



ESTABLISHED 1834

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Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Tuesday, April 18, 2023

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. Following the Regular Session will be an Executive Session in the District Office Conference Room & via ZOOM.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.



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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Tuesday, April 18, 2023, at 6:00 p.m. Following the Regular Session will be an Executive Session.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

Action Items:

- Frontier Charter Academy Budget for 2023-2024
- OSBA Board Vacancy
- Turf Field
- School-Based Health Center Approval Letter

Discussion Items:

- Bond Update
- Policies First Reading
 - EHB: Cybersecurity
 - IGBHD: Program Exemptions
 - JGE: Expulsion
 - JEC: Admissions
 - KL: Public Complaints
- OSBA Scholarship Application
- Draft OSBA Letter

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88166046690?pwd=b09DWEIvbm8rcTVSRUh6Z0xybnBWZz09>

Passcode: 785705

Or One tap mobile :

US: +12532050468,,88166046690#,,,,*785705# or +12532158782,,88166046690#,,,,*785705#

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US: +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 Webinar ID: 881 6604 6690 Passcode: 785705

International numbers available: <https://us02web.zoom.us/j/kwBEoTT1>

EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will hold an Executive Session under ORS 192.660 (2) (d) "Labor Negotiator Consultation" at the District Office Conference Room and via ZOOM online platform on **Tuesday, April 18, 2023**, immediately following the Regular Session.

This institution is an equal opportunity provider. Esta institución ofrece igualdad de oportunidades

GERVAIS SCHOOL DISTRICT

Agenda of April 18, 2023, School Board Meeting

District Office Conference & via ZOOM

<https://us02web.zoom.us/j/88166046690?pwd=b09DWEIvbm8rcTVSRUh6Z0xybnBWZz09>

290 First Street

Gervais, Oregon 97026

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students.

ITEM	RESPONSIBILITY	TIME
1.0 CALL TO ORDER	Chairperson	6:00 p.m.
1.1 Pledge of Allegiance		
2.0 INTRODUCTIONS & ANNOUNCEMENTS		
2.1 Public Forum Sign-Up	Chairperson	
2.2 Visitor Guest Book	Chairperson	
2.3 Announcements	D. Stevens	
• Licensed Employee Appreciation Week Resolution May 8-12		
3.0 APPROVAL OF MINUTES (pages 6-10)	Chairperson	6:15 p.m.
3.1 Regular & Executive Session March 16, 2023		
4.0 PUBLIC FORUM	Chairperson	6:25 p.m.
4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)		
<i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i>		
5.0 REPORTS (pages 12-34)		
5.1 Student Council Report	Ashtyn Sattergen	6:35 p.m.
5.2 Administrators Report	Administrators	
GHS	A. Aman & T. Brack	
GMS	T. Williams-Johnson	
GES	D. Price	
5.3 Financial Report	C. Davis	
5.4 Superintendent Report	D. Stevens	
▪ Snow Make Up Day		
6.0 BOARD FOCUS/MEMBER TOPICS	Chairperson	7:45 p.m.
7.0 CONSENT ITEMS (page 35)	Chairperson	7:50 p.m.
7.1 New Hire/Temporary/Extra Duty		
7.2 Contract Change/Recall/Renewal		
7.3 Reduction in Force/Resignation/Termination		
7.4 Contract with Keller Rohrback LLP and WESD		

ITEM	RESPONSIBILITY	TIME
8.0 ACTION ITEMS (pages 36-49) 8.1 Frontier Charter Academy Budget for 2023-2024 8.2 OSBA Board Vacancy 8.3 Turf Field 8.4 School-Based Health Center Approval Letter	Chairperson	7:25 p.m.
9.0 DISCUSSION ITEMS (pages 50-63) 9.1 Bond Update 9.2 Policies First Reading EHB: Cybersecurity IGBHD: Program Exemptions JGE: Expulsion JEC: Admissions KL: Public Complaints 9.3 OSBA Scholarship Application 9.4 Draft OSBA Letter	D. Stevens	7:40 p.m.
10.0 FUTURE AGENDA ITEMS		
11.0 ADJOURN	Chairperson	8:00 p.m.

**RESOLUTION
ACKNOWLEDGING MAY 8-12, 2023
TEACHER APPRECIATION WEEK
IN THE GERVAIS SCHOOL DISTRICT#1**

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams;
and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

NOW, THEREFORE, we, the members of the Board of Directors for the Gervais School District#1, hereby declare our appreciation to our teaching staff and acknowledge May 8-12, 2023 to be:

Teacher Appreciation Week

BE IT FURTHER RESOLVED that we urge administrators, teachers, parents, students, and others from our community to join us in recognizing the dedication and hard work of these individuals.

By resolution of the Board of Directors this 18th day of April 2023:

Henry Bustamante, Chair
Gervais School District#1
Board of Directors

Dandy Stevens, Superintendent
Gervais School District#1

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, March 16, 2023**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, March 16, 2023, at 6:00 p.m. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Maria Contreras, and Angie Toran. Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Andrew Aman, Tucker Brack, Lenthal Kaup, Mark Chase, Creighton Helms, and Dusty Price.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the School Board Meeting to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Recognition of Athletics

Ms. Stevens announced that several of our high school athletes are here tonight to get recognized for their outstanding athletic performance.

The Board recognized the girls' basketball team and wrestler Sariah Zepeda for winning their state championship titles.

2.1 Public Forum Sign-Up:

No one signed up to speak.

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, to make sure that comments were kept brief and concise and within the time limit of three minutes.

3.0 APPROVAL OF MINUTES

Director Bustamante asked the board members if they had any corrections to the board minutes from the Regular & Executive Session on February 16.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District Board of Directors approve the minutes from the Regular & Executive Session on February 16, 2023. The motion passed 5-0.

4.0 PUBLIC FORUM:

Mark Chase.

Director Bustamante read aloud the public forum process written on the agenda when the public speaks.

Chief Chase said that the D.A.R.E program graduated some students and will be starting the program with 6th graders. The D.A.R.E program will be offered to middle school age for the first time. Chief Chase expressed that the district is doing an outstanding job with attendance and praised the staff. He stated that research indicates juvenile cases increase if kids are not in school. He said that attendance plays a significant role for kids attending. Districts are looking at the processes that Gervais School District is following and considering how important it is to build relationships with local police departments to work in partnership to have kids attend school. Chief Chase said the goal is not to cite parents but to have kids at school.

REPORTS

Student Council:

No student was present to report.

Administrators Report:
Gervais High School

Mr. Aman reported the following about the high school.

- They are pushing students in interventions to get them ready for I-Ready. There will be two rounds. There are challenges in having students attend interventions due to sports, working, or being reluctant to participate. Two teachers were hired to support students after school. Students have been emailed, mailed a letter, and the parents are reminded during parent-teacher conferences.
- It was discussed that the district received a seven-year GEAR UP grant and was able to hire a coordinator to assist our students in college and career options. Previously the district hired two individuals to help students with college/career readiness. However, the positions were cut due to funding. That specific role was then picked up by one of the counselors at the high school. The GEAR UP coordinator will work with Aloha Yoshinaga (middle school counselor) to support students. The coordinator will have several responsibilities, such as gathering college and career prep materials for students and scheduling guests to come to the schools.
- Two high school teachers have been nominated as teachers of the year.
- Students have started practicing for the Mr. and Ms. Gervais Pageant and are working hard to perform well. The pageant coordinator for this year is Ms. Aman. In addition, it was announced that Ms. Holum is taken a year off.

Mr. Brack reported the following highlights for athletics.

- Accomplishments for wrestling and basketball season were phenomenal and very touching. Coaches, students, and other support staff were praised for their commitment to making the season a success.
- Track season has started, and this year the district will offer a unified track. The track coach is doing a great job at including the unified team players.
- An update was given regarding putting turf on the football field. Finding a sponsor to do the excavating portion of the project has been a challenge to move along in the process. The district will save money if a sponsor is found to excavate. After the sponsor is found, excavating can start in May while the ground is soft and easier to work with.

There was a brief discussion about the benefits/opportunities that the district will have once the turf field is done and about proper cleats that would have to be worn on the turf field to prevent damage.

Director Bustamante asked if track will be limited for the unified team or if meets have been scheduled.

Mr. Brack said that meets have yet to be scheduled at the moment.

Gervais Elementary School

Mr. Price reported the following information/activities for the elementary.

- The elementary is focused on building relationships and being kind to each other. Mr. Price shared the different activities kids do at the elementary to create a culture of kindness, equity, and grace for each other.
- The elementary received a grant which has allowed for several family activity nights.
- Students participated in wildlife by raising trout eggs and releasing them at the St. Louis ponds.
- A magician was invited as a guest to speak to students about kindness and was able to stay after school to teach kids some magic tricks.
- Had about 95% turnout for parent/teacher conferences.
- Has a STEAM family night with coding, watercolors, and building a lettercard house.

Financial Report

Ms. Davis reported that the budget is as expected and expanded on several areas in her financial report. She reminded the Board that the Budget 101 meeting is scheduled for May 21 and would be similar to what she presented last year. She informed the board members that the first Budget Meeting was changed from May 4 to May 2, 2023, at 6:00 p.m. Ms. Davis asked if there were any further questions.

The Board did not have further questions.

Ms. Stevens said most items would be discussed during action items. She indicated that she could schedule the Board on the Gervais City Council agenda for April 6. Ms. Stevens stated that she attended the Datavision board meeting, and they were very responsive regarding the bond. She said that she would provide more information later in the agenda.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said that she had Ms. Segura print copies of what she has written up to present at the City Council meeting and would like board members to review the documents and provide input. Director A. Contreras said her daughter would also

attend to give a student's perspective.

Ms. Stevens said that other board members could attend the meeting as viewers.

There was a brief discussion about the Board's role in passing the bond and changing May's board meeting from May 18 to May 17 because Director M. Contreras has another commitment.

The board members agreed to change May's regular session to May 17.

7.0 CONSENT ITEMS:

7.1 Approve New Hire / Temporary/Rehire:

Extra Duty:

Daniel Knauf, GHS Boys Basketball Assistant Coach
Kate LaFollette, GHS After School Teacher
Ryan Figura, GHS After School Teacher

7.2 Approve Contract Change / Renewal: Sophia Ferreira, from Temporary Instructional Assistant to GEAR-UP Coordinator

Recall:

7.3 Approve Resignation/Retire/Termination/Non-Renewal:

Decline:

Reduction in Force:

7.4 Approve

Baseball Co-op

Gervais District#1 Board of Directors approves baseball Co-op with North Marion for spring 2023, as shown on agenda items 03-23-7.4.

7.5 Approve Out-of-State Travel

Gervais District#1 Board of Directors approves out-of-state travel for Andrew Aman to attend the "Learning of the Brain" Spring Conference in New York, April 21-23, as shown on agenda items 03-23-7.5.

7.6 Approve Out-Of-State Travel

Gervais District#1 Board of Directors approves out-of-state travel for Andrea Oropeza and migrant students to attend a conference in Washington D. C. on May 28-June 2, 2023, as shown on agenda items 03-23-7.6.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 5-0.

8.0 ACTION ITEMS

8.1 School Calendar 2023-2024

Motion:

There was a motion made by Director A. Contreras and seconded by Director Bustamante that the Gervais School District #1 approve the school calendar for 2023-2024 as shown on agenda item 03-23-8.1. The motion passed 5-0.

8.2 Selecting ESCO for Future Projects

Ms. Stevens said that ESCO would be the one helping with the HVAC installation and that, unfortunately, the district did not receive the Renew American Energy grant. She said that only one school in Oregon received the grant and that there were over 1000 applications that were submitted.

Director Bustamante stated that this shows how much in need other school districts are for funding.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District #1 approve ESCO for future projects, as shown in action item 2-23-8.2. The motion passed 5- 0.

8.3 Superintendent's Contract Renewal

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District #1 approve renewing the Superintendent's contract for a three-year term to begin the 2023-2024 school year. The motion passed 5- 0.

8.4 Integrated Plan for ODE

Ms. Stevens presented the integrated plan to the board members. The presentation consisted of data/details covering several areas funded by the state and that are required to be presented to school boards.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District #1 approves the Integrated Plan for ODE as presented by Superintendent Stevens. The motion passed 5- 0.

8.5 Gervais Station Letter of Support

Ms. Stevens said the district received this request to support more funding for a Gervais Fire Station.

The Board asked Ms. Stevens to write a letter of support to the Gervais Fire Station on their behalf.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District #1 approves the letter of support for the Gervais Fire Station as presented by Superintendent Stevens. The motion passed 5- 0.

9.0 DISCUSSION ITEMS

9.1 Bond Update

Ms. Stevens said she would set bond information tables up at parent-teacher conferences tomorrow. The tables will have bond information and a sign-up sheet to form a PAC committee. She said that the district needs about twelve people that will commit to helping with the bond. She said the advertisement work is underway. The PAC group and advertising will push the bond messages.

