

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, October 20, 2022**

REGULAR SESSION

Director A. Contreras called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, October 20, 2022, at 6:00 p.m. Board members present included: Ana Contreras and Maria Contreras (Director Bustamante, Director Caballero, Director Toran were absent). Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Mark Chase.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director A. Contreras called the School Board Meeting to order at 6:00 p.m. Director A. Contreras said that since there is not quorum tonight the board will not take any action on items listed on the agenda.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Ms. Stevens said she wanted to remind the board members about the working session scheduled for November 10, 2022. Each of the Strategic Committees will be reporting their quarterly update. She will share information about some professional development that she is working on with Dr. Helms regarding the ELD data process to meet the parameters with the PSP project that the board is working on with OSBA. She also reminded the board that the OSBA Annual Convention is coming up November 11-13, 2022, and to let Ms. Segura know if they plan to attend. She indicated that she will be presenting at the OSBA convention at one of their workshops. She will help the YouthTruth present on how transparent the survey is for parents because they can see the questions ahead of time. This survey will be given to our own students in November and we will be putting communication out to the parents next week.

2.1 Public Forum Sign-Up:

Mark Chase.

Public Forum Sign-Up included:

Announcements:

3.0 APPROVAL OF MINUTES

4.0 PUBLIC FORUM:

Mr. Chase (Gervais Police Chief) stated that he is here to give some updates. Chief Chase said that he appreciates Superintendent Stevens for her collaboration with the City of Gervais and City Manager Susie Marston on the sidewalk project to make it safer for students to get to school. The DARE program was delayed but will be starting next week. Graduation will be after the 1st of the year for the DARE program. He said that many people don't know that the DARE program has been validated, is evidence based, and is constantly being updated to make sure that the lessons are relevant. They are working on 8th grade curriculum for the DARE program, so they are not missing the social emotional education piece. Lastly, he reported that the district staff has done a good job at reporting things as mandatory reporters. The police department has kept very busy investigating reports further. He stated that he appreciates staff looking out for our students even if the report turns out to be unfounded.

REPORTS

Administrator Reports:

Student Council Report

Ashton Sattergen (student council president) reported that this week is homecoming week and there has been a lot of participation from the students on dress up days. Students seem to be enjoying spirit week. He said that they have sold about 65 tickets for the homecoming dance but hope to sell more at the door.

Gervais High School/Middle School Athletics

Mr. Brack (Athletic Director) reported the following highlights about athletics.

- Praised Mr. Muñoz (Maintenance/Custodial Supervisor), Mr. Davidson and Ms. Powers. Mr. Muñoz for updating the football light it's now nice and bright. Mr. Davidson did a really nice job at preparing the varsity fields and having a place for middle schoolers to play. Ms. Powers has done a great job at coordinating buses and games.
- The soccer score board is now working.
- Excited to announce that there were two middle school volleyball teams this year.
- 20 students participated in soccer.
- 30 students participated in football.
- The district hosted a middle school cross country match and used the walking pathways. Four middle schools participated and we gave out medals/trophies. It was exciting to see so much participation.
- About 120 athletes participated in sports this fall in the high school.
- Had three volleyball teams and two girls' soccer teams.
- Had for the first time a girls soccer JV team.
- Volleyball team has their last league playoff game at Culver.
- Boys' soccer team gets to go back to play at Taft and it will be broadcast.
- Friday will finish with the homecoming football game.

Director A. Contreras said that it's so good to watch the students have fun, seeing all the changes happening in athletics and most important, seeing the students getting involved.

High School

Mr. Aman reported the following updates for the high school:

- The high school increased in enrollment this year.
- Homecoming week has been going great at first there were some challenges with the lower grades not participating as much at the assemblies, improve towards the end of the week. The students will wrap up homecoming week with the homecoming game on Friday night and homecoming dance on Saturday.
- Clubs are moving right along, and staff are being encouraged to run a club to get more students involved. The high school has a brand-new journalism class that Ms. LaFollette is teaching, and the students published their first newspaper. The journalism class is looking at options to print an actual newspaper.
- Has started a new student support team that is made up of administrators, counselors, and special education staff to cover all students. Teachers can refer any type of student concerns. Currently, they have about seventeen students that have been referred.
- Ms. Oropeza has absorbed the role of College and Career Coordinator since the district cut that position. She has scheduled some college visits and has brought back the SPIRE program.
- Upward bound TRIO program will continue.
- Started a student advisory council. Students were selected by teachers to be on this student advisory council. The administrators at the high school have met only twice with these students, due the number of activities going on. The first thing that they have been asked to do is to distribute a question made to students on how we can improve Gervais School District.
- Staff were asked to write down three things that they think should be changed at the high school and what should be kept the same.

Director A. Contreras praised Ms. Oropeza for keeping the counseling tab up to date and keeping parents informed.

Gervais Elementary School

Mr. Price (Elementary Principal) reported the following updates for the elementary:

- Started having monthly family activities and beginning with an arts night. It was a successful family night with 42 families in attendance. There were a variety of fun activities offered for the families.
- Had over 80 parents attended parent/teacher conferences.
- Running an afterschool program paid out of grant funds. 70% of the students from the elementary are participating in the afterschool program and are very excited for those opportunities. Some of the opportunities being offered are STEAM, Drama, Art, and Spanish. There are also intentional intervention classes happening in Reading and English intervention classes offered to all students. These intentional interventions should help see student growth.

