroom learning time. While receiving services in a therapeutic milieu, students will also receive educational services by Salem-Keizer licensed and classified staff.

Request of Gervais School District:

ORS 332.158 Creation of school in another school District

1) A district school board may lease, purchase, construct, reconstruct, improve, repair, equip or furnish a school in another school district and may expend bond proceeds or other funds available to the board for such purposes if the board has the written permission of the district school board of the school district in which the school will be located. The written permission required by this subsection must be obtained prior to the first day on which students will attend classes in the school.

Gervais School District has provided permission to Oregon Department of Education for Salem-Keizer School District to provide the education in this treatment facility. Because this property will be considered a school within Gervais School District, the school board must formally agree to allow SKPS to open a school in our district boundary.

Recommendation/Board Action

Superintendent recommends the Gervais School Board take action to allow Salem-Keizer Public Schools to open the Children's Day Education Center at the SKPS leased property at 10327 River Rd NE, Salem, OR 97303.

CONTRACT WITH KYLE LAIER FROM ASSIST EDUCATION
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approve the contract with Kyle Laier from assist education as shown on agenda item 10-23-8.4.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Consulting Service Agreement - Gervais School District

Agreement | ASSIST.004



Kyle Laier

Assist Education Services LLC

12355 SW Waterford Loop

Wilsonville, OR 97070

(360)931-1799

kyle.laier@gmail.com

Proposal

This proposal is for the retention of support services by the Gervais School District (GSD) to prepare a strategic plan and community engagement strategy for a general obligation bond. The proposal includes the option of additional services at the discretion of the district's superintendent.

Objective

Support school board and administration by facilitating the development of a strategic and community engagement plan for the Gervais School District's general obligation bond proposed for the May 2024 ballot or later if determined by the district.

Assist Education Services

Exists to provide services to school districts in Oregon. Our services include support and consultation to districts in need of assistance. These services are provided through highly qualified currently practicing and retired educational leaders in the areas of leadership, teaching and learning, human resources, communications, school finance, bond campaigns, project management, charter schools and operations.

The State of Oregon does not provide adequate funding for school districts to staff experts in all areas of the organization. Additionally, many of the 197 school districts in the state are relatively small with district and building administrators juggling many roles and responsibilities. With no expected solution to stable funding of schools or consolidation of districts in Oregon, districts will continue to lack experts in all areas vital to ensuring they are moving towards meeting the aspirations they have for their students. Assist is ready to support districts with their various and unique needs so they can focus on the students they serve.

Assist has professionals ready to support the Gervais School District's desire to pass a general obligation bond. We are eager to work with the district and assist them in accomplishing their intentions to provide rich learning environments to the more than 1,300 students in their community.

Scope Pre-Bond Services

- Participate in regularly scheduled strategic planning meetings with the superintendent and other representatives from the district
- Develop and support a strategic plan and community engagement strategy for a general obligation bond under the direction of the superintendent
- Present updates to the Gervais School Board as directed by the superintendent
- Coordinate and execute related tasks as directed by the superintendent including any duties listed under “Owner’s Representative”

Owner’s Representative

Pre-Bond Services as Owner’s Representatives for public agencies as defined in ORS 279C.100 (8). These services are available to the school district upon pre-approval from the superintendent.

1. Lead/Assist GSD in prioritization of projects
2. Development of bond front end planning; budget, scope and schedule set up
3. Polling Phase of Pre-Bond- matching needs and prioritizations to ballot language
4. Lead GSD in public procurement laws of Oregon and compliance with District procurement rules
5. Assist GSD with obtaining legal counsel if none exists
6. Assist GSD with obtaining a financial institution to manage bond and other associated investments
7. Assist/lead GSD in development and facilitation of a bond steering committee
8. Assist/lead GSD with various grants associated with the bond election
9. Assist/lead GSD in existing architect/engineer scope of services and/or obtain new services depending on needs such as seismic structural studies for grants
10. Participate in regularly scheduled owner meetings
11. Participate in AE meetings for planning bond list
12. Assist/lead master budget development and cash flow analysis of overall bond and major projects
13. Review and assist with prioritization contained within the Long Range Facility Plan
14. Assist/lead master program schedule development and management thereof
15. Assist in bond programming of identified bond projects, priorities and final selection
16. Assist with community outreach for bond input with architects and engineers
17. Prepare and lead various district presentations on bond progress and updates to the district, staff and community
18. Assist with retaining specialized district support related to the bond such as communications outreach, website development and progress updates

Changes to Scope of Services Either party may propose changes to the scope of services by giving notice to the other party describing the proposed change. Promptly after receiving the notice, the receiving party will respond by sending notice of its decision to either accept or reject

the proposed change or addition. If the parties agree on the changes to the services or compensation, such agreed changes will be documented.

Consultation Services

Contractors shall provide consultation and support to the School Board and District as requested by the Superintendent and agreed upon by Assist Education Services LLC. This includes but is not limited to pre-bond services. Assist Education Services LLC and its subconsultants provide recommendations only and all actions and decisions are the responsibility of the Gervais School District.

Right of First Refusal

The Gervais School District will provide Assist Education Services with right of first refusal for any pre-bond related services. This excludes services previously contracted by the district with other entities.

