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www.gervais.k12.or.us

We, with the involvement of our culturally rich and dynamic community, will provide an educationally creative, enriching and safe learning environment, that will instill a desire to become life-long learners, ready to enter the 21st century workforce and to be responsible citizens.

School Board Meeting Packet

Thursday, August 17, 2017

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 PM in the Gervais School District Conference Center. Following the Regular Session, will be an Executive Session.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.

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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon will convene in a Regular Session in the Gervais School District Conference Center on **Thursday, August 17, 2017 at 6:00 p.m.** and following will be an Executive Session.
The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

- Student Council Report
- Administrator Reports
- Financial Report
- Superintendent Report

Board Focus:

Action Items:

- Policy Second Reading
  EBBB: Injury/Illness Reports
  GCPB/GDPB: Resignation of Staff
  IKF: Graduation Requirements
  JEA: Compulsory Attendance

Discussion Items:

- Policy Second Reading
- EEA: Student Transportation Services
- IGBAC: Special Education – Personnel
- IGBAK: Special Education – Public availability of State Application
- IGBC: Title IA/Parental and Family Involvement
- IGBC-AR: Title IA/Parental and Family Involvement
- Board/Superintendent Working Agreement Revision
- School Board & Superintendent Goals

EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon will hold an Executive Session under ORS 192.660 (2) (e) "Real Estate Transactions" and ORS 192.660 (2) (f) "Exempt Public Record" in the Gervais School District Conference Center on **Thursday, August 17, 2017** following the Regular Session.

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GERVAIS SCHOOLS
est. 1834

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Agenda of August 17, 2017 Regular & Executive Session
Gervais School District Conference Center

1. **CALL TO ORDER** - Chairperson
   Time: 6:00 p.m.
   1. 1. Pledge of Allegiance
2. **INTRODUCTIONS & ANNOUNCEMENTS** - Chairpeson
   Time: 6:05 p.m
   2. 1. Public Forum Sign-Up
   2. 2. Visitor Guest Book
   2. 3. Announcements - M. Henry
      2. 3. 1. OSBA Annual Convention November 9-12, 2017
      2. 3. 2. Summer Events
      2. 3. 3. Donation by Adult Soccer Team
3. **APPROVAL OF MINUTES** - Chairperson
   Time: 6:20 p.m.
   3. 1. Special & Executive Session July 5, 2017 6
   3. 2. Regular & Executive Session July 27, 2017 11
4. **CONSENT ITEMS -** Chairperson 20
   Time: 6:25 p.m.
   4. 1. New Hire/Temporary/Extra Duty
   4. 2. Contract Change/Recall/Renewal
   4. 3. Reduction in Force/Resignation/Terminination
   4. 4. 2017-2018 Substitute Teacher Pay Rate
   4. 5. 2017-2018 Drivers' Education Tuition
   4. 6. 2017-2018 Service Contract
   4. 7. Gervais School Job Description for “High School Counselor” 22
   4. 8. Gervais School Job Description for “High School Assistant Principal” 23
   4. 9. Youth and Education Grant from Safeway Foundation 24
   4. 10. Community Grant Program from Walmart Foundation 25
5. **REPORTS -** Administrators

Time: 6:50 p.m.

5. 1. Student Report

5. 2. Administrators Reports 26

5. 3. Financial Report 29

5. 4. Superintendent Report

6. **BOARD FOCUS/MEMBER TOPICS** - Chairperson

7. **PUBLIC FORUM -** Chairperson 46
Time: 7:30 p.m.

7. 1. Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)
Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At the time, members of the public are invited to present concerns to the Board.

8. **ACTION ITEMS -** Chairperson
Time: 7:40 p.m.

8. 1. Policy Second Reading 47

8. 1. 1. EBBB: Injury/Illness Reports

8. 1. 2. GCPB/GDPB: Resignation of Staff

8. 1. 3. IKF: Graduation Requirements

8. 1. 4. JEA: Compulsory Attendance

8. 1. 5. IGBC-AR: Title IA/Parental and Family Involvement

9. **DISCUSSION ITEMS** - Matt Henry
Time: 7:40 p.m.

9. 1. Policy First Reading 60

9. 1. 1. EEA: Student Transportation Services

9. 1. 2. IGBAC: Special Education – Personnel

9. 1. 3. IGBAK: Special Education – Public availability of State Application

9. 1. 4. IGBC: Title IA/Parental and Family Involvement

9. 2. Board/Superintendent Working Agreement Revision

9. 3. School Board & Superintendent Goals

10. **FUTURE AGENDA ITEMS**

10. 1. **Consent Item:**
Graduation Date (September 2017)
Budget Calendar (October 2017)
Process & Procedural Manuals (October 2017)
WESD Resolution Services (January 2018)
Renew Probationary Employee Contract (February 2018)
Contract Employee Extensions (February 2018)

Administrative Salaries (July 2018)
2018-2019 Organization & Procedural Appointments (July 2018)
2018-2019 School Board Meeting Schedule (July 2018)
2018-2019 Per Diem Rate (July 2018)
2018-2019 Board Guidelines (July 2018)
2018-2019 Milk Products RFP Awards (July 2018)
2018-2019 Food Products and Non-Food Supplies Requirement Award (July 2018)
2017-2018 Substitute Teacher Pay Rate (August 2018)
2017-2018 Driver's Education Tuition (August 2018)

10. 2. **Reports:**
Safety Committee Reports (October (2017), January & April, June 2018)
Risk Management Quarterly Review (November 2017 & March 2018)
Audit Report (February 2018)
Recommendations for Program Change (April 2018)
Textbook Committee Recommendations (May 2018)
GSD Profile Annual Report (May 2018)
Counseling Report (May 2018)
SAT Information/Alumni Survey Update (June 2018)

10. 3. **Board Focus/Member Topics:**

10. 4. **Action Items:**
Division 22 Standards for K-12 Education with the OARs (December 2017)
Audit Approval (February 2018)
Textbook Adoption (June 2018)
GASB Fund Balances Resolution (June 2018)
Elect 2017-2018 Board Chair and Vice-Chair (July 2018)

10. 5. **Discussion Items:**
Policy CCA-Organizational Chart (November 2017)
School Board & Superintendent Agree on Evaluation Process (November 2017)
Budget 101 (April 2018)
School Board & Superintendent Goals July 2018)
School Board Approves District Goals (August 2018)
Superintendent Reports District/Evaluation Goals (September 2017 & December 2017)

10. 6. **Other Items:**
Superintendent Evaluation (Executive Session January 2018)
Superintendent Evaluation Process-Board Only (Executive Session February 2018)
Probationary Staff Review (Executive Sessions January & June 2018)

11. **ADJOURN -** Chairperson
Time: 8:00 p.m.

Gervais School District #1
School Board Special Session Meeting Minutes
Wednesday, July 5, 2017

SPECIALSESSION
Director Jirges called the School Board of Gervais School District #1, Marion County into a Special Session on Wednesday, July 5, 2017 at 6:00 p.m. in the Gervais School District Conference Center. Board members present included: Jenny Jones, Michael Jirges, Lorraine Martin, and Debbie Sullivan. Others present included Matt Henry and Sandra Segura. (Director Bustamante arrived at 7:38 p.m.)

1.0 CALL TO ORDER

1.1 Pledge of Allegiance
Director Jirges called the School Board Meeting to order with the Pledge of Allegiance at 6:00 p.m.

1.2 Swearing of New Board Members
Jenny Jones, Lorraine Martin, and Debbie Sullivan were sworn into their positions.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up
None.

Public Forum Sign-Up included:

2.2 Visitor Guest Book
Those present included:
Kristen Miles and Steve Kelley (OSBA representative)

2.3 Announcements
Mr. Henry announced that they are getting closer to a recommendation for the two new principal positions and that he will keep the Board Members posted on who will be recommended.

3.0 APPROVAL OF MINUTES
None.

4.0 CONSENT ITEMS
None.

4.0 REPORTS

- **Student Council**
  No student report.

- **Administrators Reports**
  None.

- **Financial Report**
  None.

- **Superintendent Report**
  None.

6.0 BOARD FOCUS/MEMBER TOPICS
None.

7.0 PUBLIC FORUM
None.

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8.0 ACTION ITEMS

None.

9.0 DISCUSSION ITEMS

9.1 New Board Members Training by the Oregon School Boards Association (OSBA)

Ms. Miles asked all the Board Members to share why they were interested in joining the Board.

All the Board Members replied individually and came up with the following comments:
-Important to get involved in the community
-Being on the Board is an area that they can contribute as community members
-To help improve communication

Kristen Miles and Steve Kelley covered the following areas during the training.

Board role through policies/duties

-Board sets the tone for rest of the School District
-Cannot act as individual Board Members
-Hires the Superintendent
-Sets goal and vision
-Adopts policies
-Sets budget
-Approves contracts
-Monitors progress

Public comment

-It's a courtesy to allow public comments during board meetings

Types of meetings

-Regular meetings
-Special meetings
-Emergency meetings

Meeting notices

-Meeting notices have to include location

-Regular & Special meetings must be posted at least twenty four hours in advance
-Emergency meetings must be posted as soon possible

Electronic communication

-Recommended to use district email addresses due to email being subject to Oregon Public Records Laws
-Do not reply all when responding to an email or text
-Board members are able to participate in meetings by phone or Skype
-When voting by phone you must be part of the discussion in order to be able to vote

Executive session

-Reasons why you can go into executive session

Ethics

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-Board members are considered public official and must comply with the applicable provisions

Common issues Boards face

-Complaints
-Board/Staff communication
-Speak with one voice
-No surprises
-Individual Board Members requesting information
-Public participation at board meeting
-Board role in hiring

Policies the Board should be familiar with

BD/DBA: Board Meeting
BDC: Executive Sessions
BDC-AR: Executive Sessions-News Media
BBFA: Board Member Ethics and Conflicts of Interest
BBFB: Board Member Ethics and Nepotism
KL: Public Complaints
KL-AR: Public Complaints
KLD: Public Complaints about School Personnel
BBA: Board Powers and Duties
CB: Superintendent
CBG: Evaluation of the Superintendent
BBAA: Individual Board Member's Authority and Responsibility
BG: Board-Staff Communications

Director Bustamante arrived at 7:38 p.m.

Director Jirges recessed the meeting for a break at 7:40 p.m.

The meeting reconvened at 7:45 p.m.

Board/Superintendent Working Agreement

-Two way communication
-Avenue to open communication
-Recommended to be reviewed on a regular basis
-Recommends keeping the evaluation separately
-Make a decision on the type of tool that this would be
-Recommends to condensed it
-Selecting three to five expectation from the Superintendent and vice versa

School Board Activity Calendar/Superintendent Evaluation

-Evaluation has to be done with fidelity
-Determine what the Superintendent will be measured on
-Be clear on the expectations
-Consider what is effective
-Point of emphasizes
-Measure goals
-Do not delay things
-Timeline must be consistent with the Superintendent's contract

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-Decide whether the 360 model will be used for evaluating the Superintendent
-Put timeline on a calendar to monitor progress easier

The Board Members had further discussion on what would be the most appropriate timeline to follow this school year for the Superintendent Evaluation. The Board Members agreed having Steve Kelley create a timeline calendar for the Superintendent Evaluation for the next meeting.

Mr. Henry expressed that for the last three years he has been working with the Board on his goals. He said that he has some foundational goals that are reflected on the Strategic Plan which is feedback from staff and community. He said that he broke down some of the measurements from each of the quadrants from the Strategic Plan and realizes that they have to be broken down even more. He stated that the Strategic Plan is posted in all the classrooms to make staff and students aware of it.

The Board Members had further discussion on what is meaningful measurement.

10.0 FUTURE AGENDA ITEMS

10.1 Consent Item:

- 2017-2018 Substitute Teacher Pay Rate (August 2017)
- 2017-2018 Driver's Education Tuition (August 2017)
- Graduation Date (September 2017)
- Budget Calendar (October 2017)
- Process & Procedural Manuals (October 2017)
- WESD Resolution Services (January 2018)
- Renew Probationary Employee Contract (February 2018)
- Contract Employee Extensions (February 2018)
- Administrative Salaries (July 2017)
- 2018-2019 Organization & Procedural Appointments (Jul
- 2018-2019 School Board Meeting Schedule (July 2018)
- 2018-2019 Per Diem Rate (July 2018)
- 2018-2019 Board Guidelines (July 2018)
- 2018-2019 Milk Products RFP Awards (July 2018)
- 2018-2019 Food Products and Non-Food Supplies Requirement Award (July 2018)

10.2 Report

- Safety Committee Reports (January, April & June 2017)
- Risk Management Quarterly Review (May 2017)
- SAT Information/Alumni Survey Update (June 2017)
- Audit Report (February 2018)
- Recommendations for Program Change (March 2018)
- E-Rate (April 2018)
- Textbook Committee Recommendations (April 2018)
- GSD Profile Annual Report (May 2018)
- Counseling Report (May 2018)

10.3 Board Focus/Member Topics:

10.4 Action Items:

- Division 22 Standards for K-12 Education with the OARs (December 2017)
- Audit Approval (February 2018)
- Establish a Number for Interdistrict Transfers (February 2018)
- GASB Fund Balances Resolution (May 2018)
- Textbook Adoption (June 2018)
- Elect 2018-2019 Board Chair and Vice-Chair (July 2018)

10.5 Discussion:

- School Board & Superintendent Goals August 2017)
- School Board Approves District Goals (September 2017)
- Policy CCA-Organizational Chart (November 2017)
- School Board & Superintendent Agree on Evaluation Process (November 2017)
- Budget 101 (April 2018)

10.6 Other

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- Superintendent Evaluation Process-Board Only (Executive Session May 2018
- Superintendent Evaluation (Executive Session June 2018)
- Probationary Staff Review (Executive Sessions January & June 2018)

11.0 ADJOURN

11.1 Adjourn Special Session

Director Jirges adjourned the Special Session at 9:27 p.m.

APPROVED

_____ _____

Board Chairperson Board Secretary

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Gervais School District #1
School Board Regular & Executive Session Meeting Minutes
Thursday, July 27, 2017

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County into a Regular Session on Thursday, June 27, 2017 at 6:00 p.m. in the Gervais School District Conference Center. Board members present included: Henry Bustamante, Jenny Jones, Michael Jirges, Lorraine Martin, and Debbie Sullivan. Others present included Matt Henry and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the School Board Meeting to order with the Pledge of Allegiance at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up

Director Bustamante reminded everyone to sign in on the attendance sheet if they wished to speak.

Public Forum Sign-Up included:

Lenthul Kaup.

2.2 Visitor Guest Book

Those present included:

Maria Caballero, Michele Chase, Melinda Fitz-Henry, Kay Gage, Lenthul Kaup, Steve Kelley, Bob Martin, Lisa Martin, Sylvia Valentine-Garcia, and Charlene Weidemann (Not all participants signed-in)

2.3 Announcements

Mr. Henry showed a short video regarding a presenter that the district has scheduled for the All Staff District In-Service coming up on August, 28, 2017. Mr. Henry shared that when he heard her story he felt that her message was powerful for people that are in education that he wanted to invite her for all the staff to hear. He also said that other people are welcome to attend to hear the presentation.

3.0 APPROVAL OF MINUTES

There was a motion by Director Jirges and seconded by Director Martin that the Gervais School District Board of Directors approve the Special & Executive Session Minutes from June 13, 2017, Regular & Executive Session Minutes from June 15, 2017, and Special & Executive Session from June 22, 2017. The motion passed 5-0.

4.0 CONSENT ITEMS

Motion:

There was a motion by Director Jirges and seconded by Director Jones that the Gervais School District Board of Directors approve the revised consent items en masse as listed on Agenda Item 7-17-4.0. The motion passed 5-0.

Discussion:

4.1 Approve

New Hire / Temporary:

Creighton Helms, GES Principal
Brandon Jones, GMS PE/Health Teacher
Chantel Marquez, School Nurse
Stephanie So, GES Teacher

Extra Duty:

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Ricardo Ferreira, GHS Assistant Football Coach (.5 FTE)
Kay Gage, TOSA
Charles Guido, GMS Footfall Coach
Eric Navarrete, GHS Assistant Football Coach (.5 FTE)

Summer School:
Rachel Conard, Teacher
Norma Guzman, Summer Food Service Program Cook
Duane Huber, Summer Food Service Program Cook
April Joy-Koer, Teacher
Ruth Lal-Rider, Teacher
Regina Lovely, Activity Leader I
Lisa Ludwikoski, Teacher
Sam Martin, from Classified Teacher to Summer School Teacher (upon issuance of teaching license)
Erika Rambeau, Activity Leader
Erica Ramon, Summer Food Service Program Cook
Arlette Tapia, Activity Leader
Dora Velasco, from Summer School IA/Office to 9 Hours to Summer School IA/Office 8 Hours

4.2 Approve
Contract Change / Renewal:
Svetlana Gridinar, from Cook 6.5 Hours 181 Days to Cook 6.5 Hours 184 Days
Norma Guzman, from Cook 6.5 Hours 181 Days to Cook 6.5 Hours 184 Days
Deborah Halter, from Cook 4 Hours 181 Days to Cook 5 Hours 184 Days
Bernadette Hamberger, from Cook 7 Hours 181 Days to Cook 7 Hours 184 Days
Duane Huber, from Head Cook 7 Hours 181 Days to Head Cook 7 Hours 184 Days
Estella Moreno, from .5 FTE to 1.0 FTE and from 10th Grade Advisor to 11th Grade Advisor
Sarah Orschel, from 11th Grade Advisor to 10th Grade Class Advisor
Erica Ramon, from Cook 6.5 Hours 181 Days to Cook 6.5 Hours 184 Days
Cristina Rodriguez, from Cook 6.5 Hours 181 days to Cook 6.5 Hours 184 Days
Ken Stott, from GHS Teacher to GHS Principal

Recall:
No Recall

4.3 Approve
Resignation / Termination:
Andrew Aman, GMS Yearbook Advisor
Brad Simmons, Testing Coordinator

Reduction in Force:

4.4 Approve
2017-2018 Organizational & Procedural Appointments Including Board Meeting Schedule
Gervais School District # Board of Directors approves the 2017-2018 Organizational & Procedural Appointments Including the Board Meeting Schedule, as represented in Agenda Item 07-17.4.4.

4.5 Approve
2017-2018 Per Diem Rate
Gervais School District #1 Board of Directors approves the per diem rate for meals as $40 per day, and lodging at $100 per day, or per the IRS per diem.

