

GERVAIS SCHOOL DISTRICT # 1 – DRAMA ADVISOR JOB DESCRIPTION

QUALIFICATIONS:

- A valid Oregon Teaching License;
- Degrees and areas of study as required for Oregon licensing;
- Current teaching assignment at Gervais High School;
- The ability to organize and supervise; and
- Must have experience working with high school students and adults.

REPORTS TO:

- High School Principal

JOB GOAL:

- To produce and direct school plays for student in grades 9-12 twice per school year.

PERFORMANCE RESPONSIBILITIES:

- To produce and direct school plays for students in grades 9-12 to be given once in the evening and once during the day.
- Supervising and directing all activities and practices.
- The care of the physical plant, equipment, and supplies during activities.
- Making sure students have made transportation arrangements to get home. No student is to be left without a ride.
- Follow District cash collection procedures after a fundraiser.

I have received a copy of this job description.

Signature

Date