Virtual Meetings

Available to participate in virtual meetings when preferred by district

Payment Terms

Minimum monthly payment for services contracted

Contract Term

October 2023 through June 2024

Extended Term

Upon the expiration of the Initial Term, the parties may mutually agree in writing to extend the term of this Agreement (the "Extended Term") (collectively, the Initial Term and the Extended Term are referred to as the "Term"). The Extended Term will expire upon the earlier of (i) Representative's completion of the Services, (ii) 90 days after the issuance of a certificate of substantial completion for the Projects, or (iii) any length of time as the parties may agree, unless terminated earlier in accordance with this Agreement or unless otherwise agreed to in writing by the parties. Gervais School District reserves the right to continue with consulting or its subconsultant for project management services after successful post bond contract amendment negotiations.

Early Termination

District will provide Assist Education Services 60 days notice of early termination of contract.

Fee Schedule

Monthly Retainer

\$2,500 per month for up to 15 hours for strategic and community engagement planning.

Project Management Services

Rate for services beyond the 15 hour retainer will be charged at \$165 per hour. Services must be pre-approved by the superintendent or listed on the Project Fee Schedule.

Fiscal Services

Rate for services will be charged at \$155 per hour. Services must be pre-approved by the superintendent or listed on the Project NTE Fee Schedule.

Communication Services

Rate for services will be charged at \$130 per hour. Services must be pre-approved by the superintendent or listed on the Project NTE Fee Schedule.

Grant Writing Services

Rate for services will be charged at \$130 per hour. Services must be pre-approved by the superintendent or listed on the Project NTE Fee Schedule.

General Project Management Services

Rate for services will be charged at \$120 per hour. Services must be pre-approved by the superintendent or listed on the Project NTE Fee Schedule.

Project NTE Fee Schedule

The NTE amount for this project is \$50,483.00. Any increase to the NTE amount must be approved in accordance with district policy. Rates increase by 3% January 1, 2024.

01.09.23	Year	2023			Year	2024					TOTALS
	Quarter	4Q			Quarter	1Q			2Q		
	Month	O	N	D	Month	J	F	M	A	M	
	Rate				Rate						
Project Management Resources											
Project Manager	\$ 165.00	25	25	25	\$ 169.95	30	30	30	30	15	\$ 35,318.25
Fiscal	\$ 155.00				\$ 159.65						\$ -
Communications	\$ 130.00	20	20	20	\$ 133.90	20	10	10	10	5	\$ 15,164.50
General PM	\$ 120.00				\$ 123.60						\$ -
Admin	\$ 65.00				\$ 66.95						\$ -
Subtotal		45	45	45		50	40	40	40	20	
Staff levels measured as FTEs	0.0	0.3	0.3	0.3	0.0	0.3	0.3	0.3	0.3	0.1	
Monthly Totals=		6,725	6,725	6,725		7,777	6,438	6,438	6,438	3,219	\$ 50,483
Fiscal Year Totals=				20,175							

Deliverables & Materials

Deliverable costs will be provided to the district at the request of the superintendent. They must be pre-approved by the superintendent or the school board when required by district policy. These costs are not included in the Project NTE amount.

Effective Date

The undersigned parties have executed this agreement on _____

Owner: Gervais School District

Name: Dandy Stevens

Title: Superintendent

Date Signed:

Signature:

Representative: Assist Education Services LLC

Name: Kyle Laier

Title: Owner

Date Signed:

Signature:



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Annual Convention

November

9, 10, 11, 2023

Portland Marriott

Downtown Waterfront

Hotel

Portland, OR

Policy Update is a subscription publication of the Oregon School Boards Association

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If you have questions regarding this publication or OSBA, please call our offices: 503-588-2800 or 800-578-6722

CHANGES IN LAW DURING THE 2023 LEGISLATIVE SESSION

Many other bills were passed that impact policy. Some of these bills are already in effect. Policies will be updated in future releases from OSBA. These include:

- JGA – Corporal Punishment, JGAB-AR – Use of Restraint or Seclusion (SB 577 (2023));
- GCDA/GDDA – Criminal Records Checks and Fingerprinting (updates to OAR 581-021-0511);
- IGBHE – Expanded Options Programs (HB 2275 (2023));
- GBN/JBA – Sexual Harassment (HB 2280 (2023));
- Abbreviated day (SB 819 (2023) and others);
- Procurement
- Graduation requirements
- Abuse reporting hotline

This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district's legal counsel.

PUBLIC MEETINGS LAW

Summary

[House Bill 2805](#) (2023) and [House Bill 2806](#) (2023) added new provisions to Public Meetings Law and executive sessions, expanded Oregon Government Ethics Commission (OGE) oversight of public meetings law, and added provisions requiring a board member to receive mandatory public meetings training.

As a result of HB 2805, a person who believes the district has violated identified provisions of public meetings law may be able to file a grievance with the district in accordance with law. The new public meetings law provisions to file a grievance become effective in September 2023.

The new public meetings law provisions for executive sessions (HB 2806), which now include considering matters relating to the safety of the board, district staff and volunteers and the security of district facilities and meeting spaces, as well as considering matters relating to cyber security infrastructure and responses to cyber security threats, are effective now.

The new board member training requirement takes effect January 1, 2024.

Collective Bargaining Impact

None

Local District Responsibility

Review the recommended changes for policies BD/BDA – Board Meetings, and BDC – Executive Sessions, propose to the board for readoption.

