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www.gervais.k12.or.us

Gervais School District

ESTABLISHED 1834

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Thursday, February 16, 2023

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. and following the Regular Session will be an Executive Session in the District Office Conference Room & via ZOOM.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.

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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Thursday, February 16, 2023, at 6:00 p.m., followed by an Executive Session.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

Action Items:

- **Establish a Number for Interdistrict Transfers**
- **Bond Resolution**
- **Willamette ESD Local Service Plan 2023-2025**
- **Policy AR for Deletion**

  IGBBA-AR: Talented and Gifted Students-Identification

Discussion Items:

- **School Calendar 2023-2024**
- **Selecting ESCO for Future Projects**

Please click the link below to join the webinar:
https://us02web.zoom.us/j/86485779731?pwd=YkdoM25EREp2UllDcmc4aVJKSWVnZz09
Passcode: 976565
Or One tap mobile :
US: +12532158782,,86485779731#,,,,*976565# or +13462487799,,86485779731#,,,,*976565#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 205 0468 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592
Webinar ID: 864 8577 9731
Passcode: 976565
International numbers available: https://us02web.zoom.us/u/kbAx85Qmfv

EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will hold an Executive Session under ORS 192.660 (2)(i) "Evaluating the Top Executive" & under ORS 192.660 (2) (d) "Labor Negotiator Consultation" at the District Office Conference Room and via ZOOM online platform on **Thursday, February 16, 2023,** immediately following the Regular Session.

GERVAIS SCHOOL DISTRICT

Agenda of February 16, 2023, School Board Meeting

District Office Conference & via ZOOM

https://us02web.zoom.us/j/86485779731?pwd=YkdoM25EREp2UllDcmc4aVJKSWVnZz09

290 First Street

Gervais, Oregon 97026

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students.

	ITEM	RESPONSIBILITY	TIME
1.0	**CALL TO ORDER**	Chairperson	6:00 p.m.
	1.1 Pledge of Allegiance		
2.0	**INTRODUCTIONS & ANNOUNCEMENTS**		
	2.1 Public Forum Sign-Up	Chairperson	
	2.2 Visitor Guest Book	Chairperson	
	2.3 Announcements	D. Stevens	
	▪ **Classified Appreciation Month March 6-10, 2023**		
3.0	**APPROVAL OF MINUTES (pages 5- 2)**	Chairperson	6:15 p.m.
	3.1 Regular Session January 17, 2023		
4.0	**PUBLIC FORUM**	Chairperson	6:25 p.m.
	4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)		
	Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.		
5.0	**REPORTS (pages 4-44)**		
	5.1 Student Council Report	Ashtyn Sattergen	6:35 p.m.
	5.2 Administrators Report	Administrators	
	▪ Federal Programs	C. Helms	
	▪ Equity Committee Update	A. Aman & D. Price	
	5.3 Financial Report	C. Davis	
	5.4 Superintendent Report	D. Stevens	
6.0	**BOARD FOCUS/MEMBER TOPICS**	Chairperson	7:45 p.m.
7.0	**CONSENT ITEMS (pages 45-48)**	Chairperson	7:50 p.m.
	7.1 New Hire/Temporary/Extra Duty		
	7.2 Contract Change/Recall/Renewal		
	7.3 Reduction in Force/Resignation/Termination		
	7.4 Licensed Teachers and Licensed Administrators Renewal Probationary Employees Contracts		
	7.5 Licensed Teachers and Licensed Administrators Contract Employee Extensions		
	7.6 Declare Items Surplus		

ITEM		RESPONSIBILITY	TIME
8.0	**ACTION ITEMS (pages 49-56)** **8.1 Establish a Number for Interdistrict Transfers** **8.2 Bond Resolution** **8.3 Willamette ESD Local Service Plan 2023-2025** **8.4 Policy AR for Deletion** IGBBA-AR: Talented and Gifted Students-Identification	Chairperson	7:25 p.m.
9.0	**DISCUSSION ITEMS(pages 57-72)** **9.1 School Calendar 2023-2024** **9.2 Selecting ESCO for Future Projects**	D. Stevens	7:40 p.m.
10.0	**FUTURE AGENDA ITEMS**		
11.0	**ADJOURN**	Chairperson	8:00 p.m.

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Gervais School District#1 Board of Directors proclaims the week of March 6-10, 2023, to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Gervais School District#1 Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this 16th day of February 2023.

Signed:

_____

Chair, Gervais School District#1 Board of Directors

Attest:

_____

Superintendent/Clerk

Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, January 19, 2023

REGULAR SESSION
Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, November 17, 2022, at 6:00 p.m. Board members present included: Henry Bustamante, Maria Caballero, and Ana Contreras (Director M. Contreras and Director Toran were absent). Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:
Andrea Aman, Tucker Brack, Tim Batiuk, Creighton Helms, Beau Neal, Dusty Price, Ashtyn Sattergen, Katie Schweitzer, Todd Schweitzer, Charlene Weidemann, Toni Williams-Johnson, Melissa Wolfer.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the School Board Meeting to order at 6:00 p.m.

Ms. Stevens announced that the elementary students would lead today's pledge of allegiance.

Elementary students proceeded with the pledge of allegiance and gave gifts to the school board in appreciation for their service.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

- **School Board Recognition**
  Ms. Stevens thanked the board members for their service to the district and informed them about the gifts the different schools brought to honor them.

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- **Timeline to Apply for Board Member (Feb. 4- March 16)**
  Ms. Stevens reminded those board members whose positions will be up on June 30, 2023, to file their application anytime from February 4 to March 16 if they intend to run for the May election.

- **OSBA Asking for Nominations for Legislative Policy Committee (LPC)**
  Ms. Stevens informed the board members that OSBA is currently seeking nominations for Legislative Policy Committee members, if any wish to apply, Ms. Segura has more details.

- **FCA Annual Presentation**
  Ms. Stevens announced that Frontier Charter School would be doing its annual presentation and asked them to proceed.

  The Frontier Charter School team presented the following (presenters: Tim Batiuk, Beau Neal, Katie Schweitzer, Todd Schweitzer, and Melissa Wolfer:
  - Provided a brief history of how Frontier Charter School was founded and how the founders wanted to do things differently than other online schools. Over the years, enrollment has increased rapidly, but since COVID hit, enrollment has decreased some. Enrollment is keeping steady now.
  - The school's mission statement was read to the group. It has not changed, and it's very relevant to what they teach.
  - Offer intentional art classes that will provide the tools students need in the professional world. An example of an assignment from a digital design class was shown to the group.
  - Data was provided on student ethnicity, gender, location of students, and staff information by position. The slides showed that the school has more males, a high number of Caucasians, and a diverse geographic student population that lives all over Oregon.
  - The state pays schools based on student membership. FCA received less money because they were paid on enrollment based on the second quarter for the 2019-2020 school year, but afterward, enrollment spiked. Showed a slide that included a statement of activities. Noted that the audit had not been finalized, but the numbers should stay the same. FCA received less money last year and spent a little bit more using savings that had been put aside. It was noted that the salaries listed on the slide included grant funds, which is why it shows an increase in the numbers for wages.
  - Showed a slide on regular attendance compared to other schools. The data indicate higher attendance rates compared to other schools. It was noted that FCA had impacted others because of

all the good offerings. Graduation and attendance are very high compared to other state online schools.

- Some students come to enroll in FCA with considerably low credits, but things turn around for them.
- Graduation will be held at the state fairgrounds this year.
- About 50% of the students are on IEPs, a point of success for FCA. The school has been an attraction for those students. There are also students on 504s enrolled, but very seldom do ELD students enroll.
- FCA was one of the early adapters of Zoom before COVID. Every student has an up-to-date Chromebook and hot spot. Those devices are available for those that need them. Do onboarding with the whole family so they all become familiar with all the technology they have to work with, and at the same time, it helps get in touch with families.
- FCA does field trips at different locations along the 1-5 corridor, so students won't have to travel much. Students enjoy these field trips because they see their peers and teachers in person.
- The school offers clubs. Clubs were initiated when COVID hit because students were looking at fun ways to engage with their peers since they could not go on field trips.

The FCA staff thanked the district for their partnership and praised the superintendent for great communication.

- **Return to Pre-Pandemic Start and End Times for Middle and High School**
  Ms. Stevens shared details about the letter sent to parents regarding changing the start and end times for middle and high school. She also shared that all would be impacted by pick-up and drop-off times and that everyone needs to keep calm because there will be confusion/disruption similar to the first week of school.

2.1 Public Forum Sign-Up:
No one signed up to speak.

Public Forum Sign-Up included:
Director Bustamante asked the public if they signed up to speak to make sure that comments were kept brief and concise and to keep comments to a time limit of three minutes.

Announcements:

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3.0 APPROVAL OF MINUTES
Director Bustamante asked the board members if they had any corrections to the board minutes from the Regular Session on December 16, 2022, and the Working Session on January 3, 2023.

No corrections.

Motion:
There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District Board of Directors approve the minutes from the Regular Session on December 16, 2022, and the Working Session on January 3, 2023. The motion passed 3-0. (Director Toran and Director M. Contreras were absent)

4.0 PUBLIC FORUM:
None.

REPORTS

Student Council:
Ashtyn Sattergen (student council president) presented gifts to the board members and reported the following highlights for the high school.

- Concessions have been a great hit with selling quesadillas and popcorn.
- The students have selected a prom theme.
- The Inkling has released its 4th issue, including a student-led article. The Inkling has been well received by the students.
- Seniors won the food drive competition by a lot.

Administrators Report:

Gervais Elementary School

Mr. Price reported the following highlights for elementary school.

- Students' interventions in reading and ELD are intentional.
- Tutoring for ELD students will start soon to prepare them for the ELPA test.
- Monthly educational assemblies are happening with different guest speakers.
- The Latinx grant has brought endless opportunities for kids to join after school clubs. The elementary has several opportunities for students to join clubs like chess, photography, STEAM, violin, lego, etc., and be to challenged.
- Family nights have been engaging for the whole family. Activities have been successful. Up to forty families showed up to the last family night and had lots of fun.
- Was awarded $2500 from the STEAM hub to plan a coding night.

Mr. Price concluded his report by thanking everyone for all the support his building has received to make opportunities happen for students.

There was a brief discussion about the violin club being kept small to ten students to make it more effective. The club has a very low turnover of interest, and almost the same amount of kids have continued being part of the club. Only two kids swapped out of the club. The school makes these kids aware that they are fortunate to have such a club at the elementary level because it's not very common for elementary to have this type of club.

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Gervais Middle School

Ms. Johnson reported the following highlights for middle school.

- Mr. Hill and the leadership students led the food drive successfully. Families appreciated the food boxes and presents, and the staff and students enjoyed being part of this good deed.
- The staff at the middle school are focusing on 8th graders because there are only two weeks left of the semester. There is a study hall after school on Tuesdays and Thursdays for 50-55 minutes to get student the grades up, especially for the eighth graders.
- The middle school has started with i-Ready diagnostics (done three times during the year). Math and Language Arts have started to see how students are progressing. The middle school started a reward system for students who meet their diagnostics goals. Middle schoolers can be part of a small party if they meet their goal halfway in Language Arts and Math. If they meet one goal halfway for Language Arts or Math, students get a pop and chips. There is a second quarter reward, and it happens to be complete on Valentine's Day to go to Langers. All activities are inside. If students have straight A's for the second quarter, they can go for free to Langers. If the students earn A's and B's, they would only pay five dollars. The regular price is about $35. There are 100 slots available. Students are trying hard to get their grades up. ELLs and students with disabilities will have the opportunity to go as long as they do the best of their ability.
- Students are preparing for next semester and are selecting 2-3 electives of their choice. This is a new concept for GMS kids to choose their electives, including some at the high school. It's very exciting to see them have more options.

Gervais High School

Mr. Aman and Mr. Brack reported the following highlights for the high school.

- Shared that extra Inklings Newspapers were brought in case anyone was interested in a copy.
- It was reported that several students are failing one or more classes, and conversations are happening with those students. It was discussed that it's more challenging compared to lower levels to come up with rewards for older students to improve their grades.
- Semester two will start with a new start time, and we will see if there is an increase in tardies. Mr. Brack will be handling the tardies.
- YouthTruth results are in, and the high school has a committee to discuss the results. There will also be a student

committee. They had advisory teachers select students to be part of this committee, but things did not work out how it was intended to work out. Some selected students said they were not interested in being part of the student committee. A different approach may be taken to form the student committee. There will be lots of data that they will be diving into.

- For high schoolers is the first time doing i-Ready. Some teachers have already done round two for I-Ready, but it is challenging to motivate high school students with rewards like the middle schoolers to do better with these assessments. The staff is trying to influence students to do well on this assessment, and they were asked to think of possible incentives that would work for high schoolers.
- Started to meet with students who are less motivated about school to understand why it is not working for them. The high school has started one-on-one meetings (ISS model). It's a work in progress to help students succeed and not feel that they are being punished but to make them feel understood.
- P.A.W.S. has been a great success and will be adding more things to offer to students. Several seniors who are deficient have been attracted to the district due to the P.A.W.S. program.
- The high school will offer a site option for students to obtain their GED.
- A partnership is being developed with Chemeketa Community College for Gervais students to be part of the EMT program.
- Also looking at creating a hospitality strand in the near future.

Mr. Brack reported the following information.

- Ending school earlier for the students will allow more time for after-school activities at the end of the day.
- Middle school wrestlers had four dates scheduled for meets with other districts, and the middle school, for the first time, hosted a home meet. It was amazing to see everyone attending and working together. The middle school home meet was a trial run because the high school had not had a home meet in about fifteen years. It is planned to do a home meet for high school in the future.
- Girls basketball is done with the season.
- The middle school got new hoops in their gym. The JV basketball team has already used the gym and the new hoops, and it went great.
- Equipment is being fixed around the district.
- Boys basketball started, and it is good that middle schoolers now get to use their gym and not travel for practice at the elementary.
- Winter sports will be wrapping up soon.
- Spring sports will be starting soon.
- Two big meets are scheduled for the track. Mr. Castle has done a great job coordinating the meetings. There is one scheduled for May that will have eighteen schools attending.
- Boys basketball won their first two games in the league and are playing hard. There is a possibility of making it to the league playoffs.
- Girls basketball just beat one of the best teams by 19 points. They are ranked third in the league.
- It's likely that Gervais will host the girl's championship league game on the seventeenth of February.
- Dr. Helms has done amazing coordinating to get the Unified Sports team going. The students had their first practice, and the leadership kids are getting involved. All staff/students who have been involved have done an amazing job.

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There was a brief discussion that CTE classes offered to middle school students have been a game-changer, and high school teachers love middle school students.

Special Education

Dr. Helms spoke of and showed photos of a sped student who has been taking welding classes at the high school and would normally not take elective classes. By including this student in a welding elective class, he has created some amazing artwork with metal. Dr. Helms stated that he wanted to show these pictures because that is proof of what all students are capable of doing If you include them.

Financial Report

Ms. Davis said she provided on her report carry-over amounts from last fiscal year, which was more than was anticipated.

Ms. Davis referenced page 45 in the board packet. She said that she researched further the question that Director M. Contreras made at the last board meeting about why the year-to-date "Other Expense" is significantly less than the prior year. Ms. Davis explained this section includes capital expenses, dues/fees, and transfers.

Three primary factors drove this:

1. In the 2021-22 fiscal year, there was nothing budgeted for potential charter school transfers into the general fund. This

year the district budgeted $360K. This amount will most likely stay there.