There was a brief discussion that signs will be made.

9.2 April 4th Working Session

Ms. Stevens said the plan for the working session on April 4 will be to work on the project with Kristen Miles and review ELD data. She said that they would also talk about the turf fields. Following the working session will be an executive session.

Director Bustamante adjourned the Regular Session at 7:30 p.m.

10.0 FUTURE AGENDA ITEMS

Director Bustamante called an Executive Session at 7:30 p.m. under ORS 192.660 (2) (d) "Labor Negotiator Consultation" and ORS 192.660 (2)(h) "Legal Counsel."

Director Bustamante adjourned the Executive Session at 7:56 p.m. and reconvened the Regular Session.

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 7:57 p.m.

APPROVED

Board Chairperson

Board Secretary

DRAFT

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

“Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints-involving-a staff member. The association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.”

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.



Enrollment

9 th = 83 (-1)	10 th = 70 (-1)	11 th = 81 (-2)	12 th = 82 (-1)	TOTAL = 316 (-5) (as of 4/9/23)
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Attendance

2022-23

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
95%	91%	86%	87%	89%	86%	87%			

Discipline Referrals

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
2	1	1	0	0	1	1			

Announcements/Actions / Planning / School Improvement

- We are in the middle stages of Master Scheduling for next school year.
- Andrew, Andrea, Melissa and Julie led a presentation to parents and 8th grade students at 8th Grade Parent Night on April 4th.
- Andrea has been working hard presenting to all 8th grade classes about GHS and forecasting for next year.
- The Chemeketa Brooks project is coming together – courses have been chosen for Seniors to take to obtain an EMT certification for 23-24 school year. More to come!
- The Student and Staff Youth Truth committees are finished gathering and analyzing data – there was a presentation to staff about the data on 4/12. Staff will now analyze the data to inform school improvement for GHS.
- Kate Lafollete has been entering students in a national poetry contest held by The America Library of Poetry.
- Andrew is in the middle of evaluating staff – both probationary and veteran staff members. It is always fun seeing students and teachers in action.
- Teachers have been put to task to analyze IReady data from Round 1 and Round 2. LA and MATH teachers filled out a shared document showing what changes they will make to student learning.
- With the new emphasis on Information Reading and Writing, nearly all teachers, in all subject areas, have recorded what texts they will be using, and what strategies, for this new initiative.
- The Math Team has been working closely with Bonny for Math Curriculum Adoption.
- The Doernbecher Pagaent is coming up on May 6th!
- After school Reading and Math interventions are still happening!
- Sophie has been working extra hard planning for Oregon GearUP! It is beyond exciting to have this opportunity and position for students.
- A special group of Juniors have been mentoring some of the GMS 8th grade students – a new project Toni Johnson put together.
- We had our LockOut Drill for the year – it was successful. We will have our LockDown Drill soon sometime in April.
- We have sent letters and emailed all students who need support in Reading and/or Math due to IReady data and invited them to attend after school tutoring.

- Laura Zurita is back after Maternity Leave and is supporting students as necessary!
- SST continues to meet to support students. We are excited to have Laura Zurita return shortly after Spring Break.

Counseling News

- Laura is BACK!!! Staff and Students are all very happy to see her back!!!
- Laura has 6 1:1 & check-in already requested.
- 8th Grade Forecasting Presentations were on 4/6 in the classroom. They went great, students had great questions.
- 8th Grade Parent Night was a great success with over 25 families in attendance.
- We continue to meet weekly to discuss scheduling for the master schedule considering all the moving pieces.
- Forecasting for current 9th-11th graders is scheduled for the last 2 weeks of April.
- OYEN has now met with the first student at GHS. We have more ROI's out there so will have more referrals soon.
- Drop-ins for counseling needs continue to keep us busy.
- Our 2 Counseling Aides are doing a Superhero Clothing Drive to help support Project Lemonade's Superhero Shopping Event. We will support that by collecting donations here in the library until April 21st.
- We will be working on starting a couple of different groups that students have asked for.

College & Career

- We had our first GEAR UP sponsored event, with providing hospitality to the GMS Career Day Presenters.
- We are at 46% FAFSA Completion and continue to help students work on their applications and corrections needed through FAFSA+. We will be doing name drawing each Friday for those who have completed their application for prizes.
- We have started a GHS College & Career Facebook and Instagram page and try to post there often to share fun and important information.
- We are slowly starting the makeover process of the College & Career Center with our ASPIRE & GEAR UP funds, and it has been fun to start seeing more students come in to ask what we are working on. Our first big purchase was a spinning rack which we have filled with flyers and brochures from different colleges and trade schools.
- We have received more Upward Bound applications and only have a few seats remaining to fill our 20 spots. UB continues to come every Tuesday after school to provide our students with tutoring.
- We are planning a GEAR UP week that will include daily activities to bring attention to our new program. We are hoping that this can happen in May, once we have more training and information.
- We will be attending the GEAR UP Retreat April 20-22 to learn more about the program and to begin planning for the upcoming school year.
- Sophie will now have weekly zoom meetings with all GEAR UP Coordinators to learn and plan.
- We have sent out the GEAR UP survey to all students and staff to learn more about what our specific school currently needs when it comes to college and career readiness.
- We have 2 seniors who have been selected as finalists for the Ford Family Foundation Scholarship. We will work with them to help them prepare for their interview in late April.
- We will be taking a group of up to 40 students to the Brooks Chemeketa Open House on April 25th to learn more about their different programs offered.
- We are working on a few more field trips to get students out on college campuses and trade school sites before the end of the school year.
- We continue to have colleges and trade programs visit our campus to present to our students. We have had great turn outs for these. Last week Oregon Institute of Technology visited and provided a very informative presentation in the library to about 20 students.

Training/Workshops/Conferences

- Tucker continues to attend all things OSAA as the athletic director.
- Andrew attended a National Conference in New York City on 4/21 – 4/23 on the impact of COVID on learning and adolescent brains.
- Andrew attended the ACTE Training in Bend on 4/13 and 4/14.
- Andrew continues to attend Willamette School Improvement meetings.
- The Math Department is preparing for many PD events involving Math Curriculum Adoption.

Senior News

- Mr. McCargar, the Senior Class Adviser is working hard on getting all items in order for Graduation - Cap/Gown ordered, Baby Pictures turned in, etc.
- We are always looking for volunteers to help with Senior activities coming up 😊
- We hosted a Senior Class meeting on April 7 to discuss expectations with Seniors as we enter the last couple months of school.
- All Seniors who failed a course needed to graduate Semester 1 have been supported by the PAWS Program.
- Necessary meetings with Seniors in jeopardy of not graduating are in process.
- Preliminary plans for Graduation are starting.
- Valedictorians and Salutatorians have been chosen – Andrew will be meeting with them to discuss some items.

Leadership News

- Leadership is currently selling Prom tickets.
- They hosted an Easter Egg Hunt the week prior to Easter, and students were rewarded with Dutch Bros Gift Carss.
- More Spirit Weeks to come!

AVID News

March AVID Star Scholars are:

- AVID 9 - Diego Castro
- AVID 10 - Stephanie Juan
- AVID 11- Josiah Cruz
- AVID 12 - Eric Morales

Star Scholars are chosen by the elective teacher for their "AVID attitude" (positive learning attitude and/or behaviors) in the previous month.

Athletics

Final highlight from our winter sports teams. Girls Basketball Program was recognized as an OSAA Onpoint credit union academic all-state team for a team GPA of 3.59.

Springs sports are in full swing even though the weather still feels like winter. Softball won its first game on 4/5 in their league opener, and they continue to improve each game. Lots of credit to the girls for their hard work and to, Coaches Kevin Davidson and Lindsay McCargar for all of their hard work.

Track has home some great performances and has already had a school record broken for the high jump by Olivia Boyd, she now has the record for high jump at 5'4. That height ranks her currently number 1 in the 2A level and is the second highest jump for a female athlete at all classifications in the entire state.

Middle School track opens their season with their first meet on 4/5 and they will compete in six separate meets and conclude on 5/16 with their district meet hosted at Salem Academy.

P.A.W.S.

- The program is continuing to support students.
- Primary focus is on Seniors getting to graduation AND Freshmen who failed courses Semester 1.
- Necessary Parent Meetings are being planned for Seniors in danger of not graduating.
- PAWS has helped audit all student grades/transcripts to accommodate for credit recovery.
- Possible future GED on-site program

Willamette Career Academy

On Thursday, March 22nd, a small group of freshmen toured WCA to see firsthand what they have to offer. We are now accepting applications for students to attend WCA next school year. We opened registration on Tuesday and all interested students need to have applied by Wednesday, April 19th. We will then conduct interviews the following week and hope to have our roster secured by the first week in May. Current WCA students had the opportunity to visit Chemeketa Community College on Friday, April 7th to check out the campus and see if CCC would be a good place for them.

Clubs and Activities

Drama
Dungeons and Dragons Club
Homework Club
Music Club
GSA

The Inkling - released our 8th issue of The Inkling today and are excited to release our senior edition next month

Aguilas de Oro - Aguilas de Oro had a great experience selling concessions at the student showcase. ELD students were able to practice English at this event and use customer service skills when taking orders and making change. Aguilas is planning Latin Night/Noche Latina a community event on May 20 2023. This is a fundraiser to raise money for costumes for Ballet Folklorico. Entrance to the event will cost 7.00 dollars and will include dinner with 2 tacos (steak or chicken) rice and beans, chips and salsa plus a picture at our photo booth that will print 2 color copies of the photo taken. Activities will include Student showcase of country projects and a display table of each country, Loteria/Bingo, Ballet Folklorico GHS and GMS, 50/50 raffle, and a DJ and dance.

FFA – FFA Took 11 students to FFA State Convention and completed in numerous proficiencies and events. We were lucky to watch Uriel Aguilar lead the FFA convention and enjoyed his retiring address. Several of our students will be lucky to be representing us in October for National FFA Convention. Ag Classes are in full swing. The greenhouse is gearing up for the plant sale starting April 28th right after school. Flyers will be posted soon. We have lots of annual baskets and peppers. Welding Class has been learned the in's and out's of CNC design and have created clock projects and other signage that they have personalized. Veterinary science class is learning about diseases and parasitology. We have incorporated our pigs in the barn into a lot of our curriculum. We will have 10 students showing animals at the Marion County Barn and the rest of the market animals will make their appearance in the barn this middle of this month. FFA will be starting our Agricultural Literacy

Program this month and this year's book is about how different fruits and vegetables made their way into US Markets.

Monthly Administrator Report to Board

Gervais Middle School

April 2023

Toni Johnson, Principal

I. Attendance:

- As of Monday, March 6
 - 6th Grade - 56 Students
 - 7th Grade - 60 Students
 - 8th Grade - 79 Students
 - Total = 195 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- Student of the Month for March - Integrity
 - This will be awarded April 21st
- Academic Ace for March
 - This will be awarded April 21st
- Classified Appreciation Week - March 6-10
 - This was a great chance to thank those staff members who are the backbone of GMS: Angelica Albee, Rudy Silva, Jennifer Rodriguez, Maria Torres-Tapia, Becki Lader, Fenya Aman, Adilita Ruiz, Shandel Howell, Griselda Yanez, Norma Guzman, Cristina Rodriguez, and Francisco Botello

III. Major Referrals for February:

- Total Referrals = 16
- State Reportable = 8 of the 16

IV. Academic Highlights and Actions Supporting School

Improvement & Student Learning:

- Spring Conferences were held in the gym on Thursday, March 16th
 - We had approximately 70% of the scheduled parents show up for the conferences.
- Our 1st Student Showcase was held on Friday, March 17th.
 - We had several parents and students stop in to see their child's work and enjoy the food trucks. I would say it was a success.
- Science State Testing for the 8th graders was done the week of March 20th. There are only a couple that still need to finish.