- The elementary is having sidewalk construction going on now. That is a great partnership with the City of Gervais to make this happen to keep students safe with coming to school.
- Mr. Price praised the district office staff/school board/welcome center for being responsive/collaborative to the elementary's needs for students to succeed.

Director A. Contreras stated that it's great that families are coming to school events.

Gervais Middle School

Ms. Williams-Johnson (Middle School Principal) reported the following highlights about the middle school:

- Had a good turnout for parent/teacher conferences. Many phone calls were done by her and the office manager to make sure parents were not forgetting to attend. Families seemed to appreciate in person conferences.
- A weekly newsletter is going out to middle school parents, and it has been well received.
- Getting ready for spirit week that the leadership students will oversee and organize. Students are very excited to start those activities.
- Celebrated student success by recognizing ten students for the character of "responsibility" and recognize ten students that excelled in core classes. Dance group danced at the assembly.
- The new counselor has blended well with the students at the middle school.
- Outdoor school is happening next week and 100% of students have signed up.

Federal Programs

Dr. Helms invited everyone to the Día de Los Muertos event happening on Nov 1st with many fun activities for the whole family including a live Mariachi and on November 15th for another event at the high school to celebrate good attendance and Health Fair. There will be activities and businesses and health providers present.

Financial Report:

Ms. Davis reported the following information.

- **All funds financial overview for revenues**-in the first quarter of the year July, August, September. On the YTD state resources: the district is at 31.16% (see graph) of state resources have been received and the district is where it needs to be financially. Local sources are at 6.14%. Will see a higher percentage in November due to taxes being paid in October.
- **All funds financial overview of expenditures**-the district is where it should be with expenditures including payroll costs. Special funds are anticipated to come in higher due to a Latinx grant that the district received. There is also the potential for a large after school grant. There is a great possibility that a supplemental budget would need to be done to make sure there are enough funds to cover the spending.
- **Frontier Charter fund**-a graph was presented with data on generated revenue, expenditures, and current fund balance from 07/01/2020 to 09/30/2022. Frontier Charter did lose some revenue due to decreasing enrollment which will impact the amount of funds that the district gets.

There was a brief discussion by the group about whether the district has ever gathered data on cost per student or cost of student to staff ratio. It would be good to have this data as funding can sometimes be impacted by inflation. It was discussed that there is a formula to determine how much the district gets per student, but data has not been gathered on expenses per student. Another factor is that districts have received some grants and ESSER funds that will not be ongoing funds coming in the future.

Ms. Stevens said that the district is already having discussions about how to sustain the programs that are currently in place taking into consideration that in the new biennium, there's the possibility that districts will receive less funding.

Superintendent Report:

Ms. Stevens informed the board that enrollment is currently at 890. The district budget was based on 845 students. Due to the increase in enrollment the district hired an additional first grade teacher, was able to move two TOSA positions from funding from a grant to the general fund to have a true picture on how much staffing costs the district.

There was a brief discussion that it was a great investment to have hired a grant writer to have more money available to offer more to our students/community.

Ms. Stevens reported to the board that the first quarterly newsletter has been mailed to all Gervais voters. She informed the school board that this newsletter is done by an individual that has been hired by the district and has done a nice job at putting together the highlights for each of the schools and another piece that has been included is a "School Board Update". The writer focused on the walkthrough that was done recently by the City Council and the School Board and it also includes a blurb on our school board member Ana Contreras. This same format of the article will be followed for the rest of the school year. Ms. Stevens shared the expenses that were involved in putting this newsletter together. She stated that this will be paid out of

SIA funds, but she wanted to share the costs involved in keeping the community informed.

There was a brief discussion by the group in regard to the expenses to send a newsletter to all registered voters' households. The group stated that they feel that although it's expensive to send a newsletter that it's important to keep sending it.

Ms. Stevens said that the newsletter will go out every other month and we will see how it goes for this year. Ms. Stevens expressed that funds have been allocated to pay for parent community engagement. Ms. Steven elaborated that the district is conscientious about how funds are spent, from the layout to the design of the newsletter, to the printing of the newsletter. She informed the board that a postcard went out to certain precincts that had a high voter turnout of 50% and the highest percentage of "no" votes. The idea of sending the postcard to those precincts was to do a special invitation to the community meeting because voters in those precincts voted "no" and it's important that we all come together and build a plan that the majority of the voters can support. Ms. Stevens pointed out that under the community tab on the website there is the "Gervais Mayoral candidate Meet and Greet" event that took place on October 18, 2022. It's a YouTube video of a Q & A that can be shared among interested constituents. She said that she would email it to the City of Gervais and the candidates to share with others. It will be pushed out on the districts' social media as well.

Division 22 Standards Assurances for the 2021-22 School Year.

Ms. Stevens stated that the law does not require the board to take action on Division 22 Standards, but it does require it to present to the community on areas that the district is not in compliance by November 1st.

