

**Gervais School District #1  
School Board Regular & Executive Session  
Meeting Minutes Thursday, February 17, 2022**

**REGULAR SESSION**

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, February 17, 2022, at 6:00 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Maria Contreras, and Angie Toran. Others present included Caryn Davis, Dandy Stevens, and Sandra Segura.

**Visitor Guest Book:**

Uriel Aguilar Torres, Andrew Aman, Caryn Davis, Kay Gage, Creighton Helms, Bob Martin, Kristen Miles, Julie Powers, Ken Stott, Sylvia Valentine-Garcia

**1.0 CALL TO ORDER**

**1.1 Pledge of Allegiance**

Director Bustamante called the School Board Meeting to order at 6:00 p.m.

**2.0 INTRODUCTIONS & ANNOUNCEMENTS**

**Classified Week Recognition**

Director Bustmante read a proclamation in honor of the classified employees.

Ms. Stevens shared that she would like to thank the classified employees on behalf of the administration because they have been very valuable to the whole system during this pandemic in terms of their dedication and efforts.

Ms. Oropeza thanked the school board and the superintendent for their support.

**2.1 Public Forum Sign-Up:**

**Public Forum Sign-Up included:**

Lenthal Kaup.

**3.0 APPROVAL OF MINUTES**

Director Maria Contreras mentioned a minor error.

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District Board of Directors approve the minutes from the Regular Session on January 20, 2022. The motion passed 5-0.

**4.0 PUBLIC FORUM:**

Director Bustamante read policy BDDH-AR regarding public participation in the board meeting.

Mr. Kaup emphasized that he would like to see more programs for students who will not be attending college to obtain some skills to help them join the workforce.

**REPORTS**

**Student Council Report:**

Uriel Aguilar reported that there would be an assembly to recognize students making it to the Girl's basketball championship tournament. He also said that he and Dresen Ferschweiler would be retiring from FFA, and Jennifer Ferschweiler will represent the district at that level. Prom is being planned, and details will be announced later.

Director Contreras asked Uriel to expand on all the FFA awards students have received.

Uriel shared the following awards were given:  
Dresen Ferschweiler-1<sup>st</sup> place in Exemplary Peaking & Prepared Public Speaking  
Uriel Aguilar-2<sup>nd</sup> place in Exemplary Speaking  
Jennifer Ferschweiler-3<sup>rd</sup> place in Beginning Exemplary Speaking  
Jazmin Salcedo-2<sup>nd</sup> Prepared Public Speaking

The board members congratulated Uriel and the students for all of their achievements.

#### **Administrators Reports:**

##### **Special Education Program**

Dr. Helms shared the following about the special education program.

- Currently have 190 students districtwide that are on IEP's. Supported by five case managers.
- A variety of trainings are available for staff that work with special education students.
- Ms. Fenya Aman is a certified trainer in MANDT system. It's a system use in schools to prevent behavioral issues that are unsafe from escalating. Good thing to have in-house for staff to get trained on.
- Case managers will be starting a thorough internal audit of the district program and processes.
- Currently, there are 21% on IEP's-those will be audited, and we look at how the district goes about this identification process.
- Some students are being approached and will be requesting parents meetings. Input from parents will be asked regarding what parents see as strengths in their child to provide better services.

Director Contreras said that she is happy to see that the district is doing a thorough job in the special education department to serve our students better.

##### **Gervais Middle School**

Mr. Martin shared the following highlights about the middle school.

- Attendance is up two students compared to last month.
- Basketball team has been very competitive.
- There will be a Career Day on April 20<sup>th</sup>. It has been postponed for a couple years due to COVID. The middle school is currently seeking speakers. Students will have the opportunity to hear from six different speakers. Different speakers have been invited that work in different professions.
- Teachers are currently working on scope and sequence with Dr. Atwood (District TOSA).
- 8<sup>th</sup> Graders are starting to make plans for promotion day scheduled on June 2<sup>nd</sup> in the evening.
- Flooring has been installed at the middle school gym.
- The middle school received a donation from Woodburn Kiwanis for \$300 dollars because they have stopped celebrating terrific kids due to COVID.

There was a brief discussion regarding vaccine requirements for guest speakers that will be attending the Career Fair Day.

Ms. Stevens said that she would follow through in regards to the requirements.

##### **Financial Report:**

Ms. Davis reported that she has started meeting with administrators about putting the proposed budget together for the following year. Ms. Davis shared some graphs showing data on the charter school revenue compared to expenditures that are paid to the charter school though January 2022. She also shared a graph showing data on the general fund end-of-month balances, not including the charter school. She shared details a significant difference on the graph presented due to having a separate revenue account from the charter school goes into. Ms. Davis asked if they any further questions regarding the financials and graphs she presented.

No further questions were asked.

##### **Superintendent Report:**

Ms. Stevens said that other than her written report, she covered the rest of the items during the action items and discussion items.

**6.0 BOARD FOCUS/MEMBER TOPICS:**

None.

**7.0 CONSENT ITEMS:**

**7.1 Approve**

**New Hire / Temporary/Rehire:**

Makesha Bizon, GES Teacher

**Extra Duty:**

**7.2 Approve**

**Contract Change / Renewal:**

**Recall:**

**7.3 Approve**

**Resignation/Retire/Termination/Non-Renewal:**

Ismael Martinez, Custodian

Sean Mensing, High School Head Baseball Coach

Theresa Reynolds, High School Teacher

**Decline:**

**Reduction in Force:**

**7.4 Approve**

**Licensed Teachers and Licensed Administrators Renewal of Probationary Employee Contracts**

Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Renewal of Probationary Employee Contracts, as shown in agenda item 02-22.7.4.