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4.6 Approve

2017-2018 School Board Guidelines

Gervais School District #1 Board of Directors approves the 2017-2018 Board Guidelines, as shown in Agenda Item 07-17-4.6

4.7 Approve

2017-2018 Milk Products Increase

Gervais School District #1 Board of Directors approves the milk increase from Medosweet, as shown in Agenda Item 07-17.4.7.

4.8 Approve

2017-2018 Food Products and Non-Food Supplies Requirements Award

Gervais School District #1 Board of Directors approves to award the 2017-2018 Food Products and Non-Food Supplies Requirements to Sysco Portland as per agenda item 07-17-4.8.

5.0 REPORTS

- **Student Council**

No student report.

- **Administrators Reports**

New Employees

Mr. Henry asked the administrators to introduce new teachers in their buildings.

Ms. O'Connell (middle school principal) introduced Brandon Jones, PE/Health Teacher. She said that Mr. Jones comes with great experience in athletics. She added that the district has hired a School Nurse as well and that her name is Chantel Marquez. She said that she is a local nurse and she will be working two days a week in all of the schools.

Mr. Jones shared a little bit of his background.

Ms. Valentine-Garcia (special programs director) introduced Katie Rocio and Stephanie So as new teachers for the elementary school.

Ms. Rocio gave a little bit of her background and shared that she is very excited to start the year here in Gervais.

Ms. So stated that she had a really good student teaching experience here in Gervais and is also excited to start the year.

Food Services

Ms. Fitz-Henry shared that the food services program has received about half a million in reimbursements for providing meals to students. She said that $35,000 was reimbursed for the preschool program and $20,000 was reimbursed for the daycare program. She expressed that before the district was under community eligibility the district was getting reimbursed $1.10 per student. Under the Community Eligibility Program (CEP), the district receives reimbursement of $3.67 per meal. The CEP is a four year program and the district is in its second year. She shared that due to the anticipated high ending fund balance for food services, the district was able to build a freezer walk-in at the elementary school, purchase a generator located at the high school grounds and new tables and chairs for the high school and elementary school. She stated that she is concern for the future of the program. The City of Gervais is not seeing so much growth and there is the possibility with the growing economy that maybe less students would qualify for free lunches. She also added that some of the other positive things in the food services program are:

- ✓ Started a Food Share Day every Thursday that is open to all community members. This program is serving about thirty-seven families in this program.
- ✓ Planned several events for the summer
  - Bicycle Rodeo
  - National Night Out
  - Health & Safety Fair
  - Back to School

Mr. Henry stated that Ms. Fitz-Henry has made a positive impact in the district and really appreciates what she does for kids.

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- **Financial Report**

  Mr. Henry said that Ms. Wolfer is out of the district at a conference, but if there were any questions to go ahead and email him and he would forward the questions to her.

- **Superintendent Report**

  Mr. Henry shared the following highlights:

  - ✓ Received Smarter Balance Assessment Consortium (SBAC) scores and saw good growth and some areas that need improvement. He stated that the state report card will be released sometime in October.
  - ✓ The Samuel Brown Academy building is being converted for the preschool program with four classrooms; one of them will be used for the Career Technical Education (CTE) Early Childhood Strand. Preschool capacity will be for sixty plus students in this new location. (The Samuel Brown Academy program is moving to the modular near the high school building.) Staff development opportunities will be available for preschool staff through the district partnership with Oregon Child Development Coalition (OCDC).
  - ✓ Three board members attended the Summer Board Camp in Bend; a conference that is very useful for new board members.
  - ✓ After going through a thorough screening by staff members and board members, Creighton Helms and Ken Stott were selected for the principal positions that the district had vacant; the two individuals are highly skilled and bring many good attributes to their respective positions.
  - ✓ The locker room project will be completed soon by Modern Buildings. Mr. Henry will share the final costs for that project at a future meeting.
  - ✓ The Gervais Community Progress Team (CPT) is requesting to withdraw the balance in their Trust and Agency Fund; CPT had been in partnership with the district for many years and was the organizations fiscal agent.
  - ✓ Handed out a visual of key components to start a CTE program. Due to FTE, the district needs to be very articulate and creative when creating the different CTE strands. The hope is for a 12th grader to be able to walk out with a certificate after high school and be ready to enter the workforce with some type of certification. He shared that some businesses have showed interest in partnering with the district to make this type of programs possible. He also said that CTE seems to be the focus for many districts now that there will be some state funding available through the bill that was passed.

    There was further discussion by the Board Members on who will be coordinating the CTE program and limiting the number of strands that the districts focuses on to two or three strands in order to do things well.

    Mr. Henry said that Ms. Valentine-Garcia will be helping with the coordinating piece of CTE and another person.

6.0 BOARD FOCUS/MEMBER TOPICS

Directors Jones, Sullivan, and Jirges thanked the district for the opportunity to attend the Summer Boards Conference in Bend, Oregon. They all said that it was very helpful and were able to get a lot of information and resources from it.

Mr. Henry said that he would like to see Board Members put the ideas that they learned at the Summer Boards Conference into practice.

7.0 PUBLIC FORUM

Mr. Kaup stated that ultimately student learning success really comes down to the rapport of the teacher.

8.0 ACTION ITEMS

8.1 Policy Second Reading

CBG: Evaluation of the Superintendent
GMBA: Whistleblower
GCBDA/GDBDA: Family Medical Leave
GCBDA/GDBDA-AR: Federal Family and Medical Leave/State Family Medical Leave
GCBDA/GDBDA-AR (2): Request for Family and Medical Leave
GCBDA/GDBDA-AR (3) (A): Certification of Health Care Provider
GCBDA/GDBDA-AR (3) (B): Certification of Health Care Provider
GCBDA/GDBDA-AR (3) C): Military Family Leave
GDBDA/GDBDA-AR (3) (D): Military Family Leave
GCBDA/GDBDA-AR (4): FMLA/OFLA Eligibility Notice to Employee

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GCBDA/GDBDA-AR (5): Sample Designation Letter to Employee-FMLA/OFLA Leave
GCBDA/GDBDA-AR (6): Designation Notice – FMLA/OFLA
GCBDA/GDBDA-AR (7): Fitness-for-Duty Certification

Discussion:
Mr. Henry and Ms. Segura explained to the new Board Members the process of adopting/revising policies and how often the district gets policy updates from Oregon School Boards Association (OSBA). Mr. Henry added that 95% percent of the revision on policies is pretty much required.

Motion:
There was a motion by Director Jirges and seconded by Director Jones for the Gervais School District Board of Directors to approve policies, CBG, GMBA, GCBDA/GDBDA, GCBDA/GDBDA-AR, GCBDA/GDBDA (2), GCBDA/GDBDA (3) (A), GCBDA/GDBDA (3) (B), GCBDA/GDBDA (3) (C), GCBDA/GDBDA (3) (D), GCBDA/GDBDA (4), GCBDA/GDBDA (5), GCBDA/GDBDA (6), GCBDA/GDBDA (7) as shown on agenda item 07-17-8.1.1. Motion passed 5-0.

8.2 Elect 2017-2018 Board Chair and Vice-Chair

Director Bustamante opened the elections for Board Chair.

Motion:
Director Jones moved that the Gervais School District #1 Board of Directors nominate Matt Jirges, as the 2017-2018 School Board Chair.

Hearing no further discussion, Director Bustamante moved that the Gervais School District #1 Board of Directors elect Mike Jirges, as the 2017-2018 School Board Chair and seconded by Director Martin. Motion passed 5-0

Director Bustamante closed the elections for Board Chair.

Director Bustamante opened the elections for Vice-Chair.

Motion:
Director Sullivan moved that the Gervais School District #1 Board of Directors nominate Jenny Jones, as the 2017-2018 School Board Vice-Chair.

Hearing no further discussion, Director Bustamante moved that the Gervais School District #1 Board elect Jenny Jones, as the 2017-2018 School Board Vice-Chair and seconded by Director Sullivan. Motion passed 5-0.

Director Bustamante closed the elections for Vice-Chair.

9.0 DISCUSSION ITEMS

9.1 Policy Update for June 2017

Discussion:
Ms. Segura said that this newest policy set from OSBA will be a future agenda item to review and revise as needed. She noted that with this set comes a special updates as well.

9.2 Policy First Reading

EBBB: Injury/Illness Reports
GCPB/GDPB: Resignation of Staff
IKF: Graduation Requirements
JEA: Compulsory Attendance

Discussion:
Mr. Henry said that administrators and he will be reviewing the graduation requirements and compulsory attendance policy to choose proper verbiage on optional wording.

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There was further discussion regarding adequate notification to parents/students regarding the Essential Skills graduation requirement and English Language Learners (ELL) students meeting graduation requirements.

Mr. Martin said that one of the big factors surrounding this issue is due to the state not having Smarter Balance Assessment results until October.

Ms. O'Connell added that one of the other disadvantages is that before students were able to take the OAKS test three times. However, the Smarter Balanced Assessment is not done until the student's 11th grade year.

Mr. Henry said that the state might possibly be going away from the Smarter Balanced Assessment in the future which is unfortunate because teachers invested a lot of time in professional development.

9.3 Board/Superintendent Working Agreement Revision

Discussion:

Mr. Henry said that last year he shared the Board/Superintendent Working Agreement with all the staff to make them aware of the expectations from the Board/Superintendent working together.

There Board Members agreed that the Board/Superintendent Working Agreement should be condensed due to having a new team of Board Members and they felt that their priorities are different now. The Board Members also recommended having a Working Session to focus on revising the agreement.

Mr. Henry pointed out that the second part of the Board/Superintendent Working Agreement is the Board Self-Evaluation that got embedded in the Working Agreement.

Director Jirges stated that he brought back a new Self-Evaluation from the Summer Board Conference and would recommend using it. He feels that this new Self-Evaluation would help by providing good indicators on what is going on and the score provides meaningful feedback.

Mr. Kelley (OSBA representative) added that this new Self-Evaluation tool is a little bit more descriptive. Mr. Kelley encouraged the Board Members to come up with a timeline on when things are going to be done to give the Superintendent plenty of notice to prepare. He stated that the evaluation would be a separate thing from the Working agreement, but the Board would have to adopt the new evaluation standards. He clarified that a Working Agreement has two parts; one part is the team norms and the other part is the Boards expectations towards the Superintendent and vice versa. He advised that the Board identifies three to five priorities to work together with the Superintendent and start the dialogue.

9.4 Superintendent Evaluation Timeline

Discussion:

The Board Members reviewed the new proposed Superintendent Evaluation Timeline for 2017-2018.

Director Bustamante said that he likes the idea that the Superintendent Evaluation will be aligned with the teachers' deadlines. He said that the only disadvantage that he sees is time will be very tight to get through the whole evaluation this year.

There was further discussion regarding what happens if the employee does not do their job and the March 15 deadline for contract renewal.

Mr. Henry expressed that if that was the case, it would be communicated to the Board immediately.

DRAFT

Motion:

There was a motion by Director Jirges and seconded by Director Martin for the Gervais School District Board of Directors to adopt the new OSBA Superintendent's Evaluation Standards, as presented by Director Mike Jirges. Motion passed 5-0.

Motion:

There was a motion by Director Jirges and seconded by Director Martin for the Gervais School District Board of Directors to adopt the new Superintendent's Evaluation Timeline, as presented by Steve Kelley (OSBA representative). Motion passed 5-0.

9.5 School Board & Superintendent Goals

Discussion:

Mr. Henry presented his goals for the Board Members to review. Mr. Henry said that his goals are connected to the Strategic Plan and his evaluation standards.

The Board Members agreed to continue this dialogue with an OSBA representative guiding them to come up with some goals to focus on for the year. The Board Members agreed to schedule a Special Session before the Regular Session in August to work mutually on setting the goals for this year.

Mr. Kelley asked the Board Members to come prepared for the next Special Session with the following:
-Expectations for the Superintendent and vice versa
-Review the goals that Mr. Henry presented tonight and come back with your own top three-five priorities
-Goals can be a combination of the standards that Mr. Henry was evaluated on or based on the district Strategic Plan
-Start thinking about how the goals will be measured, the continuity of the programs and reporting progress
-All Board members were reminded that the Superintendent comes up with the strategies on how the goal is going to be met; the Board does not dictate that part of the process
-When setting the goals, they must be achievable for the short timeline this year

The Board Members agreed to have OSBA come back to assist on setting the goals on August 2, 2017 at 6:30 p.m.

10.0 FUTURE AGENDA ITEMS

10.1 Consent Item:

- 2017-2018 Substitute Teacher Pay Rate (August 2017)
- 2017-2018 Driver's Education Tuition (August 2017)
- Graduation Date (September 2017)
- Budget Calendar (October 2017)
- Process & Procedural Manuals (October 2017)
- WESD Resolution Services (January 2018)
- Renew Probationary Employee Contract (February 2018)
- Contract Employee Extensions (February 2018)
- Administrative Salaries (July 2017)
- 2018-2019 Organization & Procedural Appointments (Jul
- 2018-2019 School Board Meeting Schedule (July 2018)
- 2018-2019 Per Diem Rate (July 2018)
- 2018-2019 Board Guidelines (July 2018)
- 2018-2019 Milk Products RFP Awards (July 2018)
- 2018-2019 Food Products and Non-Food Supplies Requirement Award (July 2018)

10.2 Report

- Safety Committee Reports (January, April & June 2017)
- Risk Management Quarterly Review (May 2017)
- SAT Information/Alumni Survey Update (June 2017)
- Audit Report (February 2018)
- Recommendations for Program Change (March 2018)
- E-Rate (April 2018)
- Textbook Committee Recommendations (April 2018)
- GSD Profile Annual Report (May 2018)
- Counseling Report (May 2018)

10.3 Board Focus/Member Topics:

DRAFT

10.4 Action Items:

- Division 22 Standards for K-12 Education with the OARs (December 2017)
- Audit Approval (February 2018)
- Establish a Number for Interdistrict Transfers (February 2018)
- GASB Fund Balances Resolution (May 2018)
- Textbook Adoption (June 2018)
- Elect 2018-2019 Board Chair and Vice-Chair (July 2018)

10.5 Discussion:

- School Board & Superintendent Goals August 2017)
- School Board Approves District Goals (September 2017)
- Policy CCA-Organizational Chart (November 2017)
- School Board & Superintendent Agree on Evaluation Process (November 2017)
- Budget 101 (April 2018)

10.6 Other

DRAFT

- Superintendent Evaluation Process-Board Only (Executive Session May 2018
- Superintendent Evaluation (Executive Session June 2018)
- Probationary Staff Review (Executive Sessions January & June 2018)

EXECUTIVE SESSION

Director Jirges recessed the Regular Session at 8:36 p.m. and called the School Board of Gervais School District #1, Marion County into an Executive Session, under ORS 192.660 (2) (e) "Real Estate Transactions" on Thursday, July 27, 2017 at 8:44 p.m. in the Gervais School District Conference Center. Board members present included: Henry Bustamante, Mike Jirges, Jenny Jones, Lorraine Martin and Debbie Sullivan. Others present included Matt Henry and Sandra Segura.

ITEMS DISCUSSED:

- After a discussion regarding St. John Bosco's financial situation the Board Members had consensus not to give the organization anymore extension on their payments.
- The Board Members discussed the possibility of renting Eldriedge and North Howell to help with the maintenance of the buildings.
- The possibly of converting Eldriedge as a CTE site for high school students.
- The potential of having a Charter School at North Howell to draw more students to the district to increase enrollment.

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Jirges adjourned the Executive Session at 9:27 p.m.

11.2 Adjourn Executive Session

Director Jirges reconvened the Regular session and then adjourned at 9:27 p.m.

APPROVED

_____ _____

Board Chairperson Board Secretary

DRAFT

CONSENT ITEMS TO BE APPROVED EN MASSE

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____ SECONDED BY: _____

4.1 Approve
New Hire / Temporary:

Extra Duty:
Maricruz Camacho, Welcome Center Secretary
Dora Velasco, Welcome Center Secretary

4.2 Approve
Contract Change / Renewal:
Linsey Eberle, from FLC IA Elementary 7.5 Hours 184 Days to FLC IA Secondary 7.5 Hours 184 Days

Recall:
No Recall

4.3 Approve
Resignation / Termination:
Myra Adams, from GHS Counselor to GHS Teacher

Reduction in Force:

4.4 Approve
2017-2018 Substitute Teacher Pay Rate
The Gervais School District #1 Board of Directors approves 2017-2018 Substitute Teacher per rate of $179 per day, and after 10 consecutive days in a single assignment, the rate would increase to $186 per day.

4.5 Approve
2017-2018 Driver's Education Tuition
The Gervais School District #1 Board of Directors approves the 2017-2018 Driver's Education Tuition, at the rate of $150.00 per student ages 15-17 with permits and $200.00 for students age 18 or over or those that obtain their license during the class for the 2017-2018 school year. If students qualify for free and reduced lunches, the cost will decrease to $75 for those ages 15-17 with permits.

4.6 Approve
2017-2018 Service Contracts
Gervais School District Board of Directors approves the 17/18 Service Contract awarded to JKW Psychological Services in the amount of $50,000 (reference Policy DJCA).

4.7 Approve
Gervais School Job Description for "High School Counselor"
Gervais District #1 Board of Directors approves the High School Counselor job description as shown in agenda item 08-17-4.7.1.

4.8 Approve
Gervais School Job Description for "GHS Assistant Principal"
Gervais District #1 Board of Directors approves the GHS Assistant Principal job description as shown in agenda item 08-17-4.8.1.

4.9 Approve
Youth and Education Grant from Safeway Foundation
Gervais District #1 Board of Directors approves applying for the Youth and Education Grant donation from Safeway Foundation for the amount of $1,250, as show on agenda item 08-17-4.9.1.

4.10 Approve

Community Grant Program from Walmart Foundation

Gervais District #1 Board of Directors approves applying for the Community Grant donation from Walmart Foundation for the amount of $1,250, as shown on agenda item 08-17-4.10.1.

Board Members:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Jones	_____	_____	_____
Jirges	_____	_____	_____
Martin	_____	_____	_____
Sullivan	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item, or tabled until a future meeting.

Gervais High School Counselor

QUALIFICATIONS:

- Valid Oregon Personnel Services License or Valid School Counselor License;
- Prior successful counseling experience at a High School and completion of a counseling program; and
- Valid First Aid Card as requested by Principal.

