



ESTABLISHED 1834

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Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Thursday, June 15, 2023

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. Following the Regular Session will be an Executive Session in the District Office Conference Room & via ZOOM.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.



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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Thursday, June 15, 2023, at 6:00 p.m. Following the Regular Session will be an Executive Session.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

BUDGET HEARING

- Modifications for 2023-2024 Budget
- Discussion of 2023-2024 Budget

Reports:

Action Items:

- Adopting the 2023-2024 Budget
- Making Appropriation for the 2023-2024 Budget
- Imposing & Categorizing the Tax
- Board Work Sessions and Regular Session Meeting Dates for the 2023-2024 School Year

Discussion Items:

- Graduation Ceremony Policy
- Dress Code
- Bond Update
- Strategic Plan Update
- Board Evaluation

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87354158154>

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EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will hold an Executive Session under ORS 192.660 (2) (d) "Labor Negotiator Consultation" at the District Office Conference Room and via ZOOM online platform on **Thursday, June 15, 2023**, immediately following the Regular Session.

GERVAIS SCHOOL DISTRICT

Agenda of June 15, 2023, School Board Meeting

District Office Conference & via ZOOM

<https://us02web.zoom.us/j/87354158154>

290 First Street

Gervais, Oregon 97026

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students.

ITEM	RESPONSIBILITY	TIME
1.0 CALL TO ORDER	Chairperson	6:00 p.m.
1.1 Pledge of Allegiance		
BUDGET HEARING		
1.2 Modifications for 2023-2024 Budget		
1.3 Discussion of 2023-2024 Budget		
2.0 INTRODUCTIONS & ANNOUNCEMENTS		
2.1 Public Forum Sign-Up	Chairperson	
2.2 Visitor Guest Book	Chairperson	
2.3 Announcements	D. Stevens	
▪ Athletics Recognition		
▪ Summer Board Conference August 11-13 at Salem Convention Center		
▪ End of the Year All Staff Party-June 16, 2023		
▪ OSBA PSP Scholarship Recipients for 2023		
3.0 APPROVAL OF MINUTES (pages 5-15)	Chairperson	6:15 p.m.
3.1 Budget Committee Minutes May 2, 2023		
3.2 Regular & Executive Session May 17, 2023		
4.0 PUBLIC FORUM	Chairperson	6:25 p.m.
4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)		
<i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i>		
5.0 REPORTS (pages 17-38)		
5.1 Student Council Report	Ashtyn Sattergen	6:35 p.m.
5.2 Administrators Report	Administrators	
▪ All principals		
5.3 Financial Report	C. Davis	
5.4 Superintendent Report	D. Stevens	
6.0 BOARD FOCUS/MEMBER TOPICS	Chairperson	7:45 p.m.

ITEM	RESPONSIBILITY	TIME
7.0 CONSENT ITEMS (pages 39-48)	Chairperson	7:50 p.m.
7.1 New Hire/Temporary/Extra Duty		
7.2 Contract Change/Recall/Renewal		
7.3 Reduction in Force/Resignation/Termination		
7.4 Out-of-State Travel		
7.5 2023-2024 Organization & Procedures Appointments		
7.6 Licensed Administrators, Classified Managers, Confidential Employees Agreements for 2023-2024		
7.7 2023-2024 Dairy Products & Bakery Products Requirements Award		
7.8 Anticipated Capital Projects for 2023-2024		
8.0 ACTION ITEMS (pages 49-54)	Chairperson	7:25 p.m.
8.1 Adopting the 2023-2024 Budget		
8.2 Making Appropriation for the 2023-2024 Budget		
8.3 Imposing & Categorizing the Tax		
8.4 Board Work Sessions and Regular Session Meeting Dates for the 2023-2024 School Year		
9.0 DISCUSSION ITEMS (55-60)	D. Stevens	7:40 p.m.
9.1 Graduation Ceremony Policy		
9.2 Dress Code		
9.3 Bond Update		
9.5 Strategic Plan Update		
9.6 Board Evaluation		
10.0 FUTURE AGENDA ITEMS		
11.0 ADJOURN	Chairperson	8:00 p.m.

**Gervais School District #1
Budget Committee Meeting Minutes
Tuesday, May 2, 2023**

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Gervais School District Budget Committee Meeting to order with the Pledge of Allegiance at 6:08 p.m.

2.0 INTRODUCTION OF COMMITTEE

Director Bustamante welcomed all to the meeting and asked everyone to introduce themselves.

Budget Committee Members present included: Henry Bustamante, Maria Contreras, Alan Hanson, Karen Herinckx, Jenny Jones, David Moreno, Arturo Oropeza (joined via Zoom), and Angie Toran.

Others present included:

Caryn Davis, Sandra Segura, and Dandy Stevens.

3.0 ELECTION OF COMMITTEE OFFICERS

Director Bustamante for nominations to elect a chair and a vice-chair to lead the meeting.

3.1 Elect Chair

Director Bustamante moved, and Mr. Hanson seconded to nominate Director Toran as the Budget Committee Chair. Motion passed 8-0.

3.2 Elect Vice-Chair

Director Bustamante moved, and Ms. Jones seconded to nominate Mr. Hanson as the Budget Committee Vice-Chair. Motion passed 8-0.

Ms. Stevens read the responsibilities of the budget committee members (see budget binder for the full list of responsibilities).

Ms. Stevens said that this is the first scheduled budget meeting. Once the budget is presented, if there are no further questions the Budget committee may approve the budget as presented in this first meeting. If the Budget Committee decides to approve as presented tonight, then it will go to the School Board to approve and adopt the budget at the next board meeting. If the budget is not approved tonight, another date is scheduled. The public would also have the opportunity to speak.

4.0 REVIEW BUDGET COMMITTEE POLICY (DBEA & DBE)

Ms. Davi continued with the budget presentation that included the following information.

Budget Committee

- Listed names of the Budget Committee members and the duration of their terms.
- Included policies for the Budget Committee and Budget Preparation

5.0 REVIEW AGENDA & OPTIONS

A handout was provided to the Budget Committee with the agenda items for the meeting.

PUBLIC COMMENT#1

Director Toran asked if there were any public comments.

No comments.

6.0 BUDGET MESSAGE

Ms. Stevens proceeded with the budget message. See the budget binder for the entire message.

7.0 GENERAL & SPECIAL FUND DISCUSSION

Ms. Davis explained the details and purpose of the following fund areas:

General Fund- comprise of three funds. One of those funds is the clustering of Frontier Charter School. Fund 101 which is the Grant indirect.

Special Review Funds- there are several funds within the special review funds. Some of these funds roll over to the following year and the district alternates using the funds. Funds are at capacity because money is not guaranteed.

Debt Service Funds-

Capital Projects Funds- there is only one fund in this category. There is nothing in those funds but if the bond passes an account would need to be reactivated and would have to approve a supplemental budget for the bond proceeds.

Enrollment/State School Fund/Staffing- an enrollment change analysis was presented for 2019-20 to 2022-23, enrollment by grade, district student counts from 2015-16 to 2022-23 show a decrease in enrollment over the years.

8.0 FORMULA DISCUSSION – GLOSSARY & TERMS

Ms. Davis showed a document explaining in detail how the funding formula is calculated for student funding. She went over the enrollment numbers that the district anticipated. She said that funding is impacted when districts partner with a charter school. She explained that for 2023-24 the anticipated enrollment numbers with the Frontier Charter school is 1579 and with the two-year look back the state will look at 2022-23 which enrollment was at 1601. Another factor is that the state does a special formula when districts sponsor an online-only charter school. Only a certain percentage is given looking at the two-year look back. Things have been changing frequently, but the numbers will be close to what is being presented tonight. Ms. Davis added that the charter school is being conservative on anticipated enrollment numbers because they do not want to receive the funding and then find that they need payback due to not having the enrollment that was anticipated. The district hopes that enrollment comes close to what is anticipated or higher otherwise the district would have to ask the board to use charter school contingency funds to support us through the school year.

There was a brief discussion by the group that the district meets with Frontier Charter School on a regular basis to discuss enrollment and to ensure that the numbers reported are conservative, so funds do not have to be paid back. It was also discussed that funding was also impacted by a law that was passed that impacted funding for charter schools. Other factors that impact the funding formula are teacher experience and the amount that is reimbursed to districts on transportation.

Ms. Davis continued with her presentation presenting a document with staffing comparison numbers for 22-23. The document consisted of adopted, current, and proposed numbers for 22-23. She shared the process that is followed by the district to come up with the numbers and expressed that special considerations are considered. She stated that the ratio of the teacher to student is higher for higher grades and lower for lower grades.

Ms. Davis continued sharing budget reports for the following funding areas.

General Fund

- State School Support for Gervais SD
- State School Support for Frontier Charter
- Beginning Fund Balance for Gervais SD
- Beginning Fund Balance for Frontier Charter
- A graph was shared containing data from 2017-19 to 2023-2024 actuals, the budget proposed (2023-2024) for the district, and Frontier Charter
- A report was shared without the Frontier Charter with the adopted budget for 2022-2023 and actuals proposed for 2023-2024 (higher than the amount adopted the previous year due to more revenue the district received).
- Other reports that were presented were:
 - Frontier Charter adopted budget for 2022-23 and proposed budget for 2023-24.

- Comparison of Requirements by Function 2022-2023 adopted to 2023-2024 proposed
- Pie graph containing percentages for 23-24 General Fund proposed requirements by major function excluding Frontier Charter School. The percentages listed were for contingencies, instruction, support services, and other uses.
- Data on percentages for 2023-2024 general fund requirements by object excluding Frontier Charter. The graph included percentages for purchase services, supplies, other objects, transfers, and contingency. This is the main area where salaries are paid from.
- Budget for the elementary school. There is a noticeable increase at the elementary under “instructional professional” for sub charges. The amount of 166K was moved to the general fund because there was nothing else left from the WESD services amount allocated. An amount of over 200K has been spent for licensed and classified subs. The district hired a total of six subs to cover absences and the subs are kept busy districtwide. The labor shortage is not going away.
- Shared a report showing numbers on how valuable it has been for the district to receive SIA funds to be able to proceed with expensive textbook adoptions for Language Arts, Math, and English Language Learners and next year it will be Science. An area that the district had not been addressing for a while, but now is able to do the adoption because of the SIA funds.
- The budget for the middle school staff was shifted around to use other funds to pay for licensed salaries which is the reason why there is a decrease in salaries proposed for 2023-24. Classified salaries also decrease and that is due to IA’s being re-coded to ELL funds. The district gets additional funding for ELL and if the position fits with ELL funds, then it’s re-coded to use those funds instead.
- The budget for the high school there was a significant change in “computer hardware” that is due to a software testing system and credit recovery classes called Odyssey that the high school is using. That should not be taken out of their funds. That expenditure was changed to a technology budget because it requires software for students and should not be coming out of discretionary funds from the high school. The district was able to purchase a three-year subscription and was able to save.
- Programs for the talented and gifted. There was an increase in classified salaries to the students’ needs and more classified employees were hired.
- Under maintenance/custodial there was an increase of 1 FTE. It was not caught last year that that department was short one FTE.
- Under managerial classified that increased due to a new assistant facilities manager that was moved into that budget. Before the pandemic, there were 2 FTE under management for maintenance custodians, and one retired and was never replaced. The district thought that department could be handled by only 1 FTE, but it didn’t work that way, that is the reason why a .5 FTE was added to management this year.
- Proposed FTE increase from 104.29 to 106.50 in the general fund and that is due because some positions were funded from state funding that will be going away such as ESSER funding.
- Frontier Charter School under transfers and funds there was an amount of 360K just in case funds would need to be moved around you would not have to do a supplemental budget to move out of contingencies. If there is no increase in enrollment or the state does not fund enough, then the district will need to take some of those funds.
- Presented a grand total for the general fund of \$19,455,77 to \$20,442,047.

Special Revenue Funds

- The budget detailed estimate shows the alternating of accounts mentioned earlier in the agenda. There were new funds added. One was added for the building lease fund from Frontier Charter, the insurance reserve fund, GEAR UP Grant, and Latinx Grant. Details were shared of the reason why those funds were created.
- Another budget detailed estimate sheet was shared listed by funds by function. It was shared how the district receives funds for the preschool program and the process of how some students are approved by the state.
- Certain positions are paid for out of the Student Investment Account. For example, TOSA position, resource officer, professional development, etc.
- Extra funds had to be allocated to pay for an extra teacher at the elementary school to help support our staff that was needed because it was coming out of the general fund.
- Adjusted the High school program for licensed salaries paid out of ESSER and Measure 98. An adjustment was also made for a classified salary special ed. assistant that is funded for credit recovery from SIA funds.
- Hired a licensed coordinator for the preschool program.
- With Title I classified salaries went down and that is because the need was not in that funded source and things moved around.

- GEAR UP Coordinator gets paid from a grant, but it will face out of the grant and as the years progress and then get paid out general fund.
- Daycare will be closing. The program did not sustain itself. The cap of rates was too high. The district was not charging for the staffing that was being used in that program. Some teachers' kids were attending, and the district was able to use ESSER funds for this program, but it can no longer use those funds.
- Total was provided for Special Revenue funds. It will go down from \$7,934,831 to \$73,53,454.
-

Investment Act Breakout

- More slots were purchased for students to go to Willamette Career Academy (WCA). It was mentioned that the district ask that more funding is provided and will be getting it to support the students to attend WCA.
-

Success (M98) Breakout

- Projection do not indicate that funds will increase.
- Looking at the EMT program and using M98 funds. Five seniors will go to this program and be certified.

Food Service Breakout

- Had a great boost of revenue during COVID. Now we are not getting as much back. The amount that gets reimbursed from the state does not cover all that is required to feed children and does not cover staff salaries.

Debt Service Breakout

- Pointed out details on the transfers on energy projects, consolidated loans, and PERS UAL. Details were also shared about a PERS account created for paper trail purposes.