**7.5 Approve**

**Licensed Teachers and Licensed Administrators Contract Employee Extensions**

Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Contract Employees Extensions, as shown in agenda item 02-22.7.5.

**7.6 Approve**

**Trail Blazers "Take It to the Court" Grant**

Gervais School District#1 Board of Directors approves applying for Trail Blazers "Take It To The Court" Grant for the amount of \$6,500.00.

**7.7 Approve**

**State School Library Grant**

Gervais School District#1 Board of Directors approves applying for the State School Library of Oregon grant for the amount of \$1,000.00.

**7.8 Approve**

**Out of State Travel**

Gervais District#1 Board of Directors approves out-of-state travel for Maricruz Camacho to attend the 2022 National Migrant Education Conference event from April 7-10.,2022, in San Antonio, Texas, as shown on agenda item 07-22-7.8.

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 5-0

**8.0 ACTION ITEMS**

**8.1 Establish a Number of Interdistrict Transfers**

**Comments:**

Ms. Stevens said that every year the district is required to set a number of students coming in and out of the district or say zero. She shared that when she started, the numbers were high of students that were transferring out of the district. She stated that this year the numbers are even. There are 38 students coming into the district and 38 students going out of the district. She said that she recommends that the board approves 100 students coming in and 100 going out of the district.

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District #1 Board of Directors approve 100 students to transfer in and 100 students to transfer out of the district. The motion passed 5- 0.

**8.2 Bond Resolution**

**Comments:**

Ms. Stevens stated that the resolution was prepared by legal counsel. Ms. Stevens expanded on details included in the resolution and said that it was important to point out that the capital improvements included in the proposed bond are around safety. She explained the process that the district has to follow to submit items for the bond measure and in what order things have to be submitted to the elections office. She pointed out the efforts that have already been done by the district; partnership with the city, facilities assessment, meeting with Safe Routes to School to apply for the grant to be able to improve sidewalks and routes to school.

Director Bustmante read the bond resolution.

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District #1 Board of Directors approve the bond resolution as included in the board packet for the amount not to exceed \$31,000,000 to finance capital costs. The motion passed 5- 0.

**8.3 Policy Second Reading**

ACB: Every Student Belongs

**Comments:**

Director A. Contreras pointed out taking out the "1" by "Symbol of hate"...

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District #1 Board of Directors adopt and/or approve changes to policy ACB as shown in the action items. The motion passed 5- 0.

**9.0 DISCUSSION ITEMS**

**9.1 New Procedures for School Operations Beginning March 31st**

Ms. Stevens shared information about following the latest mandate of optional masking. She stated there would be a lot of work to be done by March 31 to make sure things are in place to prevent any lawsuits. She said that the district sent out a survey in regards to this matter and received about 80 responses back. About 70% are wanted to make masking optional, and about 30% want to require masking. The survey asked to include their emails. The district will be reaching out to those individuals who wrote a different option to keep their student(s) in the district. In addition, Ms. Stevens said that she has contacted PACE and is listening to her superintendent's group moving forward. She shared all the different things the district is already doing to keep a safe environment for students and staff. She said that she would like to inform everyone what the plan will be when they come back from spring break. She noted that a resolution has been crafted for the School Board to approve tonight or if more time is needed to get more parent input from the survey that was sent out it could wait until the March 7<sup>th</sup> Special Session.

There was a brief discussion from the board members that they wish to know more about the plan before they approve the resolution.

**9.2 Policies First Reading**

**DH: Loss Coverage**

**GBL: Personnel Records**

**IGBB: Talented and Gifted Program**

**Comments:**

**9.3 Policy Deletion**

**GBLA: Disclosure of Information**

**9.4 School Calendar 2022-2023**

Ms. Stevens shared a couple of school calendar options with the board. She stated that she is good with both options. The calendar options will be shared with staff to get their input and she asked the board members to provide their input as well. She mentioned that the following things are considered when creating a school calendar.

- ✓ Include as many classroom days as possible.
- ✓ Finish the school year early to start construction if the bond passes.
- ✓ Start date would be before Labor Day. So the later they start in September, the later they stay in June.

**9.5 Bond Update**

Ms. Stevens shared an interesting talk with Salam Noor and connected with John with Withers Lumber in Brooks, who is willing to partner with the district. It's incredibly exciting to start building these relationships with businesses willing to partner with the district to improve facilities.

**9.6 Joint Meeting with City Council**

Ms. Stevens said that Susie Marston (City Manager) and she would be creating the agenda for the working session slated on March 7, 2022 at 6:00 p.m. She also shared that Hilda will be joining the meeting and she is very excited because she understands the city's and the district's goals and believes that there will be immediate results.

**10.0 FUTURE AGENDA ITEMS**

**11.0 ADJOURN**

**11.1 Adjourn Regular Session**

Director Bustamante adjourned the Regular Session at 7:12 p.m.

Director Bustamante called an Executive Session under 192.660 (2) (i) "Evaluating the Top Executive" at 7:14 p.m.

Director Bustamante adjourned the Executive Session at 9: 11 p.m.

APPROVED



Board Chairperson



Board Secretary