REPORTS TO:

- Principal

JOB GOAL:

- To provide guidance based on program goals established by the district which will direct students toward reaching their maximum potential.

PERFORMANCE RESPONSIBILITIES:

- Develops and maintains a counseling environment conducive to learning with the resources provided by the district.
- Takes reasonable precautions to provide for health and safety of the students and to protect equipment, materials and facilities.
- Clarifies and reinforces acceptable standards of student behavior.
- Communicates/consults with students, staff, and parents about students' school-related needs.
- Assists at-risk students in transition from middle to high school.
- Provides individual and group counseling in academic, career, and personal-social development.
- Conducts goal-oriented counseling sessions and maintains records as required by law, licensure and by district policy.
- Demonstrates knowledge of the district Guidance and Counseling Program through implementation and monitoring of program in assigned schools.
- Serves as the 504 Team Coordinator for assigned building.
- Cooperates with other members of the staff in planning district curriculum and instructional methods, goals and objectives.
- Provides intervention and support in crisis situations.
- Participates in the building pre-referral meetings, the Youth Services Team meetings, IEP meetings, and monthly counselor meetings.
- Assists the administration in implementing policies and rules and performs such other duties as assigned by the administration and the Board of Education.
- Assists the administration with the development of the master schedule. Informs students/parents about pertinent test results and grades and their implications for education and career planning.
- Other duties as assigned.

PHYSICAL REQUIREMENTS

- In an 8-hour day, employee may stand/walk 4-6 hours; sit 1-4 hours; and drive 1-4 hours.
- Employee may use hands for repetitive grasping (i.e., filing), pushing/pulling up to 40 pounds of equipment, and fine manipulation (i.e., keyboarding).
- Employee may need to bend, squat, climb stairs, and lift occasionally.

TERMS OF EMPLOYMENT:

- 190 ~~202~~ days (1.0~~6~~ FTE) Salary and work year to be in accordance with collective bargaining agreement, Board policy, and legal requirements.

EVALUATION:

- Performance of this job will be evaluated in accordance with State law, Board policy, and the District Evaluation Procedures. Evaluation shall be based on, but not limited to, Performance Standards for Teachers.

I have received a copy of this job description:

Signature _____ Date _____

DRAFT

GERVAIS SCHOOL DISTRICT #1

Gervais High School Assistant Principal

Job Description

QUALIFICATIONS:

- Minimum of five years' experience in the field of public education, including experience as a classroom teacher;
- Hold an administrative license;
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable; and
- Have a First Aid card or obtain one, as required by supervisor.

REPORTS TO:

- High School Principal/Superintendent

JOB GOAL:

- The Gervais High School assistant principal assists the Principal with responsibilities of general school operation and with development of policies and programs relative to school management, and supervision of students, organization, and community relations. The GHS assistant principal leads and coordinates attendance procedures, as well as assists the Principal with the supervision and discipline of students. The GHS assistant principal assists in coordination of staff development and school improvement efforts.

PERFORMANCE RESPONSIBILITIES:

- Serve as Principal in the absence of the Principal;
- Assist the Principal in the overall administration of the school;
- Assist in creating a positive and safe teaching/learning environment;
- Assist with student discipline and student recognition programs;
- Monitor daily student attendance and assist in the implementation of attendance procedures;
- Assist in the formal evaluation of certified and classified staff;
- Help build lines of communication with parents and community patrons;
- Help facilitate school-level committees;
- Help conduct fire drills in accordance with state laws and local district procedures;
- Assist in the creation of special calendars and schedules;
- Assist in the planning and supervision of after school programs and events;
- Follow district policies, building rules, and perform other duties as assigned.
- Other district administrative duties as assigned by the superintendent.

DRAFT

PHYSICAL REQUIREMENTS:

- In an 8-hour day, employee may stand/walk 4-6 hours; sit 1-4 hours; and drive 1-4 hours.
- Employee may use hands for repetitive grasping (i.e., pushing/pulling up to 40 pounds of equipment, and fine manipulation.
- Employee may need to bend, squat, climb stairs, and lift occasionally.

TERMS OF EMPLOYMENT:

- 190 days.
- Flexible schedule to be implemented depending upon daily requirements.
- Salary and work year to be in accordance with collective bargaining agreement, Board policy, and legal requirements.
- This is a one year, temporary position.

EVALUATION:

- Performance of this job will be evaluated in accordance with State law, Board policy, and the District Evaluation Procedures.
- Evaluation shall be based on, but not limited to, Performance Standards for Teachers.

I have received a copy of this job description: _____ _____

Signature Date

Gervais School District#1

Code: DFC-AR
Revised/Reviewed: 7/21/16

Request to Apply for Grant, Gift, Donation or Endowment from Outside Source

The Gervais School District encourages employees to apply for additional resources to enhance district programs. In order to comply with Board Policy DFC - Grants from Private Sources, grant proposals for external funds from private sources need to be submitted to the business manager and superintendent for approval prior to applying for the funds. Copies of all information and completed forms pertaining to this grant must be filed in the district office prior to application.

The process to gain approval from the business manager and the superintendent may take up to two weeks. Please submit your request to apply for a grant in a timely manner according to your grant submission deadline.

Name(s) of applicant: Creighton Helms Name of grant: Youth and Education Grant Name of grantor, donor, etc: Safeway Foundation (Woodburn Store)

Who is responsible for implementation and supervision of the provisions of this grant? C. Helms

Amount of Grant: $ 1,250 Description of grant provisions: Grant money will be used to construct a school community garden; K-5 accessable, STEM focus, positive/high vis. for school

Are there restrictions on the use of the funds provided through this grant? G Yes G No

If yes, what are the restrictions? Grant money will be spent as indicated on grant application

Does this grant obligate the district in any way? G Yes G No

If yes, how is the district obligated and what are the terms of the agreement? _____

understand that the Board reserves the right to reject funds for any grant which has been approved.

Applicant Signature: [signature] Date: 8/8/17

Approval

Building Principal: _____ Superintendent: _____

Business Manager: M. WINTER School Board Approval Meeting Date: _____

Gervais School District#1

Code: DFC-AR
Revised/Reviewed: 7/21/16

Request to Apply for Grant, Gift, Donation or Endowment from Outside Source

The Gervais School District encourages employees to apply for additional resources to enhance district programs. In order to comply with Board Policy DFC - Grants from Private Sources, grant proposals for external funds from private sources need to be submitted to the business manager and superintendent for approval prior to applying for the funds. Copies of all information and completed forms pertaining to this grant must be filed in the district office prior to application.

The process to gain approval from the business manager and the superintendent may take up to two weeks. Please submit your request to apply for a grant in a timely manner according to your grant submission deadline.

Name(s) of applicant: Creighton Helms Name of grant: Community Grant Program Name of grantor, donor, etc: Walmart Foundation

Who is responsible for implementation and supervision of the provisions of this grant? C. Helms

Amount of Grant: $ 1,250 Description of grant provisions: Grant money will be used for construct an school community garden; K-5 accessable; STEM focus; positive/high vis. for school.

Are there restrictions on the use of the funds provided through this grant? G Yes G No

If yes, what are the restrictions? Grant money will be spent as indicated on grant application

Does this grant obligate the district in any way? G Yes G No

If yes, how is the district obligated and what are the terms of the agreement? _____

I understand that the Board reserves the right to reject funds for any grant which has been approved.

Applicant Signature: Creighton Helms Date: 8/8/17

Approval

Building Principal: _____ Superintendent: _____

Business Manager: M. Winter School Board Approval Meeting Date: _____

August Administrator Report

Date: 8/8/2017 **School: Gervais Summer School**

Administrator: Sylvia Valentine-Garcia (POS) **TOSA: Kay Gage (On-Site)**

1. **Academic Highlights and Actions Supporting School Improvement & Student Learning:**

- **READING**
  - **Gervais Summer School is based on student subgroups and academic need.**

Reading Growth by Grade			
	Growth	Same	Decline
Jumpstart	Write name = Pre 6/22 Post 13/22 95.5% or 21/22 knew more letters		
Kindergarten	90.5%	9.5%	0%
1st	77%	6%	17%
2nd	92%	8%	0%
3rd	64%	36%	0%
4th	100%	0%	0%
5th	80%	20%	0%
6-8	21 students completed assigned summer work.		
9-12	7 classes were completed/recovered and progress made by on-line students		

- **MATH**

Math Growth by Grade			
	Growth	Same	Decline
Jumpstart	86% or 19/22 could count higher		
Kindergarten	84%	16%	0%
1st	94%	6%	0%
2nd	91%	9%	0%
3rd	80%	7%	13%
4th	100%	0%	0%
5th	95%	0%	5%
6-8	21 students completed assigned summer work.		
9-12	7 classes were completed/recovered and progress made by on-line students		

- **SUMMER SCHOOL NOTES:**
  - As summer goes on, attendance declines as the secondary students finish assignments to recover classes.
  - In looking at the few students that did not show gains in reading and/or math, attendance was not an issue, as only one of those students attended less than 70% of the time.
  - In considering those same students over 70% of them belonged to at least one special population group (English Language Learner, Migrant, Special Education).
  - This year we moved Summer School back to July after 2 years of having it start in June. In doing so we found that many of our own teachers were not available for the month of July and student attendance was down as well due to family vacations, and this year, the weather. The recommendation is to move back to the June start next year.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- Every Wednesday we had the library open after summer school for 2 hours for public use. Michelle Chase suggested this and took total responsibility for the activity. She even went and picked up books from GHS for the older students and adults.

3. Community Relations/Partnerships

- During summer school, we were able to continue the Thursday food distribution.
- Petra Vela donated some used books and we had some additional books and were able to do a book give away. All the free books were distributed.

Gervais School Board Meeting
August 2017
Business Manager Report

Contact Information:
Email - melissa_wolfer@gervais.k12.or.us
Phone - 503.792.3803 ext. 5020

AGENDA ITEMS

SUBSTITUTE RATES:

- I am recommending an increase in the daily substitute pay rate from $178 to $179. For individuals working more than ten days in the same assignment, the recommended increase to the daily rate is from $183 to $186. These rates, if approved, will be paid by the substitute contractor, EDU Staff as well as the district.

DRIVERS EDUCATION RATES:

I am recommending that the high school maintain the Drivers Education tuition at $150 for students ages 15-17 with permits, $200 for students age 18 or over or those students that obtain a license during the class, and $75 for students that would qualify because of household income.

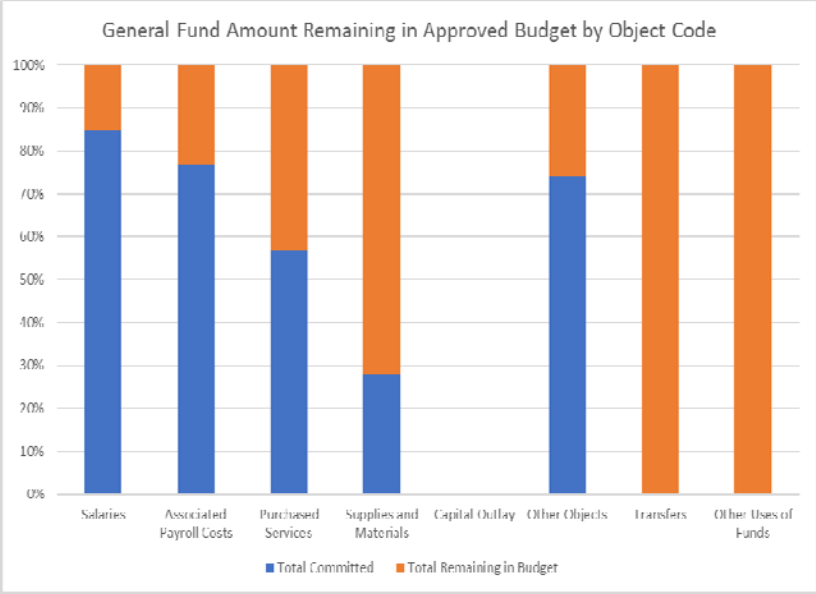
Over the last decade the cost to the district, after income from fees and State reimbursement, has ranged from $2.89 per student to $169.21 per student. The reason for this large margin is due to the number of students enrolled in a class and the amount the district receives from the State as reimbursement. In the last three years, the amount the district contributes per students has averaged $20.21.

NEW HIRE ORIENTATION – AUGUST 25, 2017

The business office is preparing for the New Hire Orientation on August 25, 2017, from 7:30 – 1:00 pm. At the time of this report, job offers have been given to nine licensed positions. There are six pending or unfilled positions. New employees receive information regarding the negotiated contracts, their benefits, systems within each building as well as completing new hire paperwork.

FINANCIAL REPORTS

I have included two sets of financial reports in the packet representing the 2016-17 and 2017-18 fiscal years. I will provide both sets of reports until I am able to roll the ending fund balances forward from the prior year into the new fiscal year. Typically, balances are rolled after the final field visit from the auditors. The auditors will be onsite September 13-15 to do the final field work on the 16/17 audit.



Gervais School District #1

Copy of -Budget Summary - All Funds For the Period 07/01/2016 through 08/31/2017

Fiscal Year: 2016-2017 ☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
INCOME							
-							
Local Sources (+)	$3,546,521.00	$3,743,847.17	$3,743,847.17	($197,326.17)	$0.00	($197,326.17)	-5.6%
State Sources (+)	$8,923,719.00	$8,607,359.62	$8,607,359.62	$316,359.38	$0.00	$316,359.38	3.5%
Federal Sources (+)	$1,627,162.00	$1,376,087.52	$1,376,087.52	$251,074.48	$0.00	$251,074.48	15.4%
Transfers (+)	$498,825.00	$498,825.00	$498,825.00	$0.00	$0.00	$0.00	0.0%
Other (+)	$5,219,298.00	$92.94	$6,093,405.16	($874,107.16)	$0.00	($874,107.16)	-16.7%
Sub-total : -	$19,815,525.00	$14,226,212.25	$20,319,524.47	($503,999.47)	$0.00	($503,999.47)	2.5%
Total : INCOME	$19,815,525.00	$14,226,212.25	$20,319,524.47	($503,999.47)	$0.00	($503,999.47)	2.5%
EXPENSES							
-							
Instruction (-)	$8,022,049.00	$7,058,974.62	$7,058,974.62	$963,074.38	$0.00	$963,074.38	12.0%
Support Services (-)	$6,372,657.00	$5,204,973.46	$5,204,973.46	$1,167,683.54	$0.00	$1,167,683.54	18.3%
Enterprise & Community (-)	$864,766.00	$772,058.76	$772,058.76	$92,707.24	$0.00	$92,707.24	10.7%
Facitilities Acquisition (-)	$1,595,000.00	$619,890.90	$619,890.90	$975,109.10	$0.00	$975,109.10	61.1%
Transfers (-)	$498,825.00	$498,825.00	$498,825.00	$0.00	$0.00	$0.00	0.0%
Debt Service (-)	$1,161,900.00	$1,148,326.77	$1,148,326.77	$13,573.23	$0.00	$13,573.23	1.2%
Contingency (-)	$1,100,328.00	$0.00	$0.00	$1,100,328.00	$0.00	$1,100,328.00	100.0%
Ending Fund Balance (-)	$200,000.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00	100.0%
Sub-total : -	($19,815,525.00)	($15,303,049.51)	($15,303,049.51)	($4,512,475.49)	$0.00	($4,512,475.49)	22.8%
Total : EXPENSES	($19,815,525.00)	($15,303,049.51)	($15,303,049.51)	($4,512,475.49)	$0.00	($4,512,475.49)	22.8%
NET ADDITION/(DEFICIT)	$0.00	($1,076,837.26)	$5,016,474.96	($5,016,474.96)	$0.00	($5,016,474.96)	0.0%

