

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, September 15, 2022**

REGULAR SESSION

Director A. Contreras called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, September 15, 2022, at 8:27 p.m. Board members present included: Maria Caballero, Ana Contreras, Maria Contreras, and Angie Toran (Director Bustamante was absent). Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Mark Chase and Lenthal Kaup.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director A. Contreras called the School Board Meeting to order at 8:27 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up:

No one signed-up to speak.

Public Forum Sign-Up included:

Director A. Contreras asked the public if they signed up to speak to make sure that comments were kept brief and concise and to keep comments to a time limit of three minutes.

Announcements:

Ms. Stevens distributed back-to-school bags to the school board members, including items donated by different organizations that partner with the district.

There was a reminder about signing up for the blood drive coming up. Unfortunately, not many donors signed up due to all the week's athletic activities. Ms. Steven said she would pass on the information so board members could share it with the community.

3.0 APPROVAL OF MINUTES

Director A. Contreras asked the board members if they had any corrections to the board minutes from Working Session on August 15, 2022, and the Regular Session on August 18, 2022.

No corrections were noted.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the minutes from the Working Session on August 15, 2022, and Regular Session on August 18, 2022. The motion passed 4-0. (Director Bustamante was absent)

4.0 PUBLIC FORUM:

Mark Chase.

Mr. Chase (Gervais Police Chief) stated that he appreciates the current partnership with the district and the collaboration with the superintendent, administrators, and staff to keep schools safe for students. He talked briefly about how the Gervais police department supported the district by patrolling the safe schools and shared that the DARE program will start soon with the 8th graders. Finally, Mr. Chase told the group that legislators must be educated on how important it is to keep safety officers in the schools and not eliminate funding as will likely be proposed at the 2023 legislative session.

REPORTS

Administrator Reports:

No in-person administrators reports.

Financial Report:

Ms. Davis shared that she provided a couple of reports in the board packet that she would like to discuss further.

Ms. Davis shared the following about the two reports:

Financial Reports

- She provided financial reports with financial summaries by function/object for the general fund and the special revenue actuals for 2020-21, 2021-22, and 2022-23 for comparison.
- Dollar amounts are higher for 2020-21 actuals in the general fund due to the amount that the district received for food services.

Budget Calendar for 2023-24

- Appointment of a budget officer in the September Regular Session during the consent items.
- The first budget committee meeting is scheduled for May 4, 2023.

Oregon Medical Paid Leave

- More information will be provided at the next regular session in October.

Superintendent Report:

Ms. Stevens said that in her written report, she included some budget scenarios comparing last year to this year. Numbers are, and the reality is that the numbers were increased compared to the previous year. So, it comes down to that you borrow less, and taxpayers pay more. Mailings will go out in October to registered voters, and some will be targeted in certain precincts numbers with Gervais votes in the last bond vote. She expressed that now that she has the city council members' support, she will reach out to them for help. Ms. Stevens shared with the board members that the annual OSBA conference on November 11-13, held at the Portland Marriott, is coming up. If any wish to attend, contact Ms. Segura to get registered. Ms. Stevens stated that she would be attending because she would be presenting.

6.0 BOARD FOCUS/MEMBER TOPICS:

None.

7.0 CONSENT ITEMS:

7.1 Approve

Angelica Albee, GMS Special Education Instructional Assistant
Rocio Chavez, Temporary Part-Time Daycare Worker
Ciara Deckert, GES FLC Instructional Assistant
Shandel Howell, Temporary Cook
Ruth Lal-Rider, GES Teacher
Stephanie Oral, Afterschool Childcare Worker

New Hire / Temporary/Rehire:

Extra Duty:

7.2 Approve

Contract Change / Renewal:

Brenda Cruz-Figueroa, from Cook to Daycare Worker

Recall:

7.3 Approve

Resignation/Retirement/Termination/Non-Renewal:

Vilma Chan Vasquez, GMS Counselor
Fatima Gonzalez, Welcome Center Secretary
Lina Lumbreras, Childcare Worker

Decline:

Reduction in Force:

7.4 Approve

2023 Graduation

Gervais School District#1 Board of Directors approves the Graduation Date for the 2022-2023 school year as Saturday, June 10, 2023, at 11:00 a.m.

7.5 Approve

Declare Surplus

Gervais School District#1 Board of Directors approves declaring surplus the items listed below.

- 20 football jerseys
- 2-Small trampolines (no safety bars)
- 1-small 5'x 2' storage cabinet
- 5-computer tables
- 6-wood desks
- 3- wooden desk chairs
- 7-wooden bookcases
- 1-wood rocking chair
- 4- five drawer metal file cabinets
- 5-4 drawer metal file cabinets
- 2-2 drawer metal file cabinets
- 2-room dividers

7.6 Approve

Appoint Budget Officer for 2023-24

Gervais District#1 Board of Directors appoints business manager Caryn Davis as Budget Officer for the 2023-24 budget.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 4-0 (Director Bustamante was absent)

8.0 ACTION ITEMS

8.1 School Board & Superintendent Goals

Comments:

Ms. Stevens stated that the goals are almost the same as what was presented last month except, for some word changes to support the board's work with OSBA. She added that her goals support the boards and the district strategic goals.