9.0 COMMITTEE QUESTIONS / DISCUSSION

The Budget Committee asked the following questions during the presentation.

General Fund Questions

Why is there a decrease in the alternative fund?

Ms. Davis said that the reason why that amount decreased is because Samuel Brown no longer exists, and that program has been moved to the high school building. Funds were allocated to pay an instructional assistant.

The psychologist's services amount is just an estimate of how much will be spent.

Ms. Davis said that the funds were set aside in SIA funds but needed to be put back in the general fund.

Ms. Stevens added that there are several services that are provided by the WESD, and the district is only responsible for paying for a portion of those services. The WESD estimates the number of hours needed depending on student enrollment. Another thing to keep in mind is that the psychologists' hours are kept track to bill Medicaid. In the end, the district gets reimbursed for those hours from the State (Medicaid) and ends up generating more money from Medicaid. This has been done in the last three years.

What are we doing for sub shortages?

The district hired six subs (three classified and three licensed) for the district, and they have been covering for staff every day except for the first day of school.

Why was there a significant increase in this area? (on page 49 of the budget presentation)

Ms. Davis said that is due to inflation that she allocated more funds in that area for the purchase of big equipment for the maintenance department.

Ms. Stevens said that it could be such a boiler at the elementary going out. The district wants to make sure we have something saved for that kind of thing that might come up.

How many kids does the district retain that are in the preschool program and are they local?

Ms. Stevens replied that there are kids that are local, and Dr. Helms has created a kinder readiness class, so kids are prepared with the right skills when they start kindergarten. She said that most of the kids stay in the district.

10.0 APPROVE BUDGET PROPOSAL

Director Toran asked them if there were any further questions.

No further questions were asked by the group.

Director Bustamante moved and M. Contreras second the motion that the Gervais School District #1 Budget Committee approve the 2023/24 budget in the aggregate amount of \$29,546,286. Motion 8-0

Director Bustamante moved and Director Toran seconded the motion that the permanent tax rate of \$4.6427 per \$1000 of assessed value be assessed in support of the general fund. Motion passed 8-0.

Ms. Davis thanked the Budget Committee for their service.

The group thanked Ms. Davis for all the work put into the budget.

11.0 ADJOURN

Director Toran adjourned the meeting at 7:50 p.m.

Approved:

Board Chair

Secretary

DRAFT

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Tuesday, May 17, 2023**

REGULAR SESSION

Director A. Contreras called the School Board of Gervais School District #1, Marion County, into a Regular Session on Tuesday, May 17, 2023, at 6:00 p.m. Board members present included: Ana Contreras, Maria Contreras and Angie Toran (Director Caballero and Director Bustamante were absent). Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Caryn Davis, Creighton Helms, Lenthal Kaup

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director A. Contreras called the School Board Meeting to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Retirees

Ms. Stevens said there would be retiree celebrations soon and she would provide details to the board members if they wish to attend them. She also mentioned that there would be an end-of-the-year all-staff celebration and extended an invitation to the board members.

She stated that previously it had been discussed that licensing would be on May's agenda for approval, but they are waiting to be done with the classified negotiations to approve both simultaneously.

2.1 Public Forum Sign-Up:

No one signed up to speak.

Public Forum Sign-Up included:

Director A. Contreras reminded the public that if they signed up to speak, to make sure that comments were kept brief and concise and within the time limit of three minutes.

3.0 APPROVAL OF MINUTES

Director A. Contreras asked the board members if they had any corrections to the board minutes from the Regular & Executive Session on April 18, 2023, and the Working & Executive Session on April 4, 2023.

Director M. Contreras said that the Working & Executive Session Minutes date is wrong. It reads, "Thursday, March 16, 2023," and it should read as "Tuesday, April 4, 2023".

Motion:

There was a motion made by Director M. Contreras and seconded by Director Toran that the Gervais School District Board of Directors approve the minutes from the Regular & Executive Session on April 18, 2023, and the Working & Executive Session on April 4, 2023, with the corrections noted. The motion passed 3-0. (Director Bustamante and Director Caballero were absent)

4.0 PUBLIC FORUM:

None.

REPORTS

Student Council:

No student was present to report.

Administrators Report:

Dr. Helms reported the following.

Special Education

- Case managers are busy trying to meet timelines to complete the paperwork and deadlines for eligibility, especially for students transitioning from one school to another. Ensure that questions are asked early, and student files are reviewed before transitioning to the new building.
- Jill Woodard is currently testing and doing more than expected.
- Showed a picture of FLC high school students who took a field trip to Chemeketa and a picture of an FLC student inviting himself to a classroom that he was not assigned to and engaging in a music lesson that was going on in the classroom. Everything kept going as usual with all the kids in the room.

Early Learning

- Preschoolers worked in the greenhouse, planting and hatching butterflies, and took a field trip to the Gilbert House Museum.
- Preschool staff have received a lot of professional development. Hiring the program coordinator to arrange that for staff has benefited the program.
- Had a staff morale mobile escape room event that the staff enjoyed.

Migrant Newcomer

- Nine migrant students will travel to Washington, DC, with all costs paid by the WESD. Two chaperones will be traveling with them. The students will have a full agenda, and getting out of Gervais will be an excellent experience.
- The process for selecting the students to attend the Washington DC trip was explained in detail to the group.

Summer School

- Summer school will be covered by multiple grants and will only be offered to kindergarten jumpstart, 1st to 8th-grade migrant students, and 9-12th credit recovery students this year. The state didn't provide funding to run an entire summer school program. The district was awarded a grant to offer amplified computer science and STEAM in a small learning setting program.

Nurses

- Have been working with Oregon Health to sign the sponsor letter for the school-based health center.
- An architect worked on plans for converting the old Samuel Brown Academy building into a health center. Details are being reviewed thoroughly.
- The plan is to open the health center in September 2024 due to the need to transform the building, looking at details carefully, wanting to be sensitive to what the community would like, and being transparent so things run as smoothly as possible. A survey will be carried out in the next couple of weeks to get input from the community on the needed services.
- Reached out to a pediatrician, and he is willing to donate his time to do sports physicals for students if the health center is not up and running.

Counseling

- The counseling team has been working very hard to work through challenges. Due to being a small district, counselors can see trends in advance to better support students. Counselors will meet during the summer to review end-of-the-year data to set goals for the coming year that are strategic.

ELD

- There are four domains that students focus on for ELPA testing. Two of the domains are listening and reading which students can get during their entire day. Speaking and writing are something that the ELD classes focus on.
- Data was presented for elementary. The data indicates that 6% of elementary EL students reduced their scores, but 94% either maintained or increased by one ELD level. This is a three-year plan, and things reflected well for the first year. Another factor is that things slowed down due to COVID but are starting to pick up again. The same trend is seen for middle school scores.
- It was discussed that different variables play out in students' scores, but many things were done as incentives to boost the students' morale to do their best on the ELPA test.
- Data was shared on ELPA scores compared from spring 2022 to spring 2023 and to state ELPA scores. Students were below state scores in 2022, and this year, students scored above state scores. The increase in test scores reflects the hard work staff put into it, and the reading curriculum that the students used has helped a great deal.
- The data also indicates that GES is on track with improving ELPA scores, especially when looking at writing and speaking data. The data shows growth, indicating that more students will exit ELD in fewer years.
- For GMS/GHS newcomers, the supports that are helping with growth are word walls with words that they are learning in the classroom or are connected to their curriculum and working on the language after school. Another idea mentioned to support the students is pairing them up with leadership students or other student so they have a language partner.
- The data will be analyzed on students constantly using the strategies recommended versus students that did not use them to be able to show that the supports recommended are helping improve language acquisition.
- The three-year ELD program is aggressive in getting ELD students excited. Still, the goal is also to be a predominant district,

so when other school districts ask ODE about references for a good ELD program model, they can be referred to Gervais.

Student Council Report

Ashtyn Sattergen (Student Council President) reported the following things.

- Prom went well, and the students had lots of fun. The students like the theme "The Great Gatsby." Everyone fit well with it.
- The seniors earned the most spirit points and won a trip to Bullwinkle's.
- All the students have been talking about the bond. The students have been buzzing about how nice it would be to have some areas updated if the bond passes.

Financial Report

Ms. Davis reported the following things on the financials for the district.

- General Fund: Year to date, local sources exceeded the budget compared to last year. The main factor is primarily due to taxes.
- She will discuss improvement projects in the June report after the bond results.
- A resolution will be presented in June related to using both modified accrual and modified cash accounting. This is due to GASB 87 and 96. These two new governmental accounting regulations relate to leases and subscription-based information technology arrangements. The auditors are suggesting this change. Modified Cash accounting complies with GASB 87 requirements accounting principles. Information was provided to the district on who uses Modified Cash, and more information will be gathered to ensure that it is the best route for the district to take. Names of different organizations currently using Modified Cash accounting were mentioned, but these organizations do not have to sell bonds.
- More information will be shared at June's board meeting about this resolution.

There was a brief discussion by the group on the types of leases the district is responsible for. The energy grant lease will not be included.

Superintendent Report

Ms. Stevens said that she wanted to give an update on state school funding. The revenue forecast came out today, and things are looking good, with a recommendation of 10.1M for school funding. She indicated that it was recommended by COSA that superintendents contact their state representative, which she did right away to state that \$9.9M was insufficient funding for the district. She said that when she heard back from Tracy Kramer's handler, it was said that representatives are allowed to present five bills. She was also told that Tracy Kramer presented a bill for more funding for Willamette Career Academy and is advocating for \$10.4M. It was defeated the first time it was presented, but now we feel more hopeful it will go through. Ms. Stevens said that she would share more of what it would be like for the district to forecast a \$10.1M school funding. The rest of her report will be discussed during the discussion items.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras shared that she wanted to talk about a parent who called and was wondering if their child could walk at graduation if they did not receive a diploma from Gervais High School. She expressed that she would like to review the policy to see if that is something that can be under the discretion of the superintendent or the school board to approve.

Ms. Stevens said that she would like this to be discussed at the next board meeting, and she will have the policy available to review it.

7.0 CONSENT ITEMS:

Ms. Stevens said that there is a revised consent agenda list for the board's review, and she highlighted for approval that there is an item for one of our science teachers to attend the SSEP National Conference on June -29-30 in Rockville, MD. The students won the ability to send a project to space, and they were invited to the conference.

7.1 Approve

New Hire / Temporary/Rehire:

Jesse Geddes, GES Teacher
Madelyn Mattar, GES Teacher
Kaitlynn Ritoch, GES Teacher
Nicole Vaughn, GES Teacher
Rachel Wilson, GES Teacher

7.2 Approve

Contract Change / Renewal:

Kalynn Dees, from GES Teacher to GES TOSA Dean of Students (2023-2024)
Stacey Helm, from GES Teacher to GES Special Education Teacher
Gerardo Jimenez, from GES 1 FTE Counselor to GES .5 FTE Counselor
Sarah Steel, from Temporary FLC Instructional Assistant to Permanent FLC Instructional Assistant
Cassie Miller, from GMS Teacher to GES Physical Education Teacher

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Crystal Camacho, GMS Secretary
Angelica Cisneros, FLC Instructional Assistant
Megan Dilson, GHS Teacher
Ryan Figura, GHS Teacher
Felipe Gonzalez, Custodian
Lindsay McCargar, Senior Advisor
Vicente Morfin, Custodian
Charmayne Robinson, GES Instructional Assistant, Assistant Girls Basketball Coach

Decline:

Reduction in Force:

Other:

Transfers:

7.4 Approve

Classified and Managers Renewals 2023-2024

Gervais District#1 Board of Directors approves the Classified & Manager Renewal List for 2023-2024 as shown on agenda item 05-23-7.4.1.

7.5 Approve

SSEP National Conference

Gervais District#1 Board of Directors approves travel for Kristen Shirley to the 2023 SSEP National Conference on June 29-30 in Rockville, MD.

7.6 Approve

Annual School Nutrition Conference

Gervais District#1 Board of Directors approves travel for Melinda Fitz-Henry to attend the Annual Nutrition Conference on July 9-11th in Denver.

7.4 Approve

Motion:

There was a motion made by Director M. Contreras and seconded by Director Toran that the Gervais School District #1 approve the consent items listed in masse. The motion passed 3-0. (Director Bustamante and Director Toran were absent)

8.0 ACTION ITEMS

8.1 Policy Second Reading

EHB: Cybersecurity

IGBHD: Program Exemptions

JGE: Expulsion
JEC: Admissions
KL: Public Complaints

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District #1 approve the policies EHB, IGBHD, JGE, JEC, and KL shown on agenda item 05-23-8.1 with corrections mentioned previously for policy KL. The motion passed 3-0. (Director Bustamante and Director Caballero were absent)

8.2 Textbook Adoption for Math & English Language Learners

Dr. Atwood presented the following on the proposed textbook adoption. The presentation is available online for further details.

- Details on previous/future textbook adoption were shared in regards to the timeline required by the State.
- The state has certain requirements that districts must meet when adopting curriculum.
 - o Must be free and age appropriate to the student.
 - o Must meet State standards.
 - o Meet provisions for students with disabilities to ensure that materials are available and there's a sufficient number available to the students.
 - o Adopt district programs that meet State standards.
 - o Know trends and technology to ensure that the right curriculum is selected.
 - o Must include parents in the process.
 - o Instructional material that aligns with district goals.
 - o Textbook authors are reviewed thoroughly.
 - o Ensure that textbooks support language growth, mirror the student population, and that it supports student's culture.
 - o Programs in place to apply and gain skills.
 - o District policy requires that curriculum be available digitally and in hard copies to provide options for students.

Director A. Contreras asked during the process how it narrowed down the choices when making textbook recommendations.