NOT AUDITED

End of Report

Gervais School District #1

Board Revenue - All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range ☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.0000.000.000.000	SUMMARY	($13,227,501.00)	($11,059,492.53)	($13,649,201.74)	$421,700.74	$0.00	$421,700.74	-3.19%
100.0000.0000.100.000.000	SUMMARY	$0.00	$600.00	$600.00	($600.00)	$0.00	($600.00)	0.00%
100.0000.0000.150.000.000	SUMMARY	($32,871.00)	($53,496.87)	($53,496.87)	$20,625.87	$0.00	$20,625.87	-62.75%
100.0000.0000.400.000.000	SUMMARY	$0.00	$70.00	$70.00	($70.00)	$0.00	($70.00)	0.00%
201.0000.0000.000.000.000	SUMMARY	($15,000.00)	$0.00	$0.00	($15,000.00)	$0.00	($15,000.00)	100.00%
202.0000.0000.000.000.000	SUMMARY	($100,000.00)	($40,000.00)	($94,968.80)	($5,031.20)	$0.00	($5,031.20)	5.03%
206.0000.0000.300.000.000	SUMMARY	($1,000.00)	$0.00	$0.00	($1,000.00)	$0.00	($1,000.00)	100.00%
208.0000.0000.150.000.000	SUMMARY	($25,001.00)	($16,659.04)	($16,659.04)	($8,341.96)	$0.00	($8,341.96)	33.37%
211.0000.0000.000.000.000	SUMMARY	($500,000.00)	($378,023.25)	($378,023.25)	($121,976.75)	$0.00	($121,976.75)	24.40%
211.0000.0000.100.000.000	SUMMARY	$0.00	($28,110.57)	($28,110.57)	$28,110.57	$0.00	$28,110.57	0.00%
211.0000.0000.800.000.000	SUMMARY	$0.00	($6,536.18)	($6,536.18)	$6,536.18	$0.00	$6,536.18	0.00%
212.0000.0000.000.000.000	SUMMARY	($79,000.00)	($59,103.61)	($59,103.61)	($19,896.39)	$0.00	($19,896.39)	25.19%
216.0000.0000.000.000.000	SUMMARY	$0.00	$0.00	($0.01)	$0.01	$0.00	$0.01	0.00%
218.0000.0000.000.000.000	SUMMARY	($262,900.00)	($130,183.47)	($130,183.47)	($132,716.53)	$0.00	($132,716.53)	50.48%
219.0000.0000.000.000.000	SUMMARY	($68,394.00)	($49,814.54)	($49,814.54)	($18,579.46)	$0.00	($18,579.46)	27.17%
232.0000.0000.000.000.000	SUMMARY	($5,250.00)	$25,595.94	($3,635.72)	($1,614.28)	$0.00	($1,614.28)	30.75%
232.0000.0000.100.000.000	SUMMARY	($100.00)	$0.00	$0.00	($100.00)	$0.00	($100.00)	100.00%
232.0000.0000.300.000.000	SUMMARY	($600.00)	($3,153.38)	($3,153.38)	$2,553.38	$0.00	$2,553.38	-425.56%
232.0000.0000.400.000.000	SUMMARY	($50,300.00)	($38,230.05)	($38,230.05)	($12,069.95)	$0.00	($12,069.95)	24.00%
232.0000.0000.800.000.000	SUMMARY	($8,750.00)	($1,037.81)	($1,037.81)	($7,712.19)	$0.00	($7,712.19)	88.14%
233.0000.0000.000.000.000	SUMMARY	($47,778.00)	($38,027.73)	($38,027.73)	($9,750.27)	$0.00	($9,750.27)	20.41%
240.0000.0000.000.000.000	SUMMARY	($187,000.00)	($79,707.72)	($195,251.09)	$8,251.09	$0.00	$8,251.09	-4.41%
241.0000.0000.000.000.000	SUMMARY	($40,000.00)	$0.00	($37,933.18)	($2,066.82)	$0.00	($2,066.82)	5.17%
242.0000.0000.000.000.000	SUMMARY	($200,000.00)	($22,436.77)	($195,623.74)	($4,376.26)	$0.00	($4,376.26)	2.19%
243.0000.0000.000.000.000	SUMMARY	($2,140,000.00)	$0.00	($2,127,513.03)	($12,486.97)	$0.00	($12,486.97)	0.58%
250.0000.0000.000.000.000	SUMMARY	($771,563.00)	($692,802.53)	($923,837.43)	$152,274.43	$0.00	$152,274.43	-19.74%
250.0000.0000.100.000.000	SUMMARY	($20,937.00)	($16,106.26)	($16,106.26)	($4,830.74)	$0.00	($4,830.74)	23.07%
250.0000.0000.300.000.000	SUMMARY	($10,000.00)	($10,906.01)	($10,906.01)	$906.01	$0.00	$906.01	-9.06%
261.0000.0000.000.000.000	SUMMARY	($15,000.00)	$0.00	($22,497.94)	$7,497.94	$0.00	$7,497.94	-49.99%
261.0000.0000.400.000.000	SUMMARY	($200,000.00)	($193,193.00)	($193,193.00)	($6,807.00)	$0.00	($6,807.00)	3.40%
262.0000.0000.000.000.000	SUMMARY	($3,000.00)	$0.00	($3,104.16)	$104.16	$0.00	$104.16	-3.47%
262.0000.0000.300.000.000	SUMMARY	($42,000.00)	($42,000.00)	($42,000.00)	$0.00	$0.00	$0.00	0.00%
270.0000.0000.000.000.000	SUMMARY	$0.00	$3,180.81	$0.00	$0.00	$0.00	$0.00	0.00%
270.0000.0000.100.000.000	SUMMARY	$0.00	($428.95)	($428.95)	$428.95	$0.00	$428.95	0.00%
270.0000.0000.300.000.000	SUMMARY	($6,000.00)	($4,519.40)	($4,519.40)	($1,480.60)	$0.00	($1,480.60)	24.68%
275.0000.0000.000.000.000	SUMMARY	$0.00	$19,049.57	$0.00	$0.00	$0.00	$0.00	0.00%
275.0000.0000.400.000.000	SUMMARY	($31,185.00)	($23,918.88)	($23,918.88)	($7,266.12)	$0.00	($7,266.12)	23.30%
279.0000.0000.000.000.000	SUMMARY	($2,425.00)	$26,018.99	($480.35)	($1,944.65)	$0.00	($1,944.65)	80.19%
279.0000.0000.100.000.000	SUMMARY	($36,500.00)	($47,156.53)	($47,156.53)	$10,656.53	$0.00	$10,656.53	-29.20%
279.0000.0000.300.000.000	SUMMARY	($29,715.00)	($25,674.80)	($25,674.80)	($4,040.20)	$0.00	($4,040.20)	13.60%
280.0000.0000.000.000.000	SUMMARY	$0.00	$46,834.63	$0.00	$0.00	$0.00	$0.00	0.00%
280.0000.0000.400.000.000	SUMMARY	($156,802.00)	($95,931.35)	($95,931.35)	($60,870.65)	$0.00	($60,870.65)	38.82%
280.0000.0000.800.000.000	SUMMARY	($400.00)	($399.75)	($399.75)	($0.25)	$0.00	($0.25)	0.06%
295.0000.0000.000.000.000	SUMMARY	($65,153.00)	($27,210.17)	($45,146.06)	($20,006.94)	$0.00	($20,006.94)	30.71%
300.0000.0000.000.000.000	SUMMARY	($10,000.00)	$0.00	($4,273.85)	($5,726.15)	$0.00	($5,726.15)	57.26%
312.0000.0000.000.000.000	SUMMARY	($245,100.00)	($233,325.00)	($245,301.85)	$201.85	$0.00	$201.85	-0.08%
313.0000.0000.000.000.000	SUMMARY	($1,078,800.00)	($929,099.19)	($1,413,392.99)	$334,592.99	$0.00	$334,592.99	-31.02%
400.0000.0000.000.000.000	SUMMARY	($95,000.00)	$0.00	($92,424.59)	($2,575.41)	$0.00	($2,575.41)	2.71%
720.0000.0000.000.000.000	SUMMARY	($4,500.00)	($876.85)	($2,996.51)	($1,503.49)	$0.00	($1,503.49)	33.41%

NOT AUDITED

Gervais School District #1

Board Revenue - All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
Grand Total:		($19,815,525.00)	($14,226,212.25)	($20,319,524.47)	$503,999.47	$0.00	$503,999.47	-2.54%

End of Report

NOT AUDITED

Gervais School District #1

Board Exp. Report- All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.0100.000.000.000	Salaries	$3,767,317.00	$3,706,242.76	$3,706,242.76	$61,074.24	$0.00	$61,074.24	1.62%
208.1000.0100.000.000.000	Salaries	$4,000.00	$7,656.52	$7,656.52	($3,656.52)	$0.00	($3,656.52)	-91.41%
211.1000.0100.000.000.000	Salaries	$168,798.00	$165,298.90	$165,298.90	$3,499.10	$0.00	$3,499.10	2.07%
218.1000.0100.000.000.000	Salaries	$117,110.00	$71,694.30	$71,694.30	$45,415.70	$0.00	$45,415.70	38.78%
219.1000.0100.000.000.000	Salaries	$25,156.00	$14,186.45	$14,186.45	$10,969.55	$0.00	$10,969.55	43.61%
233.1000.0100.000.000.000	Salaries	$18,508.00	$13,687.96	$13,687.96	$4,820.04	$0.00	$4,820.04	26.04%
261.1000.0100.000.000.000	Salaries	$98,300.00	$98,872.11	$98,872.11	($572.11)	$0.00	($572.11)	-0.58%
262.1000.0100.000.000.000	Salaries	$24,500.00	$21,624.00	$21,624.00	$2,876.00	$0.00	$2,876.00	11.74%
295.1000.0100.000.000.000	Salaries	$20,000.00	$24,227.84	$24,227.84	($4,227.84)	$0.00	($4,227.84)	-21.14%
100.2000.0100.000.000.000	Salaries	$1,735,104.00	$1,666,300.22	$1,666,300.22	$68,803.78	$0.00	$68,803.78	3.97%
201.2000.0100.000.000.000	Salaries	$9,000.00	$0.00	$0.00	$9,000.00	$0.00	$9,000.00	100.00%
208.2000.0100.000.000.000	Salaries	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
211.2000.0100.000.000.000	Salaries	$79,084.00	$46,809.32	$46,809.32	$32,274.68	$0.00	$32,274.68	40.81%
212.2000.0100.000.000.000	Salaries	$14,191.00	$3,800.75	$3,800.75	$10,390.25	$0.00	$10,390.25	73.22%
218.2000.0100.000.000.000	Salaries	$13,208.00	$767.28	$767.28	$12,440.72	$0.00	$12,440.72	94.19%
219.2000.0100.000.000.000	Salaries	$14,574.00	$12,972.34	$12,972.34	$1,601.66	$0.00	$1,601.66	10.99%
232.2000.0100.000.000.000	Salaries	$0.00	$243.63	$243.63	($243.63)	$0.00	($243.63)	0.00%
233.2000.0100.000.000.000	Salaries	$2,139.00	$356.00	$356.00	$1,783.00	$0.00	$1,783.00	83.36%
295.2000.0100.000.000.000	Salaries	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
100.3000.0100.000.000.000	Salaries	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
211.3000.0100.000.000.000	Salaries	$590.00	$0.00	$0.00	$590.00	$0.00	$590.00	100.00%
250.3000.0100.000.000.000	Salaries	$229,036.00	$179,845.05	$179,845.05	$49,190.95	$0.00	$49,190.95	21.48%
	OBJECT: Salaries - 0100	$6,347,115.00	$6,034,585.43	$6,034,585.43	$312,529.57	$0.00	$312,529.57	4.92%
100.1000.0200.000.000.000	Associated Payroll Costs	$2,527,136.00	$2,189,113.91	$2,189,113.91	$338,022.09	$0.00	$338,022.09	13.38%
208.1000.0200.000.000.000	Associated Payroll Costs	$1,356.00	$2,154.91	$2,154.91	($798.91)	$0.00	($798.91)	-58.92%
211.1000.0200.000.000.000	Associated Payroll Costs	$117,166.00	$123,255.96	$123,255.96	($6,089.96)	$0.00	($6,089.96)	-5.20%
218.1000.0200.000.000.000	Associated Payroll Costs	$70,902.00	$41,890.40	$41,890.40	$29,011.60	$0.00	$29,011.60	40.92%
219.1000.0200.000.000.000	Associated Payroll Costs	$20,858.00	$6,697.42	$6,697.42	$14,160.58	$0.00	$14,160.58	67.89%
233.1000.0200.000.000.000	Associated Payroll Costs	$10,275.00	$6,388.36	$6,388.36	$3,886.64	$0.00	$3,886.64	37.83%
261.1000.0200.000.000.000	Associated Payroll Costs	$37,513.00	$26,214.58	$26,214.58	$11,298.42	$0.00	$11,298.42	30.12%
262.1000.0200.000.000.000	Associated Payroll Costs	$8,850.00	$5,219.04	$5,219.04	$3,630.96	$0.00	$3,630.96	41.03%
295.1000.0200.000.000.000	Associated Payroll Costs	$14,585.00	$4,686.32	$4,686.32	$9,898.68	$0.00	$9,898.68	67.87%
100.2000.0200.000.000.000	Associated Payroll Costs	$1,257,556.00	$1,044,042.19	$1,044,042.19	$213,513.81	$0.00	$213,513.81	16.98%
201.2000.0200.000.000.000	Associated Payroll Costs	$2,950.00	$0.00	$0.00	$2,950.00	$0.00	$2,950.00	100.00%
208.2000.0200.000.000.000	Associated Payroll Costs	$923.00	$43.89	$43.89	$879.11	$0.00	$879.11	95.24%
211.2000.0200.000.000.000	Associated Payroll Costs	$40,306.00	$25,240.75	$25,240.75	$15,065.25	$0.00	$15,065.25	37.38%
212.2000.0200.000.000.000	Associated Payroll Costs	$8,576.00	$1,178.72	$1,178.72	$7,397.28	$0.00	$7,397.28	86.26%
218.2000.0200.000.000.000	Associated Payroll Costs	$8,602.00	$610.24	$610.24	$7,991.76	$0.00	$7,991.76	92.91%
219.2000.0200.000.000.000	Associated Payroll Costs	$7,806.00	$8,193.28	$8,193.28	($387.28)	$0.00	($387.28)	-4.96%
232.2000.0200.000.000.000	Associated Payroll Costs	$678.00	$73.34	$73.34	$604.66	$0.00	$604.66	89.18%
233.2000.0200.000.000.000	Associated Payroll Costs	$1,075.00	$193.51	$193.51	$881.49	$0.00	$881.49	82.00%
250.2000.0200.000.000.000	Associated Payroll Costs	$1,700.00	$995.89	$995.89	$704.11	$0.00	$704.11	41.42%
295.2000.0200.000.000.000	Associated Payroll Costs	$1,643.00	$144.98	$144.98	$1,498.02	$0.00	$1,498.02	91.18%
100.3000.0200.000.000.000	Associated Payroll Costs	$328.00	$0.00	$0.00	$328.00	$0.00	$328.00	100.00%
211.3000.0200.000.000.000	Associated Payroll Costs	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
250.3000.0200.000.000.000	Associated Payroll Costs	$194,245.00	$131,845.87	$131,845.87	$62,399.13	$0.00	$62,399.13	32.12%
	OBJECT: Associated Payroll Costs - 0200	$4,335,229.00	$3,618,183.56	$3,618,183.56	$717,045.44	$0.00	$717,045.44	16.54%
100.1000.0300.000.000.000	Purchased Services	$260,210.00	$85,693.88	$85,693.88	$174,516.12	$0.00	$174,516.12	67.07%
208.1000.0300.000.000.000	Purchased Services	$5,000.00	$2,300.20	$2,300.20	$2,699.80	$0.00	$2,699.80	54.00%

NOT AUDITED

Gervais School District #1

Board Exp. Report- All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
211.1000.0300.000.000.000	Purchased Services	$15,250.00	$7,188.95	$7,188.95	$8,061.05	$0.00	$8,061.05	52.86%
218.1000.0300.000.000.000	Purchased Services	$21,000.00	$6,851.73	$6,851.73	$14,148.27	$0.00	$14,148.27	67.37%
219.1000.0300.000.000.000	Purchased Services	$0.00	$3,025.95	$3,025.95	($3,025.95)	$0.00	($3,025.95)	0.00%
233.1000.0300.000.000.000	Purchased Services	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
261.1000.0300.000.000.000	Purchased Services	$33,821.00	$19,042.40	$19,042.40	$14,778.60	$0.00	$14,778.60	43.70%
262.1000.0300.000.000.000	Purchased Services	$2,150.00	$2,543.53	$2,543.53	($393.53)	$0.00	($393.53)	-18.30%
295.1000.0300.000.000.000	Purchased Services	$0.00	$44.82	$44.82	($44.82)	$0.00	($44.82)	0.00%
100.2000.0300.000.000.000	Purchased Services	$1,358,106.00	$1,443,236.48	$1,443,236.48	($85,130.48)	$0.00	($85,130.48)	-6.27%
201.2000.0300.000.000.000	Purchased Services	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
206.2000.0300.000.000.000	Purchased Services	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
208.2000.0300.000.000.000	Purchased Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
211.2000.0300.000.000.000	Purchased Services	$39,246.00	$12,080.15	$12,080.15	$27,165.85	$0.00	$27,165.85	69.22%
212.2000.0300.000.000.000	Purchased Services	$34,350.00	$46,333.62	$46,333.62	($11,983.62)	$0.00	($11,983.62)	-34.89%
218.2000.0300.000.000.000	Purchased Services	$4,050.00	$939.58	$939.58	$3,110.42	$0.00	$3,110.42	76.80%
232.2000.0300.000.000.000	Purchased Services	$21,294.00	$10,583.90	$10,583.90	$10,710.10	$0.00	$10,710.10	50.30%
233.2000.0300.000.000.000	Purchased Services	$4,000.00	$5,131.53	$5,131.53	($1,131.53)	$0.00	($1,131.53)	-28.29%
240.2000.0300.000.000.000	Purchased Services	$85,000.00	$20,450.21	$20,450.21	$64,549.79	$0.00	$64,549.79	75.94%
241.2000.0300.000.000.000	Purchased Services	$20,000.00	$14,131.86	$14,131.86	$5,868.14	$0.00	$5,868.14	29.34%
243.2000.0300.000.000.000	Purchased Services	$0.00	$158,311.84	$158,311.84	($158,311.84)	$0.00	($158,311.84)	0.00%
261.2000.0300.000.000.000	Purchased Services	$15,000.00	$15,098.68	$15,098.68	($98.68)	$0.00	($98.68)	-0.66%
262.2000.0300.000.000.000	Purchased Services	$5,000.00	$4,166.51	$4,166.51	$833.49	$0.00	$833.49	16.67%
295.2000.0300.000.000.000	Purchased Services	$2,000.00	$1,006.46	$1,006.46	$993.54	$0.00	$993.54	49.68%
400.2000.0300.000.000.000	Purchased Services	$0.00	$9,837.50	$9,837.50	($9,837.50)	$0.00	($9,837.50)	0.00%
211.3000.0300.000.000.000	Purchased Services	$1,500.00	$262.56	$262.56	$1,237.44	$0.00	$1,237.44	82.50%
250.3000.0300.000.000.000	Purchased Services	$21,950.00	$26,252.11	$26,252.11	($4,302.11)	$0.00	($4,302.11)	-19.60%
720.3000.0300.000.000.000	Purchased Services	$1,000.00	$64.00	$64.00	$936.00	$0.00	$936.00	93.60%
	OBJECT: Purchased Services - 0300	$1,953,127.00	$1,894,578.45	$1,894,578.45	$58,548.55	$0.00	$58,548.55	3.00%
100.1000.0400.000.000.000	Supplies & Materials	$199,045.00	$168,315.97	$168,315.97	$30,729.03	$0.00	$30,729.03	15.44%
202.1000.0400.000.000.000	Supplies & Materials	$100,000.00	$68,118.86	$68,118.86	$31,881.14	$0.00	$31,881.14	31.88%
206.1000.0400.000.000.000	Supplies & Materials	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
208.1000.0400.000.000.000	Supplies & Materials	$4,222.00	$0.00	$0.00	$4,222.00	$0.00	$4,222.00	100.00%
211.1000.0400.000.000.000	Supplies & Materials	$5,400.00	$3,864.68	$3,864.68	$1,535.32	$0.00	$1,535.32	28.43%
218.1000.0400.000.000.000	Supplies & Materials	$1,900.00	$394.50	$394.50	$1,505.50	$0.00	$1,505.50	79.24%
219.1000.0400.000.000.000	Supplies & Materials	$0.00	$3,639.37	$3,639.37	($3,639.37)	$0.00	($3,639.37)	0.00%
232.1000.0400.000.000.000	Supplies & Materials	$15,900.00	$7,009.97	$7,009.97	$8,890.03	$0.00	$8,890.03	55.91%
233.1000.0400.000.000.000	Supplies & Materials	$10,581.00	$12,270.37	$12,270.37	($1,689.37)	$0.00	($1,689.37)	-15.97%
261.1000.0400.000.000.000	Supplies & Materials	$19,066.00	$16,511.97	$16,511.97	$2,554.03	$0.00	$2,554.03	13.40%
262.1000.0400.000.000.000	Supplies & Materials	$1,972.00	$2,150.33	$2,150.33	($178.33)	$0.00	($178.33)	-9.04%
270.1000.0400.000.000.000	Supplies & Materials	$6,000.00	$2,835.95	$2,835.95	$3,164.05	$0.00	$3,164.05	52.73%
275.1000.0400.000.000.000	Supplies & Materials	$30,835.00	$8,337.71	$8,337.71	$22,497.29	$0.00	$22,497.29	72.96%
279.1000.0400.000.000.000	Supplies & Materials	$68,640.00	$43,877.74	$43,877.74	$24,762.26	$0.00	$24,762.26	36.08%
280.1000.0400.000.000.000	Supplies & Materials	$157,202.00	$52,519.40	$52,519.40	$104,682.60	$0.00	$104,682.60	66.59%
295.1000.0400.000.000.000	Supplies & Materials	$2,925.00	$8,119.92	$8,119.92	($5,194.92)	$0.00	($5,194.92)	-177.60%
100.2000.0400.000.000.000	Supplies & Materials	$408,255.00	$310,447.06	$310,447.06	$97,807.94	$0.00	$97,807.94	23.96%
201.2000.0400.000.000.000	Supplies & Materials	$1,550.00	$0.00	$0.00	$1,550.00	$0.00	$1,550.00	100.00%
208.2000.0400.000.000.000	Supplies & Materials	$6,000.00	$4,503.52	$4,503.52	$1,496.48	$0.00	$1,496.48	24.94%
211.2000.0400.000.000.000	Supplies & Materials	$902.00	$9,606.87	$9,606.87	($8,704.87)	$0.00	($8,704.87)	-965.06%
212.2000.0400.000.000.000	Supplies & Materials	$16,683.00	$4,766.92	$4,766.92	$11,916.08	$0.00	$11,916.08	71.43%
218.2000.0400.000.000.000	Supplies & Materials	$12,878.00	$1,301.90	$1,301.90	$11,576.10	$0.00	$11,576.10	89.89%