Policy(ies) and ARs Impacted by these Revisions

BD/BDA – Board Meetings, Optional

BDC – Executive Sessions, Optional

BOARD STIPENDS AND EXPENSE REIMBURSEMENTS

Summary

Previously, Oregon Revised Statute (ORS) 332.018 prohibited board members from receiving any compensation from the district. During the 2023 Legislative session, [House Bill \(HB\) 2753](#) passed and became effective July 18, 2023. This law removes the prohibition on compensation and allows school district boards to provide each “voting member of the board with a stipend in an amount determined by the board, not to exceed \$500 per month.”

The Oregon Government Ethics Commission recently indicated that they will be issuing guidance regarding board action with regard to stipends. As soon as this guidance is released, OSBA will release additional information, including updates to existing policy, as necessary.

No new or updated OSBA sample policies or administrative regulations released in this update.

PHYSICAL EDUCATION REQUIREMENTS

Summary

[House Bill 3199](#) (2023) revised physical education requirements for upper elementary grades from 225 minutes down to “an average of 150 minutes during each school week, as calculated over the duration of the school year.” As was with previous law, grade 6 students must meet standards in the school where they are taught, i.e., if taught in same school as grade 5 and below, each student must “participate in physical education for the entire school year for at least 150 minutes during each school week.

Collective Bargaining Impact

None

Local District Responsibility

Review the district’s current policy EFA – Local Wellness, and if the PE requirements are included as goals under the Physical Activity and Education section, revise it to include the new requirements. If the district has not yet updated policy EFA – Local Wellness, consider doing it now. An updated version of EFA would not require EFA-AR, so review the board’s manual and rescind EFA-AR if the board updates policy EFA; there is no longer an OSBA model for EFA-AR.

Policy(ies) and ARs Impacted by these Revisions

EFA – Local Wellness, Required

EMPLOYEE LEAVE

Summary

During the 2023 Legislative Session, multiple bills were passed amending Paid Family Medical Leave Insurance (PFMLI) and the Oregon Family Leave Act (OFLA). Additionally, administrative rules have been implemented. The changes to these policies reflect those amendments. These leave laws apply differently to districts based on the number of employees that a district has. Version 1 of GCBDA/GDBDA - Family Medical Leave * and its Administrative Regulation (AR) are for districts with 50 or more employees (the district is subject to OFLA and employees may be eligible for FMLA). Version 2 of GCBDA/GDBDA - Family Medical Leave * and its AR are for districts with between 25 and 50 employees (the district is subject to OFLA, but employees will generally not be eligible for FMLA). If the district has fewer than 25 employees, OSBA does not recommend using either of the versions of GCBDA/GDBDA and its AR unless the district wants to make these benefits available to its employees. Changes to additional GCBDA/GDBDA’s-A R’s will be made in future updates.

GCBDF/GDBDF- Paid Family Medical Leave Insurance * is not based on employee size. Version 1 of GCBDF/GDBDF Paid Family Medical Leave Insurance * and the AR are designed for districts using Paid Leave Oregon (through the Oregon Department of Employment). Version 2 of GCBDF/GDBDF- Paid Family Medical Leave Insurance * is for districts using an equivalent plan (there is no accompanying AR). Version 2 of GCBDF/GDBDF had no changes and therefore is not included in this update.

Collective Bargaining Impact

Districts may need to bargain aspects of these policies.

Local District Responsibility

The board should delete current GCBDA/GDBDA – Family Medical Leave * and GCBDA/GDBDA-AR(1) -Family Leave* and replace them with one of the new versions.

If the district is using Paid Leave Oregon (Employment Department) to administer PMFLI, the board should update version 1 of GCBDF/GDBDF – Paid Family Medical Leave Insurance * and GCBDF/GDBDF-AR – Paid Family Leave Insurance (PMFLI). If the district is using an equivalent plan for PFMLI, the board should keep version 2 of GCBDF/GDBDF – Paid Family Medical Leave Insurance * (no changes and not included in this update). If a district is using an equivalent plan, OSBA recommends that they work with the equivalent plan provider to developing procedures.

Policy(ies) and ARs Impacted by these Revisions

GCBDA/GDBDA – Family Medical Leave *, Highly Recommended, *Version 1 or 2*
GCBDA/GDBDA-AR(1) – Family Leave *, Highly Recommended, *Version 1 or 2*
GCBDF/GDBDF – Paid Family Medical Leave Insurance *, Highly Recommended, *Version 1 (Version 2 has no changes and is not included in this update)*
GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance (PMFLI), Highly Recommended

PERS RETIREMENT

Summary

The only change resulting from passing House Bill 2296 (2023) extends the sunset for the 2019 law revision to the end of 2034. This summary has been provided just to inform about this change.

Collective Bargaining Impact

Review collective bargaining agreements for any provisions relating to employee retirement.

Local District Responsibility

There are no changes to policy language resulting from revisions created by House Bill 2296.

Update to legal references only.

Policy(ies) and ARs Impacted by these Revisions

GCPC/GDPC – Retirement of Staff *, Optional

HEALTH SERVICES PLAN

Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop “a written prevention-oriented health services plan for all students” (OAR 581-022-2220 (1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, services for all students, and hearing, vision and dental screenings.

An analysis of these rule changes is still occurring and are expected to affect several policy recommendations which may include recommendations to rescind unnecessary policies.

Review the entire rule here: [OAR 581-022-2220](#) and reach out to the Oregon Department of Education with additional questions regarding plan requirements and deadlines. ODE provided this recent [news release](#).