Monthly Administrator Report for GSD School Board

Date: April 2023

School: Gervais Elementary School

Administrator: Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2022-2023	Current 2022-2023
Total	382	375

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	71	69	3 rd Grade	67	67
1 st Grade	57	57	4 th Grade	59	59
2 nd Grade	61	58	5 th Grade	65	60

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- On Wednesday, March 22 we just had a group of GES 2/3 graders in Ms. So's classroom each recite a poem they had memorized. It was so impressive! It was fun to see the types of poems that students chose and to see how proud and confident they were to recite them in front of the class and the handful of teachers that were able to come watch. Every student had the chance to recite a poem, including a student that memorized a poem hundreds of words long. These are such amazing kids!
- On Wednesday, April 5 our GES 1st graders had a fun glow-in-the-dark day to celebrate 120 days of school today. With the classrooms full of black lights, the students did some STEAM activities that went along with the glow-in-the-dark theme. Thanks to our amazing teachers (Dees, Helm, and Lal-Rider) for making learning fun everyday!
- With the help of district support and the diligent work of an amazing GES ELD team (Raul Gomez, Mercedes Cruz, and Elizabeth Obendorf), GES students have completed ELPA testing with 100% participation. This is a significant accomplishment and reflects the level of intentionality and organization surrounding the new ELD model. Though dedicating significant time to ELD for all students has crowded the master schedule, it has been incredibly beneficial for both our English-learners and non-ELs in developing language and literacy skills.
- GES teachers are currently participating in the math curriculum adoption process and are reviewing several curricula pre-screened by the district curriculum TOSA. With the exception of our retirees, every classroom teacher wanted to participate in this adoption process and have been fully engaged in some very powerful conversations about teaching and learning. There have also been some difficult discussions between classroom teachers and district leadership, and between upper and lower grade level teachers. We have worked to help teachers understand the district vision for a K-12 aligned curriculum that is implemented with fidelity within the adoption cycle and available funding, while also allowing them to advocate for classroom needs, grade level differences, the need for manipulatives and supplements, and constraints of the master schedule and prep time.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- On Friday, March 17 we had a fun GES STEAM Night with students participating in a variety of hands-on activities: scratch coding, stop-motion videos, Lego engineering, watercolor, leprechaun traps, Ozobots, tallest tower, strongest bridge, and cardboard construction. We had a great turnout with lots of families engaged with their kids in each of these activities. This

STEAM Night took the place of another evening of parent conferences and definitely gathered many students and their families in our school and the staff were so excited to see that great sense of community.

- On Tuesday, April 4 GES had an exciting school assembly with the Mobile Ed Sky Dome. We had a large inflatable planetarium in the gym with a great show inside about the stars and planets in our solar system and galaxy. The students thought it was so cool learning about the constellations (which are kinda like cartoons in the sky). The presenter was an amazing educator and entertainer.
- Also on Tuesday, April 4, our GES 4th grade and 4th/5th blend classes went on an exciting field trip today to OMSI in Portland. They enjoyed the Marvel exhibit and the planetarium show. Thanks to our teachers (Fast, Ludwikoski, and Hazelton), parent chaperones, and bus drivers for making this possible. This trip helps open our students to a bigger picture of how exciting science and STEAM education is.
- GES students participated in an Art Fundraiser with students submitting personal artwork that could then be printed on all sorts of gifts (e.g. mugs, aprons, towels etc.). They enjoyed creating the art and were very excited to share it with their families. This fundraiser helps cover the cost of classroom and school activities.

3. Community Relations/Partnerships/Volunteers

- GES has had some great parent and community volunteers helping in the school. In addition to the parents that have been volunteering to chaperone on each of our grade level field trips, we have at least 5-6 consistent parent and community volunteers that provide 1:1 academic support in the K-2 building and classrooms. It has been a tremendous blessing having them support our students and teachers.
- We have been working with the South Metro STEM Partnership (SMSP) for several years now with them supporting the GES STEAM transformation. They have provided funding for converting part of the library to a Maker Space, purchasing STEAM equipment, providing ongoing professional development for our staff, and mentoring our STEAM committee. We are also starting to partner with Scotts Mills Elementary School in the Silver Falls School District in collaboration with the South Metro STEM Partnership and will be hosting these groups next month in our Maker Space as we develop next steps in our STEAM transformation. This is exciting work as we are preparing to hire a special programs TOSA that will help co-teach science lessons, create STEAM activities, and support our after school program. We are also working with Julie Powers (who has been amazing) on clearing out the mess in the upstairs room 16 storage area so that we can convert that space to a new science center.
- Limited parking at the elementary school is an issue with an increasing number of parents that prefer to drive their students to school instead of sending them on the bus. We have tried to redirect all this traffic through the car zone located on 3rd Street in order to keep the front of the school clear for walkers. We have communicated with families multiple times through fliers, emails, texts, and social media encouraging the use of the car zone. However, there are still ongoing issues with parents dropping their kids off in the middle of Douglas avenue, j-walking, making u-turns in front of the preschool, and parked cars blocking the bus lane along First Street in the afternoon. We are working with the City of Gervais and the Gervais Police Department to remove the parking spots along the side of the GES main building on First Street and to mark it a bus loading zone. We have also asked staff to no longer park across the street on Douglas Avenue and to use the parking lot behind the district office. There is no easy solution to this parking problem. If we open more 15-minute parking in front of the school, it only encourages

more parents to drop their kids off there instead of car zone and creates more congestion and traffic on Douglas Avenue. But we also want our school to be accessible to families.

Monthly Administrator Report For Gervais School District Board

Date: April 2023

Department of Student Services and Federal Programs

Administrator: Dr. Helms

1. Special Education

- On Thursday, March 23rd, Dr. Helms testified alongside Ms. Margo Williams (wESD Special Education Program Director) in front of the Oregon Senate Committee on Education regarding the consideration of statewide funding for regional inclusive services (typically thought of as either equipment or service providers for Speech Language Pathology, OT/PT, Autism Spectrum Disorder, etc.).
- In my March 2023 board report, I provided a lengthy summary of SB819, the Senate Bill expected to pass regarding abbreviated school days for students, most often those who have special education disabilities. At that time, the expectation was that the bill would pass and districts mandated to act as soon as early April. The bill is still expected to pass, but the new anticipated compliance date is July 01, 2023.

2. English Language Development

- ELD teachers completed ELPA testing before the deadline this year (4/7/23), and we are highly confident that we tested every available ELL, which means we anticipate earning high compliance marks for Oregon's minimum participate rate of 95%. We are eagerly anticipating ELPA scores, which begin filtering back to districts in mid-April (through late May; scores are returned in batches, based on test dates).
 - Additionally, this was the first year that ODE permitted the altELPA, an ELPA test designed for students who are highly impacted by special education disabilities. The district had at least one student complete this exam, which is a success for both the district and ODE (for offering this option).
- During the month of April, a small team of ELD teachers and other district staff will begin an ELP curriculum adoption process. The ELP adoption year was last year, but given the change in department leadership and other factors, we deferred the process for a single school year. Our currently curriculum (E.L. Achieve), although highly effective, is not on the approved adoption list, so we anticipate Ms. Stevens bringing the board our recommendation for a new curriculum later this Spring.

3. Early Learning

- Dr. Atwood (GSD TOSA for Teaching and Learning) has been working closely with Ms. Beth Flores, GSD Preschool Program Coordinator, to create Scope & Sequence documents for their literacy, math, and social-emotional curriculums, and where possible, help align them to our K-12 processes. This is necessary both to ensure that PreK learning is standards-aligned and that our PreK to Kindergarten transition process is as effective as possible.
- Over Spring Break, the maintenance department added pea gravel to the front-left area of the PreK building. Along with the planter beds and a soon-to-be installed small greenhouse, their outside learning garden zone will be ready for plant starts. School board members are always invited to contact the Welcome Center if you have time to swing by the Preschool and help our youngest learners earn their green thumbs!

4. Welcome Center/Registration

- April marks the official start of registration season for the next school year. This month, Gervais Elementary will host their Kindergarten Round-Up event. Teachers from our Preschool will also attend this event to help facilitate our families and they prepare to promote up next year. After recently returning from a PowerSchool conference, our Welcome Center registration staff is taking a fresh look at our registration forms and processes to ensure our processes are within compliance, efficient for families, and done through an equitable lens.

5. Nursing Department.

- In my March 2023 board report, I shared that after losing support from Salem Health as our medical sponsor for a School-Based Health Center (SBHC), we were making a final two-week push to search for a new medical sponsor, and if we were not successful, we would shift to alternative options. I'm excited to report that since that report, we have made significant gains with Orchid Health. Orchid Health is a small but passionate health care organization based solely in Oregon that currently runs clinics or SBHCs in Oakridge, Estacada, McKenzie River, and Fern Ridge. There is still work to be done, but we are not highly optimistic that the district is back-on-track to open a SBHC in Gervais (anticipated opening date is September '24*).

**Between now and September '24, the nursing department will be leveraging an ongoing grant from OHA to continue to improve our internal nursing program processes and prepare for the opening of the SBHC with Orchid Health.*

6. Counseling Department

- Welcome Back Ms. Laura Zurita, 6-12 counselor, who is returning to us from maternity leave!
- Counselors are preparing to support students during the last few months of the school year, which can include increased anxiety during state testing season. As a department, we also recently read an article on the connection between social media and teen mental health crisis issues and are strategizing it's applicability and our next steps for Gervais students.

7. Community Engagement

- On April 22nd, the Community of Gervais will be hosting a clean-up day. In partnership with City Hall, the district will be hosting an event from 11am-2pm that day in the car zone of Gervais Elementary School (near the clean-up day staging area). We'll be offering a free lunch for the community, along with fun, free children's activities. We will also have tables for people to verify if they are registered to vote in the May election, and if not, personnel able to support them to get registered on-the-spot (in advance of the voter registration deadline the following week). This event is entirely grant-funded.
- Details regarding our Spring Health Fair (May 11th, 5:30pm-8pm) continue to progress nicely, and the district is partnering with the Willamette Health Council to host this exciting community-wide event. The theme centers on the Mental Health Awareness. We will have food trucks, kids events, a balloon-animal making clown, local mental health providers in a vendors area, and more. We look forward to a wonderful community turn out – board members who wish to volunteer at this event can contact Dr. Helms anytime!

**Federal Programs: nothing active to report at this time*

Technology Board Report – April 2023

Online Forms

Our forms automation project continues with Operoo. We are still planning to bring it into live operation in May.

E-Rate

Our Forms 471 (Description of Services Ordered and Certification Form) were filed last month and I have been working with the SLD on several clarifying questions regarding our applications. This is always a good indicator that our projects will be funded soon. We did receive one bid to replace our aging fiber optic lines, so we will be excited if that project receives funding.

**Gervais School Board Meeting
April 2023
Maintenance/Custodial Report**

Contact Information:

Email – gustavo_munoz@gervais.k12.or.us



In addition to regular maintenance and daily cleaning in all the buildings we had a total of 88 maintenance/custodial requests. We completed 62 of them, made plans for some, and are currently working on the rest of them. Right now, we are working diligently on cleaning and organizing storage spaces.

Highlights of what we completed in each building are listed below.

High School

Monthly Highlight:

- Old wrestling mats removed from upper gym
- High traffic Hallway scrubbed and waxed over break
- Set up and tear down of testing in the gym for testing
- Swap furniture in room 1
- Fixed leaking roof in the welding shop
- Repaired water leak at the well-fitting
- Fixed heater blower for cafeteria

Ongoing projects:

- Regular maintenance of buildings
- Clean and organize storage-ongoing
- Move east gate to side of building – We have an estimate and are looking to move forward with schedule
- Parking lot estimates to resurface and repaint
- Fire sprinklers test and inspection
-

Middle School

Monthly highlights:

- Setup and tear down for student showcase
- Set up for job fair

Current projects

- Regular Maintenance of Buildings
- Fire sprinklers test and inspection
- Kitchen hood suppression test

Elementary School

Monthly Highlights:

-
- New ADA sink in lower gym bathroom
- Field clean up after last storm
-

Current Projects:

- Regular Maintenance of Buildings

- Looking into long term roof fix – we have bids looking to schedule now
- Looking into moving playground equipment
- Clean room #16 – we have been working on this a little at a time
- Cleaning of lockers rooms – storing items for a new garage sale there now.
- replacing of plastic sheeting in lower gym ceiling
- Fire sprinklers test and inspection
- Kitchen hood suppression test

Daycare/Preschool

Monthly Highlights:

- Assembly of various furniture
- New gravel and edging around garden area
- Half-door installed
- Replaced all outlet covers with childproof ones
- Fixed sidewalk tripping hazard outside Dr. Helms office
- Added at sink and drinking fountain to one of the classrooms

Current Projects:

- Getting estimates for a new roof – we have estimate, putting this project on hold for funding.
- Expanding covered play area
- Acquiring easement behind preschool

District

Monthly Highlights:

- Installed walking path sign

Current Projects:

- Continued cleaning and organizing throughout the district
- Removed flagpole in front of daycare
- Adding benches and garbage cans for walking path

Gervais School Board Meeting
April, 2023
Food Service Report

Contact Information:
melinda_fitz-henry@gervais.k12.or.us
503-792-3803 ext. 5050



Supply Chain Assistance(SCA) Funds 3rd Round

The Oregon Department of Education Child Nutrition Programs (ODE CNP) announced that a third round of United States Department of Agriculture (USDA) funds will be distributed.

These funds are restricted to the school nutrition non-profit account. They are to be used exclusively for the purchase of domestic food products, or unprocessed or minimally processed. We have used the previous SCA funds to cover the cost of milk for the students.

Gervais School District allotment estimate is \$11,420.57, which is based on the \$5,000 base and a scalable proportionate amount based on student enrollment.

Funds will be distributed in August 2023.

2023-24 School Nutrition Administrative Review

ODE will be conducting an administrative review of the Gervais Food Service Program during the 2023-24 school year.