NOT AUDITED

Gervais School District #1

Board Exp. Report- All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
219.2000.0400.000.000.000	Supplies & Materials	$0.00	$1,099.73	$1,099.73	($1,099.73)	$0.00	($1,099.73)	0.00%
232.2000.0400.000.000.000	Supplies & Materials	$4,928.00	$2,055.25	$2,055.25	$2,872.75	$0.00	$2,872.75	58.29%
240.2000.0400.000.000.000	Supplies & Materials	$74,000.00	$32,230.11	$32,230.11	$41,769.89	$0.00	$41,769.89	56.45%
241.2000.0400.000.000.000	Supplies & Materials	$0.00	$3,820.45	$3,820.45	($3,820.45)	$0.00	($3,820.45)	0.00%
242.2000.0400.000.000.000	Supplies & Materials	$100,000.00	$0.00	$0.00	$100,000.00	$0.00	$100,000.00	100.00%
243.2000.0400.000.000.000	Supplies & Materials	$0.00	$18,438.00	$18,438.00	($18,438.00)	$0.00	($18,438.00)	0.00%
261.2000.0400.000.000.000	Supplies & Materials	$4,000.00	$2,405.82	$2,405.82	$1,594.18	$0.00	$1,594.18	39.85%
262.2000.0400.000.000.000	Supplies & Materials	$2,000.00	$365.17	$365.17	$1,634.83	$0.00	$1,634.83	81.74%
295.2000.0400.000.000.000	Supplies & Materials	$6,000.00	$3,242.83	$3,242.83	$2,757.17	$0.00	$2,757.17	45.95%
400.2000.0400.000.000.000	Supplies & Materials	$0.00	$1,288.89	$1,288.89	($1,288.89)	$0.00	($1,288.89)	0.00%
100.3000.0400.000.000.000	Supplies & Materials	$32,090.00	$0.00	$0.00	$32,090.00	$0.00	$32,090.00	100.00%
211.3000.0400.000.000.000	Supplies & Materials	$6,558.00	$0.00	$0.00	$6,558.00	$0.00	$6,558.00	100.00%
232.3000.0400.000.000.000	Supplies & Materials	$1,700.00	$26.44	$26.44	$1,673.56	$0.00	$1,673.56	98.44%
250.3000.0400.000.000.000	Supplies & Materials	$325,269.00	$411,394.80	$411,394.80	($86,125.80)	$0.00	($86,125.80)	-26.48%
295.3000.0400.000.000.000	Supplies & Materials	$15,000.00	$1,121.10	$1,121.10	$13,878.90	$0.00	$13,878.90	92.53%
720.3000.0400.000.000.000	Supplies & Materials	$1,500.00	$664.83	$664.83	$835.17	$0.00	$835.17	55.68%
	OBJECT: Supplies & Materials - 0400	$1,643,501.00	$1,206,746.43	$1,206,746.43	$436,754.57	$0.00	$436,754.57	26.57%
100.2000.0500.000.000.000	Capital Outlay	$0.00	$7,648.13	$7,648.13	($7,648.13)	$0.00	($7,648.13)	0.00%
240.2000.0500.000.000.000	Capital Outlay	$0.00	$6,209.91	$6,209.91	($6,209.91)	$0.00	($6,209.91)	0.00%
241.2000.0500.000.000.000	Capital Outlay	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
242.2000.0500.000.000.000	Capital Outlay	$100,000.00	$0.00	$0.00	$100,000.00	$0.00	$100,000.00	100.00%
243.2000.0500.000.000.000	Capital Outlay	$590,000.00	$85,439.99	$85,439.99	$504,560.01	$0.00	$504,560.01	85.52%
400.2000.0500.000.000.000	Capital Outlay	$50,000.00	$0.00	$0.00	$50,000.00	$0.00	$50,000.00	100.00%
250.3000.0500.000.000.000	Capital Outlay	$27,500.00	$18,850.00	$18,850.00	$8,650.00	$0.00	$8,650.00	31.45%
243.4000.0500.000.000.000	Capital Outlay	$1,550,000.00	$574,890.90	$574,890.90	$975,109.10	$0.00	$975,109.10	62.91%
400.4000.0500.000.000.000	Capital Outlay	$45,000.00	$45,000.00	$45,000.00	$0.00	$0.00	$0.00	0.00%
	OBJECT: Capital Outlay - 0500	$2,382,500.00	$738,038.93	$738,038.93	$1,644,461.07	$0.00	$1,644,461.07	69.02%
100.1000.0600.000.000.000	Other	$50.00	$700.00	$700.00	($650.00)	$0.00	($650.00)	-1300.00%
261.1000.0600.000.000.000	Other	$7,300.00	$4,318.68	$4,318.68	$2,981.32	$0.00	$2,981.32	40.84%
262.1000.0600.000.000.000	Other	$200.00	$50.00	$50.00	$150.00	$0.00	$150.00	75.00%
275.1000.0600.000.000.000	Other	$350.00	$136.00	$136.00	$214.00	$0.00	$214.00	61.14%
100.2000.0600.000.000.000	Other	$115,350.00	$114,484.26	$114,484.26	$865.74	$0.00	$865.74	0.75%
211.2000.0600.000.000.000	Other	$25,000.00	$19,061.86	$19,061.86	$5,938.14	$0.00	$5,938.14	23.75%
212.2000.0600.000.000.000	Other	$5,200.00	$3,023.60	$3,023.60	$2,176.40	$0.00	$2,176.40	41.85%
218.2000.0600.000.000.000	Other	$13,250.00	$5,733.54	$5,733.54	$7,516.46	$0.00	$7,516.46	56.73%
232.2000.0600.000.000.000	Other	$20,000.00	$14,525.00	$14,525.00	$5,475.00	$0.00	$5,475.00	27.38%
233.2000.0600.000.000.000	Other	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
232.3000.0600.000.000.000	Other	$500.00	$40.00	$40.00	$460.00	$0.00	$460.00	92.00%
250.3000.0600.000.000.000	Other	$2,800.00	$1,607.00	$1,607.00	$1,193.00	$0.00	$1,193.00	42.61%
720.3000.0600.000.000.000	Other	$2,000.00	$85.00	$85.00	$1,915.00	$0.00	$1,915.00	95.75%
240.5000.0600.000.000.000	Other	$28,000.00	$27,100.00	$27,100.00	$900.00	$0.00	$900.00	3.21%
300.5000.0600.000.000.000	Other	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00	100.00%
312.5000.0600.000.000.000	Other	$245,100.00	$244,196.94	$244,196.94	$903.06	$0.00	$903.06	0.37%
313.5000.0600.000.000.000	Other	$878,800.00	$877,029.83	$877,029.83	$1,770.17	$0.00	$1,770.17	0.20%
	OBJECT: Other - 0600	$1,354,900.00	$1,312,091.71	$1,312,091.71	$42,808.29	$0.00	$42,808.29	3.16%
100.5000.0700.000.000.000	Transfers	$498,825.00	$498,825.00	$498,825.00	$0.00	$0.00	$0.00	0.00%
	OBJECT: Transfers - 0700	$498,825.00	$498,825.00	$498,825.00	$0.00	$0.00	$0.00	0.00%

NOT AUDITED

Gervais School District #1

Board Exp. Report- All Funds MW

From Date: 7/1/2016 To Date: 8/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.6000.0800.000.000.000	Other Uses of Funds	$1,100,000.00	$0.00	$0.00	$1,100,000.00	$0.00	$1,100,000.00	100.00%
262.6000.0800.000.000.000	Other Uses of Funds	$328.00	$0.00	$0.00	$328.00	$0.00	$328.00	100.00%
313.7000.0800.000.000.000	Other Uses of Funds	$200,000.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00	100.00%
	OBJECT: Other Uses of Funds - 0800	$1,300,328.00	$0.00	$0.00	$1,300,328.00	$0.00	$1,300,328.00	100.00%
	Grand Total:	$19,815,525.00	$15,303,049.51	$15,303,049.51	$4,512,475.49	$0.00	$4,512,475.49	22.77%

End of Report

NOT AUDITED

Gervais School District #1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: US Bank 153604172442 **From Date:** 07/01/2017 **To Date:** 07/31/2017

From Check: **To Check:** **From Clear Date:** **To Clear Date:**

From Voucher: **To Voucher:**

Types: ☑ Expense ☐ Manual ☐ Payroll ☑ Payroll Deductions ☐ Other Disbursements

*** Indicates gap in check sequence**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
65183	07/07/2017	ADVANCE EDUCATION INC	$900.00	1001	Printed	Expense	☑	07/31/2017	
65184	07/07/2017	AMPLIFIED IT, LLC	$399.00	1001	Printed	Expense	☑	07/31/2017	
65185	07/07/2017	ARMOR ZONE	$2,415.00	1001	Printed	Expense	☑	07/31/2017	
65186	07/07/2017	CARRUTH COMPLIANCE CONSULTING, INC	$2,560.80	1001	Printed	Expense	☑	07/31/2017	
65187	07/07/2017	GEORGE FOX UNIVERSITY	$868.00	1001	Printed	Expense	☑	07/31/2017	
65188	07/07/2017	LAWRENCE CO	$62.50	1001	Printed	Expense	☑	07/31/2017	
65189	07/07/2017	OASBO	$275.00	1001	Printed	Expense	☑	07/31/2017	
65190	07/07/2017	OSBA	$1,820.50	1001	Printed	Expense	☑	07/31/2017	
65191	07/07/2017	PACE	$80,103.00	1001	Printed	Expense	☑	07/31/2017	
65192	07/07/2017	POSTMASTER_05440	$166.00	1001	Printed	Expense	☑	07/31/2017	
65193	07/07/2017	SAIF CORPORATION	$33,739.00	1001	Printed	Expense	☑	07/31/2017	
65194	07/07/2017	SUMMIT BENEFIT & ACTUARIAL SERVICES	$575.00	1001	Printed	Expense	☑	07/31/2017	
65195	07/07/2017	WILLAMETTE VALLEY SECURITY INC	$1,238.55	1001	Printed	Expense	☑	07/31/2017	
65196	07/11/2017	COMMUNITY NEWSPAPERS	$88.00	1157	Printed	Expense	☑	07/31/2017	
65197	07/11/2017	CURRICULUM ASSOCIATES INC	$12,300.00	1157	Printed	Expense	☑	07/31/2017	
65198	07/11/2017	DATAVISION COMMUNICATIONS	$423.32	1157	Printed	Expense	☑	07/31/2017	
65199	07/11/2017	FRONTIER COMMUNICATIONS	$50.94	1157	Printed	Expense	☑	07/31/2017	
65200	07/11/2017	GENERAL PARTS DISTRIBUTION LLC	$15.81	1157	Printed	Expense	☑	07/31/2017	
65201	07/11/2017	GEORGE FOX UNIVERSITY	$1,252.00	1157	Printed	Expense	☑	07/31/2017	
65202	07/11/2017	GERVAIS TELEPHONE CO	$280.96	1157	Printed	Expense	☑	07/31/2017	
65203	07/11/2017	GREEN POWER ELECTRICAL CONTRACTORS INC	$2,860.00	1157	Printed	Expense	☑	07/31/2017	

Gervais School District #1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: US Bank 153604172442 **From Date:** 07/01/2017 **To Date:** 07/31/2017

From Check: **To Check:** **From Clear Date:** **To Clear Date:**

From Voucher: **To Voucher:**

Types: ☑ Expense ☐ Manual ☐ Payroll ☑ Payroll Deductions ☐ Other Disbursements

*** Indicates gap in check sequence**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
65204	07/11/2017	INDUSTRIAL WELDING SUPPLY INC	$75.00	1157	Printed	Expense	☑	07/31/2017	
65205	07/11/2017	LOWE'S HOME IMPROVEMENT	$833.82	1157	Printed	Expense	☑	07/31/2017	
65206	07/11/2017	MEDOSWEET FARMS OF OREGON	$1,838.64	1157	Printed	Expense	☑	07/31/2017	
65207	07/11/2017	MID COLUMBIA BUS CO INC	$49,295.41	1157	Printed	Expense	☑	07/31/2017	
65208	07/11/2017	NW NATURAL	$877.62	1157	Printed	Expense	☑	07/31/2017	
65209	07/11/2017	OFFICE DEPOT	$724.13	1157	Printed	Expense	☑	07/31/2017	
65210	07/11/2017	PGE_01831	$6,892.85	1157	Printed	Expense	☑	07/31/2017	
65211	07/11/2017	REPUBLIC SERVICES	$2,837.11	1157	Printed	Expense	☑	07/31/2017	
65212	07/11/2017	RO HEALTH INC	$203.00	1157	Printed	Expense	☑	07/31/2017	
65213	07/11/2017	SCHOOL SPECIALTY	$3,488.84	1157	Printed	Expense	☑	07/31/2017	
65214	07/11/2017	THE HUNGERFORD LAW FIRM LLP	$104.17	1157	Printed	Expense	☑	07/31/2017	
65215	07/11/2017	US BANK	$20,038.82	1157	Printed	Expense	☑	07/31/2017	
65216	07/11/2017	VOCOVISION, INC	$5,868.75	1157	Printed	Expense	☑	07/31/2017	
65217	07/11/2017	WOODBURN RADIATOR & GLASS INC	$148.00	1157	Printed	Expense	☑	07/31/2017	
65218	07/11/2017	WOODS, VINCENT P.	$7,452.66	1157	Printed	Expense	☑	07/31/2017	
65219	07/11/2017	XEROX CORP._11662	$285.87	1157	Printed	Expense	☑	07/31/2017	
65220	07/20/2017	CDW GOVERNMENT INC._04990	$1,059.13	1002	Printed	Expense	☑	07/31/2017	
65221	07/20/2017	DILSON, MEGAN D	$109.14	1002	Printed	Expense	☐		
65222	07/20/2017	EDNETIC, INC	$16,688.00	1002	Printed	Expense	☑	07/31/2017	
65223	07/20/2017	EDNETIC, INC	$5,832.24	1002	Printed	Expense	☑	07/31/2017	
65224	07/20/2017	FRONTIER CHARTER ACADEMY	$176,207.24	1002	Printed	Expense	☑	07/31/2017	
65225	07/20/2017	GREAT AMERICA FINANCIAL SERVICES	$198.50	1002	Printed	Expense	☑	07/31/2017	

Gervais School District #1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: US Bank 153604172442 **From Date:** 07/01/2017 **To Date:** 07/31/2017

From Check: **To Check:** **From Clear Date:** **To Clear Date:**

From Voucher: **To Voucher:**

Types: ☑ Expense ☐ Manual ☐ Payroll ☑ Payroll Deductions ☐ Other Disbursements

*** Indicates gap in check sequence**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
65226	07/20/2017	HENRY, MATT	$191.80	1002	Printed	Expense	☑	07/31/2017	
65227	07/20/2017	JIRGES, MICHAEL	$147.66	1002	Printed	Expense	☑	07/31/2017	
65228	07/20/2017	JONES, JENNY	$216.67	1002	Printed	Expense	☑	07/31/2017	
65229	07/20/2017	LOPEZ, ELIZABETH MARY	$136.83	1002	Printed	Expense	☐		
65230	07/20/2017	OFFICE DEPOT	$812.17	1002	Printed	Expense	☑	07/31/2017	
65231	07/20/2017	OSPA	$220.00	1002	Printed	Expense	☑	07/31/2017	
65232	07/20/2017	PACIFIC OFFICE AUTOMATION LEASING	$1,300.00	1002	Printed	Expense	☑	07/31/2017	
65233	07/20/2017	RENAISSANCE LEARNING INC	$9,516.00	1002	Printed	Expense	☑	07/31/2017	
65234	07/20/2017	SCENARIO LEARNING, LLC	$490.00	1002	Printed	Expense	☑	07/31/2017	
65235	07/20/2017	SEGURA TARULA, SANDRA	$161.15	1002	Printed	Expense	☑	07/31/2017	
65236	07/20/2017	SHERWIN WILLIAMS	$415.50	1002	Printed	Expense	☑	07/31/2017	
65237	07/20/2017	SULLIVAN, DEBBIE	$69.15	1002	Printed	Expense	☑	07/31/2017	
65238	07/20/2017	WALTER E. NELSON CO.	$1,854.08	1002	Printed	Expense	☑	07/31/2017	
65239	07/20/2017	WILLIAMS, MATTHEW P.	$500.00	1002	Printed	Expense	☑	07/31/2017	
65240	07/21/2017	AUS WEST LOCKBOX	$268.28	1158	Printed	Expense	☑	07/31/2017	
65241	07/21/2017	BOXES TO BUSINESS	$250.00	1158	Printed	Expense	☑	07/31/2017	
65242	07/21/2017	CITY OF GERVAIS	$1,003.48	1158	Printed	Expense	☑	07/31/2017	
65243	07/21/2017	GARRETT HEMANN ROBERTSON,P.C.	$1,779.00	1158	Printed	Expense	☑	07/31/2017	
65244	07/21/2017	NW REGIONAL ESD	$80.75	1158	Printed	Expense	☑	07/31/2017	
65245	07/21/2017	OSBA	$500.00	1158	Printed	Expense	☑	07/31/2017	
65246	07/21/2017	PACIFIC OFFICE AUTOMATION	$586.88	1158	Printed	Expense	☑	07/31/2017	
65247	07/21/2017	THE INNOVATIVE NW TEACHER	$510.00	1158	Printed	Expense	☑	07/31/2017	