Dr. Atwood replied that every program the committee looked at had been reviewed, and comments were read. Communication with other districts can also be done to serve as a reference and look at the program to see if it meets the state requirements. Dr. Atwood said that following that process narrows down the list of choices. Dr. Atwood said that in the case of the previous Math adoptions, the list was narrowed to eleven choices, and in the case of the current recommendation for English Language Learners, there were only two choices. Much time is invested in giving teachers an adequate selection for a good fit. Dr. Atwood indicated that involving community members is always challenging due to their jobs or childcare needs. The committees have also tried to get administrators involved in the process. When going through adoption, materials are always available for the public to view in an announced location.

Dr. Atwood provided thorough details regarding each program adopted in Mathematics and English Language Learners.

There was a brief discussion by the group regarding comments/complaints made by parents or the community, if any.

Ms. Stevens shared that there was only one time that a person had more questions about the Health curriculum, and one person reviewed the Language Arts curriculum last year.

Director M. Contreras said she appreciates that the district has been very transparent about having this material posted and available to the public.

Dr. Atwood said that all materials had been reviewed by the state and added that teachers are fully aware of what will be considered problematic for this community.

Ms. Stevens said that the district has SIA funds reserved that will be used to pay for the adoption.

Motion:

There was a motion made by Director M. Contreras and seconded by Director Toran that the Gervais School District #1 approves the textbook adoption for Math and English Language Learners as presented by Dr. Atwood. The motion passed 3-0. (Director Bustamante and Director Caballero were absent)

9.0 DISCUSSION ITEMS

9.1 OSBA Scholarship

Ms. Stevens said that the deadline window for the PSP scholarship would be extended to another week due to the low pool of applicants. She said that if the board is okay, she and Director Bustamante will review the applications and award them by next week to recognize the seniors at the senior awards night.

The group did not oppose the proposed process.

9.3 Bond Update

Ms. Stevens said that analyzing the data compared to last year. We gained six points. Data shows that we are losing based on the in-town votes. The individuals that will not change their vote from “no” will be the first ones to submit their ballots. There were 392 votes cast last year, and we could see that this year’s numbers increased. It’s the people that are not voting. She expressed that several new things were attempted, and she does not know what else to do. She said she would keep the board posted as new numbers are posted.

10.0 FUTURE AGENDA ITEMS

Director A. Contreras called an Executive Session at 7:44 p.m. under ORS 192.660 (2) (d) “Labor Negotiator Consultation.”

Director A. Contreras adjourned the Executive Session at 8:03 p.m. and reconvened the Regular Session.

11.0 ADJOURN

11.1 Adjourn Regular Session

Director A. Contreras adjourned the Regular Session at 8:04 p.m.

APPROVED

Board Chairperson

Board Secretary

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

“Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints-involving-a staff member. The association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.”

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.

**Enrollment**

9th = 82 (-1) 10th = 68 11th = 81 12th = 74 (-6 – Early Graduates) TOTAL = 312 (-7)
(as of 6/1/23)

Attendance**2022-23**

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
95%	91%	86%	87%	89%	86%	87%	86%	87%	

Discipline Referrals

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
2	1	1	0	0	1	1	0	0	

Announcements/Actions / Planning / School Improvement

- Seniors are GRADUATING!
- Andrew is working on items for next year!

Counseling News

- Laura had a total of 11 students registered for the Intuned group and held 5 sessions. The last day of the group is 6/5/23.
- We're continuing to work 1:1 with students serving over 37 weekly this semester, this doesn't include the drop ins and check-in requests.
- Laura went into advisories in May to discuss interview tips and how to open a bank account. Coming in June she will go in and discuss summer activities and things they would like to see happen within the counseling program.
- We continue to meet weekly to discuss scheduling for the master schedule considering all the moving pieces and forecasted needs.
- OYEN was only able to meet one GHS student in-house, but several referrals were made by students themselves or with the help of a counselor.
- Drop-ins for counseling needs continue to keep us busy as well as check ins
- Overall during this school year 2022/23 within the counseling department, 59-weekly 1:1s were held, 15-Suicide Risk Assessments , 2-groups, 1- self-injury assessment, 2-referrals to Family Advocate Rodney Dean, -DHS hotline calls, 1-sexual incident report, 4-Gervais PD intervention support, 13-referrals to school nurses, 14-Plan of Self Care, over 10+ referrals to mental health outside providers were made.
- Andrea chaperoned 8 students from our Migrant Ed program for a week in Washington DC for the Close-Up program.

College & Career

- We earned a \$1,000 grant from College Goal Oregon to host a final FAFSA push for Seniors. We were able to get snacks, drinks and gift cards to raffle off to seniors who completed their FAFSA.

- We continue to help Seniors finalize plans to attend college in the Fall by helping them to understand their financial aid award letters, apply for housing, and setting up virtual meetings for them with campus reps.
- We continue to plan Advisory lessons to finish out the school year.
- We continue to plan for the building of our new GEAR UP program with purchasing new furniture for our College & Career space/Library. We are also working diligently to plan for next year College & Career Readiness initiatives from the data that we collected from the initial GEAR UP survey.
- We finished with 55% FAFSA Completion
- 32 Oregon Promise Applications were submitted – that is 2 free years at any Oregon Community College.

Training/Workshops/Conferences

- Tucker continues to attend all things OSAA as the athletic director.
- Andrew attended a National Conference in New York City on 4/21 – 4/23 on the impact of COVID on learning and adolescent brains.
- Andrew attended the ACTE Training in Bend on 4/13 and 4/14.
- Andrew continues to attend Willamette School Improvement meetings.
- The Math Department is preparing for many PD events involving Math Curriculum Adoption.

Senior News

- Mr.McCargar has been working hard to make sure all necessary plans for graduation are in order!
- All Seniors have been given plans for the last week of school – June 5 – 9
- Graduation is June 10th! Car Drive-Thru will begin at 9 AM with Graduation at 11 AM in the GHS GYM!

Leadership News

- In Sheena's absence Mr. Keller and Tucker have taken over all Leadership activities.

AVID News

Planning for AVID students next year!

Athletics

Spring Sports finished up with Gervais student/athletes leaving their mark at the State Track & Field Championship in Eugene.

Lilly McCargar - took 2nd in State throwing the javelin 118'8.5"

Livi Boyd - took 8th place in the javelin

Isaiah Martushev - took 2nd in State in the pole vault

Izzy Boyd - won the State Championship in shot put! Setting a new school record throwing 39'6.75"

Izzy - also placed 7th in the triple jump

Livi Boyd - defended her State titled in the high jump by winning another State Championship, jumping 5'4.25"

Livi - also finished 2nd in the State in the 100m hurdles breaking the school record that stood since 1997 with a time of 16.17.

Gotti Ramon - won the State Championship in the 200m, running 23.04

Gotti - also took 2nd in State in the 100m

Gotti - earned a third metal with a 6th place finish in the triple jump

The boy's 4X100 team of **Gotti Ramon, Alex Lezama, Alejandro Solano, and Isaiah Martushev** took 9th with a season best time 46.06.

Finally, our girls team finished 6th in the State and our boys team finished 10th.

Was an amazing couple of days for our student/athletes!

I want to thank the board and Dandy for all of your support this year, it has been truly appreciated.

Tucker Brack

P.A.W.S.

P.A.W.S. has had numerous graduates!

Willamette Career Academy

Willamette Career Academy enrollment for next year is finished. It appears we will be able to send more WCA students than previous years!

Clubs and Activities

Drama

Dungeons and Dragons Club

Homework Club

Music Club

GSA

Journalism/The Inkling - Journalism released their last issue of the year in May. It was a special edition to highlight the seniors. We also had an end-of-the-year potluck. We handed out swag - shirts, notebooks, tote bags, book marks, etc. to everyone in the club. We also have two new newspaper stands that will go in the lobby and in the library. It's fun to see everyone so excited about *The Inkling*!

Aguilas de Oro

FFA

Monthly Administrator Report to Board

Gervais Middle School

May 2023

Toni Johnson, Principal

I. Attendance:

- As of Monday, June 5, 2023
 - 6th Grade - 56 Students
 - 7th Grade - 61 Students
 - 8th Grade - 78 Students
 - Total = 195 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- Student of the Month for May - Respectful
 - Dulce Santos, Suesana Efimoff, Briza Gatica, Joseph Locke, Dalton Trulock, Lincoln Jones, Angel Cortes, Damian Martin, and Alexander Fernandez.
- Academic Ace for May
 - Marilyn Acevedo, Ivan Lomeli, Bernadette Kennedy, Lexi Campbell, Dayana Correa, Maribel Blanco, Eli Sandoval, Briza Gatica, Edgar Sandoval, Ernesto Alvarez, and Angel Cortes.
- Teacher Appreciation - May 8-12
 - Our staff ate very well this week. 4 of the 5 days, lunch was brought in for them. Leadership gave them cookies and snacks on Friday.

III. Major Referrals for February:

- Total Referrals = 26
- State Reportable = 9 of the 26

IV. Academic Highlights and Actions Supporting School

Improvement & Student Learning:

- SBAC testing for Math was done the week of May 1st
- We had our Lockdown Drill on May 9th.
- 8th grader, Angel Cortes went to the state track meet in Corvallis on May 24th for the discus. It was a great experience for him.
- 3rd round of iReady testing was completed for Language Arts

Monthly Administrator Report for GSD School Board

Date: June 2023

School: Gervais Elementary School

Administrator: Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2022-2023	Current 2022-2023
Total	382	370

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	71	69	3 rd Grade	67	66
1 st Grade	57	57	4 th Grade	59	59
2 nd Grade	61	58	5 th Grade	65	61

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- On early release Wednesday, May 24 we had our final GES dat team PLC in which our reading intervention teacher (Smith) and ELD intervention teacher (Gomez) shared results from the iReading diagnostic testing and ELPA exam. They had classroom teachers and IAs that have been working with students during the reading intervention groups share anecdotes of student growth and success. It was amazing to hear about the progress of specific students who had struggled with reading before. The consensus was that the level of intentionality in providing small reading intervention groups using the iReady diagnostic testing to place students at the appropriate level with Really Great Reading intervention materials has made a tremendous difference. The data supports the initial success of this reading intervention program and we anticipate even more growth as we stay with this 3-year reading intervention plan. There has been similar success with EL students passing the ELPA and/or being positioned to pass it next year. This initial data suggests that the intentional ELD plan is also having great success and we will stay with this 3-year plan to help all EL students pass the ELPA and exit ELD before middle school. The only significant change for next year will be integrating science into ELD for our 4-5 grade students. Embedding these intentional language and literacy support into the science content will make it more authentic and will help students access more content than before. The current 45-minute ELD time as a separate block on the master schedule crowds out science from the daily schedule. By integrating ELD and science for grades 4-5, this will not only help provide ELD support for every student, it will also ensure adequate time to teach science too.
- On June 1, GES kinder classrooms welcomed our preschool students who will be attending kinder next year for a quick visit and activity together. We also gave them a quick walking tour of the building to help them feel more comfortable when they attend the “bug school”. It was fun to see how excited they were. Thanks to our kinder teachers (Bell, Devine, and Piazza) for helping make this a positive experience.
- GES is registering students for our online summer tutoring program. This will consist of 30 minutes per week of asynchronous assignments tailored to each child’s educational needs on Google Classroom and 30 minutes per week of tutoring/check-in on Google Meets. The goal is to help prevent some of the summer academic slide for students and to provide a social-emotional check-in with students as well as academic support.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- On May 12, GES 1st graders had a wonderful trip to the Oregon Zoo today. Kids were excited! Weather was beautiful! It was great seeing all the animals they have been learning about during literacy at school. Thanks to our classroom teachers (Dees, Helm, Lal-Rider), bus drivers, and parent chaperones for making this possible. They had been learning about animals in class and each wrote a small book about an animal. It was fun for them to then come see them in person.
- On May 17, our GES Strings Club performed at the GHS Spring Art Night. These students are part of our after school program that have been learning to play the violin with help of our club advisor Ms. So. It is incredible to see how much they have grown and to see them develop more self-confidence.
- May was Mental Health Awareness Month and the student leadership council purchased bracelets for every GES student and passed them out on May 23. The message on these bracelets was simple but important: love others, find strength in numbers, have faith in yourself, and hope for brighter days. We recognize the importance of mental health in young children and want to help them to learn coping skills that empower them to be strong and resilient.
- Our final GES student recognition assembly will be this Wednesday, June 7. We will be recognizing 2 students from each classroom who have shown exceptional kindness throughout the year. Students have nominated students and written brief descriptions and stories for us to share at the assembly. We will be inviting K-2 and FLC families at 8:15 AM and 3-5 families at 9:00 AM. We will also recognize students with excellent attendance. We will then finish with some fun grade-level games and competitions.

3. Community Relations/Partnerships/Volunteers

- On May 15, GES 5th graders spent the day at Junior Achievement BizTown for an incredible real-life business experience. Every student was assigned a job in the city and had to work as a team to carry out their job functions and to operate their assigned business. They had to manage budgets, projects, and their time to get everything done. Students showed leadership and responsibility and had a lot of fun. This has to be the coolest field trip our students get to participate in. Thanks to our classroom teachers (Broadhurst, Hazelton, and Poissant) for helping our students prepare, for our parent volunteers who worked with students at each business, and the bus drivers. Big shout out to the impressive Junior Achievement staff and additional volunteers from Umpqua Bank and Banner Bank.
- On May 18, GES students had a Memorial Day performance at Woodburn Senior Estates and Golf. GES music teacher Jane Carter prepared a wonderful program and helped our students practice. Thanks to Roger Wilhite (retired North Marion music teacher) for being our accompanist. There was beautiful singing from both So's 2/3 blended class and Cortes' 3rd grade class. Very proud of our students. We are grateful for a country that has given us such incredible opportunities and personal liberties and recognize the sacrifices of many who have given their lives for our freedom. Memorial Day is a great time to be filled with an attitude of gratitude.
- GES will have an all-day field day on Thursday, June 15 for our students. There will be 16 activity stations that will need volunteers. These stations include water balloon relay, soccer, water balloon toss, tug a war, monkey bridge, kickball, sack races, badminton, bounce house, corn hole, tetherball, chalk and bubble, dunk tank, gaga ball, hungry hippos, and hula hoop. We are encouraging families to come help volunteer to make this a great experience for our students. There will be a morning shift (8:00-11:00 AM) and afternoon shift (11:00 AM-2:00 PM) with a sack lunch provided to eat with the students. This will be a great chance to bring families together at the end of the year.