No new or updated OSBA sample policies or administrative regulations released in this update.

PUBLIC CHARTER SCHOOLS

Summary

Some changes to law governing attendance at virtual public charter schools have become effective with passing of [House Bill 3204](#) (2023). Districts may still deny enrollment if more than three percent of students residing in the district are attending a virtual public charter school not sponsored by the district. However, there are several permanent changes, two of which include a requirement to complete the percentage calculation at least twice each year and a decision by a district to not give approval requires notice to be issued by the district within 10 calendar days of receiving notice from the parent of intent to enroll their student. Such notice must now include information about the calculations which supports denial, in addition to the existing requirements to provide information about the right to appeal to the State Board and other online options available to the student (read Oregon Revised Statute (ORS) 338.125 as amended by HB 3204).

Additionally, a student is now not required to gain approval from the district where the student now resides, if the student enrolled in a virtual public charter school while living in another school district, and has maintained continuous enrollment in that school since moving into the district where the student currently resides (HB 3204).

A second bill, Senate Bill 767 (2023), created new law added to Chapter 338 governing the operation of a nonvirtual public charter school by a public charter school in a nonsponsoring school district and revised ORS 332.158. The bill does exempt schools in operation prior to the effective date of the new law, if other requirements outlined in the new provisions are met. Read the [bill](#) (SB 767) to gain further understanding of the requirements.

Both of these new bills are effective now.

Collective Bargaining Impact

None

Local District Responsibility

If the district previously adopted policy LBEA – Resident Student Denial for Virtual Public Charter School Attendance**, and wishes to continue the practice established by policy, update policy language and submit to the board for readoption. The language in LBEA was previously part of recommended language in policy LBE - Public Charter Schools** until creation of LBEA. The district should review their version of LBE and if adopted prior to 2021, consider an update to LBE as well. In policy LBE, review the recommended changes and readopt this highly recommended language.

Policy(ies) and ARs Impacted by these Revisions

LBE – Public Charter Schools**, Highly Recommended

LBEA – Resident Student Denial for Virtual Public Charter School Attendance**,
Conditionally Required

ABOUT *POLICY UPDATE*

Policy Update is a subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts, education service districts, community colleges, and public charter schools.

Sample model policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of *Policy Update*, we suggest you discuss the various issues it presents and use the sample model policies to determine which policies your district should develop or revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about *Policy Update*, sample policies or policy in general, call OSBA Policy Services, 800-578-6722 or 503-588-2800.

TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally located policy manual updated electronically, you have instant access to current district policies.

Go to policy.osba.org and select "Policy Online Demo." The online manual includes a subscription to *Policy Update* and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.

Gervais School District 1

Code: EFA
Adopted: 6/15/17
Revised/Readopted: 9/17/20; 11/01/22
Orig. Code(s): EFA

Local Wellness

The district is committed to the optimal development of every student and believes that a positive, safe and health-promoting learning environment is necessary for students to have the opportunity to achieve personal, academic, developmental and social success.

To help ensure students possess the knowledge and skills necessary to make healthy choices for a lifetime, the superintendent shall prepare and implement a comprehensive district nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the Board's commitment to providing adequate time for instruction that fosters healthy eating through nutrition education and promotion, serving healthy and appealing foods at district schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate.

The district superintendent or designee shall establish a Wellness Advisory Committee to advise the district in the development, review and update of the local wellness policy.

POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT

Implementation

The district shall manage and coordinate the implementation of this local wellness policy.

Implementation will consist of, but not be limited to, the following:

1. Delineating roles, responsibilities, actions and timelines specific to each school;
2. Generating and disseminating information about who will be responsible to make what change, by how much, where and when;
3. Establishing standards for all foods and beverages provided (but not sold) to students during the school day on participating school campuses;
4. Establishing standards and nutrition guidelines for all foods and beverages sold to students during the school day on participating school campuses that meet state and federal nutrition standards for NSLP and SBP, competitive foods, permit marketing of same that meets the competitive food nutrition standards, and promotes student health and reduces child obesity; and
5. Establishing specific goals for nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness.

The Board designates the principal(s) to be responsible for ensuring each school meets the goals outlined and complies with this policy.

Record Keeping

The district will retain the following records to document compliance with the local wellness policy requirements at the district's administrative offices:

1. The written local wellness policy;
2. Documentation to demonstrate the policy has been made available to the public;
3. Documentation of efforts to review and update the local wellness policy, including an indication of who participates in the update and the methods the district uses to make stakeholders aware of their ability to participate;
4. Documentation to demonstrate compliance with the annual public notification requirements;
5. Documentation of the district's most recent assessment on the implementation of the local wellness policy;
6. Documentation to demonstrate the most recent assessment on the implementation of the local wellness policy has been made available to the public.

Notification of Policy

The district will inform the public about the content and implementation of the local wellness policy, and post the policy and any updates to the policy on the district website annually. Included will be, if available, the most recent assessment of the implementation, and a description of the progress being made in attaining the goals of the policy.

The district will publicize the name and contact information of the district or school official(s) leading and coordinating the policy and information on how the public can get involved with the local wellness policy. This information will be published on the district's website and in district communications.

Triennial Progress Assessments

At least once every three years, the district will evaluate the implementation of this policy and its progress with a triennial assessment and produce a progress report that will include:

1. The extent to which schools under the jurisdiction of the district are in compliance with the policy;
2. The extent to which the district's policy compares to model local school wellness policy; and
3. A description of the progress made in attaining the goals of the district's policy.