Gervais School District #1

Reprint Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: US Bank 153604172442 **From Date:** 07/01/2017 **To Date:** 07/31/2017

From Check: **To Check:** **From Clear Date:** **To Clear Date:**

From Voucher: **To Voucher:**

Types: ☑ Expense ☐ Manual ☐ Payroll ☑ Payroll Deductions ☐ Other Disbursements

*** Indicates gap in check sequence**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
65248	07/25/2017	AFA-ANNUITY PREMIUM TRUST	$525.00	1007	Printed	Payroll Ded	☑	07/31/2017	
65249	07/25/2017	AFLAC	$34.97	1007	Printed	Payroll Ded	☑	07/31/2017	
65250	07/25/2017	AMERICAN FIDELITY ASSURANCE CO	$738.99	1007	Printed	Payroll Ded	☑	07/31/2017	
65251	07/25/2017	AMERICAN FIDELITY.	$50.00	1007	Printed	Payroll Ded	☑	07/31/2017	
65252	07/25/2017	AMERICAN FIDELTIY ASSURANCE	$378.27	1007	Printed	Payroll Ded	☑	07/31/2017	
65253	07/25/2017	AXA EQUITABLE EQUI-VEST	$300.00	1007	Printed	Payroll Ded	☐		
65254	07/25/2017	FORESTER FINANCIAL	$75.00	1007	Printed	Payroll Ded	☑	07/31/2017	
65255	07/25/2017	LEGAL SHIELD	$43.85	1007	Printed	Payroll Ded	☑	07/31/2017	
65256	07/25/2017	OSEA	$343.75	1007	Printed	Payroll Ded	☑	07/31/2017	
65257	07/25/2017	TEXAS LIFE INS CO	$192.85	1007	Printed	Payroll Ded	☑	07/31/2017	
		Total Amount:	$467,144.40						

Report Total Amount: Amount

End of Report

Gervais School District #1

Copy of -Budget Summary - All Funds For the Period 07/01/2017 through 07/31/2017

Fiscal Year: 2017-2018 ☐ Include Pre Encumbrance

	Budget	Range To Date	Year To Date	Balance	Encumbrance	Budget Balance	
INCOME							
-							
Local Sources (+)	$3,506,114.00	$48,542.17	$48,542.17	$3,457,571.83	$0.00	$3,457,571.83	98.6%
State Sources (+)	$9,953,063.00	$1,540,656.00	$1,540,656.00	$8,412,407.00	$0.00	$8,412,407.00	84.5%
Federal Sources (+)	$1,580,300.00	$0.00	$0.00	$1,580,300.00	$0.00	$1,580,300.00	100.0%
Transfers (+)	$527,000.00	$0.00	$0.00	$527,000.00	$0.00	$527,000.00	100.0%
Other (+)	$4,712,993.00	$0.00	$0.00	$4,712,993.00	$0.00	$4,712,993.00	100.0%
Sub-total : -	$20,279,470.00	$1,589,198.17	$1,589,198.17	$18,690,271.83	$0.00	$18,690,271.83	92.2%
Total : INCOME	$20,279,470.00	$1,589,198.17	$1,589,198.17	$18,690,271.83	$0.00	$18,690,271.83	92.2%
EXPENSES							
-							
Instruction (-)	$9,271,449.00	$200,743.30	$200,743.30	$9,070,705.70	$6,844,768.03	$2,225,937.67	24.0%
Support Services (-)	$6,651,011.00	$271,828.13	$271,828.13	$6,379,182.87	$2,866,389.61	$3,512,793.26	52.8%
Enterprise & Community (-)	$892,964.00	$8,023.84	$8,023.84	$884,940.16	$621,066.86	$263,873.30	29.6%
Facitilities Acquisition (-)	$700,000.00	$0.00	$0.00	$700,000.00	$1,000.00	$699,000.00	99.9%
Transfers (-)	$527,000.00	$0.00	$0.00	$527,000.00	$0.00	$527,000.00	100.0%
Debt Service (-)	$1,202,536.00	$0.00	$0.00	$1,202,536.00	$1,163,535.50	$39,000.50	3.2%
Contingency (-)	$1,034,510.00	$0.00	$0.00	$1,034,510.00	$0.00	$1,034,510.00	100.0%
Sub-total : -	($20,279,470.00)	($480,595.27)	($480,595.27)	($19,798,874.73)	($11,496,760.00)	($8,302,114.73)	40.9%
Total : EXPENSES	($20,279,470.00)	($480,595.27)	($480,595.27)	($19,798,874.73)	($11,496,760.00)	($8,302,114.73)	40.9%
NET ADDITION/(DEFICIT)	$0.00	$1,108,602.90	$1,108,602.90	($1,108,602.90)	($11,496,760.00)	$10,388,157.10	0.0%

NOT AUDITED

End of Report

Gervais School District #1

Board Revenue - All Funds

From Date: 7/1/2017 To Date: 7/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.0000.0000.000.000.000	SUMMARY	($14,127,804.00)	($1,549,321.61)	($1,549,321.61)	($12,578,482.39)	$0.00	($12,578,482.39)	89.03%
100.0000.0000.150.000.000	SUMMARY	($30,000.00)	($6,070.53)	($6,070.53)	($23,929.47)	$0.00	($23,929.47)	79.76%
201.0000.0000.000.000.000	SUMMARY	($15,125.00)	$0.00	$0.00	($15,125.00)	$0.00	($15,125.00)	100.00%
202.0000.0000.000.000.000	SUMMARY	($102,000.00)	$0.00	$0.00	($102,000.00)	$0.00	($102,000.00)	100.00%
204.0000.0000.400.000.000	SUMMARY	($150,000.00)	$0.00	$0.00	($150,000.00)	$0.00	($150,000.00)	100.00%
208.0000.0000.150.000.000	SUMMARY	($38,365.00)	$0.00	$0.00	($38,365.00)	$0.00	($38,365.00)	100.00%
211.0000.0000.000.000.000	SUMMARY	($509,217.00)	$0.00	$0.00	($509,217.00)	$0.00	($509,217.00)	100.00%
211.0000.0000.800.000.000	SUMMARY	($20,000.00)	$0.00	$0.00	($20,000.00)	$0.00	($20,000.00)	100.00%
212.0000.0000.000.000.000	SUMMARY	($65,018.00)	$0.00	$0.00	($65,018.00)	$0.00	($65,018.00)	100.00%
218.0000.0000.000.000.000	SUMMARY	($232,290.00)	$0.00	$0.00	($232,290.00)	$0.00	($232,290.00)	100.00%
219.0000.0000.000.000.000	SUMMARY	($60,039.00)	$0.00	$0.00	($60,039.00)	$0.00	($60,039.00)	100.00%
232.0000.0000.000.000.000	SUMMARY	($7,350.00)	$0.00	$0.00	($7,350.00)	$0.00	($7,350.00)	100.00%
232.0000.0000.300.000.000	SUMMARY	($5,000.00)	$0.00	$0.00	($5,000.00)	$0.00	($5,000.00)	100.00%
232.0000.0000.400.000.000	SUMMARY	($45,491.00)	$0.00	$0.00	($45,491.00)	$0.00	($45,491.00)	100.00%
232.0000.0000.800.000.000	SUMMARY	($4,000.00)	$0.00	$0.00	($4,000.00)	$0.00	($4,000.00)	100.00%
233.0000.0000.000.000.000	SUMMARY	($52,206.00)	$0.00	$0.00	($52,206.00)	$0.00	($52,206.00)	100.00%
240.0000.0000.000.000.000	SUMMARY	($187,250.00)	($3,000.00)	($3,000.00)	($184,250.00)	$0.00	($184,250.00)	98.40%
241.0000.0000.000.000.000	SUMMARY	($30,000.00)	$0.00	$0.00	($30,000.00)	$0.00	($30,000.00)	100.00%
242.0000.0000.000.000.000	SUMMARY	($210,000.00)	($1,655.57)	($1,655.57)	($208,344.43)	$0.00	($208,344.43)	99.21%
243.0000.0000.000.000.000	SUMMARY	($1,730,000.00)	$0.00	$0.00	($1,730,000.00)	$0.00	($1,730,000.00)	100.00%
250.0000.0000.000.000.000	SUMMARY	($817,539.00)	($192.43)	($192.43)	($817,346.57)	$0.00	($817,346.57)	99.98%
250.0000.0000.100.000.000	SUMMARY	($25,000.00)	$0.00	$0.00	($25,000.00)	$0.00	($25,000.00)	100.00%
250.0000.0000.300.000.000	SUMMARY	($10,000.00)	$0.00	$0.00	($10,000.00)	$0.00	($10,000.00)	100.00%
261.0000.0000.000.000.000	SUMMARY	($35,000.00)	$0.00	$0.00	($35,000.00)	$0.00	($35,000.00)	100.00%
261.0000.0000.400.000.000	SUMMARY	($188,900.00)	$0.00	$0.00	($188,900.00)	$0.00	($188,900.00)	100.00%
262.0000.0000.000.000.000	SUMMARY	($14,330.00)	$0.00	$0.00	($14,330.00)	$0.00	($14,330.00)	100.00%
262.0000.0000.300.000.000	SUMMARY	($42,000.00)	$0.00	$0.00	($42,000.00)	$0.00	($42,000.00)	100.00%
270.0000.0000.100.000.000	SUMMARY	($500.00)	$0.00	$0.00	($500.00)	$0.00	($500.00)	100.00%
270.0000.0000.300.000.000	SUMMARY	($7,500.00)	$0.00	$0.00	($7,500.00)	$0.00	($7,500.00)	100.00%
275.0000.0000.400.000.000	SUMMARY	($18,160.00)	$0.00	$0.00	($18,160.00)	$0.00	($18,160.00)	100.00%
279.0000.0000.000.000.000	SUMMARY	($1,050.00)	$0.00	$0.00	($1,050.00)	$0.00	($1,050.00)	100.00%
279.0000.0000.100.000.000	SUMMARY	($42,825.00)	$0.00	$0.00	($42,825.00)	$0.00	($42,825.00)	100.00%
279.0000.0000.300.000.000	SUMMARY	($24,125.00)	$0.00	$0.00	($24,125.00)	$0.00	($24,125.00)	100.00%
280.0000.0000.400.000.000	SUMMARY	($131,600.00)	$0.00	$0.00	($131,600.00)	$0.00	($131,600.00)	100.00%
280.0000.0000.800.000.000	SUMMARY	($400.00)	$0.00	$0.00	($400.00)	$0.00	($400.00)	100.00%
295.0000.0000.000.000.000	SUMMARY	($28,850.00)	($1,175.25)	($1,175.25)	($27,674.75)	$0.00	($27,674.75)	95.93%
300.0000.0000.000.000.000	SUMMARY	($10,000.00)	$0.00	$0.00	($10,000.00)	$0.00	($10,000.00)	100.00%
312.0000.0000.000.000.000	SUMMARY	($247,500.00)	$0.00	$0.00	($247,500.00)	$0.00	($247,500.00)	100.00%
313.0000.0000.000.000.000	SUMMARY	($918,536.00)	($27,782.78)	($27,782.78)	($890,753.22)	$0.00	($890,753.22)	96.98%
400.0000.0000.000.000.000	SUMMARY	($90,000.00)	$0.00	$0.00	($90,000.00)	$0.00	($90,000.00)	100.00%
720.0000.0000.000.000.000	SUMMARY	($4,500.00)	$0.00	$0.00	($4,500.00)	$0.00	($4,500.00)	100.00%
	Grand Total:	($20,279,470.00)	($1,589,198.17)	($1,589,198.17)	($18,690,271.83)	$0.00	($18,690,271.83)	92.16%

End of Report

NOT AUDITED

Gervais School District #1

Board Expense Report- All Funds

From Date: 7/1/2017 To Date: 7/31/2017

Fiscal Year: 2017-2018 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range ☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.0100.000.000.000	Salaries	$3,914,622.00	$4,055.10	$4,055.10	$3,910,566.90	$3,273,678.97	$636,887.93	16.27%
204.1000.0100.000.000.000	Salaries	$75,000.00	$0.00	$0.00	$75,000.00	$0.00	$75,000.00	100.00%
208.1000.0100.000.000.000	Salaries	$12,000.00	$0.00	$0.00	$12,000.00	$0.00	$12,000.00	100.00%
211.1000.0100.000.000.000	Salaries	$195,741.00	$4,248.00	$4,248.00	$191,493.00	$144,995.62	$46,497.38	23.75%
218.1000.0100.000.000.000	Salaries	$119,654.00	$0.00	$0.00	$119,654.00	$85,846.46	$33,807.54	28.25%
219.1000.0100.000.000.000	Salaries	$24,417.00	$5,548.33	$5,548.33	$18,868.67	$7,006.53	$11,862.14	48.58%
233.1000.0100.000.000.000	Salaries	$24,300.00	$2,985.50	$2,985.50	$21,314.50	$11,350.74	$9,963.76	41.00%
261.1000.0100.000.000.000	Salaries	$102,044.00	$0.00	$0.00	$102,044.00	$77,864.01	$24,179.99	23.70%
262.1000.0100.000.000.000	Salaries	$21,980.00	$0.00	$0.00	$21,980.00	$20,020.00	$1,960.00	8.92%
295.1000.0100.000.000.000	Salaries	$2,795.00	$0.00	$0.00	$2,795.00	$0.00	$2,795.00	100.00%
100.2000.0100.000.000.000	Salaries	$1,709,923.00	$93,066.93	$93,066.93	$1,616,856.07	$1,397,412.13	$219,443.94	12.83%
201.2000.0100.000.000.000	Salaries	$9,000.00	$0.00	$0.00	$9,000.00	$0.00	$9,000.00	100.00%
208.2000.0100.000.000.000	Salaries	$12,000.00	$0.00	$0.00	$12,000.00	$0.00	$12,000.00	100.00%
211.2000.0100.000.000.000	Salaries	$61,165.00	$834.03	$834.03	$60,330.97	$35,087.13	$25,243.84	41.27%
212.2000.0100.000.000.000	Salaries	$8,145.00	$0.00	$0.00	$8,145.00	$0.00	$8,145.00	100.00%
218.2000.0100.000.000.000	Salaries	$1,178.00	$0.00	$0.00	$1,178.00	$0.00	$1,178.00	100.00%
219.2000.0100.000.000.000	Salaries	$13,331.00	$0.00	$0.00	$13,331.00	$6,044.40	$7,286.60	54.66%
232.2000.0100.000.000.000	Salaries	$491.00	$0.00	$0.00	$491.00	$0.00	$491.00	100.00%
233.2000.0100.000.000.000	Salaries	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
211.3000.0100.000.000.000	Salaries	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
250.3000.0100.000.000.000	Salaries	$210,180.00	$5,258.12	$5,258.12	$204,921.88	$177,733.47	$27,188.41	12.94%
	OBJECT: Salaries - 0100	$6,521,966.00	$115,996.01	$115,996.01	$6,405,969.99	$5,237,039.46	$1,168,930.53	17.92%
100.1000.0200.000.000.000	Associated Payroll Costs	$2,630,796.00	$1,131.47	$1,131.47	$2,629,664.53	$2,025,648.06	$604,016.47	22.96%
204.1000.0200.000.000.000	Associated Payroll Costs	$50,050.00	$0.00	$0.00	$50,050.00	$0.00	$50,050.00	100.00%
208.1000.0200.000.000.000	Associated Payroll Costs	$3,920.00	$0.00	$0.00	$3,920.00	$0.00	$3,920.00	100.00%
211.1000.0200.000.000.000	Associated Payroll Costs	$142,626.00	$1,072.10	$1,072.10	$141,553.90	$114,906.59	$26,647.31	18.68%
218.1000.0200.000.000.000	Associated Payroll Costs	$58,200.00	$0.00	$0.00	$58,200.00	$58,484.97	($284.97)	-0.49%
219.1000.0200.000.000.000	Associated Payroll Costs	$13,196.00	$1,239.12	$1,239.12	$11,956.88	$4,598.82	$7,358.06	55.76%
233.1000.0200.000.000.000	Associated Payroll Costs	$10,701.00	$761.72	$761.72	$9,939.28	$6,101.80	$3,837.48	35.86%
261.1000.0200.000.000.000	Associated Payroll Costs	$36,202.00	$0.00	$0.00	$36,202.00	$20,270.07	$15,931.93	44.01%
262.1000.0200.000.000.000	Associated Payroll Costs	$7,230.00	$0.00	$0.00	$7,230.00	$4,729.42	$2,500.58	34.59%
295.1000.0200.000.000.000	Associated Payroll Costs	$1,055.00	$0.00	$0.00	$1,055.00	$0.00	$1,055.00	100.00%
100.2000.0200.000.000.000	Associated Payroll Costs	$1,172,433.00	$50,009.84	$50,009.84	$1,122,423.16	$839,751.40	$282,671.76	24.11%
201.2000.0200.000.000.000	Associated Payroll Costs	$3,075.00	$0.00	$0.00	$3,075.00	$0.00	$3,075.00	100.00%
208.2000.0200.000.000.000	Associated Payroll Costs	$3,945.00	$0.00	$0.00	$3,945.00	$0.00	$3,945.00	100.00%
211.2000.0200.000.000.000	Associated Payroll Costs	$31,652.00	$408.75	$408.75	$31,243.25	$20,366.00	$10,877.25	34.37%
212.2000.0200.000.000.000	Associated Payroll Costs	$640.00	$0.00	$0.00	$640.00	$0.00	$640.00	100.00%
218.2000.0200.000.000.000	Associated Payroll Costs	$180.00	$0.00	$0.00	$180.00	$82.74	$97.26	54.03%
219.2000.0200.000.000.000	Associated Payroll Costs	$9,095.00	$5.56	$5.56	$9,089.44	$3,976.14	$5,113.30	56.22%
232.2000.0200.000.000.000	Associated Payroll Costs	$100.00	$0.00	$0.00	$100.00	$0.00	$100.00	100.00%
233.2000.0200.000.000.000	Associated Payroll Costs	$705.00	$2.97	$2.97	$702.03	$10.82	$691.21	98.04%
250.2000.0200.000.000.000	Associated Payroll Costs	$500.00	$5.23	$5.23	$494.77	$163.99	$330.78	66.16%
211.3000.0200.000.000.000	Associated Payroll Costs	$735.00	$0.00	$0.00	$735.00	$0.00	$735.00	100.00%
250.3000.0200.000.000.000	Associated Payroll Costs	$178,900.00	$2,765.72	$2,765.72	$176,134.28	$124,321.39	$51,812.89	28.96%
	OBJECT: Associated Payroll Costs - 0200	$4,355,936.00	$57,402.48	$57,402.48	$4,298,533.52	$3,223,412.21	$1,075,121.31	24.68%
100.1000.0300.000.000.000	Purchased Services	$1,160,210.00	$176,207.24	$176,207.24	$984,002.76	$880,824.88	$103,177.88	8.89%
211.1000.0300.000.000.000	Purchased Services	$15,250.00	$0.00	$0.00	$15,250.00	$0.00	$15,250.00	100.00%
218.1000.0300.000.000.000	Purchased Services	$21,000.00	$0.00	$0.00	$21,000.00	$0.00	$21,000.00	100.00%
261.1000.0300.000.000.000	Purchased Services	$33,000.00	$0.00	$0.00	$33,000.00	$0.00	$33,000.00	100.00%

