

GERVAIS SCHOOL DISTRICT #1

MIDDLE SCHOOL COACH

MINIMUM QUALIFICATIONS:

- ♦ Fundamental knowledge of the sport;
- ♦ Hold a First Aid card; and
- ♦ Experience working with middle school age children.

PREFERRED QUALIFICATIONS:

- ♦ Previous coaching experience;
- ♦ Demonstrated ability to work as part of a team; and
- ♦ Licensed teacher.

REPORTS TO:

- ♦ Middle School Co-Curriculum Director

JOB GOAL:

- ♦ To provide athletes an extra curricular activity that will foster physical skill, sense of worth and competence, and a knowledge and understanding of the pleasures of the sport, and the principles of fair play.

PERFORMANCE RESPONSIBILITIES:

- ♦ Have understanding and knowledge of rules and regulations regarding the sport as presented in the State Activities Association Handbook;
- ♦ Keep abreast of all rules and rule changes;
- ♦ Keep abreast of new developments, innovative ideas and techniques by attendance at clinics, workshops, and reading in the field;
- ♦ Maintain proper registration of all athletes;
- ♦ Make systematic issuance of equipment;
- ♦ Provide accurate information needed to compile eligibility lists and other reports;
- ♦ Meet with squad to discuss all rules and regulations, with specific emphasis on the Athletic code;
- ♦ Assume responsibility for constant care of equipment and facilities;
- ♦ Assume supervisory control over athletes and teams assigned and over all athletes when such control is needed;
- ♦ Be in regular attendance at all contests and practice sessions;
- ♦ Apply discipline in a firm and positive manner;
- ♦ Emphasize safety precautions: be aware of best training procedures and injury preventive action;
- ♦ Conduct self and teams in an ethical manner during contests and practices;
- ♦ Instruct players in rules of the game, rule changes, new developments and innovative ideas;
- ♦ Oversee the return, storage, and inventory of school equipment;
- ♦ Recommend athletes for awards;
- ♦ Recommend facility maintenance and improvements;
- ♦ Recommend equipment to be purchased; and
- ♦ Make reports as requested by Co-Curricular Athletic Director.

TERMS OF EMPLOYMENT:

- ♦ According to Board policy and procedures, master contract and school calendar.

EVALUATION:

- ♦ Performance will be evaluated annually in accordance with Board Policy and established procedures.

I have received a copy of this job description.

Signature

Date