2. In 2021-2022, the district used ESSER funds for capital expenses and spent over $300K, but in 2022-2023 the district only spent $8K. Funds were budgeted into that account just in case they were needed, but funds have not been used.
3. The biggest entry was that last year the district did the PERS bond entry, which included $3.9 million. This was a paper entry that was dated back to August. Even though this was done the previous year, it's still showing in the reports compared to the prior year. Ms. Davis asked if there were any further questions for her.

Superintendent Report

Ms. Stevens reported that the marketing company "Millennial Reach Agency" will start interviewing community members/business owners and ask them about 10-15 questions in relation to what new facilities could do to benefit our kids and community to create an ad. The second ad will be student-focused. Names have already been sent to the agency to start the interviewing process. Ms. Stevens referenced the Willamette Career Academy flyer. She added that the academy had its open house last week, and the Gervais Mayor, City Manager, and high school staff members attended. They provided information in terms of the success that students are having by attending this academy and the different programs they offer. She indicated that the leadership from the academy and the ESD would be lobbying Oregon legislators to provide additional funding for the academy. They will be asking for $2.85 million to fund the academy. All the superintendents that are part of the academy will be advocating for these funds. Ms. Stevens added that Tracy Cramer, our local representative, will be touring our buildings after they have a debrief to help her understand the importance of the SIA funds generated from the corporate tax. She will help her understand what the corporate tax provides the district. The lobbyist has also tapped Cramer for the Willamette Academy for funding. Ms. Stevens said she would provide more details about the tour with Representative Cramer.

6.0 BOARD FOCUS/MEMBER TOPICS:

None.

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7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Kay Gage, GES Teacher (re-hire)
Amisadai Hernandez, Daycare Worker

Extra Duty:

Saysha Breitmeyer, Academic Tutor
Michelle Chase, Evening Tutor Coordinator
Jonah Gates, Academic Tutor
Elizabeth Obendorf, Academic Tutor
Lisa Ludwikoski, Evening Tutor Coordinator
Rafael Ruiz, Unified (Special Olympics) Basketball
Emily Schneider, Academic Tutor
Mayra Vazquez, Unified (Special Olympics) Basketball
Charlene Weidemann, Wellness Champion

7.2 Approve

Contract Change / Renewal:

Kay Gage, GES Teacher (retire)
Esperanza Rivera, Preschool Assistant

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Decline:

Reduction in Force:

7.4 Approve

Out-of-State Travel

Gervais District#1 Board of Directors approves out-of-state travel for the 4th and 5th grades to attend a field trip to Fort Vancouver on June 9, 2023, as shown on agenda items 01-23-7.4.

Motion:

There was a motion made by Director A. Contreras and seconded by Director C. Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 3-0. (Director M. Contreras and Director Toran were absent)

8.0 ACTION ITEMS

8.1 Policy Second Reading

EH: Records and Data Management

GCPA: Reduction or Recall of Licensed Staff

IGAC: Religion and Schools

Motion:

There was a motion made by Director Bustamante and seconded by Director A. Contreras that the Gervais School District #1 approve policies EH, GCPA, and IGAC. The motion passed 3- 0. (Director M. Contreras and Director Toran were absent)

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8.2 Policies Third Reading

IGBB: Talented and Gifted Program and/or Services**

IGBBA: Talented and Gifted Students-Identification**

IK: Academic Achievement**

Comments:

Ms. Stevens stated that these policies had already been reviewed previously, but we got them sent back from OSBA to clean up some bracketed language and indicate that it does not change the policy.

Director A. Contreras pointed out the minor punctuation error and the meaning of the word “high mobility“ in the TAG policy.

Ms. Stevens explained that means housing insecurities.

Motion:

There was a motion made by Director M. Contreras and seconded by Director M. Caballero that the Gervais School District #1 Board of Directors adopt policies IGBB, IGBBA, and IK. The motion passed 3- 0. (Director M. Contreras and Director Toran were absent)

8.3 Policy AR for Deletion

IGBBC-AR: Complaints Regarding the Talented and Gifted Program

Comments:

Motion:

There was a motion made by Director M. Contreras and seconded by Director M. Caballero that the Gervais School District #1 Board of Directors approves to delete policy IGBBC-AR. The motion passed 3- 0. (Director A.

Contreras and Director M. Caballero were absent)

9.0 DISCUSSION ITEMS

9.1 Bond Update

Comments:
Ms. Stevens said that she handed out several documents that were not part of the board packet. The first document that she referenced was the combined projects document. She said that at the working session, the board provided input on the important projects they felt were a priority, and these were taken back to the pre-bond committee. Rebecca Stuecker created a revised excel spreadsheet, adding the important things that the board members felt needed to be included.

Ms. Stevens highlighted a few things from the projects list:

- On the elementary school project list, the HVAC upgrades were highlighted, ESSER III funds could be used, or if the district gets the Renew America Grant, it could be funded that way. If the district gets the Renew America Grant, it could pay for HVAC, air quality, windows, air conditioning, and roofing. The total of the grant is $300 million. It was noted that only eight districts in the state of Oregon have applied for this grant, and it is felt that Gervais has a good opportunity of getting the grant. The concept paper will be submitted on January 26th, and then they will give feedback about whether they would like to consider the district project to move forward. The district should hear back about the grant anytime between June – September. It was noted that the district would list every project that would qualify for this grant. The district could ask for up to $4 million.
- It was noted that the items highlighted in blue in the project list would be taken care of with grant money or other sources (excise funds, money generated from sponsoring Frontier Charter Academy, etc.)
- Referenced the seismic grant and noted that we will hear back in April if the district gets it that way; it can be used as a selling point for the bond.
- On the middle school project list, the project "outdoor learning & gathering spaces for kids" is included in the draft language for the bond that will come to the board next month for approval. Optionally this could be paid out of the capital improvement funds or excise tax funds. Other items highlighted will be covered by the maintenance budget because the district can afford them.
- On the high school project lists, bond dollars could cover extra lockers for the high school, or the district will cover the costs through other sources. On the outdated technology equipment "Renew America Grant" also pays for technology upgrades. The major HVAC issues at the high school could be paid for with grant or bond funds.
- Football/soccer lighting also could be covered by the "Renew America Grant." Because it's energy upgrades.
- The other referenced document was a draft copy listing all major projects the district will cover if the bond passes. The language used is written in broad terms for all the projects that will be done for each building.

  Some of the things that were included in the document are as follows:
  - $4 million state grant is available only if the bonds are approved.
  - Bonds will mature in 25 years or less from the date of issuance and may be issued in one or more series.
  - Bond tax rate estimated at $1.97 per $1,000.00 assessed value.
  - Included is a list of projects for each building on construction and improvements.

Ms. Stevens said that concept drawings are made of the new additions to give the public a visual of what the building would look like if the bond passes. She indicated that she would also create an informational flyer in English/Spanish to answer questions voters might have had before that made them vote "no" on the last bond attempt. She expressed that if the board is okay with how things are progressing, she will reach out to an attorney to assist and get it filed.

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Director Bustamante asked if concepts could be created on how the bathrooms and locker rooms would look, what the money is going to be spent on, and have an evening for the public to have an opportunity to see the concepts.

Ms. Stevens stated that another thing that she wanted to share is that she has been working with an attorney, Lisa Freiley, to work on how to provide property tax relief. Lisa has shared this concept with other attorneys. It is one of a kind because no one else has offered something like this. Ms. Stevens continued the discussion, sharing details on how the application process would work for individuals that indicate hardship in paying taxes if the bond passes. This information will be going out to all. The money to help sustain this grant would come from facility rentals. Ms. Stevens indicated that once the turf goes on the fields, the district could rent them yearly and get more funds through that source.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 7:44 p.m.

Director Bustamante called the Executive Session into order at 7:50 p.m. to discuss the evaluation of the top executive under ORD 192.660 (2) (i).

Director Bustamante adjourned the Executive Session at 8:11 p.m.

Director Bustmante reconvened and adjoured the Regular Sesion at 8:12 p.m

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APPROVED

_____ _____

Board Chairperson Board Secretary

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

> "Comments Regarding Staff Members -
> Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints involving a staff member. The association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board."

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.

Enrollment

9th = 80 (-3)	10th = 69 (-3)	11th = 83 (+4)	12th = 82 (-2) (2 early graduates)	TOTAL = 314 (-4) (as of 2/3/23)

Attendance

2022-23

September	October	November	December	January	February	March	April	May	June
95%	91%	86%	87%	89%					

Discipline Referrals

September	October	November	December	January	February	March	April	May	June
2	1	1	0	0					

Announcements/Actions / Planning / School Improvement

-We are planning a large GHS event on March 17th involving all departments of our school – more to come soon!
-GHS held a Staff Gathering at Route 99 on 2/10 – it was a fantastic opportunity to come together and collaborate as a staff.
-Andrew and Dandy met with Chemeketa Brooks again to begin planning for an EMT program at GHS.
-GHS has a Staff and Student YouthTruth Committee that is looking at data to inform school improvement.
-We are beginning to use the Character Strong Curriculum to "challenge" students, staff and admin to promote teamwork and positivity among the building.
-GHS held a Unified Basketball Game on 2/9 – there was an assembly that day to promote the event as well.
-Students are being encouraged and reminded to report any negative behavior at GHS – utilizing things such as SafeOregon.
-The 2nd round of IReady testing is now complete – Staff are comparing Round 1 and Round 2 data to inform interventions and instruction to improve student learning.
-GHS is attempting to incorporate more After School academic opportunities for students.
-GHS Staff had our 2nd potluck of the year – the theme was SuperBowl foods!
-Andrew and Andrea are beginning to plan for 23-24 master scheduling and forecasting
-Embedded Honors is up and running – many students (primarily Seniors) are pursuing the Honors Diploma – we decided to decrease the number of credits of Embedded Honors needed for Seniors to accommodate the Semester 1 deadline.
-The new Student Support Team has still been meeting every Friday – it has been VERY successful.
-Some of our newcomer students have received PocketTalks – a translation tool to assist them in specific classes. There is also a Google Chromebook add-on tool that teachers are using to help translate their instruction as well.
-We are beginning to have teachers look at specific student data regularly to help inform their instruction – this will be an ongoing process for GHS and a valuable tool to help guide instruction and school processes.

Counseling News

-Semester 2 Schedules have taken the bulk of time this month, we used the online request system again and that worked well to help students remain in class while requesting changes.
-The IA support from Sophia Ferreira (our new IA) has been WONDERFUL! We could use her more hours to really keep college and career goals moving along. She has been a very fast learner and is creatively helping a lot.
-United Way Good360 continues to be a great support for us in many ways, from student and staff incentives, to office supplies and CTE supplies. They needed to begin charging groups now and being a small district, they had invoiced GSD $125 to be able to shop the warehouse for the entire year! We've had some really great impact stories come out of their support.
-We are beginning forecasting plans for next year.
-Master Schedule building for 23-24 school year will begin soon.

College & Career

-Andrea and Andrew met with all 9th and 12th graders failing a class prior to the semester ending – hopefully it made an impact.
-We have adults from the community interested in becoming ASPIRE Mentors so we will be getting a group together to get trained to be ASPIRE Mentors (once all background checks are cleared).
-Upward Bound will be taking students to U of O this upcoming week.
-We are working on a Career Fair for April 5th – we are still looking for speakers. People working on this are Liz Lopez, Aloha Yoshinaga, Sophia Ferreira and Andrea Oropeza.
-There will be a field trip for the Mid-Willamette Valley Future Engineers Day
-We will be pushing FAFSA completion in February and have a goal of 80% senior class completion. Once we hit our goal we will have a Completers Party with food and raffles donated from Good360.
-The CloseUp program (DC trip) is being planned currently to take some of our students to Washington DC!
-Please check the College and Career website for updated information regarding colleges visits, etc.

Training/Workshops/Conferences

-Tucker continues to attend all things OSAA as the athletic director.
-Andrew will attend the New Principal Conference in Eugene on 3/8
-Andrew, Tucker, Andrea, Grant and Melissa attended a PowerSchool training at the DO.
-Andrew is joining the regional Moe Carrick group with the WESD.
-Rafael Ruiz and Sofia Garcia attended an EnVoy training – classroom management for new teachers
-Tucker and Melissa attend Communities of Practice regarding Attendance regularly.
-Andrea, Andre Brown, Holly Hamlin, Tucker, Samantha Palmer and Andrew all met with Moe Carrick again.
-Andrew continues to attend Willamette School Improvement meetings.
-The Math Department is preparing for many PD events involving Math Curriculum Adoption.
-The Math Department attended a 2+1 Math Pathways training.
-Math and English teachers attended a data review training for IReady data.
-April Joy-Koer has been working with Penny Jaurous and West Linn-Wilsonville to plan a Science Fair.
-Some teachers have been attending EL Achieve Training for ELD strategies.

Senior News

-Andrew and Andrea are meeting with Seniors who are either credit deficient, or failing any current classes.
-Senior Graduation Progress letters have been mailed home to all families.
-Seniors are working hard to finish Semester 1
-A Spaghetti Feed was held as a fundraiser for the Class of 2023 on 2/15

Leadership News

-Leadership is running concessions for the basketball games and are planning our prom 2023.
-More spirit assemblies will be occurring regularly at GHS
-Leadership is planning a field trip to the ZOO for team building.

AVID News

-AVID 11 students recently completed mock interviews (Ken Stott came and helped out). We will soon be recruiting for the AVID Elective for next year.
-AVID students continue to work hard on their organization, college and career preparatory goals.

Athletics

Wrestling District Tournament is on 2/11 in Knappa.

Basketball senior night is 2/7 vs Culver.

Boys 5pm
Girls 6:30pm

Varsity Basketball teams are playing in the Moda Center on 2/3. Thank you to Julie Powers for all her hard work setting up transportation for our students to attend the event and other logistics for the event. Thanks to Dandy for all your support of the event as well as Dr. Helms.

Girls Basketball will be hosting a league playoff game on 2/15 and with a win on that date they will be hosting the league championship game on 2/17. Girls' basketball will also be hosting the first round of the state playoffs on 2/24 all-times TBA.

Boys Basketball still have an opportunity to the league playoffs on 2/11.

Middle School boys' basketball is going well, and our kids are learning every day. The last Middle School game is on 2/24

Spring Sports are just around the corner with the first day of Official Practice for Softball and Track on 2/27.

P.A.W.S.

-Semester 1 for PAWS courses passed by students is looking to be around 317, which is higher than last year.
-For the 22-23 school year the projection is approximately 650-700 courses passes.
-This is a program that has brought many students to GHS, and is one we hope to accommodate in the future as it has had much success!

Willamette Career Academy

28 in the AM program
4 in the PM program

8 in Health Services (5 seniors, 3 juniors)
6 in Cosmetology (2 seniors, 4 juniors)
5 in Diesel Technology (3 seniors, 2 juniors)
4 in Manufacturing (4 juniors)
4 in Information Technology (4 juniors)

5 in Construction (1 senior, 4 juniors)

-WCA held an open house to showcase their programs on Tuesday, Jan. 10th. It was well attended by community members, school members, families, and local elected officials.
-There will be an event for interested freshmen and sophomore students on Wednesday February 22, from 9-3:30 at WCA. We will be promoting this event at the high school as well as having a representative from WCA and a student panel come to visit our students on Tuesday, February 14th.
-A few of our Health Services students were able to attend a Health and Exercise Expo at Western Oregon University last Thursday, January, 26th. Students enjoyed learning about various health care professions while visiting WOU.
-Friday, Feb. 3rd was the last day of the first semester for all WCA students.

Clubs and Activities

Drama and Dungeons and Dragons Club
Homework Club
Music Club
GSA
The Inkling
Aguilas de Oro

We are working to create more after-school academic opportunities for students for Semester 2.