NOT AUDITED

Gervais School District #1

Board Expense Report- All Funds

From Date: 7/1/2017 To Date: 7/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
262.1000.0300.000.000.000	Purchased Services	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
100.2000.0300.000.000.000	Purchased Services	$1,396,546.00	$31,177.85	$31,177.85	$1,365,368.15	$316,461.35	$1,048,906.80	75.11%
201.2000.0300.000.000.000	Purchased Services	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
208.2000.0300.000.000.000	Purchased Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
211.2000.0300.000.000.000	Purchased Services	$39,246.00	$0.00	$0.00	$39,246.00	$1,072.40	$38,173.60	97.27%
212.2000.0300.000.000.000	Purchased Services	$34,350.00	$0.00	$0.00	$34,350.00	$0.00	$34,350.00	100.00%
218.2000.0300.000.000.000	Purchased Services	$4,050.00	$0.00	$0.00	$4,050.00	$0.00	$4,050.00	100.00%
232.2000.0300.000.000.000	Purchased Services	$13,850.00	$0.00	$0.00	$13,850.00	$15,448.58	($1,598.58)	-11.54%
233.2000.0300.000.000.000	Purchased Services	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
240.2000.0300.000.000.000	Purchased Services	$85,000.00	$0.00	$0.00	$85,000.00	$0.00	$85,000.00	100.00%
241.2000.0300.000.000.000	Purchased Services	$30,000.00	$0.00	$0.00	$30,000.00	$0.00	$30,000.00	100.00%
243.2000.0300.000.000.000	Purchased Services	$45,000.00	$0.00	$0.00	$45,000.00	$44,008.08	$991.92	2.20%
261.2000.0300.000.000.000	Purchased Services	$17,079.00	$0.00	$0.00	$17,079.00	$0.00	$17,079.00	100.00%
262.2000.0300.000.000.000	Purchased Services	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
295.2000.0300.000.000.000	Purchased Services	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
400.2000.0300.000.000.000	Purchased Services	$0.00	$0.00	$0.00	$0.00	$12,560.00	($12,560.00)	0.00%
211.3000.0300.000.000.000	Purchased Services	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
250.3000.0300.000.000.000	Purchased Services	$29,950.00	$0.00	$0.00	$29,950.00	$9,800.00	$20,150.00	67.28%
720.3000.0300.000.000.000	Purchased Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	OBJECT: Purchased Services - 0300	$2,944,031.00	$207,385.09	$207,385.09	$2,736,645.91	$1,280,175.29	$1,456,470.62	49.47%
100.1000.0400.000.000.000	Supplies & Materials	$161,005.00	$0.00	$0.00	$161,005.00	$5,125.00	$155,880.00	96.82%
202.1000.0400.000.000.000	Supplies & Materials	$102,000.00	$0.00	$0.00	$102,000.00	$102,816.09	($816.09)	-0.80%
204.1000.0400.000.000.000	Supplies & Materials	$24,950.00	$0.00	$0.00	$24,950.00	$0.00	$24,950.00	100.00%
208.1000.0400.000.000.000	Supplies & Materials	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00	100.00%
211.1000.0400.000.000.000	Supplies & Materials	$5,400.00	$0.00	$0.00	$5,400.00	$500.00	$4,900.00	90.74%
218.1000.0400.000.000.000	Supplies & Materials	$1,900.00	$0.00	$0.00	$1,900.00	$0.00	$1,900.00	100.00%
232.1000.0400.000.000.000	Supplies & Materials	$10,300.00	$0.00	$0.00	$10,300.00	$0.00	$10,300.00	100.00%
233.1000.0400.000.000.000	Supplies & Materials	$12,000.00	$695.58	$695.58	$11,304.42	$0.00	$11,304.42	94.20%
261.1000.0400.000.000.000	Supplies & Materials	$18,275.00	$2,415.00	$2,415.00	$15,860.00	$0.00	$15,860.00	86.79%
262.1000.0400.000.000.000	Supplies & Materials	$16,120.00	$0.00	$0.00	$16,120.00	$0.00	$16,120.00	100.00%
270.1000.0400.000.000.000	Supplies & Materials	$8,000.00	$0.00	$0.00	$8,000.00	$0.00	$8,000.00	100.00%
275.1000.0400.000.000.000	Supplies & Materials	$17,810.00	$0.00	$0.00	$17,810.00	$0.00	$17,810.00	100.00%
279.1000.0400.000.000.000	Supplies & Materials	$68,000.00	$0.00	$0.00	$68,000.00	$0.00	$68,000.00	100.00%
280.1000.0400.000.000.000	Supplies & Materials	$132,000.00	$109.14	$109.14	$131,890.86	$0.00	$131,890.86	99.92%
295.1000.0400.000.000.000	Supplies & Materials	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
100.2000.0400.000.000.000	Supplies & Materials	$329,034.00	$12,961.30	$12,961.30	$316,072.70	$114,593.89	$201,478.81	61.23%
201.2000.0400.000.000.000	Supplies & Materials	$1,550.00	$0.00	$0.00	$1,550.00	$0.00	$1,550.00	100.00%
208.2000.0400.000.000.000	Supplies & Materials	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
211.2000.0400.000.000.000	Supplies & Materials	$902.00	$0.00	$0.00	$902.00	$0.00	$902.00	100.00%
212.2000.0400.000.000.000	Supplies & Materials	$16,683.00	$0.00	$0.00	$16,683.00	$0.00	$16,683.00	100.00%
218.2000.0400.000.000.000	Supplies & Materials	$12,878.00	$0.00	$0.00	$12,878.00	$0.00	$12,878.00	100.00%
232.2000.0400.000.000.000	Supplies & Materials	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
240.2000.0400.000.000.000	Supplies & Materials	$69,250.00	$0.00	$0.00	$69,250.00	$1,650.00	$67,600.00	97.62%
242.2000.0400.000.000.000	Supplies & Materials	$105,000.00	$0.00	$0.00	$105,000.00	$0.00	$105,000.00	100.00%
243.2000.0400.000.000.000	Supplies & Materials	$0.00	$0.00	$0.00	$0.00	$54,542.00	($54,542.00)	0.00%
261.2000.0400.000.000.000	Supplies & Materials	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00	100.00%
262.2000.0400.000.000.000	Supplies & Materials	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
295.2000.0400.000.000.000	Supplies & Materials	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
400.2000.0400.000.000.000	Supplies & Materials	$0.00	$0.00	$0.00	$0.00	$2,163.56	($2,163.56)	0.00%

NOT AUDITED

Gervais School District #1

Board Expense Report- All Funds

From Date: 7/1/2017 To Date: 7/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.3000.0400.000.000.000	Supplies & Materials	$7,090.00	$0.00	$0.00	$7,090.00	$0.00	$7,090.00	100.00%
211.3000.0400.000.000.000	Supplies & Materials	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
232.3000.0400.000.000.000	Supplies & Materials	$1,600.00	$0.00	$0.00	$1,600.00	$0.00	$1,600.00	100.00%
250.3000.0400.000.000.000	Supplies & Materials	$400,209.00	$0.00	$0.00	$400,209.00	$308,880.00	$91,329.00	22.82%
295.3000.0400.000.000.000	Supplies & Materials	$15,000.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%
720.3000.0400.000.000.000	Supplies & Materials	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
	OBJECT: Supplies & Materials - 0400	$1,585,956.00	$16,181.02	$16,181.02	$1,569,774.98	$590,270.54	$979,504.44	61.76%
240.2000.0500.000.000.000	Capital Outlay	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
242.2000.0500.000.000.000	Capital Outlay	$105,000.00	$0.00	$0.00	$105,000.00	$0.00	$105,000.00	100.00%
243.2000.0500.000.000.000	Capital Outlay	$985,000.00	$0.00	$0.00	$985,000.00	$0.00	$985,000.00	100.00%
400.2000.0500.000.000.000	Capital Outlay	$90,000.00	$0.00	$0.00	$90,000.00	$0.00	$90,000.00	100.00%
250.3000.0500.000.000.000	Capital Outlay	$30,000.00	$0.00	$0.00	$30,000.00	$0.00	$30,000.00	100.00%
243.4000.0500.000.000.000	Capital Outlay	$700,000.00	$0.00	$0.00	$700,000.00	$1,000.00	$699,000.00	99.86%
	OBJECT: Capital Outlay - 0500	$1,916,500.00	$0.00	$0.00	$1,916,500.00	$1,000.00	$1,915,500.00	99.95%
100.1000.0600.000.000.000	Other	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00	100.00%
261.1000.0600.000.000.000	Other	$7,300.00	$275.00	$275.00	$7,025.00	$0.00	$7,025.00	96.23%
275.1000.0600.000.000.000	Other	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
100.2000.0600.000.000.000	Other	$114,585.00	$83,355.67	$83,355.67	$31,229.33	$995.00	$30,234.33	26.39%
211.2000.0600.000.000.000	Other	$25,000.00	$0.00	$0.00	$25,000.00	$0.00	$25,000.00	100.00%
212.2000.0600.000.000.000	Other	$5,200.00	$0.00	$0.00	$5,200.00	$0.00	$5,200.00	100.00%
218.2000.0600.000.000.000	Other	$13,250.00	$0.00	$0.00	$13,250.00	$0.00	$13,250.00	100.00%
232.2000.0600.000.000.000	Other	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
232.3000.0600.000.000.000	Other	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
250.3000.0600.000.000.000	Other	$2,800.00	$0.00	$0.00	$2,800.00	$332.00	$2,468.00	88.14%
720.3000.0600.000.000.000	Other	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
240.5000.0600.000.000.000	Other	$26,500.00	$0.00	$0.00	$26,500.00	$0.00	$26,500.00	100.00%
300.5000.0600.000.000.000	Other	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00	100.00%
312.5000.0600.000.000.000	Other	$247,500.00	$0.00	$0.00	$247,500.00	$246,500.00	$1,000.00	0.40%
313.5000.0600.000.000.000	Other	$918,536.00	$0.00	$0.00	$918,536.00	$917,035.50	$1,500.50	0.16%
	OBJECT: Other - 0600	$1,393,571.00	$83,630.67	$83,630.67	$1,309,940.33	$1,164,862.50	$145,077.83	10.41%
100.5000.0700.000.000.000	Transfers	$527,000.00	$0.00	$0.00	$527,000.00	$0.00	$527,000.00	100.00%
	OBJECT: Transfers - 0700	$527,000.00	$0.00	$0.00	$527,000.00	$0.00	$527,000.00	100.00%
100.6000.0800.000.000.000	Other Uses of Funds	$1,034,510.00	$0.00	$0.00	$1,034,510.00	$0.00	$1,034,510.00	100.00%
	OBJECT: Other Uses of Funds - 0800	$1,034,510.00	$0.00	$0.00	$1,034,510.00	$0.00	$1,034,510.00	100.00%
	Grand Total:	$20,279,470.00	$480,595.27	$480,595.27	$19,798,874.73	$11,496,760.00	$8,302,114.73	40.94%

End of Report

NOT AUDITED

Gervais School District #1

Code: **BDDH-AR**
Adopted: 04/14/92
Revised/Readopted: 07/15/93

Public Participation in Board Meetings

1. A visitor may be recognized by the chairperson by rising, identifying himself/herself with his/her full name and address, and stating his/her purpose for appearing.

2. A group of visitors with a common purpose should designate a spokesperson for the group.

3. Discussion or presentation concerning a published agenda item is limited to the public forum section of the agenda, unless otherwise authorized by the chairperson.

4. A visitor may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry, or request be submitted in writing, and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.

5. At the discretion of the Board chairperson, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chairperson provide adequate time for each agenda item.

6. Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.

7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chairperson will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

8. These procedures will be published on the back of every Board meeting information pamphlet.

END OF POLICY

POLICY SECOND READING
Proposed Resolution:
EBBB: Injury/Illness Reports
GCPB/GDPB: Resignation of Staff
IKF: Graduation Requirements
JEA: Compulsory Attendance

Move that the Gervais School District #1 Board of Directors adopt and/or approve changes to policies EBBB, GCPB/GDPB, IKF, and JEA as shown in action item 08-17-8.1.

MOTION BY:_____ SECONDED BY:_____

DISCUSSION:_____

_____

Board Member:	**For:**	**Against:**	**Abstain:**
Bustamante	_____	_____	_____
Jirges	_____	_____	_____
Jones	_____	_____	_____
Martin	_____	_____	_____
Sullivan	_____	_____	_____

Gervais School District#1

Code: **EBBB**
Adopted: 12/20/90
Revised/Readopted: 7/15/93, 2/19/98, 10/17/02, 8/17/17
Administrative Change: 03/28/14

Injury/Illness Reports

All injuries/illnesses, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related[1] illness or injury to an employee resulting in overnight hospitalization for medical treatment[2] other than first aid, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). A report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes[3] shall be reported within eight hours.

ALL injuries/illnesses sustained by the employee while in the actual performance of the duty of the employee will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

Monthly records will be maintained. An analysis of the data and trends will be made at least annually.

The Business Manager will receive reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

END OF POLICY

Legal Reference(s):

[1]An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.
[2]Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.
[3]A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

ORS 339.309
OAR 437-001-0015
OAR 437-001-0700
OAR 437-001-0760
OAR 581-022-1420

R6/27/17|PH

Gervais School District 1

Code: **GCPB/GDPB**
Adopted: 7/15/93
Revised: 11/19/09, 8/17/17

Resignation of Staff *

A licensed staff member who wishes to resign from his/her position with the district must give written notice of at least 60 days at or upon the time of resignation. The superintendent is authorized to accept the resignation effective the day it is received and either release the teacher immediately from further teaching or administrative obligations or inform the teacher that he/she must continue teaching for part or all of the 60-day period.

Where less than a 60-day notice is given, the Board may request the Teacher Standards and Practices Commission to discipline the licensee. Exceptions due to emergency or other extenuating circumstances may be considered by the Board.

The superintendent is authorized to accept resignations of classified employees effective the day they are received.

END OF POLICY

Legal Reference(s):

ORS 342.553
ORS 652.140
OAR 581-022-1720
OAR 584-050-0020

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).

HR6/27/17 | PH

Gervais School District #1

Code: **IKF**
Adopted: Unknown
Revised/Readopted: 12/20/90, 7/15/93, 3/15/01, 02/16/06, 10/16/08, 01/20/11, 5/19/11, 8/17/17

Graduation Requirements (Version 1)

(This version does not require an administrative regulation.)

The Board will establish graduation requirements for the awarding of a high school diploma, a modified diploma, an extended diploma and an alternative certificate which meet or exceed state requirements. A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student if he/she is 18 years of age or older or emancipated.

Diploma

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of 24 credits which include at least:

1. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);

2. Four credits of English (shall include the equivalent of one unit in written composition);

3. Three credits of science;

4. Three credits of social sciences (including history, civics, geography and economics (including personal finance));

5. One credit in health education;

6. One credit in physical education; and

7. Three credits in career and technical education, the arts or world language (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-1131.

To receive a diploma or a modified diploma, in addition to credit requirements, as outlined in OAR 581-022-1130 and OAR 581-022-1134, respectively, a student must:

1. Demonstrate proficiency in the Essential Skills of reading, writing and apply math;

2. Develop an education plan and build an education profile;

3. Demonstrate extended application through a collection of evidence;

4. Participate in career-related learning experiences.

Essential Skills

The district will allow English Language Learner (ELL) students to demonstrate proficiency in the Essential Skill of Apply Mathematics in a variety of settings, in the student's language of origin for those ELL students who by the end of high school:

1. Are on track to meet all other graduation requirements; and

2. Are unable to demonstrate proficiency in the Essential Skills in English.

The district will allow ELL students to demonstrate proficiency in Essential Skills other than Apply Mathematics in a variety of settings, in the student's language of origin for those ELL students who by the end of high school:

1. Are on track to meet all other graduation requirements;

2. Are unable to demonstrate proficiency in the Essential Skills in English;

3. Have been enrolled in a U.S. school for five years or less; and

4. Have demonstrated sufficient English language skills using the English Language Proficiency Assessment for the 21st Century (ELPA21)[1].