The review will include several areas such as;
observation of meals, a review of one month of meals, meal pattern, civil rights, the local wellness policy, smart snack compliance, food safety, account management, and the Fresh Fruit & Vegetable program.

Gervais's last food service administrative review was during the 2019-20 school year.

Non-Congregated Meals in the Summer Meal Program

Regulations of the Summer Food Service Program (SFSP) require serving congregated meals, which allows the child to only eat the meals at the meal site.

New regulations allow for non-congregated meals in rural areas. However, a meal site cannot serve both congregated and non-congregated meals. For example, during summer school the students eat on site, which disallows serving non-congregated meals from that site.

Gervais will serve non-congregated meals in the form of grab & go meals. This service allows us to serve meal packs of up to 7 days of both breakfast and lunch.

This will allow more summer meals to be provided to the children of our community.

Business Manager Report

Gervais School Board Meeting

April 18, 2023

Contact Information:

Caryn Davis

Email: caryn_davis@gervais.k12.or.us

Phone - 503.792.3803 ext. 5020



Reports/Document Included:

- Budget Summary – All Funds
- Revenue – YTD All Funds
- Expense – YTD All Funds
- General Fund (without Charter) Financial Projection by Object
- YTD Expenses by Object – General Fund

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.

All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

Key Financial Comments:

Financial Reports:

We are now at the $\frac{3}{4}$ mark of the fiscal year; revenues and expenditures are right on pace with expectations. Revenue – YTD All Funds, we collected more in general fund local taxes than anticipated, causing us to exceed our budget. This greater than expected revenue does not equate to more funds, it just works within the State School Fund (SSF) as part of the equation. We will receive less through the SSF due to the increase in taxes collected.

We will be claiming many of our grant funds closer to the end of the year, so we should see figures related to those increase in June.

Although the Financial Projection by Object report is indicating a projection of an Ending Fund Balance of \$2,314,197, I anticipate that this figure will be lower.

23-24 Budget Development:

I will give a brief update on the progress of the 2023-24 budget development.

Oregon Government Ethics Report Update:

We still have a couple board member that will need to complete the Statement of Economic Interest with the Oregon Government Ethics Commission. Due date is April 15th.

Consent/Action Items:

None

Gervais School District #1

Budget Summary - All Funds For the Period 03/01/2023 through 03/31/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
-							
Local Sources (+)	\$4,833,689.36	\$290,807.15	\$4,446,439.46	\$387,249.90	\$0.00	\$387,249.90	8.0%
State Sources (+)	\$15,614,963.09	\$1,699,400.51	\$12,066,689.94	\$3,548,273.15	\$0.00	\$3,548,273.15	22.7%
Federal Sources (+)	\$3,479,333.19	\$215,544.21	\$755,320.77	\$2,724,012.42	\$0.00	\$2,724,012.42	78.3%
Transfers (+)	\$852,500.00	\$0.00	\$492,500.00	\$360,000.00	\$0.00	\$360,000.00	42.2%
Other (+)	\$4,315,627.62	\$0.00	\$4,812,658.49	(\$497,030.87)	\$0.00	(\$497,030.87)	-11.5%
Sub-total : -	\$29,096,113.26	\$2,205,751.87	\$22,573,608.66	\$6,522,504.60	\$0.00	\$6,522,504.60	22.4%
Total : INCOME	\$29,096,113.26	\$2,205,751.87	\$22,573,608.66	\$6,522,504.60	\$0.00	\$6,522,504.60	22.4%
EXPENSES							
-							
Instruction (-)	\$14,211,716.34	\$944,613.07	\$8,626,996.33	\$5,584,720.01	\$4,639,751.23	\$944,968.78	6.6%
Support Services (-)	\$8,397,282.78	\$451,022.56	\$4,602,708.75	\$3,794,574.03	\$1,487,160.15	\$2,307,413.88	27.5%
Enterprise & Community (-)	\$1,474,439.82	\$121,493.04	\$755,702.19	\$718,737.63	\$316,382.01	\$402,355.62	27.3%
Facilities Acquisition (-)	\$770,251.63	\$0.00	\$13,180.00	\$757,071.63	\$0.00	\$757,071.63	98.3%
Transfers (-)	\$852,500.00	\$0.00	\$492,500.00	\$360,000.00	\$0.00	\$360,000.00	42.2%
Debt Service (-)	\$1,705,505.12	\$0.05	\$252,185.93	\$1,453,319.19	\$203,999.97	\$1,249,319.22	73.3%
Contingency (-)	\$1,684,417.57	\$0.00	\$0.00	\$1,684,417.57	\$0.00	\$1,684,417.57	100.0%
Sub-total : -	(\$29,096,113.26)	(\$1,517,128.72)	(\$14,743,273.20)	(\$14,352,840.06)	(\$6,647,293.36)	(\$7,705,546.70)	26.5%
Total : EXPENSES	(\$29,096,113.26)	(\$1,517,128.72)	(\$14,743,273.20)	(\$14,352,840.06)	(\$6,647,293.36)	(\$7,705,546.70)	26.5%
NET ADDITION/(DEFICIT)	\$0.00	\$688,623.15	\$7,830,335.46	(\$7,830,335.46)	(\$6,647,293.36)	(\$1,183,042.10)	0.0%

End of Report

Operating Statement with Encumbrance

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Report: rptGLOperatingStatementwithEnc

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1

2022-2023 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Revenue March 2023



General Fund(s)

YTD Local Sources

100.09% of Budget

Prior Year YTD: 92.89% of Actuals

YTD State Sources

80.99% of Budget

Prior Year YTD: 87.05% of Actuals

YTD All Sources (except 5400s)

84.14% of Budget

Prior Year YTD: 87.95% of Actuals

Special Revenue Funds

YTD Local Sources

85.00% of Budget

Prior Year YTD: 51.88% of Actual

YTD State and Federal Sources

34.92% of Budget

Prior Year YTD: 47.33% of Actuals

YTD All Sources (except 5400s)

39.08% of Budget

Prior Year YTD: 49.96% of Actuals

All Funds

YTD Local Sources

91.78% of Budget

Prior Year YTD: 79.59% of Actuals

YTD State & Federal Sources

67.52% of Budget

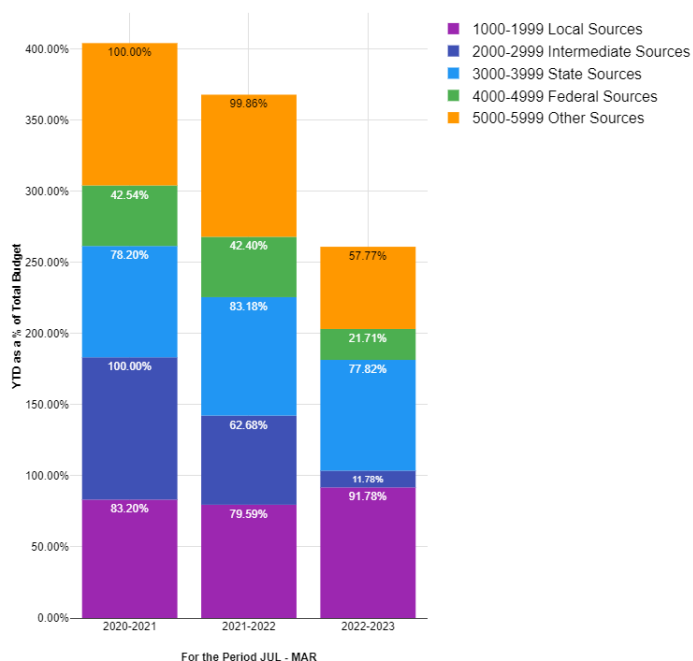
Prior Year YTD: 76.29% of Actuals

YTD All Sources (except 5400s)

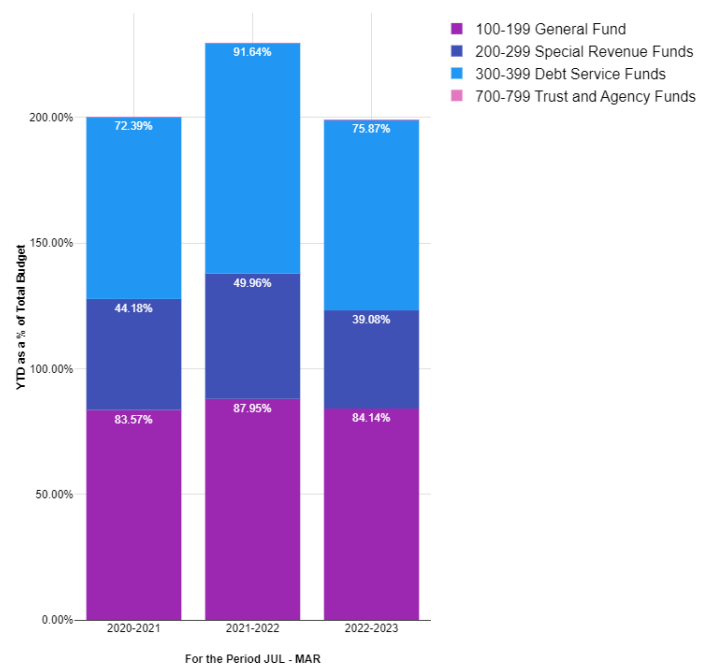
71.63% of Budget

Prior Year YTD: 80.70% of Actuals

All Funds YTD as Percent of Budget by Revenue Sources except 5400s



All Funds YTD as Percent of Budget by Major Fund except 5400s



2022-2023 Gervais SD 1 | All Funds Financial Overview

YTD Overview - Expense March 2023



General Fund(s)