FFA competed in Job Interview on January 20th. Harper Frost placed 7th and Lauren Ferschweiler placed 9th out of 18 competing. Lauren Ferschweiler and Rachael Hobson are going to present their defenses for earning their State Degree February 7th at St. Paul. If they are able to present and check off everything they will be honored on State at FFA State Convention in March. The FFA Chapter will be partaking in District Convention on the 17th where students will compete in Farm Business Management, Co-Op Quiz, Portfolios, Proficiencies, and Scrapbook. Jennifer Ferschweiler will be running for District Officer again for Capital District FFA. FFA State Convention happens March 16-19th at Deschutes County Fairgrounds. We will be taking a mini bus full of FFA'ers to the event. We are really hoping to invite Admin, Dandy, Principals and other school officials to this event to watch Uriel Aguilars retiring address from the officer team after his year of service. The Alumni Chapter will be having their Auction on March 4th at 5:30pm at Chemeketa Community College in the Ag Complex (building 60) we will be having a catered dinner and open bar to fundraise for scholarships and our theme this year, "Accessibility for All."

4 students are testing out their experiment that will be performed in space for the SSEP Project. They set everything up last week and then put it in the fridge to simulate shipping and storing leading up to being taken to the space station. It has been removed from the fridge and the same steps the astronauts on the space station will take are being followed. They get to check the outcome and try one more practice run before the final set up goes to space. April will be asking all of her science classes to do a project that could be showcased at our big event on March 17.

Drama & DnD club is excited to have some members testing out new leadership roles at upcoming meetings. It's awesome to see students not only collaborating through narrative storytelling, but also building confidence and creating new opportunities for themselves. Several members have also volunteered to perform a "science skit" at the upcoming science fair to entertain crowds of parents and families!

Monthly Administrator Report to Board

Gervais Middle School **January 2023** **Toni Johnson, Principal**

I. Attendance:

- As of Monday, Feb. 6
  - 6th Grade - 56 Students
  - 7th Grade - 59 Students
  - 8th Grade - 77 Students
  - Total = 192 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- Student of the Month for January will be announced Friday, Feb. 10
- Academic Ace - Core classes: Math, LA, History and Science will also be announced on Friday, Feb. 10

III. Major Referrals for January:

- Total Referrals = 13
- State Reportable = 2 of the 13

IV. Academic Highlights and Actions Supporting School Improvement & Student Learning:

- All math and Language Arts teachers have completed round 2 of the iReady testing. Staff will be getting together this Wednesday to look at the data. Preliminary findings are looking good. Many students have met their half yearly goal and several have even met their yearly goal. For these students, we will have them try to meet their “reach” goals.
- 6th and 8th grade students finished the Healthy Teen Survey

V. January was Attendance Awareness Month

- To promote positive attendance: Being in school and on time. Students received tickets each day they were on time to school. These tickets went into a lottery and for 3 Fridays in a row, Dutch Bros $5.00 gift cards were given out to one 6th, one 7th, and one 8th grade student.
- Every student who was in school the entire week (and on time) received a donut on Friday, Jan. 13, 20, and 27th.

Monthly Administrator Report for GSD School Board

Date: February 2023 **School:** Gervais Elementary School **Administrator:** Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2022-2023	Current 2022-2023
Total	382	374

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	71	73	3rd Grade	69	66
1st Grade	57	58	4th Grade	59	59
2nd Grade	61	57	5th Grade	65	61

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- GES continues providing targeted reading and ELD (English language development) interventions to every student in the school. The learning loss experienced by students during the pandemic has had a tremendous impact on our students, many of who are below grade level in reading. Teachers are noticing significant growth this year, but closing this academic gap is going to take time. We discuss the data every 6 weeks as a school during early release Wednesday professional development with our GES data team PLCs and are making adjustments to these student groups as we measure growth.
- We received the YouthTruth survey results from our 3-5 grade students (91% participation), staff (72% participation), and families (13% participation). Though these surveys only capture the feelings of our school community in a single moment of time, they did reveal some concerning trends. There has been a decline in culture, belonging, relationships, and school safety reported by students, staff, and families. Some of these negative trends are similar to the struggles surrounding school districts are facing too, but GES leadership is taking steps to build a real sense of safety, belonging, strong relationships, and positive culture within our school.
- There was a definite surge in student behavior issues during January. Though mostly isolated to a relatively small group of students, these issues strained our entire system and had teachers and IAs feeling stressed and overwhelmed. We made several home visits with families to create behavior and attendance plans. We discussed these concerns with the staff and held a Student Safety Assembly with all 4-5 grade students. Lieutenant West and Officer Rise participated in a presentation that was very well received. The main message was “If you see something, say something.” We then shared this presentation with all their families. We then had a restitution project for 7 students who had been involved in a serious incident as a way to give back to their school community. We built a massive Gaga Ball pit (measuring 20’ x 20’). This is an inclusive version of dodgeball that can be played outside during recess, PE, and after school clubs. It helped us take a negative incident and turn it into a positive learning experience.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- GES had 70% of our students participating in after school clubs during session 2, which finished at the end of the semester. These clubs included art, basketball, chess, drama, Legos, photography, sewing, Spanish, STEAM, and violins. We began session 3 this week and added board games, gardening, hockey, and robotics to our after school clubs. These experiences have been an amazing opportunity for our students to be excited about learning something new,

develop more social skills as they work together in small teams, and create an even stronger sense of belonging at school.

- There was a GES Student Recognition and Attendance assembly on Thursday, February 2. The GES Student Recognition Committee chose “responsible” as the theme for this assembly. Every teacher nominated 2 students who have shown responsibility in and out of the classroom. They wrote several sentences sharing why these students were nominated. We invited families to the assembly and read these comments as we presented the awards. It made it very personal. We also recognized 6 GES students with perfect attendance during the entire semester. We then played the “world’s biggest game” of Hungry Hungry Hippo.

3. Community Relations/Partnerships/Volunteers

- We had a wonderful GES Family Game Night on Tuesday, January 17. We had 40 families bring their kids with tables full of games (Monopoly, Life, Candy Land, Hoot Owl Hoot, Dragonwood, Key Flow, Connect 4, and a bunch of card games). We served popcorn with unlimited refills, which the kids loved. Many families commented how they wished they spent more time together playing board games because they had such a great time together that evening.
- GES 3rd graders went on a field trip to downtown Portland to watch the children’s play “Dragons Love Tacos” in the Brunish Theatre. It was a great show with our students interacting with the cast…and lots and lots of laughter. Life lesson #1- With drive and determination, amazing things happen. Life lesson #2- Dragon love tacos, but spicy salsa gives them the tummy troubles! We then went to the Clackamas Community College Wilsonville campus for lunch and had a wonderful time being there. Our students were so well behaved.

Monthly Administrator Report For Gervais School District Board

Date: February 2023 **Department of Student Services and Federal Programs** **Administrator:** Dr. Helms

1. Special Education.

- Unified Basketball is the best! In late January, our team traveled to Forrest Grove and played three games in one afternoon. They played terrific and placed third in their division. Family and friends traveled up to support the team, along with six high school student "helper" players, who gave up the majority of their Saturday to join us. Our final game, on February 9th, was a home game against Silverton High School. When the basketball season is over, we'll turn our attention towards Unified Track & Field. Unified Basketball would not be possible without Coach Rafa and Coach Mayra, along with the instructional staff from both FLC rooms.

- A $15,500 Special Education IDEA Equipment Grant is being used, among other ways, to provide accessible play structures for the elementary FLC space. This includes wheelchair-accessible therapy structures for our students, along with an ADA-accessible sink in their classroom. Grant funds are also being used to purchase equipment and supplies that will help students in our FLC rooms experience more inclusivity and independence in general education environments (music, P.E., classrooms, etc.).

2. English Language Development.

- The third quarter ELD Newsletter was released this month. The content of the newsletter focused on preparing for the upcoming ELPA testing, which also began this month. Beyond continued instruction in the classroom and differentiated support during ELD time, we have added afterschool tutoring for many ELLs at both GES and GMS. We are also strategizing ways to create positive, handwritten notes and celebration gifts (i.e., "You're Awesome" pencils) to give to ELLs BEFORE they take their exam, with hopes that we can uplift their spirits and frame the process as their "time to shine."
- GMS and GHS staff have received training on how to use Spf.io (https://www.spf.io/), which will allow ELLs, notably our Newcomer students, to have teacher-led instruction in English translated in real-time to their devices (i.e., phone, Chromebook) in Spanish, Russian, or Ukrainian. When paired with using the PocketTalk devices in individual or small-group conversations, teachers and students now have tools to truly engage in meaningful, academic instruction and work, even if they don't have a shared common language in that moment.
- The Statesman Journal recently published a piece on our use of PocketTalk devices. You can read the article and watch the video here: https://www.statesmanjournal.com/story/news/education/2023/02/02/technology-helps-bridge-language-gap-for-gervais-students/69860853007/.

3. Federal Programs (Title I & III). The school district is currently completing a 2022-2023 ESEA Monitoring process, guided by ODE. This is a process untaken by multiple districts throughout the state designed to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and that funding is used in a manner that addressed the intended purpose of Title grant programs. This is a highly collaborative process where we collect and

submit artifacts regarding common compliance (i.e., expenditure reports, staff position sheets), Title 1-A (i.e., school-wide plans, parent/school compacts), equitable services (i.e., private school affirmation of consultation forms, private school intent to participate letters) and a review of our McKinney-Vento and Foster Care systems and processes. The due date for this process is mid-March, and the district is well on-pace to submit every required document ahead of schedule. In a late-January check-in meeting, ODE lauded Gervais SD on our monitoring process work to-date.

4. Counseling Department.

- On February 1st, Counselors Sara Broadhurst (GES) and Aloha Yoshinaga (GMS) attended the Marion-Polk Youth and Family Services Summit. At this event, they heard from local partners across the region that are involved in youth and family-centered work and conversations about identifying opportunities for greater community alignment. At this same event, Dr. Helms participated on the Community Highlights Panel: four representatives from various sectors (Dr. Helms representing public school districts) were given the opportunity to highlight with all summit participants (250+) what they're doing to serve students and families. Dr. Helms shared about our district's work towards opening a School-Based Health Center.
- Celia Veliz, a social worker from OYEN, has joined our team this month and we couldn't be more excited. She has already attended BST meetings and started working with students. Her value-added is tremendous for our students and our counseling department.
- DESSA is one of our primary SEL data collection tools. The Middle-of-the-Year (MOY) assessment was completed this month, and counselors and admin from the elementary and middle schools are currently evaluating the results.

5. Nursing Department. Our Nursing Department continues to make process in Phase II of our School-Based Health Center initiative. Earlier this month, Traci Riches met with members of Salem Health, who is likely to be medical sponsor. Securing a sponsor for our SBHC is the largest obstacle to overcome, so being close to checking that box is something to celebrate! We are on-track to open our SBHC on time in September '23. One of our next major steps is to host another round of community engagement nights, where we will again share out the intent of our SBHC project and continue to seek honest feedback.

6. Summer School. Although it is still very early in the process of determining funding sources for summer school, we already know that will have funds from our Kindergarten Jumpstart grant and our regional KPI grant to support a robust Kinder-prep summer program. We will also leverage funds from our LatinX grant and wESD Migrant program to create significant learning experiences both in and out of the classroom throughout the summer. Other state-level funding that we've relied on the past two summers will not be known until later in the legislative session. Our focus is on Senate Bill 531, which addresses funding for summer and after-school programs.

x

Technology Board Report – February 2023

Online Forms

The selection committee chose the digital forms solution from Operoo. We will begin implementation shortly to bring it online in March. We are all excited to automate our existing forms and create many new ones from the templates provided. We feel that aside from cleaning up our existing forms, this system provides a framework for standardized procedures and steps to be followed in several district processes, such as employment onboarding.

E-Rate

Our forms 470 (Description of Services Requested and Certification Form) have been filed to open the bidding process for our Internet connection, network transport service to Pioneer, and replacement of aging fiber runs between our campuses. The filing begins a 28-day bidding period, after which we will select winning bids and file funding requests.

Gervais School Board Meeting
February 2023
Maintenance/Custodial Report

Contact Information:
Email – gustavo_munoz@gervais.k12.or.us

In addition to regular maintenance and daily cleaning in all the buildings we had a total of 99 maintenance/custodial requests. We completed 85 of them, made plans for some, and are currently working on the rest of them. Right now, we are working diligently on cleaning and organizing storage spaces.

Highlights of what we completed in each building are listed below.

High School

Monthly Highlight:

- Shot put area dug out and ready for new gravel.
- Bleachers cleaned.
- Walking path complete
- New sensors added for food service

Ongoing projects:

- Regular maintenance of buildings
- Clean and organize storage-ongoing
- Move east gate to side of building – We have an estimate and are looking to move forward with schedule

Middle School

Monthly highlights:

- New keys for coaches storage lockers in MS Gym
- Heaters repaired

Current projects

- Regular Maintenance of Buildings
- Replacing heat pump air filters

Elementary School

Monthly Highlights:

- Continued cleaning and organizing of room #16
- Mats in lower gym
- New sensors added for food service

Current Projects:

- Regular Maintenance of Buildings
- Looking into long term roof fix – we have bids looking to schedule now
- Lower sink in FLC room to make ADA accessible
- Looking into moving playground equipment
- Clean room #16 – we have been working on this a little at a time
- Cleaning of lockers rooms

Daycare/Preschool

Monthly Highlights:

- New mats for outside play area

- Heater repaired

Current Projects:

- Getting estimates for a new roof – we have estimate, putting this project on hold for funding.
- Expanding covered play area
- Additional gates
- Acquiring easement behind preschool

District

Monthly Highlights:

- Fire Extinguisher inspection
- Cleaning storage at Pioneer
- Water sample testing throughout the district
- Walk through with Fire Marshall
- New flags for all schools

Current Projects:

- Continued cleaning and organizing throughout the district
- Removed flagpole in front of daycare
- Adding sign for walking path
- Adding benches and garbage cans for walking path

Gervais School Board Meeting
February, 2023
Food Service Report

Contact Information:
melinda_fitz-henry@gervais.k12.or.us
503-792-3803 ext. 5050

USDA Commodity Entitlement for 2022-23 & 2023-24

The United States Department of Agriculture (USDA) has posted the commodity entitlement for the 2023-24 school year. Entitlement is based on meals counts multiplied by USDA National School Lunch Program (NSLP) meal rates.

During the COVID interruptions the USDA had kept the entitlement based on the 2018-19 information. They resumed the original patterns and re-calculated the 2022-2023 entitlement in November 2022, which reduced our entitlement for this year.

An increase in cost of commodity items also reduces how much commodities are available to the Gervais School District.

The USDA also provides bonus commodity items throughout the year that do not affect our commodities, such as cheese, beef products, blueberries, fruit cups and fish sticks.

2018-19 entitlement: $49,585
2022-23 entitlement: $40,932
2023-24 entitlement: $38,978

Breakfast Adjustments 2nd Semester

The new second semester changes at Gervais Middle and High Schools will mean a couple of adjustments in food service.

Until February 6th, 2023 the Gervais High School has been provided a second breakfast option only on the early release days. Starting February 6th second breakfast will be offered daily, except early release days.
Second breakfast is offered after first period.

At-Risk Afterschool Meals will be available at the end of the bell on days that an afterschool activity is conducted. Currently this is every Monday, Tuesday, and Thursday for the Middle and High School and daily for the Elementary School.

Oregon Grown Apples

Gervais Food Service was recently contacted by someone representing Sandahl Orchards in Hood River. Their crop of Green Emerald Sweet Apples, also know as the Green Dragon Apple, were being offered to local schools.

We offered the apples as part of our Fresh Fruit and Vegetable Program with many students letting us know how much they loved them. We used the Farm to School Grant to serve them for student lunches.