Monthly Administrator Report For Gervais School District Board

Date: June 2023

Department of Student Services and Federal Programs

Administrator: Dr. Helms

1. Special Education/Section 504

- 2022-2023 Highlights:
 - The SpEd Department was part of the first cohort group of a new ODE auditing process, and we had one of the cleanest reports statewide.
 - Our first year of Unified Basketball was a great success, which is a capstone example of our district-wide initiative of promoting and normalizing inclusion for students with disabilities in all elements of our collective student experience in the Gervais SD.
- Closing Out the Year: Case managers have worked hard to finish this year ensuring that IEP and service-minute goals are met and students with disabilities have known plans in place to effectively begin the next school year. This includes having vertical transition plans in place for those students promoting from GES to GMS, and GMS to GHS respectively. There will be no “lag time” in providing SpEd services when we begin the new year.
- Thoughts Towards 23/24 SY: As the department head, my overarching goal is to do everything I can to develop and monitor our systems, district-wide, to ensure that students with disabilities are provided access to the general education curriculum and extracurricular activities in the regular education setting to the maximum extent possible. We have made great strides towards an environment that celebrates inclusion, but there is still much work to be done!

2. English Language Development (+ Migrant/Newcomers)

- 2022-2023 Highlight: Our ELPA scores, especially at the elementary school, look awesome and indicate that we are just 2-3 years away from substantially reducing the number of ELs we have in the district, 4th-grade+. In fact, the data shows that in just two years, we may be existing more than a third of all elementary school ELs in just the first two years (22/23 and 23/24).
- Closing Out the Year: The ELD team recently met to evaluate our data together and talk through things that are working well and things we can aim to improve. We are also excited to have adopted a new ELP curriculum for grades 6-12 and how that will help us truly increase the rigor and expectation of both instruction and learning.
- Thoughts Towards 23/24 SY: The ELD department has already begun setting lofty goals and strategies for next year, which includes a deep emphasis and focus on the Speaking and Writing domain skills in ELD classes, targeted afterschool tutoring for those students who are just one domain away from passing the ELPA exam, and specific professional development for staff on how to integrate ELD “best practices” more effectively and regularly into their lesson planning and pedagogy.
- Our high school migrant student trip to Washington D.C. was terrific. I look forward to sharing more soon – see the pictures below of our students exploring parts of our nation’s capital!

3. Early Learning

- 2022-2023 Highlight: Expanding our Preschool by an additional classroom and 20 new students, all of which come from low-income homes that qualify for Preschool Promise support. Our early learning staff is truly terrific, and our new program coordinator, Ms. Beth Flores, has been instrumental in bringing in copious amounts of structure and professional development.
- Closing Out the Year: Preschool staff are ready to celebrate those students who were promoted to Kindergarten next year, and there will be a celebration to honor them on June 15th. This is a proud moment for those students and their families, and this event will surely be filled with smiles and laughter! Additionally, albeit a necessary decision, we are sad to close our Daycare doors this June. We wish all our daycare families our very best and hope to see each one of our little learners again when they are ready for preschool.

- Thoughts Towards 23/24 SY: Spark is a statewide program coordinated by Oregon's Early Learning Division that, in part, provides a rating and improvement system for early learning facilities. With Beth's leadership, we anticipate increasing our SPARK Rating Score next year to levels that make us a model program in the region.

4. Student Health Department

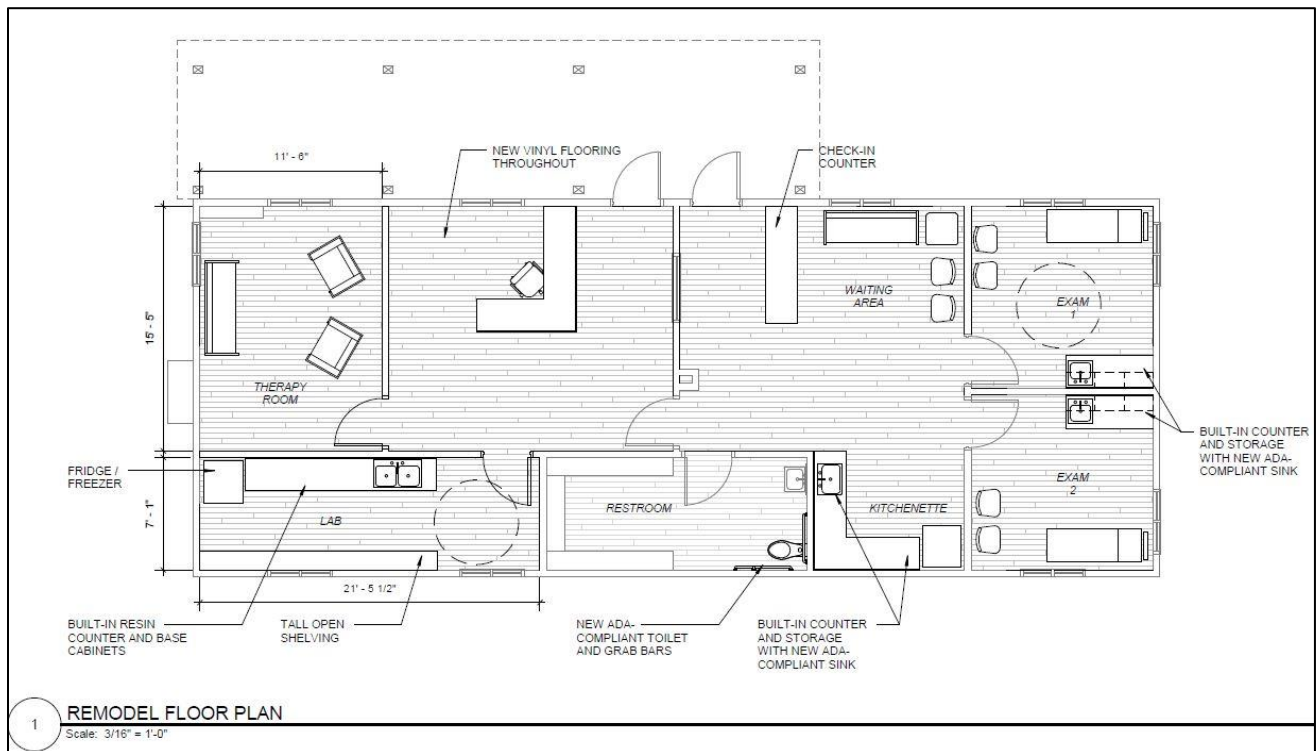
- This summer, we remain on-track to begin major renovation work on the old Sam Brown modular building as Gervais SD prepares to host the first School & Community-Based Health Center in Marion County. We continue to partner with the Oregon Health Authority and Orchid Health (our prospective medical sponsor) to provide a truly incredible service to our community. See the image below for the first iteration of a prospective floor plan for the clinic!

5. Community Engagement

- Between the two Health Fairs, the Dia de los Muertos event in early Nov., our Earth Day Clean-Up Luncheon, and others, our community-wide events this year hosted some of the largest community turnouts that the district has seen over the previous many, many years. These events were paid for using grant monies and by all accounts were highly successful in continuing to build a strong bridge between the district and our families throughout the community.

6. Summer School 2023:

- Our PreK-8th grade migrant-only summer school will run from July 10th-July 28th. It will have a beach and oceanic theme to it, with a heavy emphasis on STE(A)M-based computer science learning. Our capstone experience will be visiting Newport during the final week of the program, where students will have a chance to explore the beach and visit the Oregon Coast Aquarium.
- Online Tutoring: Michelle Chase (2nd-grade teacher) will continue online tutoring throughout the summer. Students who sign up will receive asynchronous learning assignments via Google Classroom and a weekly 30-min synchronous tutoring session. The survey was just released and we already have nearly a dozen students signed up, which is great!



Student Trip to Washington D.C.



Technology Board Report – June 2023

Online Forms

We continue to convert our existing online forms to Operoo forms. We also continue to receive bi-weekly training and support in Operoo.

E-Rate

We are still waiting for funding approval on the project to replace our fiber connections between the school campuses. If funded, there will be an unfunded expense to the district for trenching for the new lines.

Summer Projects

We are gearing up for a busy summer. With shortened work hours, we will work hard to complete the upgrade of staff laptops at GES and GMS along with the usual cleaning and updates of Chromebooks and classrooms equipment.

Surveillance Cameras

Our current surveillance camera system dates back to 2016. We have outgrown the video storage server, which is also past its usable life and using obsolete software. Three cameras have “died” this school year at a replacement cost of over \$3000 each, and because of their age, I expect them to continue to die off.

We had some replacement systems quoted in hopes of funding them with the bond (security upgrades). The quote range is \$250,508.06-\$460,696.54. Hopefully, funding can be secured with a successful bond or other means in the near future.

**Gervais School Board Meeting
June 2023
Maintenance/Custodial Report**



Contact Information: Email – gustavo_munoz@gervais.k12.or.us

In addition to regular maintenance and daily cleaning in all the buildings we had a total of 85 maintenance/custodial requests. We completed 47 of them, made plans for some, and are currently working on the rest of them. Right now, we are working diligently on cleaning and organizing storage spaces.

Highlights of what we completed in each building are listed below.

High School

Monthly Highlight:

- Parking lot sealed and painted.
- Set up for testing.
- Removing books from the annex and re organizing the book room
- Track meet set up and ready home meet.
- Set up bonfire.
- Hang up basketball bracket and new championship banner.

Ongoing projects:

- Regular maintenance of buildings
- Clean and organize storage ongoing.
- Move east gate to side of building – We have shifted and will be working on enclosing what we have.
- Quote for Annex – scheduled work for summer break

Middle School

Monthly highlights:

- New bookcases in library

Current projects

- Regular Maintenance of Buildings
- Replacing heat pump air filters

Elementary School

Monthly Highlights:

- Fixing various doors

Current Projects:

- Regular Maintenance of Buildings
- Looking into long term roof fix – we have bids looking to schedule now
- Clean room #16 – we have been working on this a little at a time
- Cleaning of lockers rooms – storing items for a new garage sale there now.

Daycare/Preschool

Monthly Highlights:

- Assembly of various furniture
- New gravel and edging around garden area
- Helped them prepare for an inspection
- Added a another shed

Current Projects:

- Getting estimates for a new roof – we have estimate, putting this project on hold for funding.
- Expanding covered play area
- Acquiring easement behind preschool
- Working on drainage issues in DO parking lot.

Gervais School Board Meeting
June, 2023
Food Service Report

Contact Information:
melinda_fitz-henry@gervais.k12.or.us
503-792-3803 ext. 5050



Vendor Contracts and Renewals for 2023-2024

Bakery Bids: Goody Man Distributing INC: Contract roll over:

Gervais School District, along with 11 other districts has opted to roll over the contract for bakery products. The original bid from 8/3/202 expires on June 30, 2023. The one year roll over is from 07/01/2023 through June 30/2024.

Dairy Bid: Spring Valley Dairy: Contract Roll Over

Gervais School District, along with 12 other districts has opted to roll over the contract for bakery products. The original bid from 8/3/202 expires on June 30, 2023. The one year roll over is from 07/01/2023 through June 30/2024.

Updated Gervais Food Service Grab & Go Meal Schedule

Gervais Summer Grab & Go Meal Schedules

June: Pick up Location: 1st street outside Gervais Elementary Kitchen

- Tuesdays
- Dates: June 20 & 27th

July & August: Gervais High School

- Mondays (except Wednesday July 5th due to the Fourth of July)
- Dates: July: 5, 11, 18 & 26th and August: 7, 14 & 21st
-

Meals will be 7-day meal packs.

Wellness Policy Annual Review

The Gervais School District wellness policy annual review has been completed was completed on June 1, 2023.

Annual Notification of Wellness Policy

Gervais School District Community

The Gervais School District reviewed their Wellness Policy that was revised 09/17/2020. The policy addresses nutritional standards for all foods and beverages available on the school campus as well as the marketing of food and beverages.

The policy follows the guidelines of the United States Department of Agriculture (USDA) and the Oregon Department of Education, with the guidance of the Oregon School Board Association.

The committee met 4 times in the spring of 2023 to review all components of the wellness policy. The completion of the review was June 1, 2023.

For any questions, or if you would like to be involved in the local wellness policy next annual review please contact.

Melinda Fitz-Henry (melinda_fitz-henry@gervais.k12.or.us)

503-792-3803 ext. 5050

This institution is an equal opportunity provider

Business Manager Report

School Board Meeting - June 15, 2023

Contact Information:

Caryn Davis

Email: caryn_davis@gervais.k12.or.us

Phone - 503.792.3803 ext. 5020



Gervais School District

ESTABLISHED 1834

Reports/Document Included:

- Budget Summary – All Funds
- Revenue – YTD All Funds
- Expense – YTD All Funds
- General Fund (without Charter) Financial Projection by Object
- YTD Expenses by Object – General Fund
- Anticipated Capital Projects for 2023-2024
- Budget Adoption Resolutions

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.

All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

Budget Adoption Resolutions:

At the beginning of the board meeting we will move immediately into the Budget Hearing to hear and consider public comment on the budget. After the budget hearing, if no changes are needed, we will proceed with our budget adoption resolutions. The resolutions are included and will be available to you as a separate document at the meeting.