Motion:

There was a motion made by Director Caballero and seconded by Director Toran that the Gervais School District #1 approve the School Board and Superintendent Goals as discussed. The motion passed 4- 0. (Director Bustamante was absent)

8.2 Policies Second Reading

BBBA: Board Member Qualifications
BCF: Advisory Committees to the Board
CB: Superintendent
CBC: Superintendent's Contract
CPA: Layoff and Recall for Administrators
GBEA: Workplace Harassment
GCAA: Standards for Competent and Ethical Performance of Oregon Educators
GCBDB/GDBDB: Early Return to Work
IFE: Curriculum Guides and Course Outlines
IGBAF: Special Education-Individualized Education Program (IEP)**
IMB: District Improvement Program
IIA: Instructional Resources/Instructional Materials
IIA-AR (2): Challenge of Instructional Materials
IIA-AR (3): Challenge for Instructional Materials
JEA: Compulsory Attendance**
JGAB: Use of Restraint or Seclusion**

Comments:

Ms. Stevens expressed that if the board is not comfortable with adopting the policies tonight, they could go for a third reading next month for approval.

The school board members had further clarification questions on the following policies:

BCF: Advisory Committee to the Board

Director A. Contreras asked if the pre-bond committee would follow the pattern of the advisory committee's process.

Ms. Stevens replied that what is embedded in that policy is the educational advisory equity committee, which is a new component passed by the legislative body during the last big session, it clarifies the requirements for district's less than and with more than 10,000 students. The district is already doing this work with the Equity Lens Committee and it is part of the Strategic Plan. When the lens gets flushed out, there will be more of an equity committee. Right now, the district is not required to have it.

CBC: Superintendent's Contract

Director Ana Contreras asked for clarification of whether the district would have to provide health benefits for a superintendent that is no longer employed by the district until he/she reaches 65 years of age.

Ms. Stevens said that health benefits would have to be paid to the superintendent, not the district.

CPA: Layoff and Recall for Administrators

Director Maria Contreras asked for further information on what it looks like to lay off administrators.

Ms. Stevens explained the bumping process in detail.

JGAB: Use of Restraint or Seclusion**

Director A. Contreras asked about the language "impeding breathing". What will happen if there is an order to wear masks again?

Director M. Contreras asked about the language, "the district shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the outlined in Board Policy KL." She wondered where that procedure is located on the district website?

Ms. Stevens said that a mask is not restraining the person from breathing and thinks an attorney would be able to challenge that. "restraining" means another person is touching the individual and may physically impede the breathing. Ms. Stevens said that it should be in the "Special Education" section of "504" when it gets updated since the policy has been updated recently. She will ask Dr. Helms to have it posted on the district's website.

Motion:

There was a motion made by Director Caballero and seconded by Director Toran that the Gervais School District #1 Board of Directors approves changes to policies BBBA, BCF, CB, CBC, CPA, GBEA, GCAA, GCBDB/GDBDB, IFE, IGBAF, IMB, IIA, IIA-AR (2), IIA-AR (3), JEA, JGAB. The motion passed 4- 0. (Director Bustamante was absent)

8.3 OSBA Board Nominations for Position 11

No nominations.

8.4 OSBA Board Nominations for Position 12

No nominations.

9.0 DISCUSSION ITEMS

9.1 Policy First Reading

DBEA: Budget Committee

EFA: Local Wellness

IGAI: Human Sexuality, AIDS/HIV

IGBB: Talented and Gifted Program and or Services

IGBBA: Talented and Gifted Students

IGBHE: Expanded Options Program**

IGDJ: Interscholastic Activities

IK: Academic Achievement

Comments:

Director A. Contreras asked if there were any questions regarding the policies that are going for a first reading.

Director M. Contreras asked for further clarification on what it means “medically accurate” on policy IGAI: Human Sexuality, AIDS/HIV.

Ms. Stevens replied that “medically accurate” means that it has to be grounded on medically based things and not a primary source based on an opinion or a myth. She added that if a parent wishes to excuse their child from a certain portion of the curriculum taught the district will provide alternative instruction.

Director A. Contreras asked what the language means: “mutually monogamous relationships with an uninfected partner for adults”? She stated that language is concerning to her.

Ms. Stevens said that she would follow up with OSBA and get back to her.

9.2 Bond Update

Comments:

Ms. Stevens said that she gave an update on her written report and asked if there were any further questions.

The board members showed appreciation for the district's great teachers and for putting up with the aging facilities. The board members said they felt sad after doing the walkthrough and not being able to offer the students better buildings, but they felt that there was some progress.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director A. Contreras adjourned the Regular Session at 9:07 p.m. and opened the Executive Session at 9:07 under ORS

192.660 (2) (F).

Director A. Contreras adjourned the Executive Session at 9:10 p.m. and reconvened into Regular Session at 9:11 p.m.

Motion:

There was a motion made by Director Caballero and seconded by Director Toran that the Gervais School District #1 Board of Directors approves the proposed contract with Willamette Education School District (WESD) and Keller Rohrback. The motion passed 4- 0. (Director Bustamante was absent)

Director A. Contreras adjourned the Regular Session at 9:12 p.m.

APPROVED



Board Chairperson



Board Secretary