Gervais School District

ESTABLISHED 1834

Equity Diversity Inclusion

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

Strategic Goal:

Cultivate equity by honoring diversity, using inclusive practices, and supporting students to achieve their unique potential.

Equity Lens:

Provide a simple protocol to produce and evaluate policies, practices, processes, programs, services or decisions that result in more equitable and inclusive outcomes.

PROCEDURE

Consider the following four questions for any policy, practice, process, program, service or decision:

Who does it impact?

- Who are the groups affected?
- What are the potential impacts of these groups?

Who has the opportunities? Who is included and who is not?

- Are existing disparities ignored or worsened?
- Are there unintended consequences?

Whose voices are at the table?

- Have we intentionally involved our partners?

What can we do about it?

- How will we mitigate the negative impacts and address the barriers identified above?

Nondiscrimination: Gervais School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs.

Gervais School District is committed to providing a safe, equitable, and inclusive environment for all of our students, staff, and community. These belief statements were adopted by the School Board and drive everything we do as a district:

- We have a collective responsibility to ensure Gervais Public Schools provide a **caring, supportive environment.**
- Our work will only be successful if we are able to truly **partner with our community, engage with respect, authentically listen,** and have the courage to **share decision making,** local control, and resources.
- All students should have **equitable access** to enriched activities in school.
- Our students' diverse learning needs and cultural values are an integral part of the learning community. We must create **systems that are inclusive** and celebrate our students' learning assets.
- Every student must **feel safe, welcome, and fully included** in their school community. We must build inclusive environments that empower students and employees to thrive.

Business Manager Report

Gervais School Board Meeting

February 16, 2023

Contact Information:
Caryn Davis
Email: caryn_davis@gervais.k12.or.us
Phone - 503.792.3803 ext. 5020

Gervais School District
ESTABLISHED 1834

Reports/Document Included:

- **Budget Summary – All Funds**
- **Revenue – YTD All Funds**
- **Expense – YTD All Funds**
- **General Fund Financial Projection by Object**
- **YTD Expenses by Object – General Fund**
- **Excise Tax Comparison**
- **Charter School Fund**
- **District Funds Available for Building Improvements**

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.
All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

I will not be able to attend this meeting in person. Internet-providing, I will join you via Zoom.

Key Financial Comments:

Financial Reports:

Revenues and Expenditures are in line with where they should be for this point in the fiscal year. This is supported by the Revenue and Expense – YTD All Funds, as well as the General Fund Financial Projection by Object.

Updates on Excise Tax, Charter School Fund, and District Funds Available for Building Improvements:

We are preparing for the replacement of portions of the GES roof and starting the process for roofing upgrades for certain buildings at GHS. The latter is a very expensive replace/repair project and without the bond, this work will be difficult to properly accomplish. I will review the funds that we have available to use for these projects.

Audit:

At the board meeting we will provide you with a letter from the auditor. This letter states that it is "intended solely for the use of Board of Directors and management of Gervais School District," as such, it will be given to each of you at the meeting. This letter basically supports, in writing, the presentation made by our auditor, to the board, in the January work session.

Consent/Action Items:

None

Budget Summary - All Funds For the Period 01/01/2023 through 01/31/2023

Fiscal Year: 2022-2023

☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
INCOME							
-							
Local Sources (+)	$4,833,689.36	$261,854.26	$3,997,006.38	$836,682.98	($67.85)	$836,750.83	17.3%
State Sources (+)	$15,614,963.09	$1,242,182.44	$9,220,664.58	$6,394,298.51	$0.00	$6,394,298.51	40.9%
Federal Sources (+)	$3,479,333.19	$91,705.18	$421,368.72	$3,057,964.47	$0.00	$3,057,964.47	87.9%
Transfers (+)	$852,500.00	$0.00	$492,500.00	$360,000.00	$0.00	$360,000.00	42.2%
Other (+)	$4,315,627.62	$0.00	$4,812,658.49	($497,030.87)	$0.00	($497,030.87)	-11.5%
Sub-total : -	$29,096,113.26	$1,595,741.88	$18,944,198.17	$10,151,915.09	($67.85)	$10,151,982.94	34.9%
Total : INCOME	$29,096,113.26	$1,595,741.88	$18,944,198.17	$10,151,915.09	($67.85)	$10,151,982.94	34.9%
EXPENSES							
-							
Instruction (-)	$14,211,716.34	$997,367.70	$6,739,941.75	$7,471,774.59	$6,400,835.24	$1,070,939.35	7.5%
Support Services (-)	$8,397,282.78	$621,141.06	$3,649,419.55	$4,747,863.23	$2,297,115.52	$2,450,747.71	29.2%
Enterprise & Community (-)	$1,474,439.82	$72,454.77	$527,442.29	$946,997.53	$511,372.19	$435,625.34	29.5%
Facitilities Acquisition (-)	$770,251.63	$0.00	$13,180.00	$757,071.63	$0.00	$757,071.63	98.3%
Transfers (-)	$852,500.00	$0.00	$492,500.00	$360,000.00	$0.00	$360,000.00	42.2%
Debt Service (-)	$1,705,505.12	$0.10	$252,185.83	$1,453,319.29	$203,999.97	$1,249,319.32	73.3%
Contingency (-)	$1,684,417.57	$0.00	$0.00	$1,684,417.57	$0.00	$1,684,417.57	100.0%
Sub-total : -	($29,096,113.26)	($1,690,963.63)	($11,674,669.42)	($17,421,443.84)	($9,413,322.92)	($8,008,120.92)	27.5%
Total : EXPENSES	($29,096,113.26)	($1,690,963.63)	($11,674,669.42)	($17,421,443.84)	($9,413,322.92)	($8,008,120.92)	27.5%
NET ADDITION/(DEFICIT)	$0.00	($95,221.75)	$7,269,528.75	($7,269,528.75)	($9,413,390.77)	$2,143,862.02	0.0%

End of Report

2022-2023 Gervais SD 1 | All Funds Financial Overview
YTD Overview - Revenue January 2023

General Fund(s)

YTD Local Sources	YTD State Sources	YTD All Sources (except 5400s)
96.87% of Budget	64.38% of Budget	70.17% of Budget
Prior Year YTD: 90.04% of Actuals	Prior Year YTD: 69.46% of Actuals	Prior Year YTD: 72.94% of Actuals

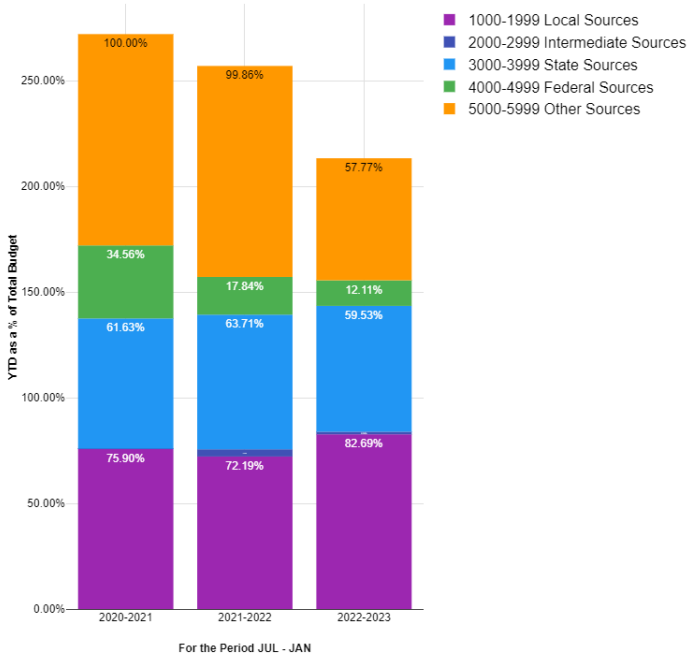
Special Revenue Funds

YTD Local Sources	YTD State and Federal Sources	YTD All Sources (except 5400s)
58.35% of Budget	18.01% of Budget	23.00% of Budget
Prior Year YTD: 39.41% of Actual	Prior Year YTD: 19.50% of Actuals	Prior Year YTD: 25.17% of Actuals

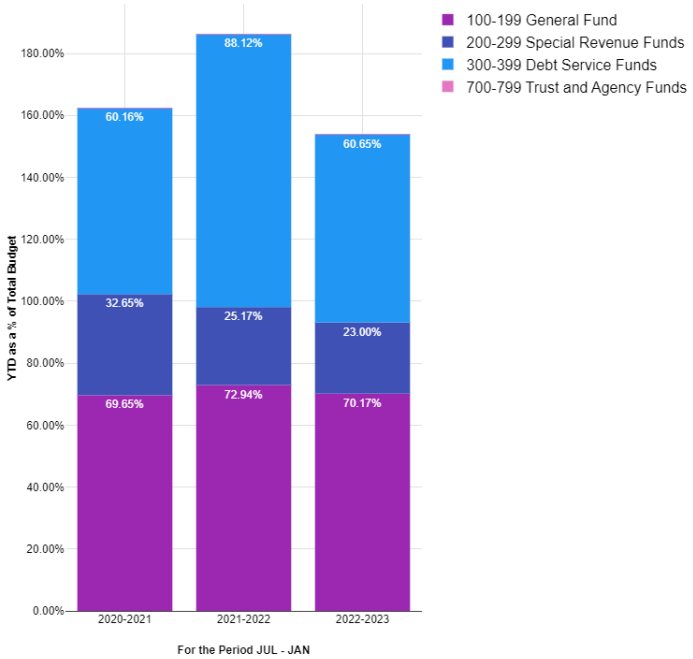
All Funds

YTD Local Sources	YTD State & Federal Sources	YTD All Sources (except 5400s)
82.69% of Budget	50.83% of Budget	57.03% of Budget
Prior Year YTD: 72.19% of Actuals	Prior Year YTD: 55.96% of Actuals	Prior Year YTD: 65.91% of Actuals

All Funds YTD as Percent of Budget by Revenue Sources except 5400s



All Funds YTD as Percent of Budget by Major Fund except 5400s



2022-2023 Gervais SD 1 | All Funds Financial Overview
YTD Overview - Expense January 2023

General Fund(s)

YTD Salary and Benefits	YTD Purchased Services	YTD Other Expenses
44.66% of Budget	55.54% of Budget	26.14% of Budget
Prior Year YTD: 46.03% of Actuals	Prior Year YTD: 62.15% of Actuals	Prior Year YTD: 86.14% of Actuals

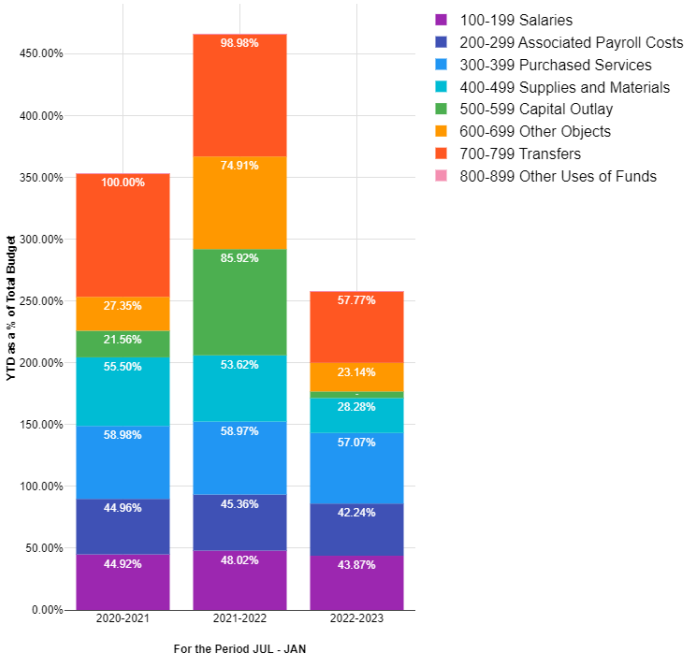
Special Revenue Funds

YTD Salary and Benefits	YTD Purchased Services	YTD Other Expenses
39.87% of Budget	74.96% of Budget	19.25% of Budget
Prior Year YTD: 49.95% of Actuals	Prior Year YTD: 33.63% of Actuals	Prior Year YTD: 54.68% of Actuals

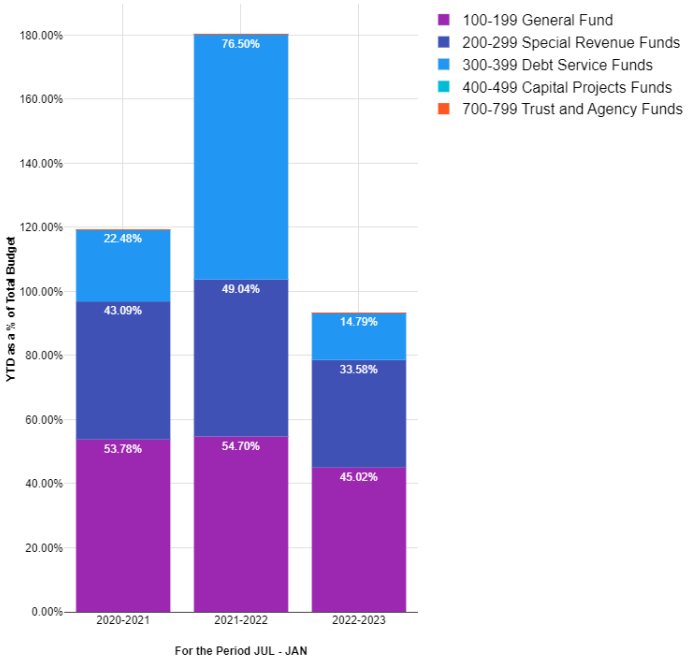
All Funds

YTD Salary and Benefits	YTD Purchased Services	YTD Other Expenses
43.26% of Budget	57.07% of Budget	21.08% of Budget
Prior Year YTD: 47.02% of Actuals	Prior Year YTD: 58.97% of Actuals	Prior Year YTD: 73.30% of Actuals

All Funds YTD Expense as Percent of Budget by Objects



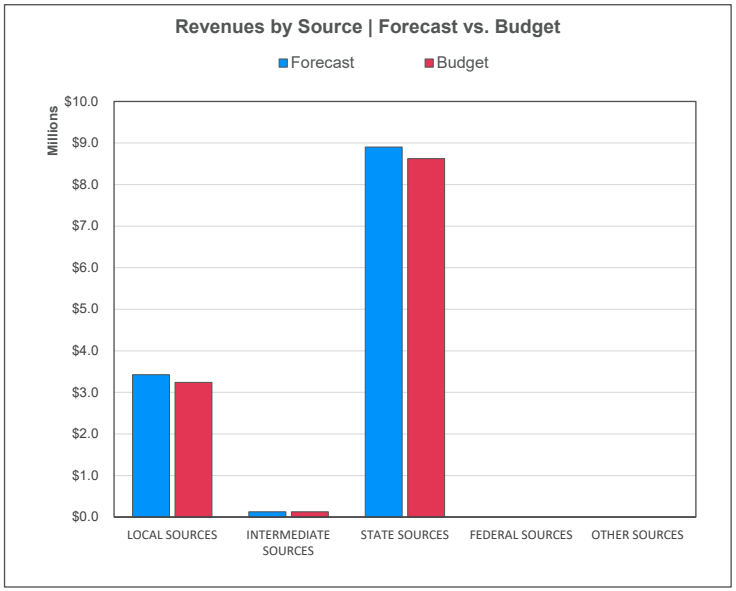
All Funds YTD Expense as Percent of Budget by Major Fund