The district will publish the triennial progress report on the district website when available. The district will update or modify the policy based on results of the triennial assessment.

Community Involvement, Outreach and Communications (Review of, and Updating Policy)

The district will actively communicate ways in which the community can participate in the development, implementation and periodic review and update of the local wellness policy. The district will communicate information about opportunities in community news, on the district's website, on school websites, and/or in district or school communications. The district will ensure that communications are culturally and linguistically appropriate to the community.

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board, school administrators, and the general public will be solicited to participate in the periodic review and update of the local school wellness policy.

Wellness Advisory Committee

The district supports a wellness advisory committee to assist the development, implementation, and periodic review and update of the local wellness policy. The superintendent or designee will be a member of this committee.

The district will publicize information about the wellness advisory committee in community news, in communications to parents, and/or on websites operated by the district to communicate to parents, students and the community at large to explain the committee's purpose, process and an invitation to volunteer.

1. The wellness advisory committee membership will include, to the extent possible, but not be limited to:
 - a. Parents, caregivers and students;
 - b. Representatives of the school nutrition program (e.g., school nutrition director);
 - c. Physical education and/or health education teachers;
 - d. School health professionals (e.g., school nurses, physicians, dentists, health educators and other allied health personnel who provide school health services);
 - e. Mental health and social services staff (e.g., school counselors, psychologists, social workers, or psychiatrists);
 - f. School administrators (e.g., superintendent, assistant superintendent, principal, vice principal);
 - g. Board members;
 - h. Supplemental Nutrition Assistance Program (SNAP) education coordinators;
 - i. Healthcare professionals and/or other health related professionals (e.g., dietitians, doctors, nurses, dentists); and
 - j. Members of the general public.
2. The wellness advisory committee will meet four times per year to review of the local wellness policy.
3. The committee will facilitate the development, review and update of the wellness policy, and evaluate each participating school's compliance with the policy.

The district will create building-level committees to establish school-specific goals and activities that implement this policy. A school coordinator will be designated to support compliance with this policy.

NUTRITION PROMOTION AND NUTRITION EDUCATION

Nutrition promotion and nutrition education positively influence lifelong eating behaviors by using evidence-based strategies and techniques and nutrition messages and by creating food environments that support healthy nutrition choices.

Nutrition promotion and nutrition education shall be a sequential and integrated focus on improving students' eating behaviors, reflect evidence-based strategies and be consistent with state and local district health education standards.

To promote nutrition education in the schools, the principal is responsible for ensuring the following goals are implemented:

1. Students and staff will receive consistent nutrition messages throughout the school environment;
2. Nutrition education is provided throughout the student's school years as part of the district's age-appropriate, comprehensive nutrition program (which includes the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, and handling and storage related to food and

eating), and is aligned and coordinated with the Oregon Health Education Standards and school health education programs;

3. Nutrition education will include culturally relevant, participatory activities that include social learning strategies and activities that are aligned and coordinated with the Oregon Health Education Standards and school health education programs;
4. Teachers will receive curriculum-specific training;
5. Parents and families are encouraged through school communications to send healthy snacks/meals and reusable water bottles with their student to school;
6. Families and community organizations are involved, to the extent practicable, in nutrition education;
7. Nutrition education homework that students can do with their families is assigned (e.g., reading and interpreting food labels, reading nutrition-related newsletters, preparing healthy recipes);
8. Materials on how to assess one's personal eating habits, set goals for improvement and achieve those goals.

Nutrition promotion, including marketing and advertising nutritious foods and beverages to students, will be implemented consistently through a comprehensive and multi-channel approach, (e.g., in the classroom, cafeteria and at home) by staff, teachers, parents, students and the community.

To ensure adequate nutrition promotion, the following goals will be implemented:

1. Information about available meal programs is distributed prior to or at the beginning of the school year and at other times throughout the school year;
2. Information about availability and location of a Summer Food Service Program (SFSP) is distributed;
3. Nutrition promotion materials are sent home with students, published on the district website, and distributed at parent-teacher conferences;
4. Families are invited to attend exhibitions of student nutrition projects or health fairs;
5. Physical activity is a planned part of all school-community events.

School Meals

Schools within the district participate in U.S. Department of Agriculture (USDA) child nutrition program(s), administered through the Oregon Department of Education (ODE) which may include the NSLP, and the SBP, Fresh Fruit & Vegetable Program (FFVP), After School Snack Program (ASSP), Special Milk Program (SMP), Summer Food Service Program (SFSP), Supper programs or others. The district also operates additional nutrition-related programs and activities including Farm-to-School programs, school gardens, Breakfast in the Classroom, Mobile Breakfast carts or Grab 'n' Go Breakfast.

The district's available meal program(s) will operate to meet meal pattern requirements and dietary specifications in accordance with the Healthy, Hunger-Free Kids Act and applicable federal laws and regulations.

The principal(s) will support nutrition and food services operation as addressed in Board policy EFAA – District Nutrition and Food Services and its accompanying administrative regulation EFAA-AR – Reimbursable Meals and Milk Programs.

Water

Free, safe, unflavored, drinking water will be available to all students throughout the school day and throughout every school campus. The district will make drinking water available where school meals are served during mealtimes.

