

**Preschool Enrollment Contract
and Reservation for 2023-24 School Year**

Dear Parent or Guardian,

The rates shown below reflect a daily rate with the services beginning on the first school day for Gervais Elementary School, September 6th, the preschool schedule will follow the school days for GES, with services ending on the last student day on Gervais Elementary School's Calendar, June 14th. This will create a preschool calendar that totals 169 days. There will not be any additional dates provided during the school year, beyond the normal student dates shown on the GES student calendar.

Month:	September	October	November	December	January	February	March	April	May	June	Total Days	Monthly Amount	Monthly Amount, after Deposit	
DAYS of service for each Month:	18	19	16	11	20	18	15	21	21	10	169	Sept-June	Sept-June	
Program:	RATE per DAY:										Total for Year	10 Equal Payments	10 Equal Payments	
Preschool (3-5 years)	\$ 44.00	\$ 792.00	\$ 836.00	\$ 704.00	\$ 484.00	\$ 880.00	\$ 792.00	\$ 660.00	\$ 924.00	\$ 924.00	\$ 440.00	\$ 7,436.00	\$ 743.60	\$ 733.60

COST: We have calculated the days of preschool for the 2023-24 school year, first by month, than averaging that total out into 10 equal payments (see above.)

We will need to secure a deposit of **\$100** for each child who will be participating in our preschool program. This deposit will be figured into your total amount owed for the year (see above), deposits will not be refunded should you decide not to attend.

We only have **full-time** paid spots available at this time. We will not consider any part-time slots until we know our attendance figures and at that time, only if the staffing ratios support a part-time preschooler. Any family with more than one child enrolled will receive a one-time **discount of \$75.00**, spread over the course of the monthly payments.

PAYMENTS: If you are a **staff member** your payments will be deducted as a payroll deduction on the associated paydates for each month, we will need a form completed for this deduction. If you are **not a staff member**, you will need to make your payments by completing an automatic bank deduction form. We will no longer accept DHS payments for preschool services.

CANCELLATIONS: Written notification of discontinuation of preschool must be made no less than fifteen (15) school days prior to the effective change date. Fifteen school days are required due to necessary staffing changes brought about by fluctuation in our participant numbers. If preschool is discontinued without notice, you will be billed for fifteen (15) days of preschool at a per diem rate, based on total days of service. The final payment for services will be due on the final day of childcare. If payment is not received on that date, a late fee will be applied.

Please indicate below the child(ren), you will be reserving a spot for. Sign, as your understanding of these terms, and return to the Welcome Center or business office with your deposit.

If warranted, we will prioritize based on the following:

1. Qualifying Preschool Promise Student (if grant-funded spots remain)
2. Participation in our preschool or daycare program in the prior year (2022-23)
3. Staff of Gervais School District
4. Child within the Gervais School District Boundaries

Parents' First/Last Name:	Parent Phone:	Parent Email	Address:		
Child's First Name	Child's Last Name	Child's Age	Enrolled Prior Year?	Staff Member? Y/N	Additional Information:

I acknowledge and accept the terms for preschool for my child(ren) for the 2023-2024 school year:

_____ (Parent's Signature)

_____ (Date Signed)