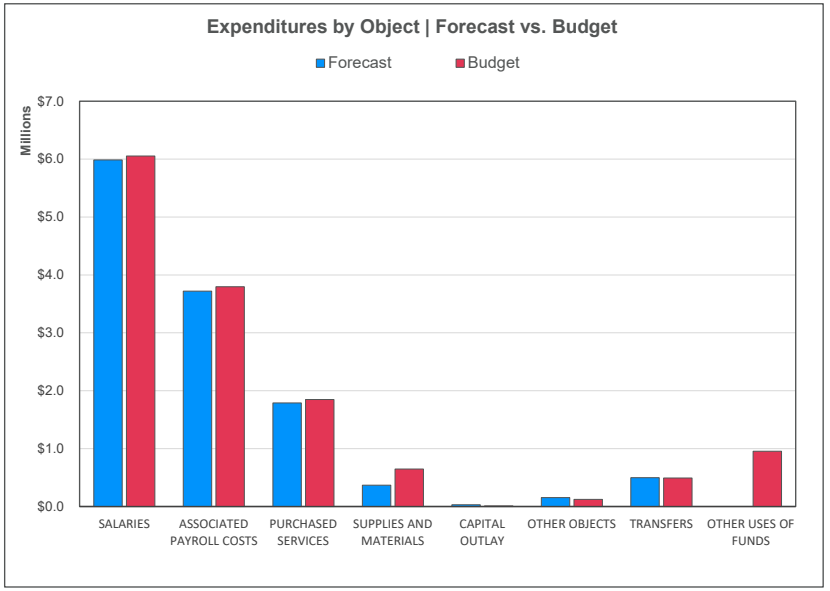


Aggregate | Financial Projection by Object

For the Period Ending January 31, 2023

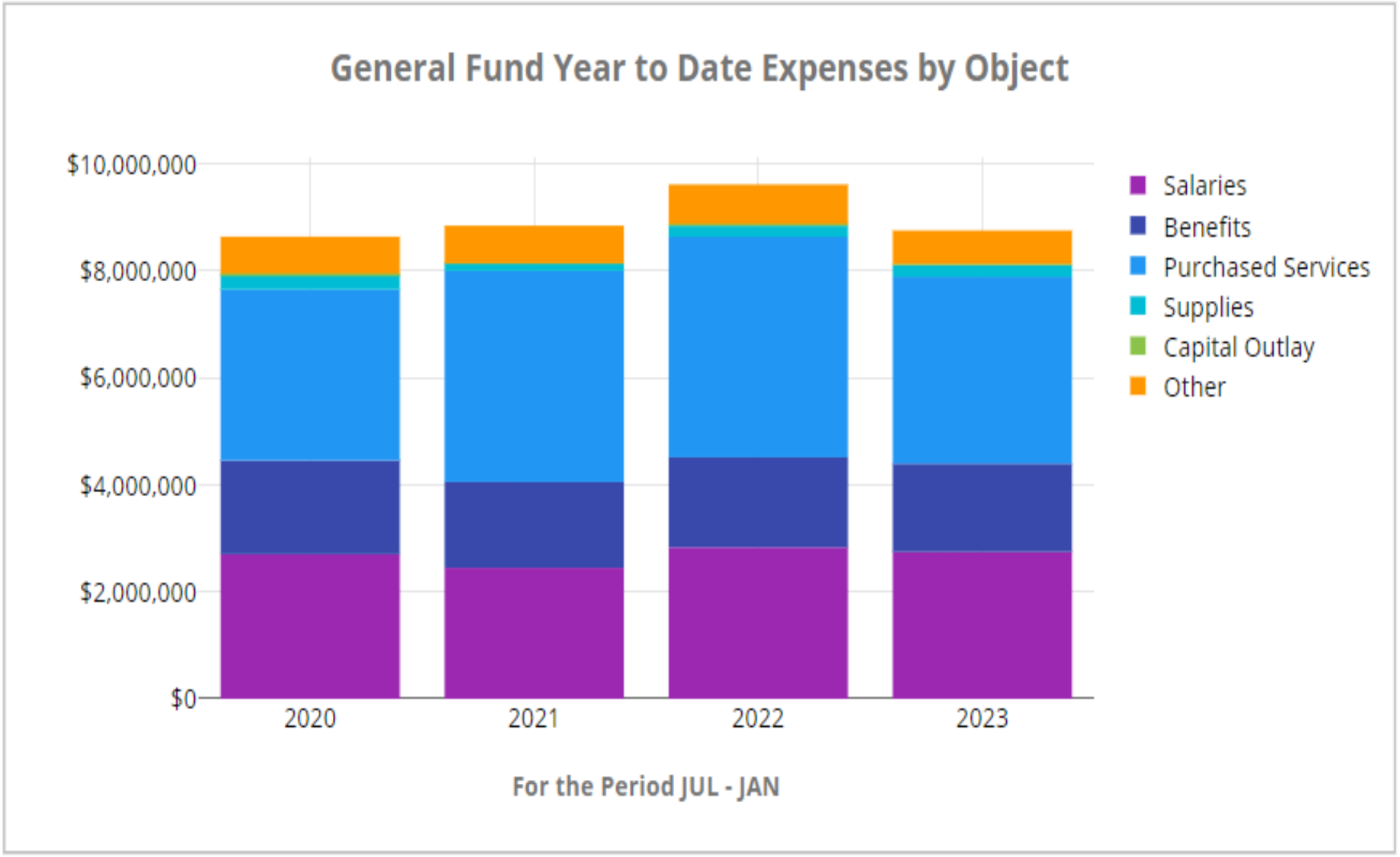
	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	$ 3,285,614	$ 2,329,482	$ -	$ 2,329,482	$ 1,935,000	$ 394,482
REVENUES						
Local Sources	2,815,721	3,137,975	288,417	3,426,392	3,239,381	187,011
Intermediate Sources	2,656	1,590	125,500	127,090	128,000	(910)
State Sources	5,619,179	5,664,371	3,239,197	8,903,568	8,623,095	280,473
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	**$ 8,437,556**	**$ 8,803,936**	**$ 3,653,113**	**$ 12,457,049**	**$ 11,990,476**	**$ 466,574**
EXPENDITURES						
Salaries	$ 2,833,706	$ 2,747,272	$ 3,239,156	$ 5,986,428	$ 6,054,981	$ 68,553
Associated Payroll Costs	1,682,855	1,651,175	2,069,258	3,720,433	3,794,798	74,365
Purchased Services	654,855	738,534	1,050,265	1,788,799	1,848,245	59,446
Supplies and Materials	209,511	217,760	149,229	366,989	648,580	281,592
Capital Outlay	28,800	21,317	10,000	31,317	10,000	(21,317)
Other Objects	118,864	135,840	18,662	154,502	122,255	(32,247)
Transfers	623,070	492,500	5,030	497,530	492,500	(5,030)
Other Uses of Funds	-	-	-	-	954,117	954,117
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 6,151,661**	**$ 6,004,398**	**$ 6,541,600**	**$ 12,545,998**	**$ 13,925,476**	**$ 1,379,478**
SURPLUS / (DEFICIT)	**$ 2,285,894**	**$ 2,799,538**	**$ (2,888,487)**	**$ (88,949)**	**$ (1,935,000)**	
ENDING FUND BALANCE				**$ 2,240,533**		





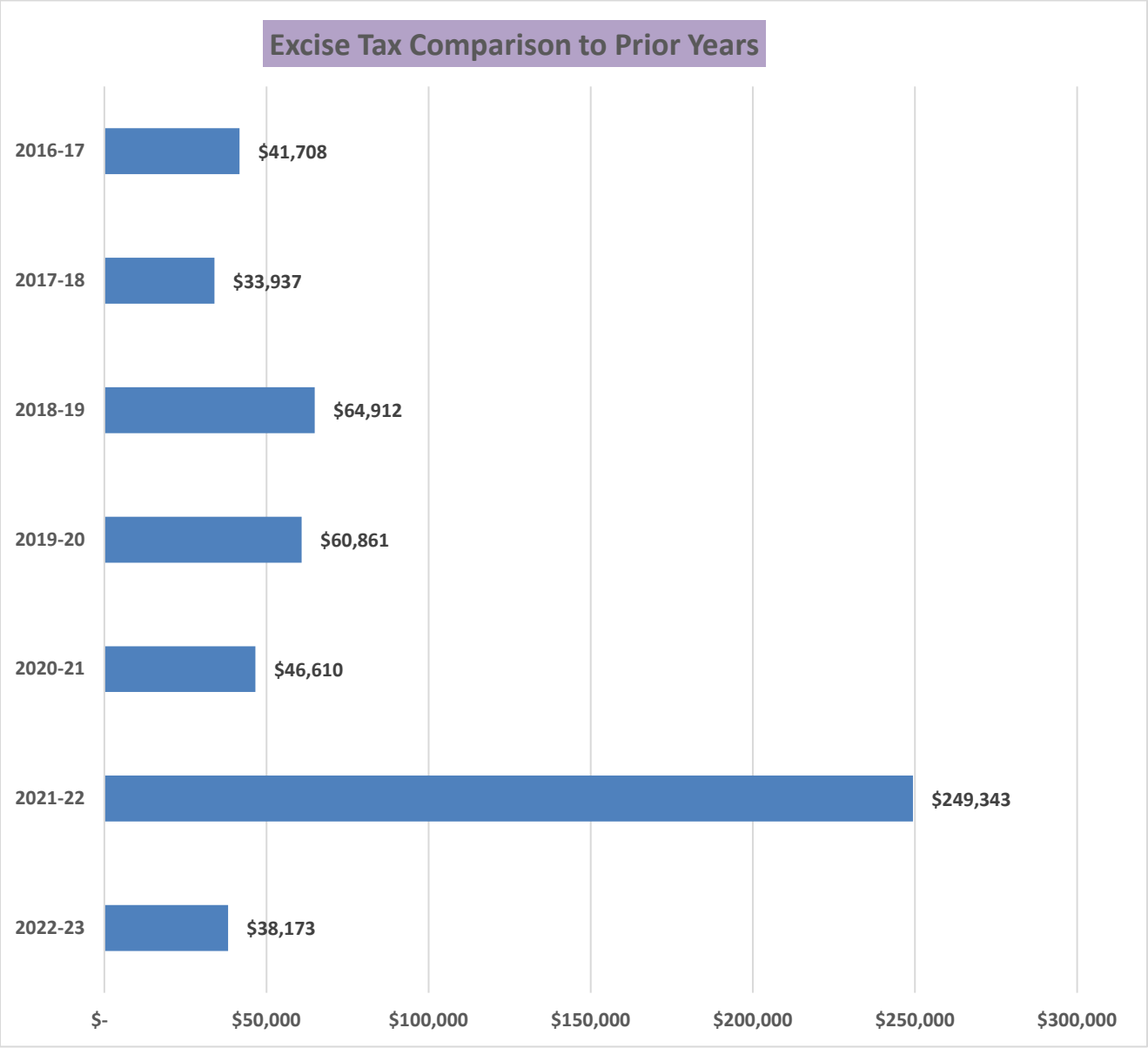
Budget Management Analytics | formerly 5Cast Plus

January, for the past 3 years, in comparison with January of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:



EXCISE TAX COMPARISON

This graph shows a comparison of prior years' collection of Excise Taxes to the current fiscal year as of **01/31/2023.**
Excise taxes are paid separately by both the county and the city.



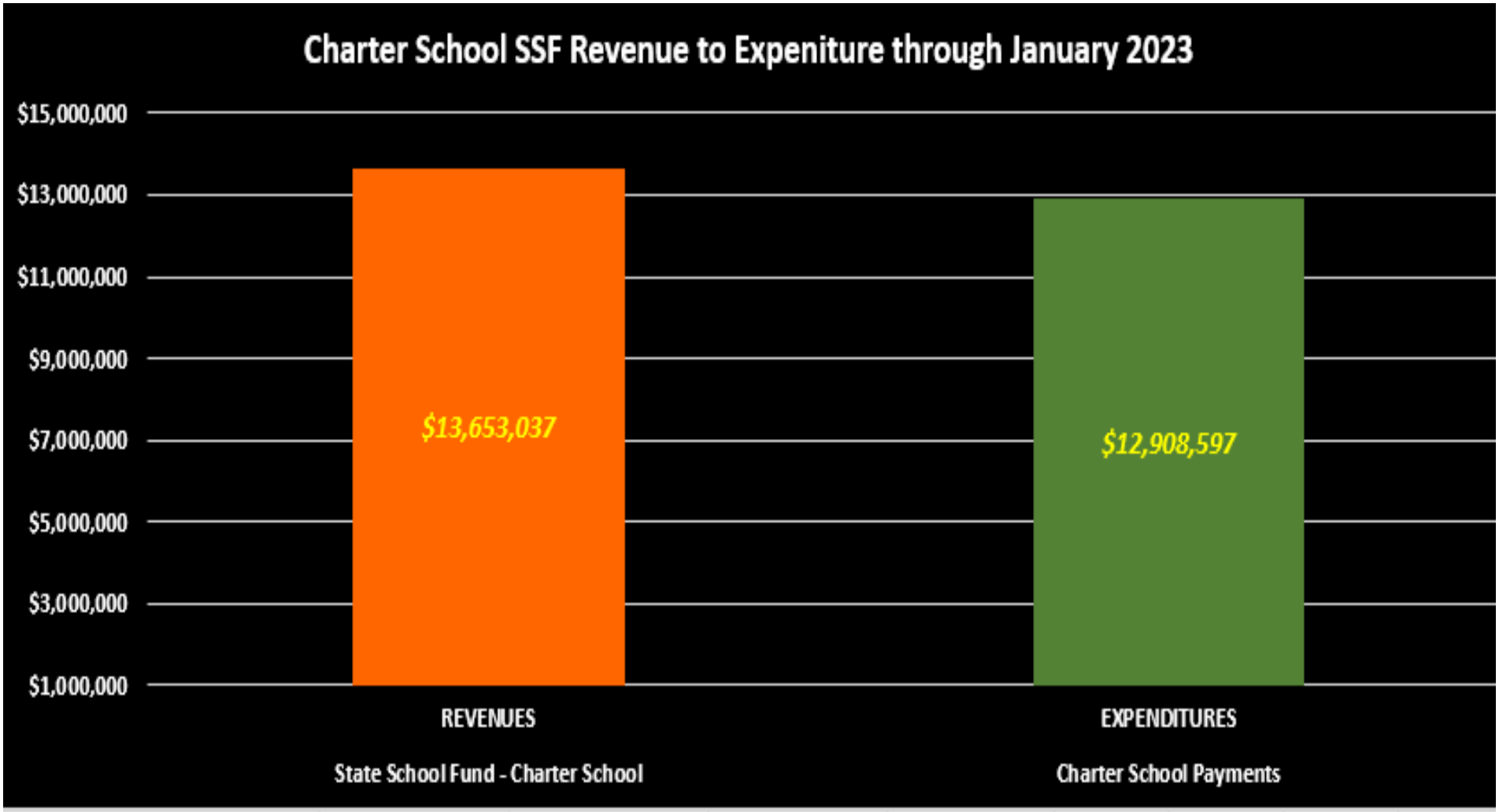
Current Excise Tax Fund Total: $363,516

FRONTIER CHARTER FUND

This graph shows the revenues received from the State School Fund, based on Frontier Charter's student counts, compared with the amount we pay to them from the State School Fund revenue.

This graph shows activity from July 1, 2020, through January 31, 2023.

We keep 7.5% of the generated revenues. The funds balance is currently at **$744,439**.



