

**Gervais School District #1
School Board Regular Session Meeting Minutes
Monday, November 29, 2021**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Monday, November 29, 2021, at 6:00 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, and Maria Contreras (Director Toran was absent). Others present included Caryn Davis, Dandy Stevens, and Sandra Segura.

Visitor Guest Book:

Andrew Aman, Annie Gilland, Creighton Helms, Tracy Lewis, Bob Martin, Gustavo Muñoz, Beau Neal, Julie Powers, Carrie Read Katie Schweitzer, Todd Schweitzer, Ken Stott, Sylvia Valentine-Garcia, and Melissa Wolfer.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the School Board Meeting to order with the Pledge of Allegiance at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Frontier Charter School Annual Presentation

Todd Schweitzer, Katie Schweitzer Beau Neal, and Melissa Wolfer presented the following information about Frontier Charter School.

The group shared data that consisted of:

- Breakdown of student ethnicity for the last four years
- Student gender for the last four years
- Student enrollment by zip code for 2020-21
- Staff information by position
- Student membership for the last four years
- Financial audit summary
- Revenue and expenditures for the last four years
- Graduation data by credits
- S.B.A.C. participation and results
- 2021 Graduation count
- Detail on summer program
- Accreditation
- Current school year information

Budget Committee Members Vacancies

Ms. Stevens reminded the board members that the district currently has three vacancies open and asked them to spread the word out.

Working Session, December 9, 2021

Ms. Stevens reminded the board members about the working session coming up in December 9th.

2.1 Public Forum Sign-Up:

Annie Gilland.

Public Forum Sign-Up included:

3.0 APPROVAL OF MINUTES

The board members did not have any changes to the minutes.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the minutes from the Working Session on October 7, 2021, and Regular Session on October 21, 2021. The motion passed 4-0. (Director Toran was absent)

4.0 PUBLIC FORUM:

Ms. Gilland said she would like to get more clarity on what is being taught about equality. She stated that she was contacted by some citizens concerned about this. She noted that she is concerned about the message put out there to students.

Director A. Contreras stated that she requested to talk about this during board focus later in the agenda.

REPORTS

Student Council Report:

Natalie Gieselman (public relations officer) reported that wrestling and basketball have started. She noted that the first game is on Wednesday and a home game. She stated that no leadership activities are happening during November other than the winter sports event.

There was a brief discussion on how things are going for students enrolled in the Willamette Career Academy.

Administrators Reports:

Ms. Stevens stated that aside from the written administrator's reports, she will have two administrators report each month for the sake of time, but you can always ask questions from the written reports.

Special Services:

Dr. Helms reported on the number of students that are receiving special education services in the district, including services that are provided to students in private schools. He indicated that some students receive the services moderately and some the entire day. He stated that the department focuses on including those students in various capacities such as recess, classroom, and gym. Students in the Functional Learning Center learn sign language as another way of communicating with others. Another elementary teacher is also teaching staff sign language. In addition to all the services provided to students, the district goes through a process to claim funds for approved Medicaid activities. Dr. Helms said that there are three different ways to claim funds, and Ms. Aman has played a good role in claiming funds.

Director A. Contreras stated that it's healthy to integrate those groups of students with the rest.

High School:

Mr. Stott (principal) reported the following highlights about the high school.

- ✓ Will host an annual can drive
- ✓ Will be talking to students about expectations and workload before enrolling at Willamette Career Academy
- ✓ Have started some business classes to begin rebuilding the program
- ✓ Working on STEM projects
- ✓ Received some funds through Amazon for an engineering program

Mr. Aman (vice-principal) reported the following highlights about the high school.

- ✓ Reported the number of courses completed through the P.A.W.S. program
- ✓ Several student field trips are scheduled to colleges/universities
- ✓ Army and Navy have come during lunchtime to speak to students
- ✓ Attendance meetings are happening with students/parents for those students not attending school
- ✓ Continue to give incentives for students with good attendance and no tardies
- ✓ New staff in the counseling department have been a great addition to the high school to cover the mental/social need

There was a brief discussion about who participates in the P.A.W.S. program and how the program works.

Financial Report:

Ms. Davis shared that she put together some data that was requested at the last board meeting regarding the amount of funds collected for excise tax. Data was shared for the last six years. Ms. Davis explained in further detail the state funding formula used for districts that were included in her written report.

Ms. Stevens stated that the problem would be next year due to the decreasing enrollment this school year. She indicated that this is a statewide and nationwide issue. She stated that the district would be mindful of staffing based on the number of students that we have.

There was a brief discussion about if the state takes into consideration inflation when funding school districts, and there will be lobbying going on to advocate for schools when legislators have those hard conversations.

Superintendent Report:

Ms. Stevens said that topics are slated to be discussed during action and discussion later in the agenda. She noted that MIDCO. started a bonus program for bus drivers and hopes to succeed in recruiting.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said that she had time to look at the videos that she forwarded regarding the staff training and wondered about the content in the video.

Ms. Stevens stated that this is based on the work that Dr. Marks started with our staff and continuing with Mo Carrick for staff to learn and become aware of bias and reflect on their own biases and how it impacts students' educational experiences and recognizes pressures that students are going through now. She noted that staff had some sessions with Dr. Marks and will continue the work with three more sessions with MO scheduled in January, March, and May. Ms. Stevens stated that before training happens, she has a conversation with the presenter regarding the intention of the professional development before meeting with staff. She said that the videos that were pointed out are for a future agenda that has not been discussed with the presenter yet. She indicated that this type of work was based on a need of an assessment from information gathered from staff and that this is the first time she has heard about concerns. She clarified that the district does not teach critical race theory and that all are welcome to ask about the curriculum.