YTD Salary and Benefits

60.92% of Budget

Prior Year YTD: 62.22% of Actuals

YTD Purchased Services

66.32% of Budget

Prior Year YTD: 79.83% of Actuals

YTD Other Expenses

28.64% of Budget

Prior Year YTD: 90.11% of Actuals

Special Revenue Funds

YTD Salary and Benefits

53.07% of Budget

Prior Year YTD: 65.27% of Actuals

YTD Purchased Services

78.61% of Budget

Prior Year YTD: 60.65% of Actuals

YTD Other Expenses

23.74% of Budget

Prior Year YTD: 65.05% of Actuals

All Funds

YTD Salary and Benefits

58.63% of Budget

Prior Year YTD: 62.99% of Actuals

YTD Purchased Services

67.29% of Budget

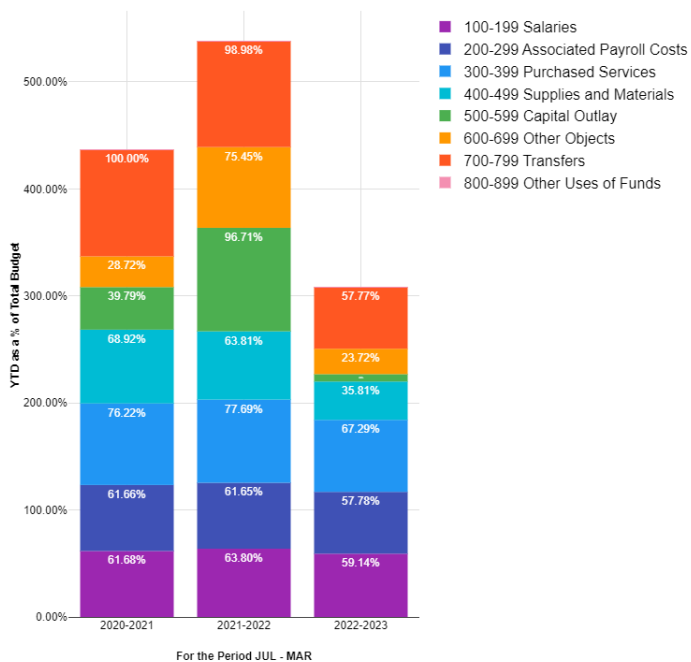
Prior Year YTD: 77.69% of Actuals

YTD Other Expenses

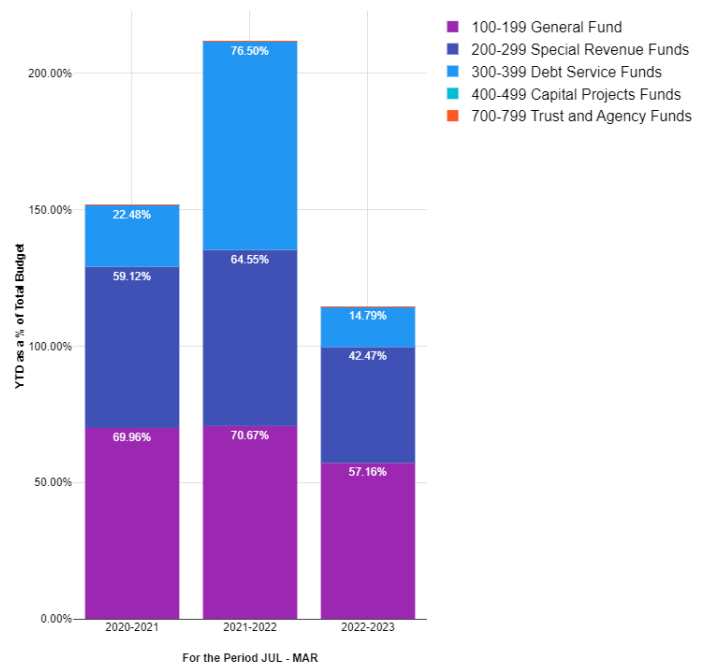
23.86% of Budget

Prior Year YTD: 75.97% of Actuals

All Funds YTD Expense as Percent of Budget by Objects



All Funds YTD Expense as Percent of Budget by Major Fund

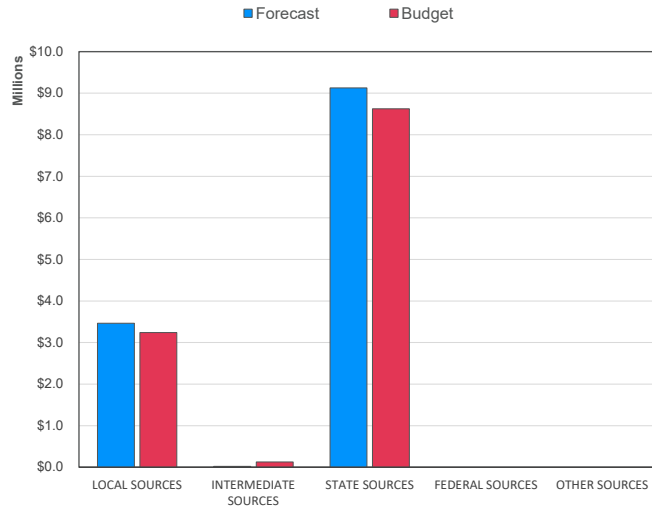


Aggregate | Financial Projection by Object

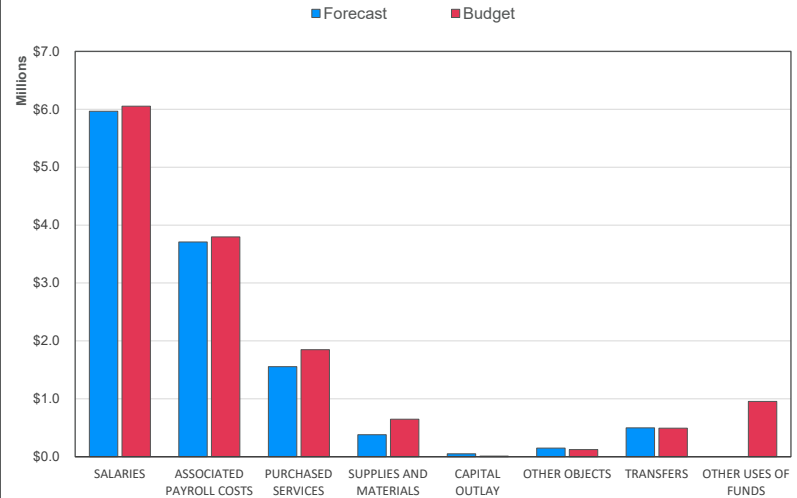
For the Period Ending March 31, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 3,285,614	\$ 2,010,673	\$ -	\$ 2,010,673	\$ 1,935,000	\$ 75,673
REVENUES						
Local Sources	2,904,690	3,242,199	221,384	3,463,583	3,239,381	224,202
Intermediate Sources	48,714	15,083	5,000	20,083	128,000	(107,917)
State Sources	7,157,100	7,328,460	1,797,599	9,126,059	8,623,095	502,964
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 10,110,504	\$ 10,585,742	\$ 2,023,983	\$ 12,609,725	\$ 11,990,476	\$ 619,249
EXPENDITURES						
Salaries	\$ 3,821,529	\$ 3,737,875	\$ 2,229,344	\$ 5,967,220	\$ 6,054,981	\$ 87,762
Associated Payroll Costs	2,283,556	2,262,742	1,445,124	3,707,866	3,794,798	86,932
Purchased Services	1,055,219	894,313	661,214	1,555,527	1,848,245	292,718
Supplies and Materials	252,507	279,766	99,251	379,017	648,580	269,564
Capital Outlay	28,800	40,723	10,000	50,723	10,000	(40,723)
Other Objects	121,068	137,204	11,114	148,318	122,255	(26,063)
Transfers	623,070	492,500	5,030	497,530	492,500	(5,030)
Other Uses of Funds	-	-	-	-	954,117	954,117
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 8,185,750	\$ 7,845,123	\$ 4,461,078	\$ 12,306,200	\$ 13,925,476	\$ 1,619,276
SURPLUS / (DEFICIT)	\$ 1,924,754	\$ 2,740,619	\$ (2,437,094)	\$ 303,525	\$ (1,935,000)	
ENDING FUND BALANCE				\$ 2,314,197		

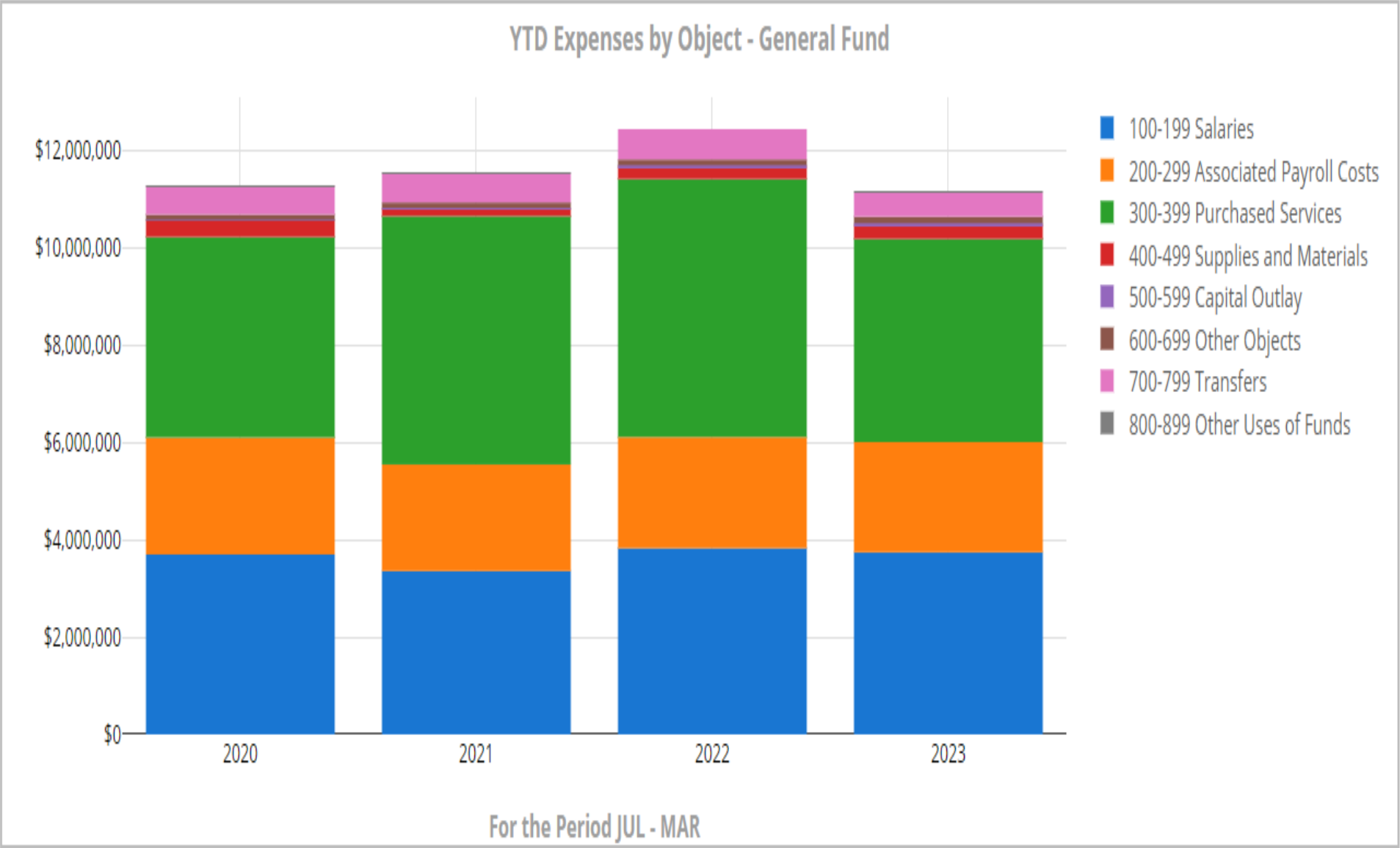
Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



March, for the past 3 years, in comparison with March of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:





Funding Issues

Caryn and I continue to work with all departments and buildings on funding and allocations. We will not have much additional clarity from the state until after the May 17th revenue forecast. As of right now, we continue to budget at the \$9.9 billion mark.

The district has started the notification process to those employees who may be laid off and placed on the recall list. It is a delicate balance but it is also important to let employees know as soon as possible so they are able to seek other jobs. As we continue progressing through the spring, in the consent agenda you will see the names of those people losing their jobs. There are some employees who are being transferred from one position to another due to retirements or adding back a position (elementary teacher) which does help.

The priority is to maintain high levels of programming and service, meet the goals of the strategic plan and be fiscally responsible.

We are also hearing that summer school funding will not be included in the new allocation from the state so we will be offering a scaled back version which will mimic what the district offered prior to the pandemic.

Bond

We are in full gear with the bond education and information campaign. You should have noticed that the PAC activated the Bond.Gervais Bond Facebook page. We will have articles in the Woodburn Independent and mailers going out to voters between now and May 16th.

The PAC has purchased two banners—one displayed at Data Vision and the other one on Joe Ruiz's fence which is located right on the corner as you leave Gervais. They have also purchased 75 yard signs in English and Spanish and 1,000 door hangers.

Tentative canvassing dates are:

Friday, April Friday, April 21st

Saturday, April 29th (help from Woodburn groups)—target 55 and older because this is right after ballots are mailed out and they tend to vote early.

Tuesday, May 2nd

Tuesday, May 9th

Saturday, May 13th (help from Woodburn group)

Monday, May 15th

Tuesday, May 16th

Staffing Tables:

Saturday, April 22—are you registered to vote and event for Community Clean Up Day

Thursday, May 11

Other Items

Snow Make Up Day—The district closed one full day back in February due to snow and staffing issues. We have Friday, May 26th available in the school calendar for a make up day. However, after checking with all the building principals, each building is ahead of the required instructional minutes and so I would recommend that we do not make up this day. If the district had been shut down for multiple days, I would be making a different recommendation.

On Saturday, April 8th, I traveled to Portland Community College to testify before the “traveling road show” hosted by the Joint Ways and Means Committee. I did this at the suggestion of Rep. Cramer to make a plug for the \$2.85 million request the district made to the capital improvement fund department as we try and find additional resources to pay for the high school roof. There were more than 300 people registered to testify between 10 a.m. and Noon. They were able to get through only about 50 people and we made it to the podium! The rest of the good news is that our mayor and the fire chief were also there as they were asking for additional funds for the fire station. I heard back from Rep. Cramer after the hearing and she stated that “we were noticed” so I’m hoping that translates into money!

CONSENT ITEMS TO BE APPROVED EN MASSE

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____
 SECONDED BY: _____

7.1 Approve
New Hire / Temporary/Re-Hire:
 Jeshua Zabala, GMS Teacher
 Justin Wilson Gabor, Assistant High School Principal/GMS & GHS Athletic Director

Extra Duty:
 Julie Powers, Attendance Specialist

7.2 Approve
Contract Change / Renewal:
 Julie Powers, from Facilities Secretary to Assistant Facilities Manager (0.5 FTE)

Recall:

7.3 Approve
Resignation /Retire/ Termination/Non-Renewal:
 Sheena Bettis, GHS Teacher
 Griselda Cueto, Cook
 Ruby Dettwyler, GES Teacher
 Kay Gage, GES Teacher
 Marci Lister, GES Teacher
 Austreberto Delgado Mendoza, GHS Soccer Head Coach
 Eleanor Piazza, GES Teacher

Decline:

Reduction in Force:

Other:

Transfers:
 John Cook, from GMS Teacher to GES Teacher
 Cassie Miller, from GMS Teacher to GES Teacher

7.4 Approve
Baseball Co-op
 Gervais District#1 Board of Directors approves contract with Keller Rohrback LLP and WESD, as shown on agenda items 03-23-7.4.