District Funds Available for Building Improvements

FUND	DESCRIPTION	22-23 BEG FUND BAL	22-23 REVENUES	22-23 EXPENDITURES	22-23 CURRENT END FUND BALANCE	NOTES ON EXPENDITURES
240	FACILITIES/RENTALS FUND	$ 38,975.14	$ 44,413.08	$ 44,297.90	$ 39,090.32	Not Restricted -
242	SB1149 (Energy Grant)	$ 28,960.12	$ 12,590.12	$ -	$ 41,550.24	Restricted Use for Energy - related/approved projects
243	BUILDING SALE PROCEEDS	$ 648,657.29	$ -	$ 7,193.00	$ 641,464.29	Possible Restrictions
247	EXCISE TAX FUND	$ 325,343.49	$ 38,172.81	$ -	$ 363,516.30	Restricted to New & Expanded School Facilities
	Totals	**$ 1,041,936.04**	**$ 95,176.01**	**$ 51,490.90**	**$ 1,085,621.15**	

INSURANCE CLAIM:	From Insurance	Repairs to Roof	Remainder	
Elementary Roof 12/20/21	**$ 42,463.00**	**$ 12,342.00**	**$ 30,121.00**	(Resides in Fund 240)

Roofing Estimates

Building:	Description:	Range of Estimates:	
GES	Replace 2 sections of roofing	$23,920-$41,360	
		Replacement	**Restoration**
GHS	1st Priority - Roof 3 (Gym)	$322,000-$347,000	Not an Option
GHS	2nd Priority - Roof 4 (Main Building)	$842,000-$907,200	$518,000-$583,000
GHS	3rd Priority - Roof 2 (Cafeteria)	$252,000-$271,600	$155,000-$175,000
GHS	4th Priority - Roof 1 (Far Side of Gym/towards GMS)	$200,000-$215,600	$123,000-$139,000

HISTORICAL SPENDING INFORMATION:				
YEAR	**Fund 240- Facilities (Facilites and Excise Tax until 22-23)**	**Fund 242 Energy Grant SB 1149**	**Fund 243 Building Sale Proceeds**	**Fund 247 Excise Tax**
2022-23	$22K Truck (replaces stolen truck $8.5K insurance)		$7K Power monitoring by JCI (1 year)	
2021-22	$53K paid off Land Flex Loan; $13.6K Roof Repairs and Mitigation of 2 separate weather related incidences; $16K Pioneer flooding restoration/mitigation (insurance paid $11.5K); $15K new scoreboard		$14K Power monitoring by JCI (2 years)	NA
2020-21	$24K to Land Flex loan: $19K for playground at preschool (additional $20K paid from Preschool Promise)		$9K Architect for RFP Bond Planning; $22K Long-Range Facility Planning (reim. with TAP Grant)	NA
2019-20	$200K to Energy project; $24K to Land Flex loan; $5K Gym divider	$335K Energy Project Improvements	$1M to Energy Project; $37K Pioneer HVAC, Carpet, Paint, Server, Windows; $9K GES bathrooms grout work; $5K decommissioning of oil tank at N. Howell; $4K GMS & GHS sidewalks; $37K Facility Assessment & Seismic Assessment (offset by TAP grants); $20K Emergency lighting at GHS; $35K GES, GMS & GHS Intercoms; $37K GHS Gym Audio/Video upgrade; $43K Chromebook Lease; $31K Chromebooks; $10K Legal Services	NA
2018-19	$24K ADA Access; $25K to Land Flex loan		$70K Reach for Reading Textbooks; $10K PD; $7.5K Lower Gym GES flooring, ceiling electrical; $ $17K Resurface GHS Gym floor;$12K GHS projectors; $6K GHS Electronic Gate Opener; $44K Chromebook Lease; $113K Chromebooks	NA
2017-18	$26K to Land Flex loan; $85K New restroom and carpet in preschool, Metal roof and carpet for DO, GES front door modular access		$55K Powergistics Chromebook charging/storage towers; $46K Lease for Chromebooks;	NA
2016-17	$17K HVAC in CTE Rm; $12K Wall Restoration, HS front office carpet/cabinets; $6K HVAC Daycare; $28K Land Flex Loan		$80K Acoustical Drop Ceiling for GHS Hallways and Seal Coat Parking Lot/striping; $20K Paving of GHS/GMS; $136K Surveillance Cameras; $25K Dividing Nets for GMS gym; $575K GMS Locker room; $80K Acoustical Drop Ceiling for GHS Hallways and Seal Coat Parking Lot/striping; $20K Paving of GHS/GMS; $136K Surveillance Cameras; $25K Dividing Nets for GMS gym; $575K GMS Locker room	NA

Budget scenarios for 2023-24 school year:

REVENUE PROJECTIONS for 2023-24	23-24 $9.9B State Funding level @ 679K State Students	23-24 $10B State Funding level @ 679K State Students	23-24 $10.1B State Funding level @ 679K State Students	23-24 $10.2B State Funding level @ 679K State Students	23-24 $10.3B State Funding level @ 679K State Students
Total Formula:	$ 15,761,400	$ 15,867,022	$ 15,972,644	$ 16,078,267	$ 16,183,889
State School Fund:	$ 12,262,944	$ 12,368,566	$ 12,474,188	$ 12,579,811	$ 12,685,433
Frontier Charter's Transfer:	$ 4,406,749	$ 4,435,375	$ 4,463,586	$ 4,492,212	$ 4,520,424
Gervais School District SSF Difference:	$ 7,856,195	$ 7,933,191	$ 8,010,602	$ 8,087,599	$ 8,165,009
GSD's portion of Total Formula:	$ 11,354,651	$ 11,431,647	$ 11,509,058	$ 11,586,055	$ 11,663,465
	$ (395,418)	$ (318,422)	$ (241,011)	$ (164,014)	$ (86,603)

These shortfalls do not reflect steps, COLA, PERS, etc. increases for 2023-24.

Gervais School Board Meeting
February 16, 2023
Superintendent's Report

Bond Update

This is slated for an action item. I will have sent out information regarding the board taking public comment and inviting the public to provide feedback. I also sent the information to all staff asking for input.

Integrated Guidance for Six ODE Initiatives

The Oregon Department of Education has created a new reporting template for six different programs. Their hope is to create a more streamlined approach in drafting plans including budget templates and accountability measures. These plans cover a four-year focus with a "re-evaluation" every two years.

This is the first year of implementation of this work and it has proven to be very difficult and time consuming. As of the writing of this report, I have attended two 5 hour workshops with a third one scheduled for Feb. 17th.

The different programs required to be addressed in this report are:
High School Success (money available)
Student investment Account (money available)
Continuous Improvement Planning (no money available)
Career and Technical Education (money available)
Everyday Matters (no money available)
Early Indicator and Intervention Systems (no money available)

Some of these programs do not have any money attached to them but the district addresses the efforts through other funding sources. For example, there is not money attached to Every Day Matters which is addressing chronic absenteeism but we address that through some dedicated funds from the Student Investment Account.

ODE requires different engagement opportunities for different stakeholders. There is no one specific technique or strategy that they require. Here are some of the ways we have engaged staff, students, parents and community members:

Youth Truth Surveys
Healthy Teen Surveys
Survey Monkey-done by building and the district
Community Tours
Community Celebrations that included information booths
Health Fair
Parent/Teacher Conference
Open House
Site Council
Data Teams

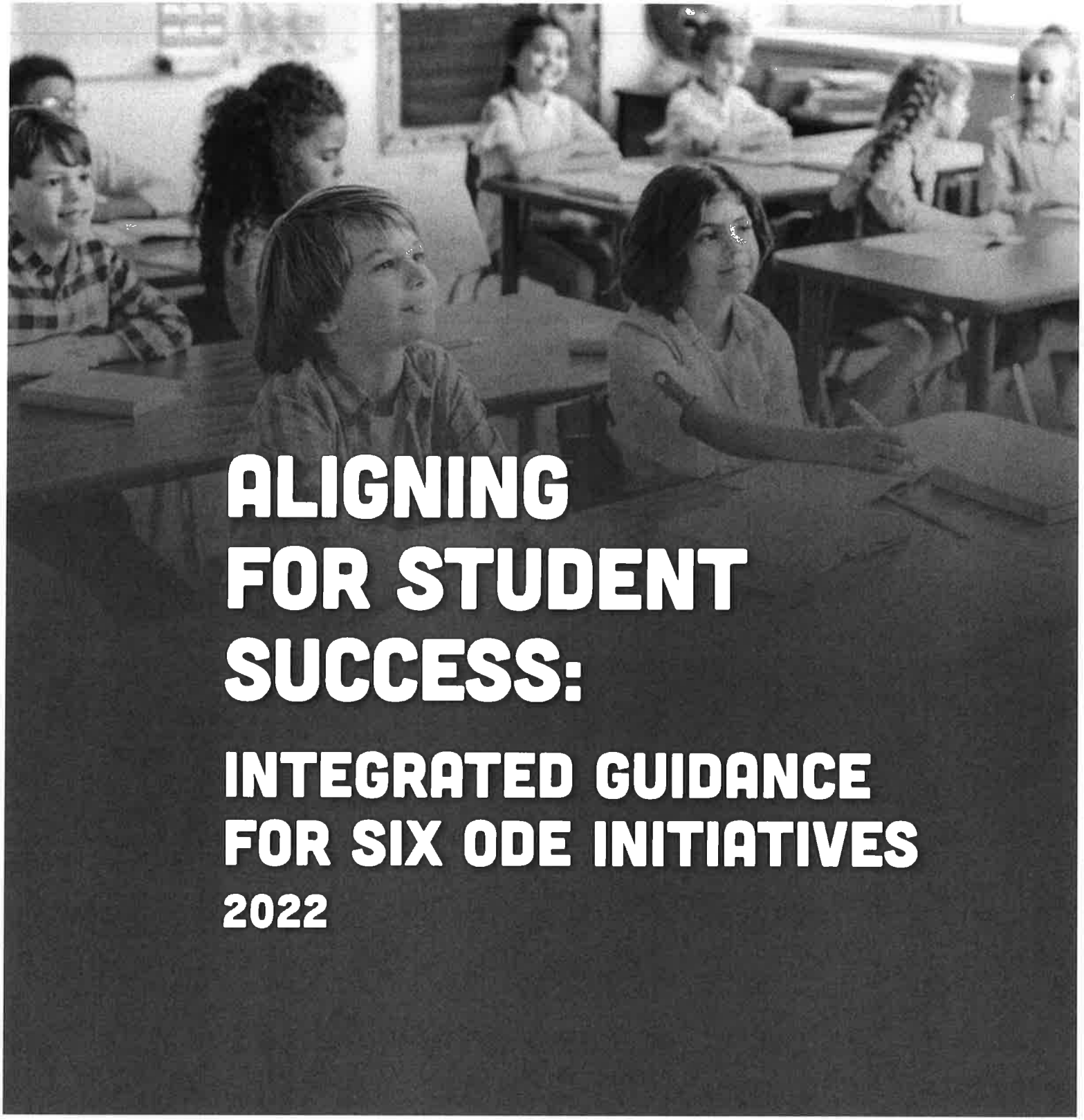
Social/Emotional/Mental Health focused night for parents and community members
Joint City Council/School Board Meetings
Public comment at City Council Meetings
Presentation to Data Vision Board of Directors
Monthly Newsletters to all households in the district
Migrant Parent Night

The plan also requires district to conduct an analysis on how specific student focal groups (previously known as special populations) are performing and outline goals and strategies to improve those outcomes. The focal groups are:

Regular Attenders
3rd Grade Reading (ELA)
9th Grade On-Track to Graduate
12th Grade 4 yea graduation
5 year completion (for those 12th grade students who di not graduate with their class)

In establishing goals and strategies to meet those goals, districts are not required to include data points right away. However, the workshop on Feb. 17th will provide me with guidance and support in drilling down the data and determining what the district's projected targets should be over the course of the next four years. I will provide you with this information at our March board meeting.

Over the course of this last year, the board has been receiving updates on many of the district's strategies because we had imbedded them in our current SIA plan, ELL/Sped improvement plans and/or the Strategic Plan. I feel confident that the district is well positioned to continue to make progress and see student achievement and growth continue.



ALIGNING FOR STUDENT SUCCESS:

INTEGRATED GUIDANCE FOR SIX ODE INITIATIVES

2022

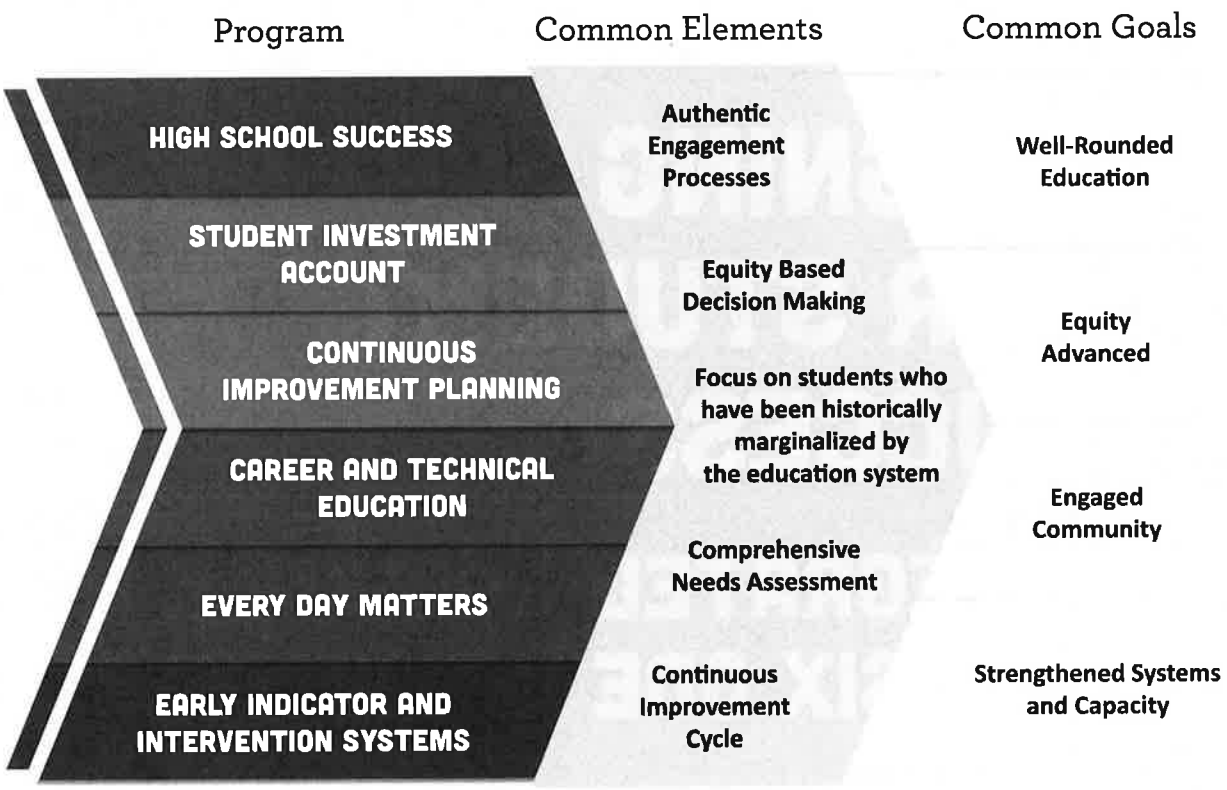
OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

COMMON PROGRAM ELEMENTS AND GOALS

Integration is possible for these six initiatives[7] because of what they have in common. While each program can be pulled apart (and has been historically), this guidance brings them together so applicants, schools, and programs can leverage multiple strategies and funding sources to implement more cohesive plans that positively impact students. **Moving forward, the outcomes and strategies for each initiative will come together into a single strategic plan that supports the common goals. The aim is to build these goals into the entire educational system to embed the work at all levels and ensure sustainability.**

The following visual helps illustrate these common elements and goals that allow for alignment:



7 Programs and initiatives will be used interchangeably.

UNIVERSAL TRENDS

The data and trends presented for all students illuminate increases, decreases, and missing information for each of the metrics. Missing information is the result of COVID-19 disruptions on educational systems. This information sets a humbling foundation to support realistic understanding of these statewide performance measures, also referred to in this guidance as "common metrics." The 2020-21 Statewide Report Card has additional information.