Key Financial Comments:

Financial Reports:

With just one month remaining in the fiscal year, all reports are standing as expected:

- **Revenue – YTD All Funds** reflects all funding sources as being close to where they were at this time last year. General fund revenues, for the most part, have been received, as the State School Fund will not be paid in June. We will have additional revenue in the Special Revenue Funds as end-of-year claims on grants will be received.
- **Expense – YTD All Funds** reflects variances from prior year, under general fund, as expected:
 - YTD Purchased Services, due to lower charter school payments; and
 - YTD Other Expenses, due to the prior year's PERS Pension bond entry and this year's additional budgeted contingency in the charter school fund.

Modified Accrual versus Modified Cash Basis Accounting:

- At May's board meeting we discussed using Modified Accrual Basis (our current method) versus Modified Cash Basis (recommended by our auditors) as our accounting method. This is due to GASB 87 and 96, these two new governmental accounting regulations are related to leases and subscription-based information tech arrangements, respectively. These will create additional work and expense for the business office and our auditors. After careful review of their recommendation, it is not in our best interest to switch to Modified Cash Basis Accounting while we are still considering a bond issuance. I will review this at June's meeting.

Anticipated Capital Projects for 2023-2024:

- We will review this document at the meeting. The approval of this document is listed as a consent item.

Consent/Action Items:

Budget Adoption Resolutions

Anticipated Capital Projects for 2023-2024

Gervais School District #1

Budget Summary - All Funds For the Period 05/01/2023 through 05/31/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
-							
Local Sources (+)	\$4,833,689.36	\$161,292.06	\$4,719,047.93	\$114,641.43	\$0.00	\$114,641.43	2.4%
State Sources (+)	\$15,614,963.09	\$1,273,386.86	\$14,284,101.68	\$1,330,861.41	\$0.00	\$1,330,861.41	8.5%
Federal Sources (+)	\$3,479,333.19	\$93,460.55	\$943,677.09	\$2,535,656.10	\$0.00	\$2,535,656.10	72.9%
Transfers (+)	\$852,500.00	\$4,787.58	\$497,287.58	\$355,212.42	\$0.00	\$355,212.42	41.7%
Other (+)	\$4,315,627.62	\$0.00	\$4,812,658.49	(\$497,030.87)	\$0.00	(\$497,030.87)	-11.5%
Sub-total : -	\$29,096,113.26	\$1,532,927.05	\$25,256,772.77	\$3,839,340.49	\$0.00	\$3,839,340.49	13.2%
Total : INCOME	\$29,096,113.26	\$1,532,927.05	\$25,256,772.77	\$3,839,340.49	\$0.00	\$3,839,340.49	13.2%
EXPENSES							
-							
Instruction (-)	\$14,211,716.34	\$802,788.97	\$10,382,886.54	\$3,828,829.80	\$2,961,240.05	\$867,589.75	6.1%
Support Services (-)	\$8,397,282.78	\$596,342.95	\$6,031,049.76	\$2,366,233.02	\$748,288.16	\$1,617,944.86	19.3%
Enterprise & Community (-)	\$1,474,439.82	\$118,569.71	\$980,601.92	\$493,837.90	\$201,957.65	\$291,880.25	19.8%
Facilities Acquisition (-)	\$770,251.63	\$0.00	\$13,180.00	\$757,071.63	\$0.00	\$757,071.63	98.3%
Transfers (-)	\$852,500.00	\$4,787.58	\$497,287.58	\$355,212.42	\$0.00	\$355,212.42	41.7%
Debt Service (-)	\$1,705,505.12	\$203,000.03	\$455,186.01	\$1,250,319.11	\$999.99	\$1,249,319.12	73.3%
Contingency (-)	\$1,684,417.57	\$0.00	\$0.00	\$1,684,417.57	\$0.00	\$1,684,417.57	100.0%
Sub-total : -	(\$29,096,113.26)	(\$1,725,489.24)	(\$18,360,191.81)	(\$10,735,921.45)	(\$3,912,485.85)	(\$6,823,435.60)	23.5%
Total : EXPENSES	(\$29,096,113.26)	(\$1,725,489.24)	(\$18,360,191.81)	(\$10,735,921.45)	(\$3,912,485.85)	(\$6,823,435.60)	23.5%
NET ADDITION/(DEFICIT)	\$0.00	(\$192,562.19)	\$6,896,580.96	(\$6,896,580.96)	(\$3,912,485.85)	(\$2,984,095.11)	0.0%

End of Report

Operating Statement with Encumbrance

2022-2023 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Revenue May 2023



General Fund(s)

YTD Local Sources	YTD State Sources	YTD All Sources (except 5400s)
103.07% of Budget	96.44% of Budget	97.08% of Budget
Prior Year YTD: 94.34% of Actuals	Prior Year YTD: 99.55% of Actuals	Prior Year YTD: 98.31% of Actuals

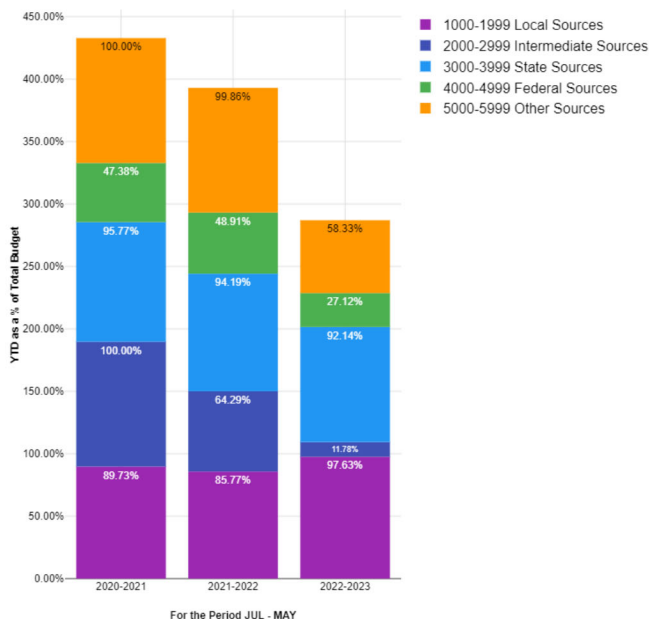
Special Revenue Funds

YTD Local Sources	YTD State and Federal Sources	YTD All Sources (except 5400s)
78.97% of Budget	40.89% of Budget	43.70% of Budget
Prior Year YTD: 60.67% of Actual	Prior Year YTD: 51.53% of Actuals	Prior Year YTD: 54.55% of Actuals

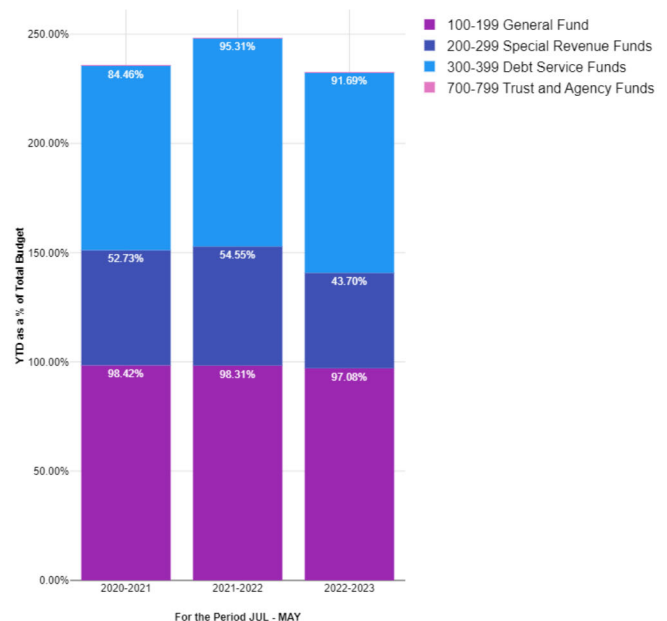
All Funds

YTD Local Sources	YTD State & Federal Sources	YTD All Sources (except 5400s)
97.63% of Budget	80.21% of Budget	82.50% of Budget
Prior Year YTD: 85.77% of Actuals	Prior Year YTD: 86.54% of Actuals	Prior Year YTD: 88.52% of Actuals

All Funds YTD as Percent of Budget by Revenue Sources except 5400s



All Funds YTD as Percent of Budget by Major Fund except 5400s



2022-2023 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Expense May 2023



General Fund(s)

YTD Salary and Benefits

77.46% of Budget

Prior Year YTD: 78.71% of Actuals

YTD Purchased Services

77.97% of Budget

Prior Year YTD: 92.84% of Actuals

YTD Other Expenses

32.08% of Budget

Prior Year YTD: 93.86% of Actuals

Special Revenue Funds

YTD Salary and Benefits

65.84% of Budget

Prior Year YTD: 80.70% of Actuals

YTD Purchased Services

114.20% of Budget

Prior Year YTD: 68.38% of Actuals

YTD Other Expenses

30.59% of Budget

Prior Year YTD: 75.23% of Actuals

All Funds

YTD Salary and Benefits

74.07% of Budget

Prior Year YTD: 79.21% of Actuals

YTD Purchased Services

80.82% of Budget

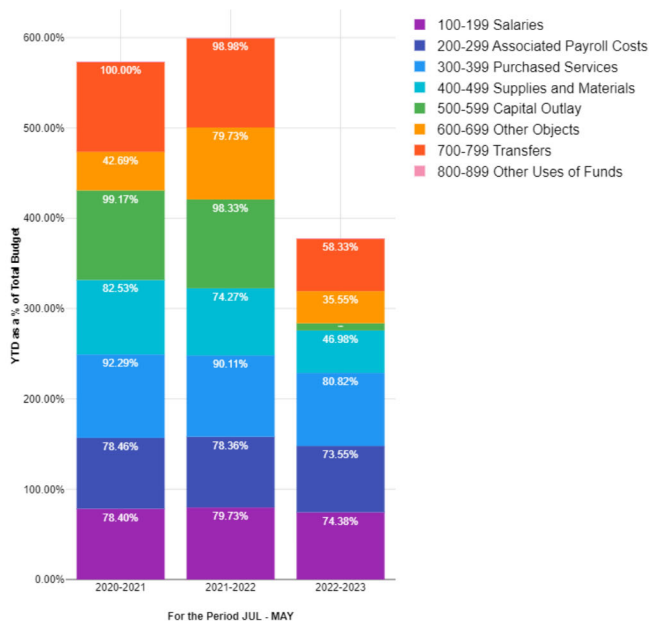
Prior Year YTD: 90.11% of Actuals

YTD Other Expenses

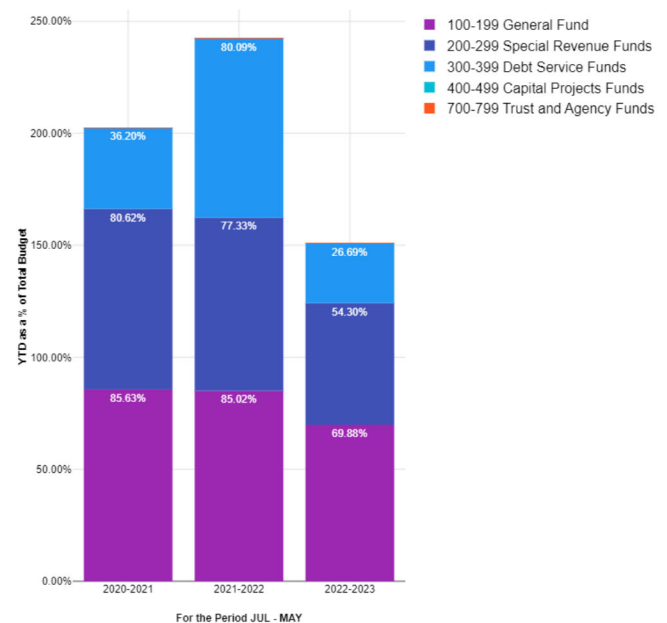
30.38% of Budget

Prior Year YTD: 80.94% of Actuals

All Funds YTD Expense as Percent of Budget by Objects



All Funds YTD Expense as Percent of Budget by Major Fund

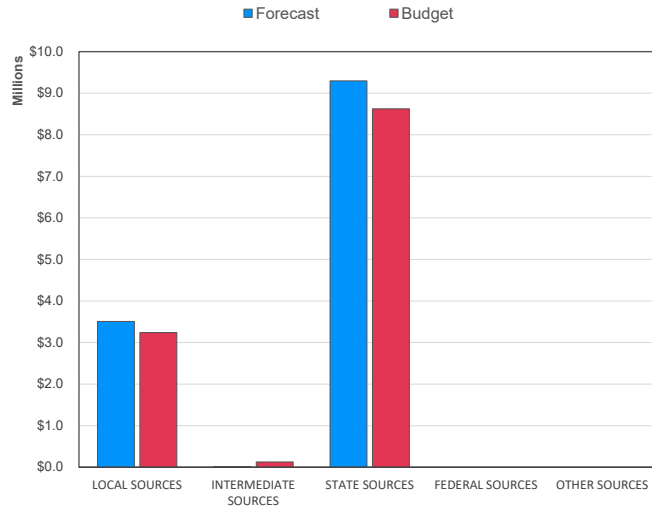


Aggregate | Financial Projection by Object

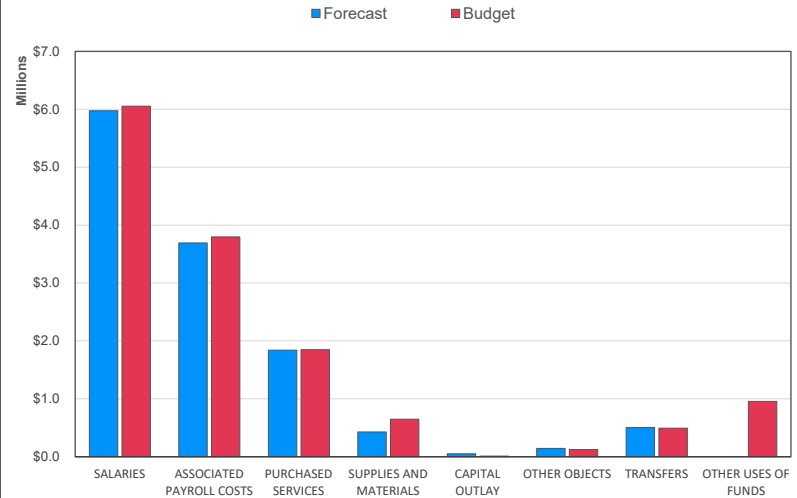
For the Period Ending May 31, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 3,285,614	\$ 2,010,673	\$ -	\$ 2,010,673	\$ 1,935,000	\$ 75,673
REVENUES						
Local Sources	2,950,145	3,338,803	169,118	3,507,921	3,239,381	268,540
Intermediate Sources	49,960	15,083	2,500	17,583	128,000	(110,417)
State Sources	8,424,178	9,224,865	72,994	9,297,859	8,623,095	674,764
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 11,424,283	\$ 12,578,751	\$ 244,612	\$ 12,823,363	\$ 11,990,476	\$ 832,887
EXPENDITURES						
Salaries	\$ 4,818,167	\$ 4,742,725	\$ 1,232,446	\$ 5,975,170	\$ 6,054,981	\$ 79,811
Associated Payroll Costs	2,905,400	2,886,796	803,445	3,690,241	3,794,798	104,557
Purchased Services	1,236,984	1,461,707	377,693	1,839,399	1,848,245	8,846
Supplies and Materials	294,229	387,980	40,764	428,744	648,580	219,837
Capital Outlay	28,800	40,723	10,000	50,723	10,000	(40,723)
Other Objects	122,004	138,282	3,642	141,924	122,255	(19,669)
Transfers	623,070	497,288	5,030	502,318	492,500	(9,818)
Other Uses of Funds	-	-	-	-	954,117	954,117
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 10,028,655	\$ 10,155,500	\$ 2,473,019	\$ 12,628,518	\$ 13,925,476	\$ 1,296,957
SURPLUS / (DEFICIT)	\$ 1,395,628	\$ 2,423,251	\$ (2,228,407)	\$ 194,844	\$ (1,935,000)	
ENDING FUND BALANCE				\$ 2,205,517		