Competitive Foods and Beverages

The district controls the sale of all competitive foods. All foods and beverages outside the reimbursable school meal programs that are **sold** to students on the school campus during the school day will meet or exceed Smart Snacks Standards¹. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores, snack or food carts and fund raising.

Celebrations and Rewards/Incentives

All foods and beverages offered on the school campus are encouraged to meet the nutrition standards set by the USDA and the Oregon Smart Snacks Standards. This includes, but is not limited to, celebrations, parties, and classroom snacks brought by parents. Food will not be used as a reward or incentive. This information will be conveyed to staff and parents.

Fund Raising

Foods and beverages that meet or exceed the nutrition standards set by the USDA and the Oregon Smart Snacks Standards may be sold through fund raisers on the school campus during the school day. Such requests to conduct a fund raiser will be submitted to the [principal] for approval before starting. Fundraising involving non-prepackaged food must be approved by Food Services Manager.

Food and Beverage Marketing in Schools

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the nutrition standards for competitive foods set by the USDA.

The district (i.e., school nutrition services, athletics department, PTA, PTO) will review existing contracts, new contracts and equipment, and product purchase or replacement to reflect the applicable food and beverage marketing guidelines.

PHYSICAL ACTIVITY AND PHYSICAL EDUCATION

A quality physical education program is an essential component for all students to learn about and participate in physical activity. The district will develop and assess student performance standards and program minute requirements in order to meet ODE's physical education content standards and state law.

Physical activity should be included in the school's daily education program for grades [pre-]K through 12 and include regular, instructional physical education, as well as co-curricular activities and recess.

In order to ensure students are afforded the opportunity to engage in physical education and physical activity in the school setting, the following goals are established:

1. Physical education will be a course of study that focuses on students' physical literacy and development of motor skills;

¹ Oregon Department of Education, [Oregon Smart Snacks Standards](#)

2. Staff encourages and provides support for parental involvement in their children's physical education;
3. Physical education courses will be the environment where students learn, practice and are assessed on developmentally appropriate knowledge, skills and confidence to become physically literate;
4. Instruction, provided by adequately prepared teachers, i.e., licensed or endorsed to teach physical education, will meet the state adopted academic content standards for physical education (Oregon Revised Statute (ORS) 329.045). Teachers of physical education shall regularly participate in professional development activities annually;
5. Every public school student in pre-kindergarten through grade 8 shall participate in physical education for the entire school year. Students in kindergarten through grade 5 shall participate for a least 150 minutes during each school week, and students in grades 6 through 8 for at least an average of 150~~225~~ minutes ~~during each~~^{per} school week, as calculated over the duration of a school year;
6. Physical activity will be integrated across curricula and throughout the school day. Movement will be made a part of all classes or courses as part of a well-rounded education;
7. Physical activity during the school day (including, but not limited to, recess, classroom physical activity breaks or physical education) will not be used as a punishment or a reward;
8. At least 50 percent of the weekly physical education class time in grades K through 8 shall be devoted to actual physical activity;
9. Physical activity is a planned part of all school-community events;
10. Materials promoting physical activity are sent home with students and published on the district website.

A student with a disability shall have suitably adapted physical education incorporated as part of their individualized education program (IEP) developed under ORS 343.151. A student who does not have an IEP but has chronic health problems, other disabling conditions or other special needs that preclude them from participating in regular physical education instruction, shall have suitably adapted physical education incorporated as part of their individualized health plan, developed by the district.

Other Activities that Promote Student Wellness

The district will integrate wellness activities throughout the entire school environment (districtwide). The district will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicated and work toward the same set of goals promoting student well-being, optimal development and strong educational outcomes.

The district will provide the following activities and encourage the following practices which promote local wellness:

1. Scoliosis screenings;
2. Safe Routes to Schools Program;
3. Physically active family and community engagement activities for families to learn about healthy eating or to practice being active together (e.g., skate night, fun run, dance night);
4. Nonfood-related fund raisers;

5. Physical activity energizers during transitions from one subject to another;
6. Intramural sports;
7. Monthly/Weekly school walks;
8. Assemblies which focus on wellness issues such as the importance of breakfast, healthy beverages, and how students and staff can incorporate 60 minutes of physical activity into their day;
9. Use of alternates to food as rewards in the classroom;
10. Creation of connections between out-of-school time (OST) programs that involve staff members from OST programs, both school- and community-based, in school initiatives that address healthy eating, such as school wellness teams or wellness committees;
11. Integration of social, emotional and mental health supports into school programs (e.g., promote a positive school climate where respect is encouraged and students can seek help from trusted adults);
12. Communication between classroom teachers and nutrition staff, so that menus and nutrition promotion can be tied into classroom learning and coursework;
13. Include wellness as a standing agenda item for school-based meetings (e.g., staff meetings, site council meetings, PTO).

Employee Wellness

The district encourages staff to pursue a healthy lifestyle that contributes to their improved health status, improved morale and a greater personal commitment to the school's overall wellness program. Many actions and conditions that affect the health of staff may also influence the health and learning of students. The physical and mental health of staff is integral to promoting and protecting the health of students and helps foster their academic success. The district's Employee Wellness Program will promote health, reduce risky behaviors of employees and identify and correct conditions in the workplace that can compromise the health of staff, reduce their levels of productivity, impede student success and contribute to escalating health-related costs such as absenteeism.

The district will collaborate with community partners to identify programs, services and/or resources to compliment and enrich employee wellness endeavors.