Board Members:	For:	Against:	Abstain:
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

FRONTIER CHARTER ACADEMY BUDGET FOR 2023-2024
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the Frontier Charter Academy Budget for 2023-2024 as shown in action item 4-23-8.1.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

<u>Resources</u>	<u>Description</u>	<u>23-24 Proposed</u>	<u>22-23 Adopted</u>	<u>21-22 Actuals</u>	<u>20-21 Actuals</u>	<u>19-20 Actuals</u>	<u>18-19 Actuals</u>	<u>17-18 Actuals</u>
	General Fund State School Fund and other General Fund Revenue	\$ 4,077,000	\$ 4,470,000	\$ 5,018,792	\$ 5,248,367	\$ 3,654,550	\$ 2,490,281	\$ 1,141,464
	General Fund Beginning Fund Balance	\$ 1,010,000	\$ 1,275,000	\$ 1,506,481	\$ 515,309	\$ 242,900	\$ 125,946	\$ -
	Special Revenue Funds	\$ 360,200	\$ 255,000	\$ 258,195	\$ 122,460	\$ 292,304	\$ 83,969	\$ 97,653
	Total Resources	\$ 5,447,200	\$ 6,000,000	\$ 6,783,467	\$ 5,886,136	\$ 4,189,753	\$ 2,700,196	\$ 1,239,117

Expenditures**General Fund Instruction**

Salaries	\$ 1,416,800	\$ 1,700,000	\$ 1,497,805	\$ 1,488,693	\$ 1,193,897			
Associated Payroll Costs	\$ 865,725	\$ 1,015,000	\$ 807,182	\$ 815,176	\$ 612,058			
Contract Services	\$ 108,300	\$ 180,000	\$ 102,875	\$ 111,910	\$ 55,739			
Materials & Supplies	\$ 160,500	\$ 180,000	\$ 148,850	\$ 105,769	\$ 83,907			
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -			
Dues and Fees	\$ 2,000	\$ 1,500	\$ 70	\$ 426	\$ 1,708			
Total Instruction General Fund	\$ 2,553,325	\$ 3,076,500	\$ 2,556,782	\$ 2,521,974	\$ 1,947,310	\$ 1,818,399	\$ 749,214	

General Fund Support Services

Salaries	\$ 1,104,800	\$ 1,100,000	\$ 1,038,100	\$ 897,954	\$ 706,024			
Associated Payroll Costs	\$ 743,625	\$ 715,000	\$ 546,308	\$ 492,060	\$ 406,390			
Contract Services	\$ 258,700	\$ 330,000	\$ 276,604	\$ 256,839	\$ 244,745			
Materials & Supplies	\$ 67,500	\$ 95,000	\$ 67,750	\$ 66,799	\$ 33,017			
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -			
Dues and Fees	\$ 30,000	\$ 27,000	\$ 23,142	\$ 19,012	\$ 41,904			
Transfers to Special Funds (Parent Referrals)	\$ 1,000	\$ 1,500	\$ 950	\$ 625	\$ -			
Total Support Services General Fund	\$ 2,205,625	\$ 2,268,500	\$ 1,952,854	\$ 1,733,290	\$ 1,432,081	\$ 638,897	\$ 363,957	

Special Fund Instruction

Salaries	\$ 161,950	\$ 80,000	\$ 116,406	\$ 3,741	\$ 13,253			
Associated Payroll Costs	\$ 83,538	\$ 40,000	\$ 52,680	\$ 1,259	\$ -			
Contract Services	\$ -	\$ 1,500	\$ -	\$ -	\$ -			
Materials & Supplies	\$ 6,500	\$ 5,000	\$ 6,000	\$ 33,174	\$ 188,025			
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -			
Dues and Fees	\$ 500	\$ 1,000	\$ -	\$ -	\$ -			
Total Instruction Special Fund	\$ 252,488	\$ 127,500	\$ 175,086	\$ 38,174	\$ 201,278			

Special Fund Support Services

Salaries	\$ 60,100	\$ 80,000	\$ 55,148	\$ 47,659	\$ 37,188			
Associated Payroll Costs	\$ 25,200	\$ 40,000	\$ 25,610	\$ 23,953	\$ 19,604			
Contract Services	\$ -	\$ 1,500	\$ -	\$ -	\$ 15,850			
Materials & Supplies	\$ 15,912	\$ 5,000	\$ -	\$ 9,786	\$ 10,584			
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -			
Dues and Fees	\$ 6,500	\$ 1,000	\$ 192	\$ 3,731	\$ 10,549			
Total Support Services Special Fund	\$ 107,712	\$ 127,500	\$ 80,950	\$ 85,129	\$ 93,775			

General Fund Contingency

	\$ 328,050	\$ 400,000	\$ -	\$ -	\$ -			
Total General Fund Expenses	\$ 5,087,000	\$ 5,745,000	\$ 4,509,635	\$ 4,255,264	\$ 3,379,391	\$ 2,457,296	\$ 1,113,171	
Total Special Fund Expenses	\$ 360,200	\$ 255,000	\$ 256,036	\$ 123,303	\$ 295,053	\$ -	\$ -	
Total Expenses	\$ 5,447,200	\$ 6,000,000	\$ 4,765,671	\$ 4,378,567	\$ 3,674,444	\$ 2,457,296	\$ 1,113,171	

OSBA BOARD VACANCY
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors nominates _____ for the OSBA board vacancy.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

CANDIDATE QUESTIONNAIRE

OSBA Board of Directors

Name:

Region:

District/ESD/CC:

Position #:

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.
2. What do you want to accomplish by serving on the OSBA board of directors?
3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.
4. What do you see as the two most challenging issues faced by OSBA?

5. What do you see as the two most challenging issues faced by your region?

6. What is your plan for communicating with boards in your region?

Deadline: Tuesday, April. 25, 2023, 12:00 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board of Directors

Name:

Date:

Address:

City/ Zip:

Business phone:

Residence phone:

Cell phone:

E-mail:

District/ESD/CC:

Local board term expires:

Years served on local board:

Deadline: Tues., April 25, 2023, 12:00 p.m.

E-mail completed Resume and Questionnaire
forms to: jleonhardt@osba.org

or mail to:

Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school and where):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

Deadline: Tuesday, April 25, 2023, 12:00 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

TURF FIELD
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves to proceed with the turf field plans as shown in action item 4-23-8.3.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

THE COMMUNITY SPORTS DEVELOPMENT ALLIANCE, LLC

A NATIONAL SPONSORSHIP ALLIANCE SUPPORTING THE
INSTALLATION OF SYNTHETIC COMMUNITY SPORTS FIELDS & VENUES

Tucker Brach
Gervais School District
Gervais, Oregon
tucker_brack@gervais.k12.or.us

4.10.23

THANK YOU TO OUR FUNDING
ALLIANCE & CORPORATE PARTNERS:

CSD COUNCIL, INC.
GENERAL ELECTRIC
GE POLYMERS
POLYTAN/POLYTEX
ENGINEERED TURF
FREESPAN1 ENGINEERING
NORTHWEST SPORTS TURF
INDOOR PARK SYSTEMS
KILGORE-BLACKMAN
LOWES.COM
HOME DEPOT.COM
BUSINESS LIGHTS.COM
OLYMPIA STEEL
FARWEST STEEL
VALLEY FABRICATION
SPORTS LIFE INTERNATIONAL
SPORTS ACROSS IRELAND



RE: Sponsorship of High School Sports Field & Cost Structure

Hello again Tucker, good talking to you over the last few days. We are excited to work with you in seeing this sports field become a reality. I sent you a project reference letter previously by separate email. I wanted to take a moment to address your other questions:

1. As you know, we will work closely with the excavation company that does the site prep and removal of the natural grass you already have at the sports field. In addition, that contractor will be responsible to pull permits if any are required. Sometimes only an erosion control permit is required, sometimes another permit or two is required, but the excavation contractor will be in a position to handle those. The permit fees are fairly negligible. You are not changing the use of the property, so there will not be any zoning or conditional permits required.
2. When we make a commitment through signing the MOU, we are confident that pricing being made available from our national alliance members is fairly firm and will not change as long as the project moves forward in a relatively timely manner (3 – 5 months). There is always the possibility that there is a cataclysmic change to market conditions, but once we submit the production order for the turf and the crumb rubber, that potential will go away. We have had some projects where the client/school district was not able to take advantage in our sponsorship in a current year, but then they were able to come back the following year or two. In that case we always have to revisit the cost structure and make sure we are still accurate. Shipping cost has increased due to diesel costs and supply chain issues, but in the last 6 months they seem to be holding pretty steady. Shipping the turf rolls to us on the West Coast from Georgia is really the only item that could fluctuate, other costs are pretty locked in.

I hope this helps in your evaluation. Please don't hesitate to text, email or call with any other questions.

Joseph O'Connor

Joseph O'Connor J.D.
Community Sports Development Alliance
www.csdouncil.org

4676 Commercial Street SE Suite # 1 Salem, Oregon 97302
503.581.1838 Fax 503.391.6954
USA * South Africa * Guatemala * Ireland * Mexico * Indonesia

FROM: JOSEPH O'CONNOR
COMMUNITY SPORTS DEVELOPMENT ALLIANCE
www.csdcouncil.org

TO: Tucker Brach – Gervais H.S. 4.10.23

Re: Former Sports Project Reference Email

Background History and Sports Project References

HISTORY AND HIGHLIGHTS OF CSDC – CSDA FORMER PROJECT REFERENCE INFORMATION:

Our national initiative grew out of a few specific “one of a kind” projects as far back as 1998. Each of these early projects proved successful enough to lead us to organize formally as the Community Sports Development Council in 2010 and then also launch our affiliate “hands on” project installation organization: “The CSD Alliance”. This allowed us to launch a more focused and strategic synthetic turf field sponsorship & resource development initiative with successful projects here in the U.S. and overseas.

Prior to the past 10 years or so, our key leaders focused most of our efforts and development energies into faith based and mission based overseas projects in impoverished urban areas (Dublin, Ireland, Cape Town, South Africa, Indonesia, Guatemala City and Mexico) Starting in 2010-2011 we were able to expand to serve select schools, sports clubs, parks departments and recreational organizations. We still maintain a strong interest in serving faith based community organizations like churches and mission groups who have a vision to develop creative sports field projects to serve their own communities.

We are very pleased that 100% of the projects we have approved and sponsored, accompanied by the requisite local funding, have moved forward to installation. We are particularly gratified that with the help of our national sponsor alliance members, the average full size synthetic field that we have supported has cost the local school or ownership organization an average of \$390,000 - \$480,000. The appraised market value of these new fields, once they have been installed, has averaged & exceeded \$1.4 million +. Our goal & mission is to cover up to 70% of the typical cost.

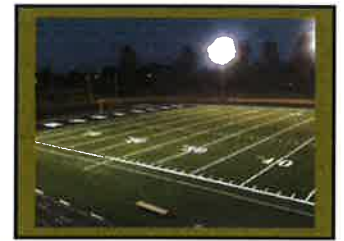
A REPRESENTATIVE CROSS SECTION OF SOME RECENT PROJECTS:

Southwest College 100 College St Winfield KS 67156 – 105,000 Football stadium – 2023 – Tony Crouch College President

**Redmond High School Two large fields, Multi Sports areas - Marc Horner - 541.316.2864
675 SW Rimrock Way Redmond, Oregon 97756**

Rigsby High School, Rigsby, Idaho – 104,000 Football Stadium

**Ocean View Community Church, Community Outdoor Sports Arena, San Diego, Cal. Matt Horton,
Administrative Pastor – 15,000 sq. feet- Installation underway 4.1.23**



Woodburn Foursquare Church- Community Soccer field, 18,000 sq. ft Pastor Luis Molina

New Hope Foursquare Outdoor Soccer Arena – 18,000 sq. ft. Pastor Issac Hovet

Community Soccer Field – Brandon Day – Tulsa, Oklahoma

Arizona Christian University – Fall and Spring 2020-2021 Funded and delivered 5 NCAA quality regulation sports fields for ACU. Football stadium, baseball stadium, softball stadium, soccer field and multipurpose/soccer field. In total, 520,000 sq. ft. of turf.

Southwest Oregon Community College, Coos Bay, Oregon – Funded and installed a large regulation soccer field and a premier NCAA softball field – 2020

John Adams Academy, Sacramento, Calif. – Sponsored, funded and installed a state of the art Soccer field for this Charter School. 2020

San Juan Soccer Club – Kilgore Soccer Complex- Rancho Cordova, Cal.

This was a Huge multi field complex for a public/private funded Soccer Club

Nearly 300,000 sq. ft of turf funded and installed , very close to Sacramento.

Contact: Warren Holt, President 916.257.6064 email: president@sanjuansoccer.org

Capistrano Christian High School, San Juan Capistrano- High School Soccer field 2018

Eagle Point Public High School – Tri Rivers School District – Hidden Valley High School. Jacob Schaffler – 541.261.6833

Jacob was influential in our CSD Alliance funding and installing 4 different fields at different school districts in Southern Oregon. He was initially the Eagle Point Football Coach , Now he as been at 3 Different High Schools – Spearheaded the effort.

Total Development Center – @ Horizon Christian High School – Tualitin, Oregon

Donna & George Grace, Synthetic Turf Fields – Sports Ministry

Donna Grace: dcrace.tdc@gmail.com George Grace: george@graceconsulting.com

503.459.9990 George Donna: 503.816.4220

We funded and installed their football stadium project.