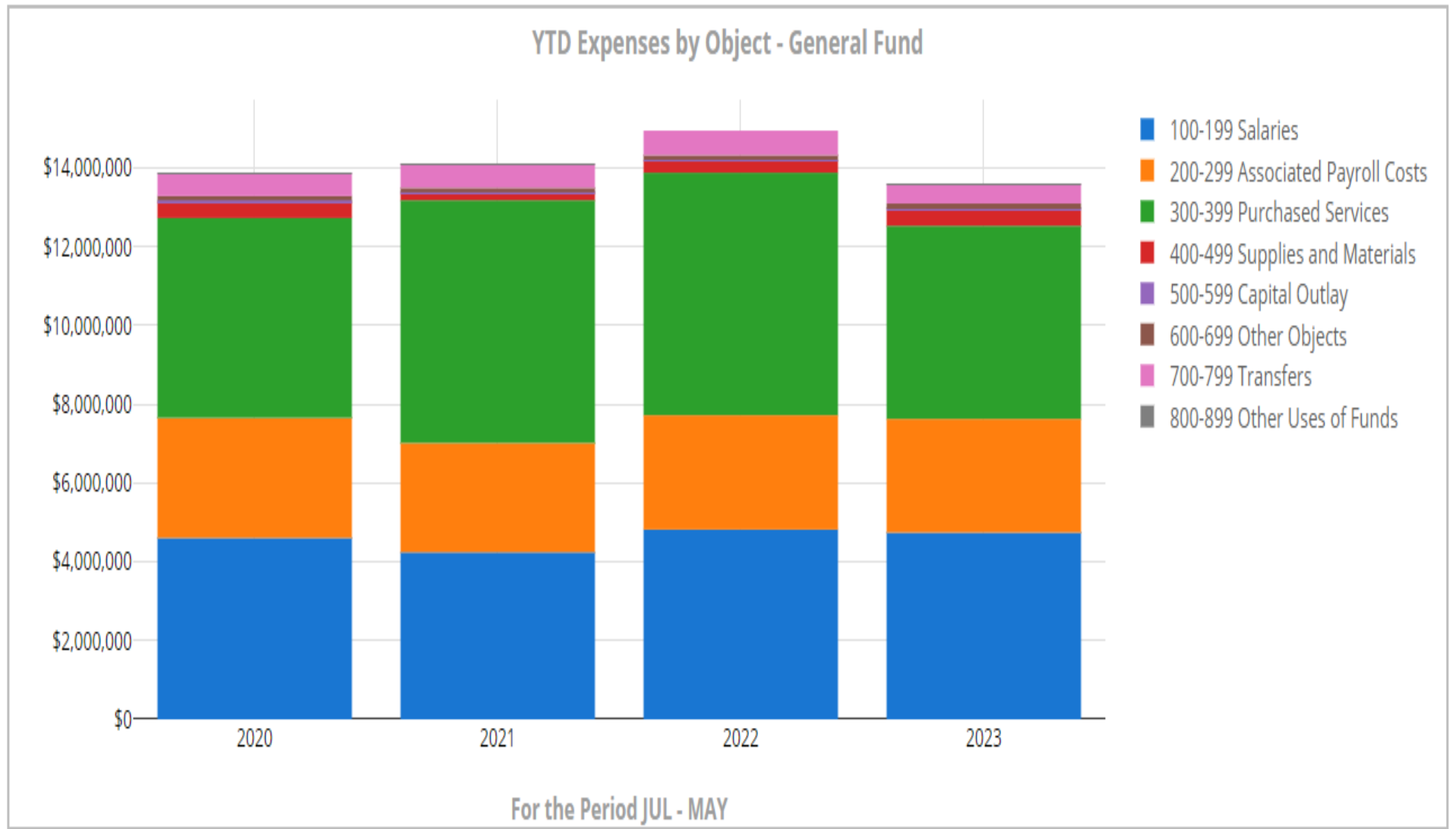
Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



May, for the past 3 years, in comparison with May of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:



SB1149 & Facilities Funds Anticipated Capital Projects for 2023-2024

<u>FUND</u>	<u>DESCRIPTION</u>	<u>22-23 BEG FUND BAL</u>	<u>22-23 REVENUES</u>	<u>22-23 EXPENDITURES</u>	<u>22-23 CURRENT ENDING FUND BALANCE</u>	<u>NOTES ON 22.23 EXPENDITURES</u>
240	FACILITIES/RENTALS FUND	\$ 38,975.14	\$ 50,346.90	\$ 78,272.83	\$ 11,049.21	Bond-related expenses
241	Midco & FCA Lease Payments	\$ -	\$ 11,500.89	\$ -	\$ 11,500.89	
242	SB1149 (Energy Grant)	\$ 58,960.12	\$ 22,638.31	\$ -	\$ 81,598.43	
243	BUILDING SALE PROCEEDS	\$ 648,657.29	\$ -	\$ 7,193.00	\$ 641,464.29	JCI Monitoring
247	Excise Tax	\$ 325,343.49	\$ 46,622.03	\$ -	\$ 371,965.52	
	Totals	\$ 1,071,936.04	\$ 131,108.13	\$ 85,465.83	\$ 1,117,578.34	

	<u>Description</u>	<u>2022-23 Spending on Project</u>	<u>Amount to Approve for 2023-24</u>	<u>Anticipated Funding Source</u>		<u>Notes</u>
	GES					
1	GES Re-roofing Project	\$ -	\$ 35,000	247/100		Two Sections/Insurance Covers Portion
2	HVAC Upgrade to GES	\$ -	\$ 425,000	ESSER/242		Primarily funded with ESSER Grant
	Total	\$ -	\$ 460,000			
	GMS					
	Total	\$ -	\$ -			

	GHS					
2	Parking Lot Refinish	\$ 29,000	\$ -	243		
3	Sam Brown retrofit for Health Center: Siding, plumbing and interior remodel	\$ 75,000	\$ 20,000	268 for \$75K	100 or 243 for remainder	SBHC grant funds for majority of work, district will need to pick up remainder
4	GHS Roofing Replacement Project-Gym	\$ -	\$ 347,000	Grant Funds, if awarded	Applied for \$2.85M Roof Repl. Grant	2.2 Mil for all 4 sections was assessed by IBI Architecture, amounts may be higher
5	GHS Roofing Replacement/Restoration Project-Main Building	\$ -	\$ 907,200	Grant Funds, if awarded	Applied for \$2.85M Roof Repl. Grant	2.2 Mil for all 4 sections was assessed by IBI Architecture, amounts may be higher
6	GHS Roofing Replacement/Restoration Project-Cafeteria	\$ -	\$ 271,600	Grant Funds, if awarded	Applied for \$2.85M Roof Repl. Grant	2.2 Mil for all 4 sections was assessed by IBI Architecture, amounts may be higher
7	GHS Roofing Replacement/Restoration Project-Far Side of Gym/towards GMS	\$ -	\$ 215,600	Grant Funds, if awarded	Applied for \$2.85M Roof Repl. Grant	2.2 Mil for all 4 sections was assessed by IBI Architecture, amounts may be higher
8	GHS Seismic Upgrades	\$ -	\$ 2,620,000	Grant Funds, if awarded/243	Applied for \$2.2M Seismic Grant	
	Total	\$ 104,000	\$ 4,381,400			

	DISTRICT					
8	Paving/Drainage around District Office	\$ -	\$ 140,000	100/243/247		Flooring/Additional Rooms Created
8	Daycare Bldg Retro to Office Space	\$ -	\$ 30,000	247/240		Create proper drainage, repave/pave entire area
9	Daycare Reroofing Project	\$ -	\$ 35,000	247/100		End of Life for current roof
10	Walking Path Project	\$ 13,180	\$ 945	206 Wellness Grant		Funded by Grants and Donation
10	District Office Bathroom Restructure		\$ 40,000	243/240		Public/conferences/board meetings current single restroom, needs to be split to two individual restrooms with separate entries - figure is rough estimate
	Total	\$ 13,180	\$ 245,945			

All Active/Potential Projects

\$ 117,180

\$ 5,087,345

22-23

23-24



Consent Agenda—MOU for Licensed Staff and other salary amounts

In the consent agenda you will see that I'm asking you to approve the salary amounts for the "non-represented groups." These are the employees who are not part of either labor union. For this group, I'm recommending they receive the same salary and benefit package for the 2023-24 school year as the licensed group received:

- Step on the Salary Schedule
- 5% COLA
- Increase of \$50 per month toward insurance benefits

You will recall that the licensed staff signed a "Memorandum of Understanding (MOU)" for the 2023-24 school year that addressed salary and benefits and some language. The language included allowing temporary employees to continue their health insurance benefits for the three summer months which was a necessary adjustments to keep the district in compliance with BOLI laws and then for Personal Leave, we agreed to allow employees to carry one day over into the following year and we added language that gave management the ability to control the number of employees requesting leave on any one day. This MOU allows the district to get both associations off the same bargaining cycle. This means that Spring 2024, the district will be bargaining with the licensed association on a new three-year contract.

I have included a copy of the MOU for your information.

Board Policies

I have placed both policies under discussion items.

IKFB—Graduation Exercises:

At last month's board meeting there was a request to review the policy around graduation exercises and participation which is policy IKFB. I have included the policy as a discussion item. The question arose because a parent of a home school student inquired about the ability of their student to participate in the ceremony. As you can see from the policy, the exercise recognizes those Gervais students who are receiving some type of diploma or a certificate (this would be for your students with significant disabilities). Home school students do not receive anything certifying the completion of an academic program issued by either a school district or the State of Oregon. In speaking with the administrative team, they are not in favor of changing the policy. Students who attend private school or are home schooled and do participate in extra-curricular activities such as sports or FFA are able to participate in recognition ceremonies and events acknowledging that area of participation. Those students are also included in social events such as Prom or the Senior All-Night Party. Administrators shared the perspective that wearing a Gervais High School robe and chord indicates those students all completed the same academic program which is not true for homeschool and private school students living in the district. Should the board decide to expand the ceremony participation, you may also want to consider what precedents this could be setting to allow other individuals to participate. I don't know who else may ask but it would be difficult to deny the request moving forward.

JFCA—Student Dress and Grooming:

During the board planning session there was a question regarding the dress code and what our policies looked like and what expectations are of students. I have included the policy in the packet as well as the language found in the student handbook. In recent years, there have been several lawsuits centering on student dress code and how the codes have a

focus on “body shaming” students in particular females. I have reached out to our attorneys to ask for additional guidance but as of the writing of this report I have not received a response. Teachers and administrators, particularly at the middle school are seeking additional guidance and support.

Bond Update and fallout

I will have some information about what possible “next steps” for the board to consider. As of right now, the bond had a 43% “yes” vote and 56% “no” vote which is about the same percentages as last May and for every bond prior. The in-town voting percentage was 26%, which is less than last spring. Overall turnout across the state was less because it was not a major primary election. In town—220 yes votes; 165 no votes.

During the last several weeks I have been engaged in several conversations with a variety of people including other superintendents and consultants. I would like to discuss with the board hiring a polling agency to ask a broader range of voters their thoughts about the district, the future of the district, what the district does well, how it can improve, thoughts about money and the bond, etc. I think this is an essential next step prior to any further conversation regarding another bond attempt.

Should the board decide to go for a bond after May 2024, the district will need to re-do the Facility Assessment and the Long Range Facility Plan as required by the state in order to apply for the OSCIM grant (that’s the \$4 million match). Previously, the district qualified for a grant to pay for those two items. I’m hoping that we will receive those funds but it is dependent upon the number of other districts who apply and how long it’s been since those districts engaged in that work. The district will be lower on the list since we just received the grant in 2020. This will be a lot of work in a short amount of time.