The district's Employee Wellness Program may include the following:

1. Health education and health promoting activities that focus on skill development and lifestyle behavior that change along with awareness building, information dissemination, access to facilities, and are preferably tailored to employees' needs and interests;
2. Safe, supportive social and physical environments including organizational expectations about healthy behavior, and implementation of policy that promotes health and safety and reduces the risk of disease;
3. Linkage to related programs such as employee assistance programs, emergency care and programs that help employees balance work life and family life;
4. Education and resources to help employees make decisions about health care; and
5. Nutrition and fitness educational opportunities that may include but are not limited to, the distribution of educational and informational materials, and the arrangement of presentations and

workshops that focus on healthy lifestyles, health assessments, fitness activities and other appropriate nutrition and physical activity related topics.

The district encourages participation from all employees. “Employees” are not limited to instructional staff (i.e., teachers and instructional assistants), but includes all administrators and support staff.

The following groups are seen as essential for establishing, implementing and sustaining an effective employee wellness program:

1. School personnel who implement existing wellness programs in the district (i.e., employee wellness committee);
2. District personnel who implement health programs for students (e.g., school health coordinator, school nurses, psychologist, health and physical educators, nutrition professionals, counselors and other staff); and
3. Decision makers who have the authority to approve policy and provide administrative support essential for a school wellness program (e.g., Board members, superintendents, human resource administrators, fiscal services administrators and principals).

DEFINITIONS

1. “Competitive food” means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act available for sale to students on the school campus during the school day.
2. “Food and beverage marketing²” is defined as advertising and other promotion in schools. Food and beverage marketing often includes an oral, written or graphic statement made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.
3. “Oregon Smart Snacks Standards”³ means the State’s minimum nutrition standards for competitive foods and beverages (ORS 336.423).
4. “School day” means, for the purpose of competitive food standards implementation, the period from the midnight before, to 30 minutes after the end of the official school day, i.e., at the conclusion of afternoon student activities, such as athletic, music or drama practices, clubs, academic support and enrichment activities.
5. “School campus” means, for the purpose of competitive food standards implementation, all areas of property under the jurisdiction of the school that are accessible to students during the school day.

END OF POLICY

² This term includes, but is not limited to, the following: brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container; displays, such as on vending machine exteriors; corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: Immediate replacement of these items is not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance.); corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, student assignment books or school supplies displayed, distributed, offered or sold by the district; advertisements in school publications or school mailings; free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

³ Oregon Department of Education, [Oregon Smart Snacks Standards](#)

Legal Reference(s):

[ORS 327](#).531

[ORS 327](#).537

[ORS 329](#).496

[ORS 332](#).107

[ORS 336](#).423

[OAR 581](#)-051-0100

[OAR 581](#)-051-0305

[OAR 581](#)-051-0306

[OAR 581](#)-051-0310

[OAR 581](#)-051-0400

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b (2018).

National School Lunch Program, 7 C.F.R. Part 210 (2022).

School Breakfast Program, 7 C.F.R. Part 220 (2022).

[House Bill 3199](#) (2023).

Gervais School District 1

Code: GCBDA/GDBDA
Adopted: 7/27/17
Revised/Readopted: 6/17/20
Orig. Code: GCBDA/GDBDA

Family Medical Leave

When applicable, the district will comply with the provisions of the Family and Medical Leave Act (FMLA)^{1}, ~~of 1993~~, the Oregon Family Leave Act (OFLA)^{2}, ~~of 1995, the Military Family Leave Act as part of the National Defense Authorization Acts of 2008 and for Fiscal Year 2010 (which expanded certain leave to military families and veterans for specific circumstances)~~, the Oregon Military Family Leave Act (OMFLA), Paid Family Medical Leave Insurance (PFMLI) ~~of 2009~~, and other applicable provisions of state and federal law, Board policies and collective bargaining agreements regarding family medical leave.

~~FMLA applies to districts with 50 or more employees within 75 miles of the employee's work site, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year preceding the year in which the leave is to be taken. The 50 employee test does not apply to educational institutions for determining employee eligibility.~~

~~OFLA and OMFLA applies to districts that employ 25 or more part-time or full-time employees in Oregon, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year immediately preceding the year in which the leave is to be taken.~~

In order for an employee to be eligible for the benefits under FMLA, the employee~~they~~ must have been employed by the district for at least 12 months, ~~and~~ have worked at least 1,250 hours during the past 12-month period and worked at a worksite that employs 50 district employees within 75 miles of the worksite.

Generally, ~~in~~ order for an employee to be eligible for the benefits under OFLA, the employee~~he/she~~ must work an average of 25 hours or more per week during the ~~and have been employed at least~~ 180 calendar days immediately prior to the first day of the start of the requested ~~family medical leave of absence~~. For parental leave purposes, an employee becomes eligible upon completing at least 180 calendar days immediately preceding the date on which the parental leave begins; there ~~There~~ is no minimum average number of hours worked per week. Special requirements apply during public health emergencies ~~when determining employee eligibility for parental leave~~.

OMFLA applies to employees who work an average of at least 20 hours per week; there is no minimum number of days worked when determining an employee's eligibility for OMFLA.