Football Plus – Ambassadors Soccer – Cleveland, Ohio – 27 + Countries

Also: Bandung Indonesia & Nairobi, Kenya- New Soccer Campus & Academy - 3 synthetic soccer fields **Jon Ortlip** – 216.570.4660 Founder & President, Ambassadors International , Cleveland, Ohio jhortlip@gmail.com

Ballymun Ireland Sports Park- Sports Life International Ministries- Dan Tabb email: is5589@yahoo.co.uk – 4 acre synthetic sports park in low income Dublin neighborhood

AN ADDITIONAL SAMPLING OF PUBLIC/PRIVATE HIGH SCHOOLS & SPORTS CLUB PROJECTS SINCE 2010

Our CSDC also recently completed funding and installing new soccer and football stadium synthetic turf fields at the following Public and Christian school locations:

Cottage Grove Public High School – New Turf Field – Installed January, 2013

Krista Parent – District Superintendent Main Phone 541-942-3381

krista.parent@slane.k12.or.us

Horizon Christian High School Football Stadium – Developed and funded by **George Grace** -

gcrace@gmail.com 503-459-9990 cell And **Donna Grace: dcrace.tdc@gmail.com**

Dayton High School – 3 regulation sports fields installed at public high school – Oregon 2014

Wayne Marshall, project coordinator - Wayne.Marschall@thestollergroup.com

Pleasant Hill Public High School – NEW Stadium turf field and upgraded ath. Track Randy Fisher, email: rfisher@pleasanthill.k12.or.us

Hidden Valley Public high school – Grants Pass, Oregon coordinator: Also Contact Jacob Schaufller jacob.schauffler@threerivers.k12.or.us- New Stadium turf field – Jacob was involved in 2 different school district projects with us and is now working with us on a 3rd.

City of Portland – Buckman Park & PCU Soccer Club Benson High School- Portland, Or - Public (Buckman Park) key Development Leaders & Coordinators: **Ignacio Baez** – International soccer coach & Club Coach - Project leader and director – 503.932.7696 – 5 acre wall to wall city park synthetic turf project - That project also included: Benson Public High School (Portland) with Oregon soccer club- new football training field, new baseball field, new softball field.

Family YMCA of Southern West Virginia – New State Championship and Olympic Development Program soccer stadium in Beckley, West, Virginia
Jay Rist President- 304.256.0187 Email: jay.rist@ymcaswv.com

MOST RECENT PROJECTS: Rigby High School, Rigby Idaho, Ocean View Church sports arena, Bayside Sports Park, Granite Bay, California. Woodburn, Oregon church field, Dallas Ft Worth Methodist soccer field, Tulsa Okla – “More than a Game” soccer field and More !!

NoteWe Look forward to helping your vision for sports facilities move forward in your community !

JOSEPH J O'CONNOR

JoeO@cscouncil.org 503.990.3829 (cell) www.cscouncil.org



PROJECT PAYMENT CASH FLOW CHART- GERVAIS HIGH SCHOOL- DATE: 9.6.22

PROJECT PAYMENT CASH FLOW FOR TURF FIELD(S) INSTALLATION- 88,000 sq. ft – Soccer/Football Stadium

Payments to Escrow Account or Install Contractor Will Be Payable During Project as follows:

1. Turf Production - Payable "Project Escrow Account" : \$178,400 * Green Turf + cost of shipping * price increases may occur
2. Site & Excavation Work: Payable directly to your own sponsoring local site sponsor / contractor: TBD
3. Installation Contractor Payments to the Project Escrow Account for Install Contractor : \$110,300
4. Crumb Rubber: Payable to Project Escrow Account: \$54,500 price includes shipping cost
5. Turf Shipping company costs: Paid to Project Escrow Account company – Paid on or before delivery Est: \$15,400 TBD

ALLIANCE SPONSORED & FUNDED SPORTS PROJECTS

SPORTS PROJECT
PAYMENT LOGISTICS



www.csdouncil.org

All Dollar amounts shown to illustrate project cash flow – for 88k Turf area

30 DAYS PRIOR TO INSTALL

UPON ORDER TURF
50% DOWN TO SUBMIT ORDER
Balance upon order completion
Ordered 30 days prior to install
Payable: Project Escrow Acct
50% = \$89,200

2nd TURF PAYMENT 50% + SHIPPING
Payable:
Project Escrow Acct.
50% = \$89,200 + Artwork, logos

TURF SHIPPING COSTS – Paid likely 2 truck loads loads
Payable: Project Escrow Acct.
Estimate: \$7,800 Per truck
Depends on market conditions

ESTIMATED BEGINNING TIMELINE
Day 1

Day 1 Turf Ordered

Estimate Day - 60

Turf produced & shipped

Estimate Day 60

Turf arrives in 5-6 days – Day 36

PAYMENT SUMMARY:
88,000 + - sq. ft.

Summary: as of 9.6.22

\$ 178,400 TURF SYSTEM
\$ TBD TURF SHIPPING
\$ 110,300 TURF INSTALL
\$ 54,500 CRUMB RUBBER
\$343,200 TOTAL

Plus: optional selected artwork, lines, numbers & Logos, etc.

Turf installer Payment of 25% - 10 days prior -
Payable to Project Escrow Account
\$ 27,575. Due

Day Turf Install Begins
2nd Progress Payment 60% on Day 1 of Install **Payable to Project Escrow Account**
\$ 66,180 Day Install Starts

Crumb Rubber Infill Delivered 100% Day 1
To Escrow Account for crumb rubber mill
\$ 54,500

Final 15 % to **Project Escrow Acct. for installer - Due day of completion**
\$ 16,545 .

INSTALL COMMENCES TAKES 10 – 14 Days

Day 1

Day 1

Day 12

Note: PRICES ARE ACCURATE AS OF TODAYS DATE- 9.6.22 . EACH PAYMENT DUE IS TIME SENSITIVE, A DELAY IN PAYMENT WILL DELAY THE COMPLETION OF THE PROJECT

INTERNATIONAL & DOMESTIC TURF PROJECT SPONSORSHIP/FUNDING SINCE 1997
INSTALLATION OF SPORTS PROJECTS IN: USA MEXICO IRELAND GUATEMALA INDONESIA KENYA

SCHOOL-BASED HEALTH CENTER APPROVAL LETTER
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the school-based health center letter as shown in action item 4-23-8.4.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____



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Summer Board Conference

August 11-13
Salem Convention
Center

(Please note date and
location change)

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Policy Update is a
subscription publication
of the Oregon School
Boards Association

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COMPLAINT PROCEDURES

Summary

The revisions to the complaint procedures are to clarify timelines and more closely align with legal requirements.

Collective Bargaining Impact

None

Local District Responsibility

Revise and re-approve administrative regulations AC-AR – Discrimination Complaint Procedure (Required) and JFCF-AR – [Hazing,]Harassment, Intimidation, Bullying, [Menacing,]Cyberbullying, or Teen Dating Violence Reporting Procedures – Student (Required). Some districts have AC-AR as a board adopted policy: if your district has done this, the board should adopt any changes. OSBA currently has four versions of policy KL, Public Complaints. Of these, versions one, two and three have an accompanying AR, while version four does not. If the district has version four (includes the complaint procedure in the policy), revise and re-adopt KL – Public Complaints*/** (Highly Recommended). If the district uses version one, two or three of KL – Public Complaints*/**, revise and re-approve KL-AR(1) – Public Complaints (Highly Recommended).

This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district's legal counsel.

Policy(ies) and ARs Impacted by these Revisions

AC-AR – Discrimination Complaint Procedure, Required

JFCF-AR – [Hazing,]Harassment, Intimidation, Bullying, [Menacing,]Cyberbullying, or
Teen Dating Violence Reporting Procedures – Student, Required

KL – Public Complaints*/**, *Version 4*, Highly Recommended

KL-AR(1) – Public Complaint Procedure, Highly Recommended

CYBERSECURITY

Summary

Cybersecurity is an increasing issue in schools across the country. To help districts establish norms and procedures, OSBA is releasing a new optional policy.

Collective Bargaining Impact

None

Local District Responsibility

Consider adopting new policy EHB – Cybersecurity (Optional) and approving EHB-AR – Cybersecurity (Optional).

Policy(ies) and ARs Impacted by these Revisions

EHB – Cybersecurity, Optional – *New*

EHB-AR – Cybersecurity, Optional – *New*

PAID FAMILY LEAVE INSURANCE

Summary

The Oregon Legislature has passed paid family leave laws with benefits becoming available on September 3, 2023. This policy is intended to help districts make decisions and implement these laws. The district has the option of using the state-run program Paid Leave Oregon, or continuing with an equivalent plan and there is a model policy available for either situation.

If the district chooses Version 1, there is an accompanying administrative regulation (AR) which is highly recommended to support adoption of Version 1 of the model policy; these are highly recommended if the district will be using Paid Leave Oregon to support this program. The accompanying AR includes procedure language covering topics such as: application; employee notices; concurrent use of district-provided leave; return to work; communications; employer notices; filings; employee protections.

An administrative regulation is not necessary if Version 2 of the model policy is selected.

Collective Bargaining Impact

Districts may bargain aspects of paid family leave. Many districts have received requests to bargain regarding over these topics.

Local District Responsibility

Determine whether the district will be using Paid Leave Oregon or an equivalent plan. If using Paid Leave Oregon, consider adopting policy GCBDF/GDBDF Paid Family Medical Leave Insurance * (Version 1) and the accompanying AR (both Highly Recommended). If using an equivalent plan, consider adopting GCBDF/GDBDF Paid Family Medical Leave Insurance * (Version 2).

Policy(ies) and ARs Impacted by these Revisions

GCBDF/GDBDF – Paid Family Medical Leave Insurance *, *Version 1*, Highly Recommended – *New*

GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance, (*aligns with Version 1 of policy only*), Highly Recommended – *New*

GCBDF/GDBDF – Paid Family Medical Leave Insurance *, *Version 2*, Optional – *New*

CULTURAL AND RELIGIOUS HOLIDAYS

Summary

Districts are prohibited from discriminating against student, staff and community members on the basis of religion and other protected classes. To assist districts in valuing the cultural and religious backgrounds of the communities that they serve, OSBA is releasing new optional policy ICB– Religious and Cultural Holidays**. OSBA has also updated policy IGBHD - Program Exemptions** to more closely match the legal requirements for requesting an exemption from school activities.

Collective Bargaining Impact

None

Local District Responsibility

Revise and re-adopt policy IGBHD – Program Exemptions** (Highly Recommended). Consider adopting new policy ICB – Religious and Cultural Holidays** (Optional).

Policy(ies) and ARs Impacted by these Revisions

ICB – Religious and Cultural Holidays**, Optional – *New*

IGBHD – Program Exemptions**, Highly Recommended

EXPULSION

Summary

ORS 339.250(2) and OAR 581-021-0070 require school districts to have a policy on expulsion. There has been some confusion on the board's role in expulsions, especially related to the expulsion hearing. This change clarifies the board's role and gives the board the option of delegating the hearings officer role in the policy, thus relieving the board of the obligation to meet every time there is a recommendation for expulsion to designate a hearings officer. The board retains authority on appeal.

Collective Bargaining Impact

None

Local District Responsibility

Revise and readopt policy JGE - Expulsion** (Required).

Policy(ies) and ARs Impacted by these Revisions

JGE – Expulsion**, Required

ABOUT *POLICY UPDATE*

Policy Update is a subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts, education service districts, community colleges, and public charter schools.

Sample model policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of *Policy Update*, we suggest you discuss the various issues it presents and use the sample model policies to determine which policies your district should develop or revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about *Policy Update*, sample policies or policy in general, call OSBA Policy Services, 800-578-6722 or 503-588-2800.

TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally located policy manual updated electronically, you have instant access to current district policies.

Go to policy.osba.org and select "Policy Online Demo." The online manual includes a subscription to *Policy Update* and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.

Gervais School District 1

Code: EHB
Adopted:

Cybersecurity

{Optional policy. OSBA recommends consulting with your IT professionals prior to adoption.}

The purpose of information security is to protect the confidentiality, integrity and availability of district data as well as any information systems that store, process, or transmit district data, and protect the information resources of the district from unauthorized access or damage.

The underlying principles followed to achieve that objective are:

1. Information Confidentiality: The ability to access or modify information is provided only to authorized users for authorized purposes;
2. Information Integrity: The information used in the pursuit of the district objectives can be trusted to correctly reflect the reality it represents; and
3. Information Availability: The information resources of the district, including the network, the hardware, the software, the facilities, the infrastructure, and any other such resources, are available to support the objectives for which they are designated.

The requirement to safeguard information resources must be balanced with the need to support the pursuit of legitimate district objectives. The value of information as a resource increases through its appropriate use; its value diminishes through misuse, misinterpretation, or unnecessary restrictions to its access.