With the continued walkout by the Republicans, all work at the legislative level has ground to a stop. This means the district has no idea if we will receive the funding from the Capitol Improvement Project Grant (that was a \$2.85 million ask) for roof repairs or monies for the seismic upgrade. In Caryn’s report you will see an outline of the proposed improvement projects without the bond. We have a price quote to do a fix on the high school roof of \$700,000. I can’t recommend to the board that we should do this. It will wipe out all of the funds in your capital improvement project account or use the majority of funds from Frontier Charter. With the funding levels from the state, ESSER III running out and enrollment still well below pre-pandemic levels, the board may need the FCA funds just to meet payroll and operating costs in the next couple of years.

This is all a discussion item on the agenda, but I wanted to outline some thoughts so you had time to form reactions and think of other questions you may have.

CONSENT ITEMS TO BE APPROVED EN MASSE

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____

SECONDED BY: _____

7.1 Approve

New Hire / Temporary/Re-Hire:

Fenya Aman, GHS Assistant Volleyball Coach
Camille Hand, GES Teacher
Melissa Ayala, GHS Summer School Secretary
Sarahi Bazan, Summer School Instructional Assistant
Amanda Braswell, GHS Summer School Teacher
Andre Brown, GHS Summer School Instructional Assistant, Basketball Intermural Girls
Suzanne Bustamante, Special Ed. Stipend
Rachel Bottomley, Summer School Instructional Assistant
Alex Camacho, Basketball Intermural Boys
Maricruz Camacho, Summer School Office Manager
Kristin Camat, Special Ed. Stipend
David Castle, Cross-Country Head Coach, Track Head Coach
Veronica Chacon, Summer School Secretary
Dante Chase, Summer School Instructional Assistant
Michelle Chase, Summer School Teacher
Madeline Crabtree, GHS Assistant Volleyball Coach, Summer School Instructional Assistant
Mercedes Cruz, Summer School Teacher
Jessica Cruz Cruz, Summer School Secretary
Jasmin Enciso, Summer School Instructional Assistant
Amber Enfield, AVID Coordinator
Cindy Everts, Summer School Instructional Assistant
Claxton Fernandez, GHS Assistant Football Coach (.5 FTE)
Ricardo Ferreira, GHS Assistant Football Coach (.5 FTE)
Ryan Figura, GHS Summer School Teacher
Grant Funderburg, Special Ed. Stipend
Sofia Garcia, GHS Summer School Teacher
Iban Gomez, Wrestling Head Coach
Megan Gomez, Intermural Volleyball Coach
Holly Hamlin, National Honor Society Advisor
Lucas Hill, GMS Student Council Advisor
Debbie Holum, Pageant Coordinator
Janelle Jackson, GHS Summer School Teacher
Gerardo Jimenez, GES Counselor Stipend
April Joy-Koer, GHS Summer School Teacher
Diana Kennedy, Summer School Instructional Assistant
Mitchell Kruse, Assistant Track Coach
Becki Lader, Wellness Champion
Kate LaFollette, GHS Summer School Teacher
Lisa Ludwikoski, Summer School Teacher
Richard Luna III, Intermural Football
Molly McCargar, GHS Head Volleyball Coach
Estella Moreno, Junior Class Advisor, Summer School Instructional Assistant
Erin Navarrete, GHS Football Assistant Coach (.5 FTE)
Juan Navarrete, Intermural Wrestling, GHS Head Football Coach
Elizabeth Obendorf, Summer School Teacher
Stephanie Oral, Summer School Instructional Assistant
Andrea Oropeza, GHS Counselor Stipend
Samantha Palmer, Drama Advisor (.5 FTE)
Tamara Pizer, Wellness Lead Coordinator
Jennifer Rodriguez, Intermural Track Coach, Summer School Secretary
Adelita Ruiz, Basketball Intermural Girls, Intermural Volleyball Coach, Aguilas de Oro Advisor
Susan Smith, Special Ed. Stipend
Stephanie So, GES National Honor Society Stipend
Sarah Steele, Summer School Instructional Assistant
Marisol Valle, GHS Summer School Instructional Assistant, K-8 Summer School Instructional Assistant
Ruby Valle, Summer School Instructional Assistant

Alyssa Ventura, Summer School Instructional Assistant
Charlene Weidemann, GES Student Council Stipend, Wellness Champion, Summer School Office Manager
Aloha Yoshinaga, GMS Counselor Stipend, GMS 504 Facilitator Stipend
Laura Zurita Morales, GHS Counselor Stipend, GHS 504 Facilitator Stipend

Extra Duty:

**7.2 Approve
Contract Change / Renewal:**

Recall:

**7.3 Approve
Resignation /Retire/ Termination/Non-Renewal:**

Kristin Camat, GHS Assistant Girls Soccer Coach
Kevin Davidson, GHS Head Softball Coach
Daniel Knauf, GHS Assistant Boys Basketball
Chantel Marquez, District Nurse
Lindsay McCargar, GHS Assistant Softball Coach
Shawna Olberding, GHS Instructional Assistant
Ector Quintanilla, Intermural Football Coach
Jorge Vera, Middle School Soccer Coach

Decline:

Reduction in Force:

Other:

Traci Riches, Leave of Absence for 2023-2024

Transfers:

**7.4 Approve
Out-of-State Travel**

Gervais District#1 Board of Directors approves travel for Celia Marquez to the PowerSchool University Conference on June 25-29 in Anaheim, CA.

**7.5 Approve
2023-2024 Organization & Procedural Appointments**

Gervais School District #1 Board of Directors approves the 2023-2024 Organizational & Procedural Appointments, as represented in Agenda Item 06-23.7.7.

**7.6 Approve
Licensed Administrators, Classified Manager, and Confidential Agreements 2023-2024**

Gervais School District#1 Board of Directors approves the salaries schedules for the licensed administrators, classified managers, and confidential agreements as presented on agenda item 06-23-7.6.1

**7.7 Approve
2023-2024 Dairy Products & Bakery Products Requirements Award**

Gervais School District #1 Board of Directors approves awarding the 2023-2024 Dairy and Bakery Products to Spring Valley Dairy & Goody Man Distributing Inc. as per agenda item 06-23-7.7.

**7.8 Approve
Anticipated Capital Projects for 2023-2024**

Gervais School District #1 Board of Directors approves the anticipated capital projects for 2023-2024 as shown on the business managers report.

Board Members:	For:	Against:	Abstain:
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

2023-2024 ORGANIZATIONAL & PROCEDURAL APPOINTMENTS

DESIGNATES:

Dandy Stevens, Superintendent

- Chief Administrative Officer/Clerk, ORS 332.515
- Representative for Federal Funds, ORS 332.515

Gustavo Muñoz, Maintenance & Custodial Supervisor

- Asbestos Hazard Emergency Act Designated Person, 40 CFR Part 763.84

Caryn Davis, Deputy Clerk

- District Elections Authority, ORS 225.295
- Director of Business Services/Deputy Clerk, ORS 332.515
- Custodian/Investor of Funds, ORS 328.441
- Budget Officer, ORS 294.331
- Health and Safety Officer (Health and Safety Committee, Program Director), ORS 332.155

Creighton Helms, Director of Special Services

- Section 504 and Americans with Disabilities Act, Compliance Officer
- Affirmative Action Officer
- Civil Rights Compliance Officer

ESTABLISHES:

Legal Notices:

Woodburn Independent & Plamplin Media
ORS 294.416, 294.421, 294.430, 330.505 - 330.708

Legal Counsel - Civil:

The firm of Garrett, Hermann, Robertson, & The Hungerford Law Firm &
Lisa Freiley, WESD
ORS 332.972, 332.505

Legal Counsel – Personnel:

The firm of Garrett, Hermann, Robertson, &
Comstock P.C.
The firm of Hungerford Law Firm
Lisa Freiley, WESD
ORS 332.972, 332.505

Financial Auditor:

Umpqua Valley Financial
ORS 297.405, 327.137, 328.465

Insurance Agent of Record:

WHA Insurance Agency
ORS 125-310-140

Depository of Funds:

U.S. Bank of Oregon
ORS 328.411, 294.805 - 294.895

Investor of School Funds:

Local Government Investment Pool
ORS 294.035

AUTHORIZES:

Payments:

Salary and claims against district according to budget, policy, state and federal laws
ORS 328.445, 332.255

Signatures of Checks:

With any check over \$2500 requiring two signatures - ORS 328.445

- Dandy Stevens, Superintendent
- Caryn Davis, Deputy Clerk
- Dora Guerrero, Payroll Clerk
- Sandra Segura, Administrative Assistant/Data Specialist

Signature on Documents:

Chairperson or Vice Chairman
ORS 334.100

Memorandum of Understanding
July 1, 2023-June 30, 2024

Between

The Gervais School District #1
Marion County, Oregon

And

The Mid-Valley Bargaining Council
OEA-OACE/NEA

Both parties agree to the one year financial package for the 2023-24 school year with the understanding that the district and the association will engage in a full reopener Spring 2024 and at that time the goal would be to bargain a three (3) year contract.

Wages and Insurance:

1. Five (5) percent COLA for the 2023-24 school year.
2. Step increases for all eligible employees
3. Longevity for all eligible employees
4. Insurance increase of \$50 for a monthly total of \$1600 (prorated based on FTE)

Both parties also agree to the language as presented in Article 10 Leaves of Absences and Article 16 Health Benefits. Language in these two articles do not expire under the MOU but are now part of the regular contract to be bargained Spring 2024.


For the District

5/8/2023
Date


For the Association

5/8/23
Date


For the Association

5/8/2023
Date

TA
5/8/2023
Theresa Fletcher

TA
5/8/2023
Elin Edle

TA
5/8/2023
Dany Stur

Article 16
HEALTH BENEFITS

- A. District agrees to pay up to \$1600 for 2023-24 school year per teacher (.83 FTE or more) per month towards the composite premiums for insurance for 2023-24. Benefits for staff that are .50 FTE to .82 FTE will be pro-rated.

Full time employees that choose a high deductible plan, that qualifies for a Health Savings Account will be offered an incentive paid into their HSA (Health Savings Account) for the difference between their TOTAL benefit package cost and the district contribution up to the maximum contribution allowed by the IRS. The district will contribute the difference into the participant's account on a monthly basis.

- B. The Council has the choice of carrier(s) and coverage as provided through OEGB.
- C. Teachers will continue to have the option of participating in the District approved Section 125 plan for dependent and health care.
- D. Teachers shall self-pay a Long-Term Disability Income Plan.
- E. Termination of Benefits
1. If a teacher's employment is terminated prior to the end of the school year, the District's payment of premiums shall cease as of the last month the teacher is employed.
 2. If a teacher's employment is terminated between the end of the school year and the beginning of the ensuing school year, the District's payment of premiums shall continue through the month of August with benefits through the month of September.
 3. Section E (1) above shall not preclude the teacher and District from negotiating a resignation agreement in lieu of termination.

TA
5/8/2023
Jhane Jatchas

TA
5/8/2023
Elin Elle

TA
5/8/2023
Daryl St

- E. Temporary teachers who are contracted for less than 190 days, and more than 80 contract days shall be eligible for the same health insurance benefit levels as regular employees. Temporary employees working less than 80 days will receive pro-rated benefits determined by the number of days in their agreement.

TA
5/8/2023
Theresa J. Jett

TA
5/8/2023
Elin Ralle

TA
Daryl St
5/8/2023

Article 10

LEAVES OF ABSENCE

B. Personal – Business Leave

Each teacher shall be awarded four (4) personal days each school year with the ability to carry over one (1) day from the previous school year for a maximum of five (5) days at regular pay. Awarding and carry over amounts are prorated based on employee FTE. These days will be allowed for emergencies, critical illness, personal business, child adoption or religious observances which would necessitate an employee's absence from work. These days are to be taken in increments of full or half days. Personal business leave must be approved by the Superintendent or designee at least two (2) working days in advance of the leave unless there is an emergency. The superintendent or designee may use discretion in granting personal business leave days on a day immediately before or after a holiday, vacation period, or during the first or the last week of the school year including inservice or workdays. The superintendent or designee may also use discretion for granting leave if too many requests are made for the same date(s) and substitutes can not be secured. If the licensed staff member decides by June 1 of each year that they will not use some or all of the personal leave days, they will be compensated as follows in their June paycheck. (All anticipated personal leave requests must be put into the iVisions web portal by June 1 of each year. For any personal leave not scheduled, licensed staff will receive compensation according to the amounts listed. Any personal leave days(s) that have been submitted to the payroll office will be deducted from the employee's available benefit for compensation and will no longer be available for personal use.)

- 1 unused day = \$ 50.00
- 2 unused days = \$125.00 (total, not per day)
- 3 unused days = \$250.00 (total, not per day)
- 4 unused days = \$400.00 (total, not per day)

Personal leave will be frontloaded at the beginning of the school year. If the employee is terminated or resigns prior to the end of the school year, the used, but not earned personal leave will be adjusted from the employee's final paycheck, which may result in the employee owing the district for leave taken but not earned.