There was a brief discussion that sometimes the terminology used triggers things that can make individuals feel uncomfortable because we are all different and take things differently.

Ms. Stevens said that C.O.S.A. did a study and what she captured from that study was how can we all be role models in those topics and look at it from a lense where we can all be part of the solution.

Director A. Contreras stated that she brought this topic up because that is being brought to her attention, and she does agree that we all benefit from biased trainings.

Ms. Stevens said that she would forward the documents again to all board members to ensure that the videos could be viewed.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Kara Buchheit, GMS Substitute Teacher

Lina Lumbreras, Childcare Worker

Extra Duty:

Abel Valdez, GMS Wrestling Coach

7.2 Approve

Contract Change / Renewal:

Brenda Cruz Figueroa, from Daycare Worker to Cook
Cindy Everts, from Cook to Daycare Worker

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Decline:

Reduction in Force:

7.4 Approve

O.E.A. Choice Trust Grant

Gervais School District#1 Board of Directors approves applying for the O.E.A. Choice Trust Grant for the amount of \$10,000.

7.5 Approve

Gervais School District#1 Board of Directors approves to declare surplus the following items from the maintenance department.

Dump Truck (valued at \$500)

RTV (valued at \$200)

Motion:

There was a motion made by Director Caballero and seconded by Director M. Contreras that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 4-0 (Director Toran was absent).

8.0 ACTION ITEMS

8.1 Policies Second Reading

AC: Nondiscrimination

BDDH.: Public Comment at Board Meeting

DJC: Bidding Requirements

GBA: Equal Employment Opportunity

GBEA: Workplace Harassment

GBNAA/JHFF: Suspected Sexual Conduct with Students and Reporting Requirements

GBNAB/JHFE: Suspected Abuse of a Child Reporting Requirements

IA: Instructional Goals

IB: Freedom of Expression

IGBHA.: Alternative Education Programs

IGBI.: Bilingual Education

IIA.: Instructional Resources/Instructional Materials

IJ: School Counseling Program

Motion:

There was a motion made by Director Caballero and seconded by Director Bustamante the Gervais School District #1 Board of Directors approves the changes to policies AC., BDDH, DJC, GBA, GBEA, GBNAA/JHFF, GBNAB/JHFE, IA, IB, IGHA, IGBI, IIA, and IJ The motion passed 4- 0 (Director Toran was absent).

8.2 Policy Deletion

BDDH: Public Comment at Board Meeting

Motion:

There was a motion made by Director Caballero and seconded by Director M. Contreras that the Gervais School District#1 Board of Directors approves the deletion of policy BDDH. The motion passed 4-0 (Director Toran was absent).

8.3 Healthy and Safe School Plan-Annual Statement

Motion:

There was a motion made by Director Caballero and seconded by Director M. Contreras that the Gervais School District Board of Directors approves the Healthy and Safe School Plan Annual Statement as shown on the agenda. The motion passed 4-0 (Director Toran was absent).

8.4 OSBA Board of Directors Position 11

Motion:

There was a motion made by Director Caballero and seconded by Director A. Contreras that the Gervais School District Board of Directors authorizes Sandra Segura to submit the vote for Anthony Medina to O.S.B.A. The motion passed 4-0 (Director Toran was absent).

8.5 OSBA Board of Directors Position 12

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors authorizes Sandra Segura to submit the vote for Melissa LaCrosse to O.S.B.A. The motion passed 4-0 (Director Toran was absent).

8.6 OSBA LPC Position 11

Motion:

There was a motion made by Director M. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors authorizes Sandra Segura to submit the vote for Maria Hinojos-Pressey to O.S.B.A. The motion passed 4-0 (Director Toran was absent).

8.7 OSBA LPC Position 12

Motion:

There was a motion made by Director M. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors authorizes Sandra Segura to submit the vote for Ashley Carson Cottingham to O.S.B.A. The motion passed 4-0 (Director Toran was absent).

DISCUSSION ITEMS

9.0 School Board & Superintendent Agree on Evaluation Process

Ms. Stevens said that it is now time to start thinking about starting the process for the board and superintendent's evaluation and recommended to invite Kristen Miles (O.S.B.A.) to the working session coming up to discussed details about both processes.

The board members agreed to have Kristen come to discuss the topics at the working session scheduled on December 9th.

9.1 Policies First Reading

CM: Compliance and Reporting on Standards

IKF: Graduation Requirements

IL: Assessment Program

JB: Equal Educational Opportunity
JBB: Educational Equity
JECB: Admission of Nonresident
JFC: Student Conduct
JFCF: Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence,
or Domestic Violence-Student
JFCJ: Weapons in Schools
JHFE/GBNAB: Suspected Abuse of a Child Reporting Requirements
JHFF/GBNAA: Suspected Sexual Conduct with Student and Reporting Requirements
KGBB: Firearms Prohibited

There was a brief discussion about clarification on some of the verbiage being used for some policies listed above.

9.3 Update Pre-Bond Planning Committee

Ms. Stevens shared a survey that was done, and 200 responded pertaining to the bond. She stated that the responses were good and captured that they were not against it. She noted that Pre-Bond Committee would meet one more time and present at the next working session to provide more information and get it on the regular session agenda for a vote for the board to consider going for a bond.

9.4 City Council Presentation

Ms. Stevens reported that Gervais and the district have partnered to hire a person to work on grants and proposed the city to work together when planning long-range for the town, such as expanding urban growth. She stated that she suggested to the city to meet soon to discuss topics that impact both.

The school board agreed that it was a good idea to move forward.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN


11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 7:54 p.m.

APPROVED



Board Chairperson



Board Secretary