This policy[and accompanying administrative regulation] applies to all staff and third-party agents of the district as well as any other district affiliate, including students, who are authorized to access district data and to all computer and communication devices and systems that store, process, or transmit district data.

END OF POLICY

Legal Reference(s):

[ORS Chapter 192](#)
[ORS 332.107](#)

[ORS 336.184](#)
[ORS 646A.600 - 646A.626](#)

Children's Internet Protection Act, 47 U.S.C. §§ 254(h) and (l); 47 C.F.R. § 54.520.

Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501 to 6505; 16 C.F.R. § 312.

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. § 99.

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320d; 45 C.F.R. §§ 160, 164.

Protection of Pupil Rights, 20 U.S.C. § 1232h; Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. § 98.

Gervais School District 1

Code: IGBHD
Adopted: 7/15/93
Revised/Readopted: 12/01/20
Orig. Code: IGBHD

Program Exemptions**

(Highly recommended policy. The content comes primarily from OAR 581-021-0009. If the district would like to add language regarding procedure or authority, it could be added to this policy or an AR could be created.)

The district may excuse students from a state-required program or learning activity for reasons of religion, disability¹ or other reasons deemed appropriate by the district. Requests for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student’s parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor. Requests must be submitted to the [teacher or principal].

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The district will determine if credit will be granted for any alternative activity. END OF POLICY

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¶

Legal Reference(s):

ORS 336.035(2)	ORS 336.635	OAR 581-021-0071
ORS 336.465		OAR 581-022-2050
ORS 336.615	OAR 581-002-0035	OAR 581-022-2110
ORS 336.625	OAR 581-021-0009	OAR 581-022-2505

¹ If the district receives a request for a disability accommodation, the district should consider its obligations under the Individuals with Disabilities in Education Act and Section 504 of the Rehabilitation Act.

Gervais School District 1

Code: JGE
Adopted: 12/21/17
Revised/Readopted: 12/17/20
Orig. Code: JGE

Expulsion**

A principal, after reviewing available information, may recommend to the superintendent that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

A student may **only** be expelled for the following circumstances:

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1. When a student's conduct poses a threat to the health or safety of students or employees;
2. When other strategies to change the student's **conduct** have been ineffective, except that expulsion may not be used to address truancy; or
3. When required by law.

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The use of expulsion for discipline of a student in fifth grade or lower is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observations or upon a report from an employee, the student's conduct poses a **direct** threat to the health or safety of students or employees; or
3. When the expulsion is required by law.

The age of the student and the past pattern of behavior will be considered prior to imposing the expulsion.

No student may be expelled without a hearing unless the student's parents, or the student if 18 years of age, waive the right to a hearing, either in writing or by failure to appear at a scheduled hearing.

Deleted: By waiving the right to a hearing, the student and parent agree to abide by the findings of a hearings officer.

{Choose one of the following two options.} [The Board delegates the authority to decide on an expulsion to the superintendent.^{1} The superintendent may designate another person to handle the potential expulsion, and the superintendent, a designee or another individual may act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer will not be associated with the initial actions of the building administrators. The hearings officer will conduct the hearing and make a final decision regarding the expulsion. A decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review.

^{1} The Board can retain authority for all expulsions. If the Board chooses not to delegate this authority, any recommendations for expulsion from administration would come to the Board for resolution. The Board would have to meet and determine next steps for all expulsions.]

If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the student's parents at the same time. At a future meeting, the Board will review the hearings officer's decision and will affirm, modify or reverse the decision.]

OR

[When a recommendation for expulsion is made, the Board will meet and review the recommendation. The Board will hold or arrange for the expulsion hearing unless it has been waived.]

If the Board is conducting the expulsion hearing, the Board may designate a Board member or a third party to run the hearing. The superintendent will provide relevant information to the Board, including the superintendent's recommendation and duration on disciplinary action.² This information will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. The Board will make the final decision regarding the expulsion.]

When a recommendation for an expulsion is made and a hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service³ or by certified mail⁴ at least five days prior to the scheduled hearing. Notice shall include:
 - a. The specific charge or charges and the specific facts which support the charge or charges;
 - b. A statement of intent to consider the charges as reason for expulsion;
 - c. The student's right to a hearing;
 - d. When and where the hearing will take place; and
 - e. The student may be represented by counsel or other persons.
2. If the parent or student does not understand the English language, the district will provide an interpreter during the hearing. All communications will be in a manner that is understandable to the parents and student;
3. The student shall be permitted to have a representation present at the hearing to advise and to present arguments. The representation may be an attorney, parent or other person. The district's attorney may be present;
4. The student shall be afforded the right to present their version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
5. The student shall be permitted to be present and to hear the evidence presented by the district;
6. The hearings officer or the student may record the hearing;

² Evidence may include the relevant past history and student education records.

Deleted: <#> The conduct constituting the alleged violation, including the nature of the evidence of the violation and reason for expulsion;¶

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Deleted: <#> The Board may expel, or may delegate the authority to decide on an expulsion to the superintendent or superintendent's designee, who may also act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer designated by the Board will conduct the hearing and will not be associated with the initial actions of the building administrators;¶

¶ Expulsion hearings will be conducted in private and will not be open to the general public unless the student or the students' parents request an open session;¶

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Deleted: ³The person serving the notice shall file a return of service. (OAR 581-021-0070)

Deleted: "When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

7. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;

8. A Board-conducted hearing or a Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing held by the hearings officer, the following will not be made public:

- a. The name of the minor student;
- b. The issues involved, including a student's confidential records;
- c. The discussion;
- d. The vote of Board members, which may be taken in executive session when considering an expulsion.

Prior to expulsion for reasons other than a weapons violation, the district must notify the student and parents of alternative programs of instruction or instruction combined with counseling and document this notification.

Students who are expelled may not attend any after-school activities and athletic events, or be present on district property without the written approval of the superintendent and/or school principal to participate in any activities directed or sponsored by the district. Students may attend an alternative education program in the district property with district approval.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.061](#)
[ORS 336.615 - 336.665](#)
[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)
[OAR 581-021-0050 - 021-0075](#)

Deleted: <#> If the Board is conducting the expulsion hearing, the Board may designate the Board chair or a third party as the hearings officer. The hearings officer will determine the facts of each case on the evidence presented at the hearing. Evidence may include the relevant past history and student education records. The hearings officer will provide to the Board, findings as to the facts, the recommended decision and whether or not the student has committed the alleged conduct. This will include the hearings officer's recommended decision on disciplinary action, if any, including the duration of any expulsion. This material will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. Following the review by the Board of the hearings officer's recommendation, the Board will make the final decision regarding the expulsion:¶

Deleted: <#> If the Board has delegated authority to the superintendent or designee to act as the hearings officer, the superintendent may designate himself, or a third party, as the hearings officer. The hearings officer's decision is final. However, a decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review. If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the students' parents at the same time. At its next regular or special meeting the Board will review the hearings officer's decision and will affirm, modify or reverse the decision:¶

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Deleted: ct must document to the parent of the student that proposals of alternative education programs have been made.

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Gervais School District#1

Code: JEC
Adopted:

Admissions**

The Board is committed to providing an educational program for all students living in the district. The Board believes all students living in the district who have not completed 12 years of education should regularly attend a public full-time school and be included in the available educational programs.

A child is considered to be six years of age if the sixth birthday of the child occurred on or before September 1 immediately preceding the beginning of the current school term.

All new students must register in the office. Students enrolled in the district shall comply with Oregon laws related to age, residence, health, attendance, and immunization.

Students located in the district shall not be excluded from admission solely because the student does not have a fixed, regular and adequate nighttime residence or solely because the student is not under the supervision of a parent.

Students located in the district shall not be excluded from admission where they are otherwise eligible, not receiving special education, and they have not yet attained the age of 19 prior to the beginning of the current school year.

The district may admit an otherwise eligible person who is not receiving special education and who has not yet attained 21 years of age prior to the beginning of the current school year if the person is shown to be in need of additional education to receive a high school diploma or a modified diploma.

Students who attend a district school on an interdistrict transfer or were admitted prior to 2019 through open enrollment are considered residents of the district.

Students living in the district who have attained the age of majority are considered residents of the district unless the student has transferred to another district via interdistrict transfer or open enrollment.

Minor students living with a parent or guardian who resides in the district are considered residents of the district unless the student has transferred to another district via interdistrict transfer or open enrollment.

Students who are in foster care¹ and who are placed in the district are residents of the district of origin, unless the court determines that attending in the district of residence is in the best interest of the student.

¹ “Foster care” does not mean care for children whose parent or guardian voluntarily placed the child outside the child’s home with a public or private agency and for whom the child’s parent or guardian retains legal guardianship.

Students who are military children² are considered resident of the district if the district is the district of military residence³ for the military child. Parents of students who are military children must provide proof of residency within 10 days after the date of military transfer or pending transfer indicated on the official military orders.

Students whose parent or guardian voluntarily placed the child outside the child's home with a public or private agency and who is living in a licensed, certified or approved substitute care program, and whose residency is established pursuant to Oregon Revised Statute (ORS) 339.134.

END OF POLICY

Legal Reference(s):

[ORS 327.006](#)
[ORS 336.092](#)
[ORS 339.010](#)
[ORS 339.115](#)

[ORS 339.125](#)
[ORS 339.133](#)
[ORS 339.134](#)
[ORS 339.139](#)

[ORS 433.267](#)
[OAR 581-022-2220](#)

Illegal Immigration and Immigrant Responsibility Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2018).
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act (ESSA), 42 U.S.C. §§ 11431, 11434a (2012).

² "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

³ "School district of military residence" means the school district in which 1) the family of a military child intends to reside as the result of a military transfer; or 2) if the school district in which the family intends to reside is unknown, the school district in which the military installation identified in the official military order is located.

Gervais School District 1

Code: KL
Adopted: 11/21/19
Revised/Readopted: 12/17/20
Orig. Code: KL

Public Complaints**

Board members recognize that complaints about schools may be voiced by employees, students, parents of students who attend a school in the district, and persons who reside in the district. When such complaints are made to a Board member, the Board member shall refer the person making the complaint to the superintendent or designee. A Board member shall not attempt to respond, review, handle or resolve such complaints as the individual board member has no authority to do so.

A complaint of retaliation against a student who in good faith reported information that the student believes is evidence of a violation of state or federal law, rule or regulation, should be made to the superintendent.

A person may initiate a complaint by discussing the matter with the administrator. That administrator shall attempt to resolve the complaint within 10 working days of initiation of the complaint with the administrator. If the complainant is dissatisfied, the complainant may file a written complaint with the superintendent within 10 working days of the decision from the administrator. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved after 10 working days of receipt of the complaint by the superintendent, the complainant may appeal to the Board. A written complaint referred to the Board may be considered at the next regularly scheduled or special Board meeting. A final written decision regarding the complaint shall be made by the Board within 20 days from receipt of the complaint. The written decision of the Board will be final and will address each allegation in the complaint and reasons for the district's decision. If the Board chooses not to hear the complaint, the superintendent's decision is final. The Board may hold the hearing in executive session if the subject matter qualifies under Oregon law.

The timelines may be extended upon written agreement between the district the complainant.

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The district may offer mediation or another alternative dispute resolution process as an option if all parties to the complaint agree in writing to participate in such mediation or resolution.

Complaints against the principal should be filed with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled or special Board meeting. The Board may use executive session if the subject matter qualifies under Oregon law. The Board shall decide in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within 30 days of receipt of the request to place the complaint on a Board meeting agenda. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

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Complaints against the superintendent should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is

complete, the results will be presented to the Board. The Board may use executive session if the subject matter qualifies under Oregon law. The Board shall decide, in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

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Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

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Complaints against the Board chair should be made directly to district counsel on behalf of the Board. The district counsel shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

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A complainant must file a complaint within the later of either time limit set below, in accordance with State law:

1. Within two years after the alleged violation or unlawful incident occurred or the complainant discovered the alleged violation or unlawful incident. For incidents that are continuing in nature, the time limitation must run from the date of the most recent incident; or
2. Within one year after the affected student has graduated from, moved away from or otherwise left the district.

The district's final decision for a complaint processed under this Board policy that alleges a violation of Oregon Administrative Rule (OAR) Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), will be issued in writing or electronic form. The final decision will address each allegation in the complaint and contain reasons for the district's decision. If the complainant is a student, parent or guardian of a student attending school in the district or a person that resides in the district, and the complaint is not resolved through the complaint process above, the complainant may file an appeal to the Deputy Superintendent of Public Instruction under OAR 581-001-0001 - 581-001-0023 (See KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction).

Charter Schools of which the District Board is a Sponsor

The district Board, through this policy, will not review an appeal of a decision reached by the Board of the Frontier Charter Academy on a complaint alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter

581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the Board of Frontier Charter Academy as the district Board's final decision. A final decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.107](#)

[ORS 659.852](#)
[OAR 581-002-0001 - 002-0005](#)

[OAR 581-022-2370](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).