Ms. Stevens shared the following things about Division 22.

- Division 22 Standards assures our community that the district is following those standards and that the teachers are teaching what is required to be taught.
- There are several things that school districts are responsible for: instruction, pest management, hiring practices, and licensure. Those standards are set by the legislative body and then the state puts them out in rules on how districts should implement those things.
- The main idea of this report is to ensure our community that the district does not just make things up and that things are posted on the website for a reason/requirement such as posting material on social/emotional language. Parents are welcome to come in and ask questions on how certain materials are tied to certain standards/law from Division 22.
- There are several categories that are posted on the website: teaching and learning, health and safety, asbestos/radon testing requirements.
- All is based on law and OSBA. Examples that were provided were PE instruction requirements, sexuality education component, assessments giving the option to opt out from taking SBAC, and there are different program requirements for special education, TAG, and ELL students. There is also the complaint procedure, licensures, background checks that are all covered in the different categories.

Ms. Stevens presented a PowerPoint with the following information regarding Division 22 Standards Assurances for the 2021-22 school year.

Sometimes there are areas that are waived by the state. Last year the following was waived, and the district did not have to report on:

- **581-022-2115 (4) Assessment of Essential skills**

If a student did not pass SBAC the district was then required to do the essential skills component to make sure the student had graduation requirements met.

- **581-022-2130 Kindergarten Assessment**

There was a brief discussion whether schools can apply for waivers.

Ms. Stevens stated that districts could apply for waivers in special circumstances.

Similar to last year, districts can submit operational plans in response to COVID-19 and post on the district website. The plan is very similar to what was submitted last year in regard to testing, isolation rooms and notification to the parent if the student tests positive.

Ms. Stevens explained that three steps are involved to completing Division 22 Standards.

1. Report to the community by November 1st and post the report on the district's webpage by November 15th.
2. Check off on compliance statements.

The district does the following:

- a. The administrative assistant creates a Google document and the superintendent labels who is responsible for what, then the document is shared with the administrators who check the boxes whether the district is in compliance or not in compliance with the standard.
3. Final step is that the district uploads the report to ODE before November 15th.

After the report is submitted, then ODE contacts the district if they agree/disagree with what was submitted in the report.

Ms. Stevens stated that what has made this process easier is hiring Bonny Atwood as a Teaching and Learning TOSA. That is how the district was able map out standards and have curriculum attached to it and get this online to let parents know what teachers are teaching and what materials are being used. This also helps to know what should be taught in each grade level.

Areas the district reported not in compliance 2021-22 school year.

Last year the district was not in compliance with the Talented and Gifted program. ODE saw the work being done and said that the district could mark "implementing approved corrective action since the work was in progress. The district will not get penalized for this portion.

Implementing Approved Corrective Action

581-022-2325

Identification of Academically Talented and Intellectually Gifted Students

581-022-2330

Rights of Parents of TAG Students

The district has a new TAG plan created in collaboration with ODE staff. TOSA for Teaching and Learning is the lead for TAG in the district.

Out of Compliance

581-022-2440

Teacher Training Related to Dyslexia

The district is out of compliance on the ratio of teachers with dyslexia training. The district did train prior to COVID-19 but was unaware that there were required ratios. The district lost teachers who had been trained prior to the pandemic and was not able to provide additional training. The district has 4 staff members trained and based on the requirements we would need a total of six. The district will be applying for a waiver on this requirement since our elementary school has fewer than 400 students.

Ms. Stevens said that for next year's report, require PE minutes have increased to 225, but the district will be able to meet the requirements since the district offers 240 minutes. Operational Plans will be updated as necessary. The agreements entered into with voluntary organizations policy is up for second reading in the board packet and we should be able to mark that the district is in compliance after it's approved/adopted.

TAG Services

Dr. Atwood has worked closely with TAG compliance officer from ODE, and they have approved the TAG plan and it will be posted. Dr. Atwood will start identifying TAG students and start generating letters that will go home to parents as well as teacher feedback. Dr. Atwood is our district TAG coordinator. It's been a while since the district has had a TAG coordinator. The district also needs teachers trained. Last week, teachers had their second in-service with the ODE trainer and will have other workshops available throughout the year and summer.

6.0 BOARD FOCUS/MEMBER TOPICS:

None.

7.0 CONSENT ITEMS:

8.0 ACTION ITEMS

None.

9.0 DISCUSSION ITEMS

9.1 Bond Update

Ms. Stevens said that she asked Ms. Segura to print out names from the two precincts from out of town and she would like the board members to commit to contact two, three, four people to help create the relationships to see if they are willing to partner with the district and be part of the pre-bond committee. After November 2nd Ms. Stevens will meet with Mr. Pearmine, Mr. Bielke, and Mr. Stott to see what they are willing to do to help. She stated that the pre bond committee will reconvene by late November and have a second meeting late December or early January to give final recommendations to the board in February . The filing deadline to go for a bond in May is the end of February.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director A. Contreras adjourned the Regular Session at 7:04 p.m.

APPROVED



Board Chairperson



Board Secretary