^{1} Generally, FMLA applies only to entities with 50 or more employees, however, FMLA applies to all public elementary and secondary educational institutions. See 29 CFR 825.600(b). The rule regarding individual employee eligibility does apply: an employee is only eligible if the employee "is employed at a worksite where 50 or more employees are employed by the employer within 75 miles of that worksite." See 29 CFR 825.110(a)(3). Consequently, FMLA applies to districts with fewer than 50 employees, but individual employees will not be eligible to receive benefits.}

^{2} OFLA applies to employers with 25 or more employees in Oregon (ORS 659A.153) and OMFLA applies to all public-sector employers in Oregon. (ORS 659A.090(2)) (Oregon BOLI Leave Laws – 2023 Edition)}

PMFLI is generally available to district employees who have earned \$1,000 in subject wages or taxable income during the alternate or base years³, contributed to the PMFLI fund in the alternate or base years and are otherwise eligible.⁴

Federal and state leave entitlements generally run concurrently.

The superintendent or designee will develop administrative regulations as necessary for the implementation of the provisions of both federal and state law.

END OF POLICY

Legal Reference(s):

ORS 332.507	ORS 659A.096	ORS 659B.010
ORS 659A.090	ORS 659A.099	OAR 839-009-0200 - 0320
ORS 659A.093	ORS 659A.150 - 659A.186	

Americans with Disabilities Act, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).
Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654; 5 U.S.C. §§ 6381-6387 (2012); Family and Medical Leave Act, 29 C.F.R. Part 825 (2017).
Americans with Disabilities Act, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).
Escriba v. Foster Poultry Farms, Inc. 743 F.3d 1236 (9th Cir. 2014).
Senate Bill 999 (2023).

³ The wages are not required to have been earned for work in the district.

⁴ See OAR 471-070-1010 for additional information.

Gervais School District 1

Code: GCBDF/GDBDF
Adopted:

Paid Family Medical Leave Insurance * (Version 2)

{Optional policy. This version is designed for districts providing an equivalent plan instead of using Paid Leave Oregon.}

The district provides an equivalent plan for paid family and medical leave and does not participate in Paid Leave Oregon. This plan [has been approved] by the Employment Department.^{1} The district will file the Oregon Quarterly Tax Report as required.

The district will make available a notice poster that outlines the requirements and procedures for the equivalent plan.² This poster will be displayed in each of the district's buildings or worksites in an area that is accessible to and regularly frequented by employees. This poster will be provided³ to remote employees upon hire or assignment to remote work.

END OF POLICY

Legal Reference(s):

[ORS 657B.210 – 657B.260](#)

[OAR 471-070-2200 - 2460](#)

^{1} Deadlines for the district to file an exemption application can be found on OAR 471-070-2205. Application requirements can be found in OAR 471-070-2210.

² For poster requirements, see OAR 471-070-2330.

³ By hand delivery, regular mail, or through an electronic delivery method.

Gervais School District 1

Code: LBE
Adopted: 8/15/19
Revised/Readopted: 12/17/20; 3/18/21
Orig. Code: LBE

Public Charter Schools**

Public charter schools may be established as a new public school or a virtual public school, from one or more existing public schools in the district or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process. The public charter school will be located and operated within the sponsoring district except where authorized by law.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will determine if it has any vacant or unused buildings and make a list of such buildings; buildings may be made available for public charter school use, subject to Board approval and Board policy.

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.¹ Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district will not provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The superintendent will develop administrative regulations to include, but not limited to, the proposal process, review, and appeal procedures, and program evaluation, renewal, and termination.

END OF POLICY

Legal Reference(s):

[ORS 327.077](#)
[ORS 327.109](#)
[ORS 332.107](#)

[ORS 338](#)
[ORS 339.141](#)
[ORS 339.147](#)

[ORS 339.450](#)
[ORS 339.460](#)
[OAR 581-026-0005 - 0710](#)

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).
[Senate Bill 767](#) (2023).

¹ This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

Gervais School District 1

Code: LB EA
Adopted: 3/18/21
Orig. Code: LB EA

Resident Student Denial for Virtual Public Charter School Attendance**

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district.

The district will ~~semiannually,~~ annually, by [October] [December] [1] and [April [1]], calculate the percentage of ~~the number of~~ students residing in the district, who are attending ~~enrolled in~~ a virtual public charter school not sponsored by the district. When the established percentage is more than three percent, the district will not approve additional students enrollment to ~~such~~ a virtual public charter school, ~~subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).~~

~~The district may send a notice of approval or disapproval to a parent¹ of a student who has sent a notice to the district of intent to enroll the student in a virtual public charter school not sponsored by the district (See OAR 581-026-0305(3)). The district may respond with an approval or disapproval to a parent within eight business days of receipt of the notice from the parent.~~

A parent must give notice to the district of intent to enroll their student in a virtual public charter school not sponsored by the district, before enrolling their student in such a school and notice of actual enrollment.

If the district is not approving the enrollment, the district must respond with a decision to not give approval within 10 calendar days of receipt of the notice of intent from the parent. Such decision must include:

1. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on recent calculations;
2. The right to appeal the decision to the State Board of Education;
3. A list of two or more other online options available to the student; and
4. A copy of OAR 581-026-0305 and OAR 581-026-0310.

The district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;

¹ ~~“Parent” means parent, legal guardian or person in “parental relationship” as defined in Oregon Revised Statute (ORS) 339.133.~~

3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a district to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 338.125](#)

[OAR 581-026-0305](#)

[OAR 581-026-0310](#)

[House Bill 3024](#) (2023).