McMinnville

School District No. 40

800 NE Lafayette Avenue

McMinnville, OR 97128

Phone: 503.565.4000

Fax: 503.565.4030

June 1, 2023

RE: RFP # D2020-2025

The Cooperative Dairy Products Bid # D2020-2025 originally awarded on 8/3/2020 between Spring Valley Dairy and 13 School Districts, (McMinnville, Dayton, Gervais, Lake Oswego, Newberg, North Marion, Mt. Angel, Sheridan, Sherwood, Tigard-Tualatin, Willamina, Woodburn and Yamhill-Carlton) Will Expire on June 30, 2023

The intent of this notice is to notify Spring Valley Dairy that the above referenced districts intend to exercise the option to roll over the contract for the price agreement for Dairy products for a period of one year starting July 1, 2023 and ending June 30, 2024


Upon full execution of this renewal option, the contract will be renewed under the terms and conditions of the original contract including any and all amendments previously issued under RFP # D2020-2025

The Renewal must be acknowledged in the space provided below by the contract manager of RFP # D2020-2025 and an authorized agent of Spring Valley Dairy. Returning the signed form constitutes an acceptance of this contract renewal

Shiloh Ficek Nutrition Services Director
Contract Manager

Signature:  Date: 5/22/23

Tyler Martin Spring Valley Dairy
Authorized Agent

Signature:  Date: 5/22/23



McMinnville

School District No. 40

800 NE Lafayette Avenue McMinnville, OR 97128 Phone: 503.565.4000 Fax: 503.565.4030

June 1, 2023

RE: RFP # B2020-2025


The Cooperative Bakery Products Bid # B2020-2025 originally awarded on 8/3/2020 between Goody Man Distributing and 12 School Districts, (McMinnville, Dayton, Gervais, Lake Oswego, Newberg, North Marion, Sheridan, Sherwood, Tigard-Tualatin, Willamina, Woodburn and Yamhill-Carlton) Will Expire on June 30, 2023

The intent of this notice is to notify Goody Man Distributing Inc that the above referenced districts intend to exercise the option to roll over the contract for the price agreement for bakery products for a period of one year starting July 1, 2023 and ending June 30, 2024


Upon full execution of this renewal option, the contract will be renewed under the terms and conditions of the original contract including any and all amendments previously issued under RFP # B2020-2025

The Renewal must be acknowledged in the space provided below by the contract manager of RFP # B2020-2025 and an authorized agent of Goody Man Distributing INC. Returning the signed form constitutes an acceptance of this contract renewal

Shiloh Ficek Nutrition Services Director
Contract Manager

Signature:  Date: 6/1/23

Marcus Mackin Goody Man Distributing INC
Authorized Agent

Signature:  Date: 5/31/23

RESOLUTION #06-23-8.1.1 ADOPTING THE 2023-2024 BUDGET

BE IT RESOLVED that the Board of the Gervais School District #1
hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$ 29,546,286 .
This budget is now on file at 290 First Street, Gervais, OR
Date: June 15, 2023

Henry Bustamante
Chair, Board of Directors

Dandy Stevens
Superintendent

RESOLUTION #06-23-8.1.2 MAKING APPROPRIATION FOR THE 2023-2024 BUDGET

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

General Fund (100's)

1000 Instruction.....	\$	11,338,986
2000 Support Services.....	\$	6,152,590
5000 Transfers.....	\$	609,720
6000 Contingency.....	\$	2,340,750
Total.....	\$	20,442,047

Special Revenue Funds (200's)

1000 Instruction.....	\$	3,403,399
2000 Support Services.....	\$	1,537,359
3000 Enterprise & Community..	\$	1,078,237
4000 Facilities Acquist./Const..	\$	1,309,458
5000 Transfers.....	\$	25,000
Total.....	\$	7,353,454

Debt Service (300's)

5000 Debt Service.....	\$	1,750,785
Total.....	\$	1,750,785

Total Appropriations, All Funds	\$	<u>29,546,286</u>
---------------------------------	-----------	--------------------------

Total Unappropriated and Reserve Amounts, All Funds		<u>0</u>
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TOTAL ADOPTED BUDGET	\$	<u>29,546,286</u>
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Date: June 15, 2023

Henry Bustamante
Chair, Board of Directors

Dandy Stevens
Superintendent

RESOLUTION #06-23-8.1.3 IMPOSING & CATEGORIZING THE TAX

BE IT RESOLVED that the Board of the Gervais School District #1 hereby imposes the taxes provided for in the adopted budget:

At the rate of 4.6427 per \$1,000 of assessed valued for operations;

and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the district as follows:

Education Limitations

Permanent Rate Tax.....4.6427 / \$1,000

Excluded from Limitations

Date: June 15, 2023

Henry Bustamante
Chair, Board of Directors

Dandy Stevens
Superintendent

BOARD WORK SESSIONS AND REGULAR SESSION MEETING DATES FOR 2023-24 SCHOOL YEAR
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the board work sessions and regular session meeting dates for 2023-24 school year as shown on agenda item 06-23-8.4.1.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Proposed Dates for 2023-24 School Year:

July 20	Regular Meeting
August 17	Regular Meeting
August 29	Work Session—Board Self Evaluation
September 21	Regular Meeting
October 5	Work Session
October 19	Regular Meeting
November 10-11	OSBA Annual Convention
November 16	Regular Meeting
December 21	Regular Meeting
January 11	Work Session
January 18	Regular Meeting
February 8	Work Session
February 15	Regular Meeting
March 21	Regular Meeting
April 9	Work Session
April 18	Regular Meeting
May 2	Budget Committee Meeting #1
May 9	Budget Committee Meeting #2 (if needed)
May 16	Regular Meeting
June 20	Regular Meeting

2023/24 GERVAIS SCHOOL DISTRICT SCHOOL CALENDAR

July 2023				
M	T	W	Th	F
3	H	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Class Days 0
Other

August 2023				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
ORIE	W/I	I/W	I/W	

Class Days
Other I=1.5 W=1.5

September 2023				
M	T	W	Th	F
				W
H	6&9/W	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Class Days 18
Other H=1 Other= .5 W=1.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
18	1.5	1	3	0	0.5	24

October 2023				
M	T	W	Th	F
2	3	4	5	6
9	10	W/C	I/C	I
16	17	18	19	20
23	24	25	26	27
30	31			

Class Days 19
Other I=1.5 C=2 W=.5

November 2023				
M	T	W	Th	F
		1	2	3
6	7+	8	9	H
13	14	15	16	17
20	21	22	H	24
27	28	29	30	

Class Days 16
Other H=2

December 2023				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
H	26	27	28	29

Class Days 11
Other H=1

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
46	1.5	3	0.5	2	0	53

End of 1st Quarter: November 7, 2023 (42 days)

January 2024				
M	T	W	Th	F
1	W	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Class Days 20
Other W=1

February 2024				
M	T	W	Th	F
		ED/W+	W	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

Class Days 18.5
Other W=1.5

March 2024				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	W/C	C
18	19	20	21	22
25	26	27	28	29

Class Days 15
Other C=1.5 W=.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
53.5	0	0	3	1.5	0	58

End of 2nd Quarter: February 1, 2024 (42.5), End of 3rd Quarter: April 12, 2024 (42.5)

April 2024				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	W+
15	16	17	18	19
22	23	24	25	26
29	30			

Class Days 21
Other W=1

May 2024				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
H	28	29	30	31

Class Days 21
Other H=1

June 2024				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	ED/W+
W	18	19	20	21
24	25	26	27	28

Class Days 9.5
Other W=1.5

C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S
51.5	0	1	2.5	0	0	55

End of 4th Quarter: June 14, 2024 (42.5 days)

ER=Early Release (students leave approximately 1 hour early on these days)
ED=Early Dismissal (students leave approximately 3 hours early on these days)
Conferences on 10/11, 10/12, 3/14 are 8 hours totaling a 12 hour day for licensed staff only. 3/15 regular student contact day and an additional 4 hours for conferences
Teacher Contract Begins: 08/29/23
Instruction begins grades 6 & 9: 09/05/23
Instruction begins grades K-5, 7, 8 & 10-12: 09/06/23
Teacher Contract Ends: 06/17/24 (unless make-up days are needed)
Instruction ends: 06/14/24 (unless make-up days are needed)
Possible snow make-up day: 05/24/24

169.0	3	5	9	3.5	0.5	190.00
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C-Parent Conferences, + End of Grading Period/Progress Report, H-Holiday, I-Inservice, W-Teacher Workday, 6 & 9 Grade Level Orientation, and ORIE=New Staff Orientation

School Board Approved on: March 16, 2023

Gervais School District #1
PO Box 100
Gervais, OR 97026

Gervais School District 1

Code: IKFB
Adopted: 4/19/18
Revised/Readopted: 12/01/20; 3/18/21
Orig. Code: IKFB

Graduation Exercises

The Board believes that completion of the requirements for a diploma, a modified diploma, an extended diploma or an alternative certificate from public schools is an achievement that improves the community as well as the individual. The Board wishes to recognize this achievement in a publicly, celebrated graduation exercise.

Accordingly, appropriate graduation programs may be planned by the school on the date adopted by the Board.

The school's valedictorian(s), salutatorian(s) or others, at the discretion of the principal or designee, may be permitted to speak as part of the district's planned graduation program. All speeches will be reviewed and approved in advance by the building principal or designee.

All students in good standing¹ who have successfully completed the requirements for a high school diploma, or qualifies to receive or receives a modified diploma, an extended diploma or an alternative certificate, including a student participating in a district-sponsored alternative education program and a student with disabilities receiving a document certifying successful completion of program requirements, shall have the option to participate in graduation exercises.

A student shall be allowed to wear a dress uniform issued to the student by a branch of the U.S. Armed Forces if the student:

1. Qualifies to receive a high school diploma, a modified diploma, an extended diploma or an alternative certificate; and
2. Has completed basic training for, and is an active member of, a branch of the U.S. Armed Forces.

Graduating students are required to wear a school approved cap and gown and/or items of cultural significance to them, in accordance with consistently-enforced rules established by the principal or designee.²

END OF POLICY

Legal Reference(s):

[ORS 329.451](#)

[ORS 332.107](#)

[ORS 339.505](#)

¹A student may be denied participation in graduation exercises for conduct that violates board policy, administrative regulation and/or code of conduct provisions.

² See [letter from ODE regarding Graduation Ceremonies](#) (click on [Year] Graduation Ceremonies).

[ORS 343.295](#)

[OAR 581-021-0060](#)

[OAR 581-022-2020](#)

[OAR 581-021-0050](#)

[OAR 581-022-2000](#)

[OAR 581-022-2505](#)

[OAR 581-021-0055](#)

[OAR 581-022-2010](#)

[OAR 581-022-2015](#)

31 OR. ATTY. GEN. OP. 428 (1964)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Kay v. David Douglas Sch. Dist. No. 40, 1987); cert. den., 484 U.S. 1032 (1988).

Doe v. Madison Sch. Dist. No. 321, 177 F.3d 789 (9th Cir. 1999).

Lee v. Weisman, 505 U.S. 577 (1992).

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988).

Gervais School District 1

Code: JFCA
Adopted: 7/15/93
Revised/Readopted: 12/17/20
Orig. Code: JFCA

Student Dress and Grooming**

Responsibility for dress and grooming rests primarily with students and their parents. However, the district expects student dress and grooming to meet standards which ensure that the following conditions do not exist:

1. Disruption or interference with the classroom learning environment;
2. Threat to the health and/or safety of the student concerned or of other students.

Students who represent the school in a voluntary activity may be required to conform to dress and grooming standards and may be denied the opportunity to participate if those standards are not met.

END OF POLICY

Legal Reference(s):

[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021](#)-0050 to -0075

As described in the Student Handbook:

DRESS CODE

The primary responsibility for student attire resides with the student and his/her parent(s) or guardian(s). School staff are responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Students Cannot Wear

- Violent language or images.
 - Gang-affiliated clothing.
 - Images or language depicting drugs or alcohol (or any illegal item or activity)
 - Hate speech, profanity, pornography.
 - Images or language that creates hostile or intimidating environment based on any protected class or consistently marginalized group.
 - Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
 - Swimsuits (except as required in class or athletic practice).
-
- Pajamas.
 - Accessories that could be considered dangerous or could be used as a weapon.
 - Any item that obscures the face or ears (except as a religious observance).
 - Hoods on sweatshirts and hoodies must be kept off all areas of the head while the person is on campus.

Adjustments to the dress code may be made on a case-by-case basis for a student's IEP, or 504, or for specific, school-sponsored dress up days. These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events including field trips.

Cumulative Results Report**Election Results**

Run Time 9:39 AM
Run Date 05/31/2023

Marion County, Oregon**May 16 2023 Special District Election**

5/16/2023

Page 50

Unofficial Results**Registered Voters**

50861 of 223250 = 22.78%

Precincts Reporting

118 of 118 = 100.00%

Silver Falls Library District, Director - 4 Year Term - Vote for three

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
11	11	100.00%	4,123	13,181	31.28%

Choice	Party	Vote By Mail		Total	
Michelle Sanguinetti		2,131	30.38%	2,131	30.38%
Megan Smith		2,261	32.24%	2,261	32.24%
Nancy M Miller		2,622	37.38%	2,622	37.38%
Cast Votes:		7,014	100.00%	7,014	100.00%
Undervotes:		5,288		5,288	
Overvotes:		1		1	
Misc. write-in:		64		64	

24-481 - Gervais School Bond - Referred by the Gervais School District

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
10	10	100.00%	1,189	4,074	29.19%

Choice	Party	Vote By Mail		Total	
YES		494	43.18%	494	43.18%
NO		650	56.82%	650	56.82%
Cast Votes:		1,144	100.00%	1,144	100.00%
Undervotes:		45		45	
Overvotes:		0		0	
Misc. write-in:		0		0	

Canvass Results Report

Marion County, Oregon

Unofficial Results

Election Results

May 16 2023 Special District Election

Registered Voters

50861 of 223250 = 22.78%

Precincts Reporting

118 of 118 = 100.00%

Run Time 9:40 AM

5/16/2023

Run Date 05/31/2023

Page 180

24-481 - Gervais School Bond - Referred by the Gervais School District

Precinct	YES	NO	Cast Votes	Undervotes	Overvotes	Misc. write-in	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
545	220	165	385	4	0	0	389	389	1,444	26.94%
582	111	168	279	17	0	0	296	296	936	31.62%
583	75	121	196	12	0	0	208	208	711	29.25%
584	0	0	0	0	0	0	0	0	6	0.00%
579	28	46	74	7	0	0	81	81	227	35.68%
590	11	42	53	1	0	0	54	54	142	38.03%
592	5	27	32	0	0	0	32	32	123	26.02%
593	6	8	14	2	0	0	16	16	52	30.77%
577	38	64	102	2	0	0	104	104	391	26.60%
676	0	9	9	0	0	0	9	9	42	21.43%
Totals	494	650	1,144	45	0	0	1,189	1,189	4,074	29.19%