All Students	2016-17	2017-18	2018-19	2019-20	2020-21	Year-to-Year trend[20]
Regular Attenders[21]	80.3	79.5	79.6	na	71.9	-0.4
3rd Grade Reading (ELA)	45.2	47.0	46.5	na	42.5[22]	0.6
9th Grade On-Track	83.4	84.5	85.3	na	73.6	0.9
4-year Graduation	76.7	78.7	80.0	82.6	80.6	1.0
5-year Completion	83.2	84.6	86.3	87.2	87.8	1.2

Example not Genius

SNAPSHOTS OF FOCAL STUDENT GROUPS

Engagement of focal student groups presents a unique opportunity and vital resource for collecting high impact community data to inform the practices that impact those same populations. Focal student groups, and their families, must be engaged in planning under this guidance and there must be demonstrated evidence and artifacts for how engagement strategies/activities impacted your chosen outcomes, priorities, strategies, and activities.

Focal student groups are defined within the Student Success Act as "students of color; students with disabilities; emerging bilingual students; and students navigating poverty, homelessness, and foster care; and other students who have historically experienced disparities in our schools." [23]

Throughout the Integrated Guidance, "focal students" will be used to replace the Federal Perkins V (CTE) term, "special populations."

Snapshots of each focal student group are presented to bring depth, humanity, and some reality to whom these laws and programs are designed. These snapshots will be inadequate as there is not a sufficient way to capture the beauty, resilience, and strength within each group. The information provided is offered as an effort to give some voice and visualization to the experiences these initiatives are aimed at meeting.

20 Average change in year-to-year measures of this indicator. Includes only 2016-17 through 2018-19 data for indicators where 2019-20 data is not available.

21 Regular Attenders rates vary significantly by grade level.

22 Low participation rate; may not be representative.

23 ODE is currently in the rule-making process to add additional focal student groups that would be required to be engaged as part of the plan development process which could include migrant students; recent arrivers; incarcerated and detained youth; and LGBTQ2SIA+ students . The rules are anticipated to be adopted by the State Board of Education in April 2022.

CONSENT ITEMS TO BE APPROVED EN MASSE

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____ SECONDED BY: _____

7.1 Approve
New Hire / Temporary/Re-Hire:

Extra Duty:
Alexander Camacho, Middle School Boys Basketball Coach
Mitchell Kruse, High School Assistant Track Coach

7.2 Approve
Contract Change / Renewal:

Recall:

7.3 Approve
Resignation /Retire/ Termination/Non-Renewal:
Tucker Brack, GMS/GHS Athletic Director & TOSA Assistant Principal

Decline:
Reduction in Force:
Other:

7.4 Approve
Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts
Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts, as shown in agenda item 02-23.7.4.

7.5 Approve
Licensed Teachers and Licensed Administrators Contract Employee Extensions
Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Contract Employees Extensions, as shown in agenda item 02-23.7.5.

7.6 Approve
Declare Surplus
Gervais School District#1 Board of Directors approves declaring surplus the items listed below.
- miscellaneous items from storage at Pioneer
- Wrestling mats

Board Members:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

Name	Employee Category	2023-2024 Status
AMAN, ANDREW	Administrator	Contract Status
ATWOOD, BONNY	Licensed	Contract Status
BELLE, ELIANA	Licensed	Contract Status
BETTIS, SHEENA	Licensed	Contract Status
BOWMAN, TIMOTHY	Licensed	Contract Status
BRACK, TUCKER	Licensed	Contract Status
BRASWELL, AMANDA	Licensed	Contract Status
BROADHURST, KERRY	Licensed	Contract Status
BROADHURST, SARA L	Licensed	Contract Status
BUSTAMANTE, SUZANNE	Licensed	Contract Status
CAMAT, KRISTIN	Licensed	Contract Status
CHASE, MICHELLE	Licensed	Contract Status
CORTES, MADELINE	Licensed	Contract Status
CRUZ, B. MERCEDES	Licensed	Contract Status
DEES, KALYNN	Licensed	Contract Status
DETTWYLER, RUBY	Licensed	Contract Status
DEVINE-JENSON, PATRICIA	Licensed	Contract Status
DILSON, MEGAN	Licensed	Contract Status
ENFIELD, AMBER	Licensed	Contract Status
FAST, TIFFANY	Licensed	Contract Status
FENNER, WILLIAM	Licensed	Contract Status
FIGURA, RYAN	Licensed	Contract Status
FUNDERBURG, GRANT	Licensed	Contract Status
GATCHET, THERESA	Licensed	Contract Status
GOMEZ, RAUL	Licensed	Contract Status
HAMLIN, HOLLY	Licensed	Contract Status
HAZELTON, KRISTIN	Licensed	Contract Status
HELM, STACEY	Licensed	Contract Status
HELMS, CREIGHTON	Administrator	Contract Status
HILL, LUCAS	Licensed	Contract Status
JIMENEZ, GERARDO	Licensed	Contract Status
JONES, BRANDON	Licensed	Contract Status
JOY-KOER, APRIL	Licensed	Contract Status
LIEGE, LECIA	Licensed	Contract Status
LOPEZ, ELIZABETH	Licensed	Contract Status
LUDWIKOSKI, LISA	Licensed	Contract Status
MARQUEZ, CHANTEL	Licensed	Contract Status
MCCARGAR, LINDSAY	Licensed	Contract Status
MILLER, CASSIE	Licensed	Contract Status
MULKERIN, MICHAEL	Licensed	Contract Status

ORSCHEL, SARAH	Licensed	Contract Status
PALMER, SAMANTHA	Licensed	Contract Status
PIAZZA, ELEANOR	Licensed	Contract Status
POISSANT, JAYME	Licensed	Contract Status
SIMMONS, BRAD	Licensed	Contract Status
SMITH, CYNTHIA	Licensed	Contract Status
SO, STEPHANIE	Licensed	Contract Status
VELA, KIMBERLY	Licensed	Contract Status
WARBERG, HELEN	Licensed	Contract Status
WRINKLE, WHITNEY	Licensed	Contract Status

Name	Employee Category	2023-2024 Status
BIZON, MAKESHA	Licensed	Probationary 2
CARTER, JANE E	Licensed	Probationary 2
FLORES, ELIZABETH	Licensed	Probationary 2
GARCIA RAMIREZ, SOFIA	Licensed	Probationary 2
PRICE, JONATHAN “Dusty”	Administrator	Probationary 2
SHIRLEY, KRISTEN	Licensed	Probationary 2
YOSHINAGA, ALOHA	Licensed	Probationary 2
WILLIAMS-JOHNSON, TONI	Administrator	Probationary 2
COOK, JOHN	Licensed	Probationary 3
JACKSON, JANELLE	Licensed	Probationary 3
LA FOLLETTE, KATHERINE	Licensed	Probationary 3
LAL-RIDER, RUTH	Licensed	Probationary 3
LISTER, MARCI	Licensed	Probationary 3
OROPEZA, ANDREA	Licensed	Probationary 3
RICHES, TRACI	Licensed	Probationary 3
ROBERTS, STERLING	Licensed	Probationary 3
RUIZ, ADELITA	Licensed	Probationary 3
SMITH, SUSAN	Licensed	Probationary 3
ZURITA MORALES, LAURA J	Licensed	Probationary 3

ESTABLISH A NUMBER OF INTERDISTRICT TRANSFERS
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves _____of students to transfer in district and approves _____of students out of district for school year 2023-2024.

MOTION BY:_____SECONDED BY:_____

DISCUSSION:_____

_____

Board Member:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

BOND RESOLUTION
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the bond resolution as included in the board packet for the amount not to exceed $24,490,000 to finance capital costs.

MOTION BY:_____ SECONDED BY:_____

DISCUSSION:_____

_____

Board Member:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Ballot Title
Caption (10 words which reasonably identifies the subject of the measure)

Authorizes General Obligation Bonds to Improve and Update School Facilities

Question (20 words which plainly phrases the chief purpose of the measure; second sentence is not included in word count)

Shall Gervais School District No. 1 issue $ 24,490,000 general obligation bonds for school capital construction, improvement and repair costs? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

Summary (175 words which concisely and impartially summarizes the measure and its major effect)

The District has been awarded a $4,000,000 State grant, available only if the bonds are approved.

Bond and grant would fund capital costs within the District, including:

Safety, security and technology additions and upgrades, furnishings, equipment, for all buildings

Middle School
- Construct new multipurpose building for cafeteria, kitchen, performing arts, library, media, STEM, classroom and office space, community use
- Improvements to existing building and site, gym, entry, expansion of drop-off and parking zones for safety, walkways

High School
- Improvements including roof, classrooms, front entry, restrooms, locker rooms, ADA accessibility, seismic upgrades

Elementary School
- Improvements to existing buildings including HVAC, entries, ADA accessibility, roof

Refinance existing loan

If projects are underbudget additional HVAC at high school, outdoor student gathering places/ structures would be added

Bond issuance costs

Bonds would mature in 25 years or less from the date of issuance and may be issued in one or more series. Bond tax rate estimated at $1.97 per $1,000.00 of assessed value. Actual rates may vary based upon interest rates and changes in assessed value.

WESD LOCAL SERVICE PLAN 2023-2025
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the WESD Local Service Plan for 2023-2025 as presented on agenda item 02-23-8.4.

MOTION BY:_____ SECONDED BY:_____

DISCUSSION:_____

_____

Board Member:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

2023-2025
Local Service Plan
Resolution 02-23-8.3.1

Approved by the Executive Council on November 17, 2022 ***Adopted by the Willamette ESD Board on December 6, 2022***

Integrity • Innovation • Excellence • Partnerships

BE IT RESOLVED THAT, pursuant to the provisions of ORS 334.175, the Board of Directors of the Willamette ESD approves the following 2023-2025 Local Service Plan Resolution.

WESD PROVIDED SERVICES:
No Cost to Districts

- Attendance Supervisor (Districts less than 1000 students)
- Crisis Response Team
- Homeschool Registration
- Regional Leadership Meetings
- Student Success Act Supports
- Migrant Education
- Early Intervention/Early Childhood Special Education
- REN Professional Development Opportunities
- REN Design Teams
- Grow Your Own Program
- School Safety & Prevention Services
- Youth Suicide Prevention Services
- English Learner Supports
- Regional Inclusive Services

PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:

- Audiology Services
- Autism Services
- Behavior Intervention Program
- Behavior Services
- Braille Transcription Services
- EI/ECSE Evaluations
- Life Skills Classrooms (Regionally Accessible)
- Nursing Services
- Occupational & Physical Therapy Services
- Professional Development/Trainings
- Speech/Language/Augmentative Communication
- Structured Learning Program (Regionally Accessible)
- Transition Specialist Services

TECHNOLOGY SUPPORT:

- Cybersecurity Audits
- Desktop Support
- Email Management
- Instructional Technology Services
- Network Services
- PowerSchool Software
- Software Supports
- Technology Training

SCHOOL IMPROVEMENT SERVICES:

- Distance Learning Supports
- Family Support Advocate Services
- Individualized School Improvement Services
- Library Media Services
- Mid-Willamette Education Consortium
- School Safety Supports
- Social Emotional Learning Services
- Student Internship Coordination
- Willamette Career Academy
- Willamette School Improvement Consortium
- Willamette Promise Services

ADMINISTRATIVE & SUPPORT SERVICES FOR DISTRICTS:

- Business Services
- Communications, Marketing & Promotional Services
- Community Engagement
- Courier
- Criminal History Background Checks
- Data Analysis and/or Data Coaches
- Frontline Education Absence Management
- Grant Writing Services
- Human Resources Services
- Legal Services
- Oregon Data Suite/Early Indication & Intervention Sys.
- Program & Project Evaluation Services
- Substitute Employee Management System
- Translation Services

Services Provided to Entities Other than Component Districts

In an effort to remain transparent, Willamette ESD discloses that the following services may be provided to public or private entities that are outside of the WESD region. In addition to any services listed on page one of this documents, other services may include:

PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:

- Special Education Services: Autism Spectrum Disorder Consultation and Resources and Classroom services for students who are Deaf and Hard of Hearing. Related Services including, but not limited to: Physical Therapy, Occupational Therapy, Speech Therapy, Autism Specialist and Sign Language Instruction

SCHOOL IMPROVEMENT SERVICES:

- Willamette Promise

TECHNOLOGY SUPPORT:

- PowerSchool Student, Special Education and Business Information System Services, and Email Management

ADMINISTRATIVE AND SUPPORT SERVICES FOR DISTRICTS:

- Contracted Courier Services to Private Schools; Data Analysis; Oregon Data Suite/Early Indication & Intervention System; Program and Project Evaluation Services, Grant Writing Services, Legal Services, Regional Educator Network, and Business Services

This certifies that the 2023-25 Local Service Plan is hereby adopted by the _____ School District on the _____ day of _____, 20_____.

_____ _____

Board Chair Superintendent

If these resolution services are approved by two-thirds of the school districts' Board of Directors with the majority of the students within WESD, WESD will budget for the services for the 2023-25 fiscal years, subject to the statutory limitation.

POLICY AR FOR DELETION
Proposed Resolution:
IGBBA-AR: Talented and Gifted Students-Identification

Move that the Gervais School District #1 Board of Directors approve to delete IGBBA-AR as shown in action item 2-23-8.4.

MOTION BY:_____ SECONDED BY:_____

DISCUSSION:_____

_____

Board Member:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Caballero	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Toran	_____	_____	_____

Gervais School District 1

Code: IGBBA-AR
Revised/Reviewed: 10/20/16; 12/01/20
Orig. Code: IGBBA-AR

Appeal Procedure for Talented and Gifted Student Identification and Placement **

(Since new language was adopted in IGBBA selecting KL as the complaint procedure, consider that this AR needs to be rescinded. 1/25/23)

The Board has established an appeal process for a parent to utilize if they are dissatisfied with the identification process and/or placement of their student in the district program for talented and gifted (TAG) students, and wish to request reconsideration. The district's desire and intent is to reach satisfactory solutions during the informal process:

Informal Process

1. A parent will contact the district's TAG Facilitator to request reconsideration.

2. The TAG Facilitator will confer or meet with the parent and may include any additional appropriate persons (e.g., principal, counselor, teacher, etc.), within five working days of the request. Information pertinent to the selection or placement will be shared.

3. If an agreement cannot be reached, the parent may initiate the Formal Process.

Formal Process

1. A parent shall submit a written request for reconsideration of the identification and/or placement to the program supervisor within five work days of the conference identified above.

2. The program supervisor shall acknowledge in writing the receipt of the request within five working days and shall forward copies of the request and acknowledgment to the TAG coordinator/teacher.

3. The program supervisor, TAG Facilitator and other appropriate administrator shall review the student's file and earlier decisions within 10 working days of the original request presented in the previous step. Additional data may be gathered to support or change the earlier decision. The parent may be provided an opportunity to present additional evidence.

   If deemed necessary, a formal hearing will be conducted by the district hearings officer utilizing the appropriate procedures.

4. A decision will be made by the TAG Facilitator within 20 working days after receipt of the written request for reconsideration from the parent. The parent shall be notified of the decision in writing and the decision shall be forwarded to the superintendent.

5. The decision may be appealed to the Board through procedures found in IGBBC-AR – Complaints Regarding the Talented and Gifted Program.

6. If the parent is still dissatisfied, the parent may file an appeal to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001 - 581-002-0023. The district shall provide a copy of the appropriate OAR upon request.

2023/24 GERVAIS SCHOOL DISTRICT SCHOOL CALENDAR (Option A)

July 2023

M	T	W	Th	F
3	H	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Class Days 0
Other

August 2023

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
ORIE	W/I	I/W	I/W	

Class Days
Other I=1.5 W=1.5

September 2023

M	T	W	Th	F
				W
H	6&9/W	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Class Days 18
Other H=1 Other= .5 W=1.5

	CLASS DAYS	INSERVICES	HOLIDAYS	WORKDAYS	CONFERENCES	Other	TOTAL DAYS
Totals	18	1.5	1	3	0	0.5	24

October 2023

M	T	W	Th	F
2	3	4	5	6
9	10	W/C	I/C	I
16	17	18	19	20
23	24	25	26	27
30	31			

Class Days 19
Other I=1.5 C=2 W=.5

November 2023

M	T	W	Th	F
		1	2	3
6	7+	8	9	H
13	14	15	16	17
20	21	22	H	24
27	28	29	30	

Class Days 16
Other H=2

December 2023

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
H	26	27	28	29

Class Days 11
Other H=1

	CLASS DAYS	INSERVICES	HOLIDAYS	WORKDAYS	CONFERENCES	Other	TOTAL DAYS
End of 1st Quarter: November 7, 2023 (42 days) Totals	46	1.5	3	0.5	2	0	53

January 2024

M	T	W	Th	F
1	W	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Class Days 20
Other W=1

February 2024

M	T	W	Th	F
			ED/W+	W
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

Class Days 18.5
Other W=1.5

March 2024

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	W/C	C
18	19	20	21	22
25	26	27	28	29

Class Days 15
Other C=1.5 W=.5

	CLASS DAYS	INSERVICES	HOLIDAYS	WORKDAYS	CONFERENCES	Other	TOTAL DAYS
End of 2nd Quarter: February 1, 2024 (42.5), End of 3rd Quarter: April 12, 2024 (42.5) Totals	53.5	0	0	3	1.5	0	58

April 2024

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	W+
15	16	17	18	19
22	23	24	25	26
29	30			

Class Days 21
Other W=1

May 2024

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
H	28	29	30	31

Class Days 21
Other H=1

June 2024

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	ED/W+
W	18	H	20	21
24	25	26	27	28

Class Days 9.5
Other W=1.5

	CLASS DAYS	INSERVICES	HOLIDAYS	WORKDAYS	CONFERENCES	Other	TOTAL DAYS
End of 4th Quarter: June 14, 2024 (42.5 days) Totals	51.5	0	1	2.5	0	0	55
	169.0	3	5	9	3.5	0.5	190.00

ER=Early Release (students leave approximately 1 hour early on these days)
ED=Early Dismissal (students leave approximately 3 hours early on these days)
Conferences on 10/11, 10/12, 3/14 are 8 hours totaling a 12 hour day for licensed staff only. 3/15 regular student contact day and an additional 4 hours for conferences
Teacher Contract Begins: 08/29/23
Instruction begins grades 6 & 9: 09/05/23
Instruction begins grades K-5, 7, 8 & 10-12: 09/06/23
Teacher Contract Ends: 06/17/24 (unless make-up days are needed)
Instruction ends: 06/14/24 (unless make-up days are needed)
Possible snow make-up day: 05/24/24

DRAFT

C-Parent Conferences, + End of Grading Period/Progress Report, H-Holiday, I-Inservice, W-Teacher Workday, 6 & 9 Grade Level Orientation, and ORIE=New Staff Orientation

School Board Approved on:

Gervais School District #1
PO Box 100
Gervais, OR 97026

Gervais School District

Concept Discussion/ Feasibility Assessment

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Energy Savings Performance Contracting

Energy Savings Performance Contracting (ESPC)

- An Energy Savings Performance Contract (ESPC) is an agreement between a public agency and a qualified Energy Service Company (ESCO).

- Alternative Delivery Method approved in Oregon

- Guaranteed Maximum Price (GMP)
- Guaranteed Savings
- Guaranteed Performance

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For The Life Of Your Building

ESCO Approach

Identify, evaluate, design, construct, fund energy conservation

- Detailed review of all buildings
- Focuses on school district needs, including energy, comfort, operations
- Develop a holistic approach to systems
- Sets up the District for outside funding

Once you have selected an ESCO – school district has fulfilled its public Procurement requirement. Gervais School District 1 – 4048193 OMNIA Membership ID

Don't have to use low bid. Use life cycle cost, best value or qualified contractors or consultants.

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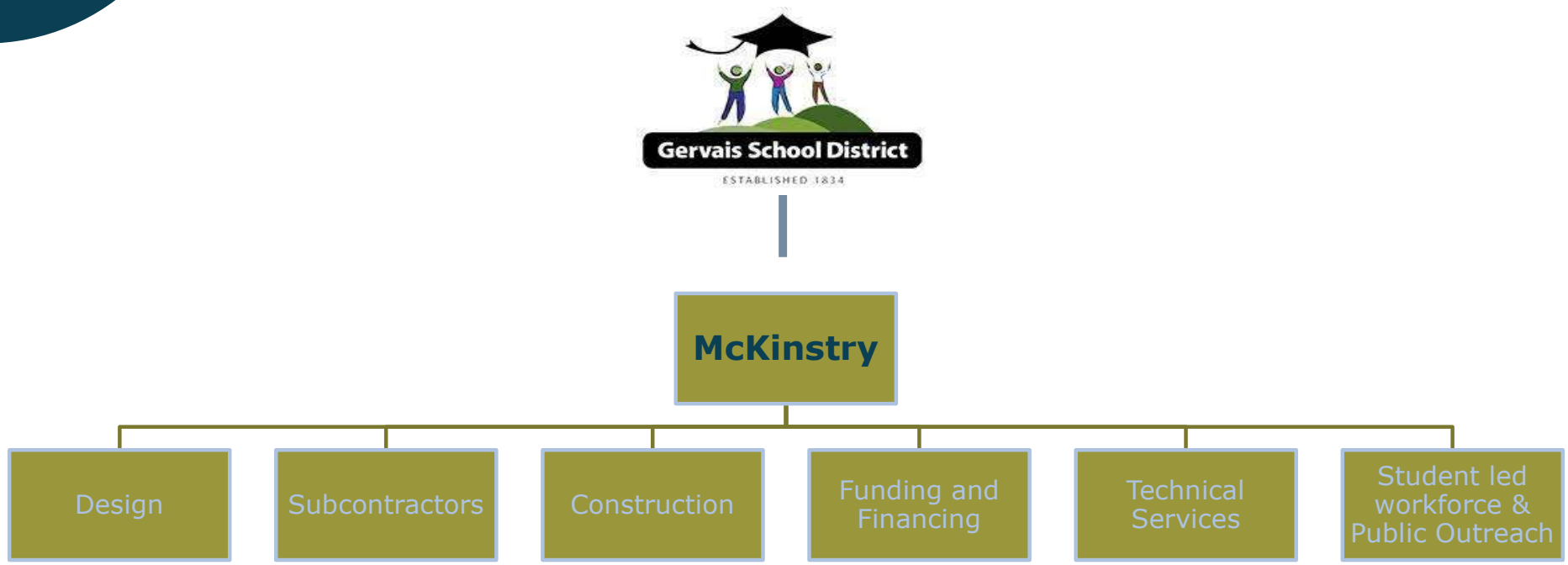
Single Seat of Accountability – Extension of Staff



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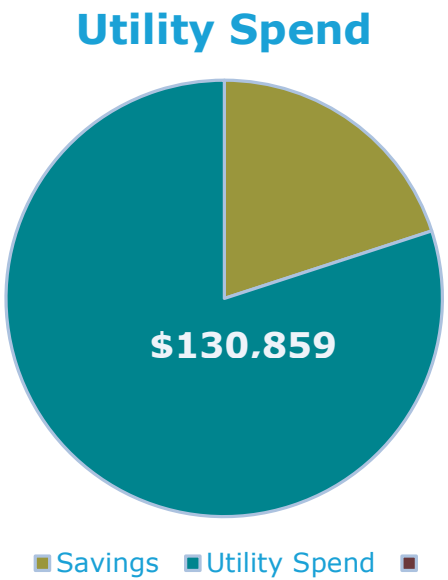
Savings help fund the improvements



Annual Water/Sewer for district is $12,182

Summary by School 2022

- Gervais Elementary School
  - $19,921 in Gas
  - $30,869 in Electric
- Gervais Middle School
  - $5,484 in Gas
  - $12,276 in Electric
- Gervais High School
  - $20,871 in Gas
  - $41,438 in Electric
- PreSchool and Welcome Center
  - $5,369 in Electric

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Project Roadmap

First Financial Commitment

Concept Discussion

- What is the alternative delivery methods
- Who else in the organization or other departments may benefit from these discussions
- Extension of your staff that mitigates the financial and technical risk for infrastructure modernization

Feasibility

- High level look at what the opportunities are
- Gives us real world challenges/ projects in your organization to discuss the opportunities
- Qualifying step for both client & McKinstry
- What is clients desired outcome for this type of partnership?

Select Partner

- Different ways to procure
  1. RFP
  2. Cooperative
- Once Customer has selected ESCO it has fulfilled its public procurement requirement

Project Development

- Develop & Design (90%) the scope of work
- Select subcontractors & vendors based on best value other criteria
- Funding & Financing discussion
- Guaranteed Maximum Price
- Guaranteed Performance
- Guaranteed Savings

Construction

- Execute Energy Services Agreement
- Kickoff meeting: expectations/safety plan with owner and subcontractors
- McKinstry manages all facets of construction project for the client
- Work is completed and commissioned
- Training
- Public Outreach to community on program benefits

M&V or Tech Services

- Were savings (units of energy) achieved?
- Ongoing Optimization of systems
- Building Performance Monitoring

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Gervais Elementary School

Potential Measures

- Replacement of radiant steam heaters with heat pumps/unit ventilators. (Project is budgeted)
- Controls upgrade from pneumatic to digital controllers.
- Window replacement of single pane windows.
- Water conservation (Hydrametrics).
- Solar array on main building roof.
- Charging stations for EV.

*All items were part of Renew Americas Schools Grant

Gervais High School

Potential Measures

- Replacement of HVUs above cafeteria, stage, and gym
- Heating improvements of administration office and hallways.
- New roof and seismic improvements.
- Window replacement of single pane windows
- Water conservation (Hydrametrics).
- Solar array on main building roof.
- Charging stations for EV.

All items part of Renew Americas Schools Grant

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Gervais Middle School

Potential Measures

- Water conservation (Hydrametrics).
- Charging stations for EV.

All items are part of Renew Americas Schools Grant

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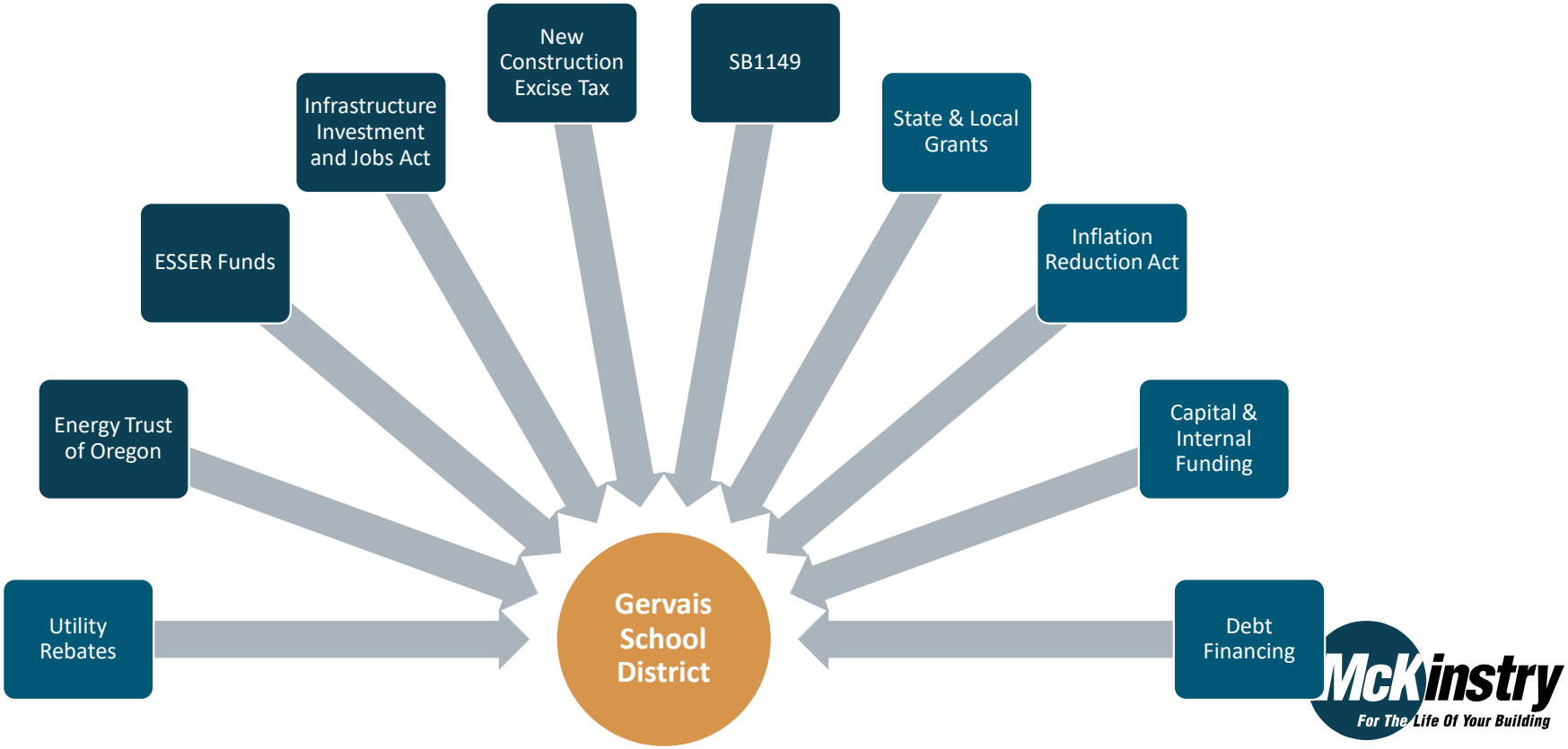
Other Projects / Properties

Potential Measures

- New football/soccer lighting

Project Approach – General Funding Sources



Our Vision

Together, building a thriving planet.

McKinstry
For The Life Of Your Building

Our Mission

To make every building we touch more efficient.

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McKinstry Locations

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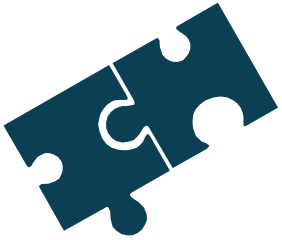
McKinstry Capabilities



CONSULTING

- Engineering
- Sustainability
- Energy/Environmental Planning
- Financial Modeling
- Operational Modeling
- Commissioning

CONSTRUCTION PROJECTS

- Mechanical
- Electrical
- Data
- Fire Protection
- Architectural Metals
- Telecommunications

ENERGY PROJECTS

- Performance-based Contracting
- Smart Building Systems
- Active Energy Management
- Renewables
- Project Funding

FACILITY SERVICES

- Mobile Service
- Maintenance Programs
- Remote Monitoring
- Knowledge Response Center
- Facility Management

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