The district will develop procedures to provide assessment options as described in the *Essential Skills and Local Performance Assessment Manual*, in the ELL student's language of origin for those ELL students who meet the criteria above, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.

Essential Skills Appeal

The district will establish an appeal process in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic standards established by the State Board of Education for a diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below:

1. Has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or

[1]This criteria does not apply to students seeking a diploma in 2017-2018.

2. Has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who while in grade nine through completion of high school, complete 24 credits which shall include:

1. Three credits in English;

2. Two credits in mathematics;

3. Two credits in science;

4. Two credits in social sciences;

5. One credit in health;

6. One credit in physical education; and

7. One credit in career technology, the arts or a world language.

In addition to credit requirements as outlined in OAR 581-022-1134, a student must:

1. Develop an education plan and build an education profile;

2. Demonstrate extended application through a collection of evidence.

A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP), any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct or measured outcome of an assessment. This means that IEP or school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard;

2. For a student not on an IEP, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 Plan may not receive a modified Smarter Balanced assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school.
A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:

    a. Two credits of mathematics;
    b. Two credits of English;
    c. Two credits of science;
    d. Three credits of history, geography, economics or civics;
    e. One credit of health;
    f. One credit of physical education; and
    g. One credit of the arts or a world language.

2. Have a documented history of:

    a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
    b. A medical condition that creates a barrier to achievement; or
    c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five or after a documented history to qualify for an extended diploma has been established, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma, an extended diploma and an alternative certificate.

Alternative Certificates

Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma or an extended diploma if the students meet minimum credit requirements established by the district. Alternative certificates will be awarded based on individual student needs and achievement. A student who receives a modified diploma, an extended diploma or an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

Other District Responsibilities

The district will ensure that students have onsite access to the appropriate resources to achieve a diploma, a modified diploma, an extended diploma or an alternative certificate at each high school. The district will provide age appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student, who has the documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers, or of a medical condition that creates a barrier to achievements, the opportunity to pursue a diploma with more stringent requirements than a modified diploma or an extended diploma for the sole reason the student has the documented history.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of the student's parent or guardian. The district shall receive the written consent during the school year in

which the modified diploma or the extended diploma is awarded. A student who is emancipated or has reached the age of 18 at the time the modified diploma or extended diploma is awarded may sign the consent.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma or an alternative certificate in either 4 years after starting the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, an extended diploma or an alternative certificate in less than four years but not less than three years. In order to satisfy the requirements for a modified diploma, extended diploma or alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who receives a modified diploma, an extended diploma or an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma or an alternative certificate shall have access to individually designed instructional hours, hours of transition services and hours of other services that equals at least the total number of instructional hours that are required to be provided to students who are attending a public high school, unless reduced by the IEP team.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, an alternative certificate or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

Graduation requirements may be revised to address student performance.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students who opt-out will need to meet the Essential Skills graduation requirement using another approved assessment option. Students may opt out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form[2] and submitting the form to the district.

The district will issue a high school diploma, upon request, to a person who served in the Armed Forces[3], as specified in Oregon law, if the person was discharged or released under honorable conditions and has received

[2] *www.ode.state.or.us*: or navigate to Teaching & Learning > Testing - Student Assessment > Smarter Balanced

[3] The policy applies to any person who:
1. Served in the Armed Forces of the U.S. at any time during:

either a General Educational Development, a post-secondary degree or has received a minimum score on the Armed Services Vocational Aptitude Battery.

The district shall establish conduct and discipline consequences for student-initiated test impropriety. "Student-initiated test impropriety" means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.095	ORS 339.505	OAR 581-022-1133
ORS 329.451	ORS 343.295	OAR 581-022-1134
ORS 329.479		OAR 581-002-1135
ORS 332.107	OAR 581-022-0615	OAR 581-022-1210
ORS 332.114	OAR 581-022-0617	OAR 581-022-1215
ORS 338.115	OAR 581-022-1130	OAR 581-022-1350
ORS 339.115	OAR 581-022-1131	OAR 581-022-1910

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION (FEBRUARY 4, 2016).
Essential Skills and Performance Assessment Manual, published by the OREGON DEPARTMENT OF EDUCATION (MARCH 17, 2016).

R6/27/17 | RS

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a. World War I;
b. World War II;
c. The Korean Conflict; or
d. The Vietnam War;

2. Served in the Armed Forces of the U.S. and was physically present in:
   a. Operation Urgent Fury (Grenada);
   b. Operation Just Cause (Panama);
   c. Operation Desert Shield/Desert Storm (Persian Gulf War);
   d. Operation Restore Hope (Somalia);
   e. Operation Enduring Freedom (Afghanistan); or
   f. Operation Iraqi Freedom (Iraq);
3. Served in the Armed Forces of the U.S. in an area designated as a combat zone by the President of the U.S.

Gervais School District#1

Code: **JEA**
Adopted: 12/20/90
Revised/Readopted: 7/15/93, 3/12/98, 4/19/01, 04/21/16, 8/17/17

Compulsory Attendance**

Except when exempt by Oregon law, all students between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public full-time school during the entire school term.

All students five of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school.

Persons having legal control of a student between the ages 6 and 18, who has not completed the 12th grade, are required to have the student attend and maintain the child in regular attendance during the school term. Persons having legal control of a student who is five years of age and has enrolled the child in a public school, are required to have the student attend and maintain the child in regular attendance during the school term.

Under the superintendent's direction and supervision, attendance supervisors shall monitor and report any violation of the compulsory attendance law to the superintendent or designee. Failure to send a student and to maintain a student in regular attendance is a Class C violation.

The district will develop procedures for issuing a citation.

A parent who is not supervising his/her student by requiring school attendance may also be in violation of Oregon Revised Statute (ORS) 163.577(1)(c). Failing to supervise a child is a Class A violation.

In addition, under policy JHFDA - Suspension of Driving Privileges, the district may report students with 10 consecutive days unexcused absence or 15 cumulative days unexcused absences in a single semester to the Oregon Department of Transportation.

Exemptions from Compulsory School Attendance

In the following cases, students shall not be required to attend public schools full-time:

1. Students being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.

2. Students proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in kindergarten through grade 12 in the public schools.

3. Students being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.
4. Students being educated in the home by a parent:

    a. When a student is taught or is withdrawn from a public school to be taught by a parent or private teacher, the parent or teacher must notify the Willamette Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when a home-schooled student moves to a new ESD, the parent shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD superintendent shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. The ESD is to notify, at least annually, school districts of home-schooled students who reside in their district;
    b. Each student being taught by a parent or private teacher shall be examined no later than August 15, following grades 3, 5, 8 and 10:

        (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew;
        (2) If the student never attended public or private school, the first examination shall be administered prior to the end of grade 3;
        (3) Procedures for home-schooled students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029.

    c. Examinations testing each student shall be from the list of approved examinations from the State Board of Education;
    d. The examination must be administered by a neutral individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
    e. The person administering the examination shall score the examination and report the results to the parent. Upon request of the ESD superintendent, the parent shall submit the results of the examination to the ESD;
    f. All costs for the test instrument, administration and scoring are the responsibility of the parent;
    g. In the event the ESD superintendent finds that the student is not showing satisfactory educational progress, the ESD superintendent shall provide the parent with a written statement of the reasons for the finding, based on the test results and shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.

5. Students excluded from attendance as provided by law.

6. An exemption may be granted to the parent of any student 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or an alternative education program as defined in ORS 336.615.

7. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 to 419B.558.

END OF POLICY

Legal Reference(s):

ORS 153.018
ORS 163.577
ORS 336.615 to -336.665
ORS 339.010 to -339.090
ORS 339.095
ORS 339.990
ORS 419B.550 to -419B.558
ORS 807.065
ORS 807.066
OAR 581-021-0026
OAR 581-021-0029
OAR 581-021-0071
OAR 581-021-0077

Gervais School District#1

Code: **EEA**
Adopted: 12/20/90
Revised/Readopted: 12/19/91, 7/15/93, 2/19/98, 6/21/01, 10/17/02, 1/15/04, 07/19/07, 03/20/08, 10/16/08, 2/19/15

Student Transportation Services *

(Even if the district contracts for student transportation services, this is a required policy.)

School transportation services will be provided for students to and from school [and for] [transporting students to and from curricular and extracurricular activities sponsored by the district] [transporting from one school or facility to another] [school-sponsored field trips that are extensions of classroom learning experiences]. Transportation will be provided for homeless students to and from the student's school of origin[1] as required by the ~~No Child Left Behind Act of 2001 (NCLBA)~~ Every Student Succeeds Act of 2015 (ESSA). These services shall be provided throughout the regularly scheduled year and during the regular school day as determined by the [Board].

[Elementary students [in grades K-8] who live more than one mile from school will be transported. Secondary students [in grades 9-12] who live more than one and one-half miles from school will be transported. Mileage exceptions for health, safety or disability will be made in accordance with the district's approved supplemental plan.]

OR

[Students living within specified attendance boundaries shall receive transportation services to their respective schools. In addition, students, including those receiving special education, may be eligible for transportation for health or safety reasons~~.~~.]

Miles from school will be determined by the [transportation supervisor] in accordance with Oregon Administrative Rule (OAR) 581-023-0040-(1)(c).

[The district may use Type 10 School Activity Vehicles to transport students from home to school, school to home and from district-sponsored activities.]

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[1]"School of origin" means the school that ~~the~~a student attended when permanently housed or the school in which the student was last enrolled.

When the student has completed the final grade served by the school of origin, the term "school of origin" shall include the designated receiving school at the next grade level for all feeder schools.

The district may also provide transportation using federal funds[2] or through cooperative agreements with local victims assistance units for a student to attend a safe district school[3] out of the student's attendance area for any student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends or the student attends a school identified as persistently dangerous.

If there are no other schools within the district a student may transfer to, the district may establish a cooperative agreement with other districts in the area for a transfer. Transportation for students who transfer for such purposes will be provided in accordance with the agreement.

Students attending any private, parochial or public charter school under the compulsory school attendance laws will, where the private, parochial or public charter school is along or near the bus route, be provided equally the riding privileges given to public school students.

Preschool students with disabilities who have transportation as a related service and children from birth to age three who are enrolled in an eligible program shall be provided home to school transportation.

A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Oregon Department of Transportation under Oregon Revised Statute (ORS) 815.055. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until he/she is four feet nine inches tall or age eight and the adult belt properly fits.[4] A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. In accordance with ORS 811.210 and 811.215 vehicles in excess of 10,000 pounds used for student transportation are exempt from statutory requirements unless they have been equipped with lap belts. Vehicles in excess of 10,000 pounds that have been equipped with lap belts must meet child car seat requirements as set forth in law.

School buses carrying students will be considered extensions of the school experience. All students using school transportation will abide by the code of conduct posted in each school bus [or school activity vehicle.]. Violations of such code, as well as other conduct which is improper or which jeopardizes the safety of self or others, will be reported by the school bus [or vehicle] driver to [the supervisor.]. [The transportation supervisor] will, as soon as possible, inform the appropriate principal of such occurrence. Violators may be denied use of transportation for a period of time as deemed proper by the principal [and/or] transportation supervisor.

The [principal] or designee shall ensure transportation officials and drivers receive notification of students having special medical or behavioral protocols identified in student records.

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[2] "Federal funds" means funds available through Title IV, Part A, and Title V, Part A.

[3] If there is not another school in the district to which students can transfer, districts are encouraged, but not required, to explore other appropriate options, i.e., an agreement with a neighboring district.

[4] "Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

Appropriate training related to specific protocols, including confidentiality requirements, will be provided to drivers.

~~The school bus or vehicle driver will be responsible for the school bus or vehicle at all times from departure until return. The driver will not participate in any activities that might impair his/her driving abilities.~~

Aides or assistants that ride a school bus shall receive training on emergency procedures and their role in the safe transportation of all students on the bus.

The school bus [or vehicle] driver will be responsible for the school bus [or vehicle] at all times from departure until return. The driver will not participate in any activities that might impair his/her driving abilities.

The district will comply with all state and federal laws and regulations pertaining to school bus transportation.

END OF POLICY

Legal Reference(s):

ORS 327.006
ORS 327.033
ORS 327.043
ORS 332.405
ORS 332.415
ORS 339.240 to-339.250
ORS 343.155 to-343.246
ORS 343.533
ORS 343.155 to-343.243
ORS 811.210
ORS 811.215
ORS 815.055
ORS 815.080
ORS 820.100 to-820.190

OAR 581-021-0050 to-0075
OAR 581-022-1530
OAR 581-023-0040
OAR 581-053-0002
OAR 581-053-0003
OAR 581-053-0004
OAR 581-053-0010
OAR 581-053-0031
OAR 581-053-0040
OAR 581-053-0053
OAR 581-053-0060
OAR 581-053-0070
OAR 581-053-0210
OAR 581-053-0220
OAR 581-053-0230
OAR 581-053-0240
OAR 735-102-0010

~~No Child Left Behind Act of 2001~~2001Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6315, 7912~~.~~ (2015).
~~Elementary and Secondary Education Act (ESEA) Flexibility Waiver, July 18, 2012.~~
McKinney-Vento Homeless ~~Education~~ Assistance ~~Improvements~~ Act ~~of 2001~~, 42 U.S.C. §§ 11431-11435 (~~2005~~20015).

R~~10/23/14~~|~~RS~~146/27/17|~~RS~~PH

Gervais School District #1

Code: **IGBAC**
Adopted: 7/15/93
Revised/Readopted: 10/9/00, 12/15/05

Special Education - Personnel

Consistent with Teacher Standards and Practices Commission (TSPC) requirements, ~~district~~the district's personnel are appropriately and adequately prepared to implement special education and related services, and have the content knowledge and skills to serve children with disabilities.

The district takes measurable steps to recruit, hire, train and ~~retrain~~retain ~~highly qualified~~ personnel, who are appropriately licensed and endorsed by TSPC, to provide special education and related services to children with disabilities.

The district's plan for providing personnel development programs in the district is found in Board policy [GCL/GDL - Staff Development~~.~~].

END OF POLICY

Legal Reference(s):

OAR 584-220-0180
OAR 584-220-0185

Individuals with Disabilities Education Act ~~[~~20 U.S.C. § 1412(a)(14)(D) and~~]~~ 20 U.S.C. § 1413(a)(3).
Assistance to States for the Education of Children with Disabilities~~,~~ ~~[~~34 ~~CFR Sections~~C.F.R. § 300.~~221~~156(d) and~~]~~ 34 C.F.R. § 300.~~380 - 300.382 (2000). Education of the Handicapped Act of 1975, as amended, 20 U.S.C. Sections 1400-1427, as amended and renamed Individuals with Disabilities Education Act (IDEA), P.L. 101-476, 104 Stat 1103 (1990), as amended P.L. 105-17 (1997), as amended 108-446 (2004). [P.L. 94-142 is a well-known "short" reference to this federal legislation.]~~207.

~~R8/30/05~~ | ~~JN~~R~~12/31/07~~6/27/17 | ~~JW~~RS

Gervais School District #1

Code: **IGBAK**
Adopted: 7/15/93
Revised/Readopted: 10/9/00, 01/19/06, 4/17/08

Special Education - Public Availability of State Application

The superintendent will be responsible for ensuring that all documents relating to the district's eligibility for funds under Part B of the Individuals with Disabilities Education Act (IDEA) are available to parents of children with disabilities and to the general public for inspection, review and comment.

1.~~1.~~ In complying with this requirement the district does not release or make public personally identifiable information.

2.~~2.~~ Information available for public review includes, but is not limited to:

a.~~a.~~ How the district implements policies, procedures and programs for special education, consistent with state and federal requirements;
b.~~b.~~ Performance of ~~student~~studentS with disabilities on statewide assessments;
c.~~c.~~ Results of the state's general supervision and monitoring of district programs for special education, including the timeliness and accuracy of required data submissions;
d.~~d.~~ District achievement of performance targets established in the State Performance Plan (SPP);
e.~~e.~~ Financial information related to revenue and expenditures for students with disabilities, including but not limited to, district information about:

(1)~~(1) Excess~~ Identifying the ~~E~~excess costs of educating students with disabilities;
(2)~~(2)~~ Maintaining the financial support for programs and services for students with disabilities (~~maintenancem~~Maintenance of ~~effort of e~~Effort (MOE~~); and~~));
(3)~~(3) Schoolwide~~ Describing available ~~S~~schoolwide programs under Title I of the Elementary and Secondary Education Act (ESEA) or ~~No Child Left Behind (NCLBAct (NCLBA)~~ the Every Student Succeeds Act of 2015 (ESSA);
(4)~~(4) Annual~~ Documenting the ~~A~~annual district application for IDEA funds; and
(5)~~(5) Official audit~~ Reporting of ~~O~~official audits ~~reports~~, complaints and due process hearings.

f.~~f.~~ District dispute resolution information, including the resolution of state complaints and due process hearings.

END OF POLICY

Legal Reference(s):

State-Administered Programs, 34 C.F.R. § 76.304 (2006).
Assistance to States for the Education of Children with Disabilities, 34 C.F.R. § 34 C.F.R. 300.212 (2006).
Every Student Succeeds Act of 2015, 20 U.S.C. § 1114.

R~~12/31/07~~|~~JW~~07|6/27/17|~~JW~~PH

Gervais School District #1

Code: **IGBC**
Adopted: 2/20/97
Revised: 6/19/03, 01/20/11

Title ~~I~~IA/Parental and Family Involvement (Version 2)

(This version of the policy requires an administrative regulation, see IGBC-AR.)

The Board recognizes that ~~parent~~parental and family involvement is vital to achieve maximum educational growth for students participating in the district's Title ~~I~~IA program. Therefore, in compliance with federal law and the Oregon Department of Education guidelines, the district shall meet with parents and family to provide information regarding their school's participation in the Title ~~I~~IA program and its requirements.

The superintendent shall ensure equivalence among schools in teachers, administration and other staff, and in the provision of curriculum materials and instructional supplies.

The Board directs the superintendent to ensure that each of the district's schools participating in the Title ~~I~~IA program ~~meet~~meets annually. Parents and family of participating students shall be informed of their right to be involved in the development of the district's parental ~~involvement~~ and family engagement policy, overall district Title ~~I~~IA plan and the school-parent ~~compact~~compacts.

~~The district shall, to the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless students and parents of migratory students. Information and school reports will be provided in a format and language parents understand.~~

In cooperation with parents and family, the district's policy, plan and compact shall be reviewed annually and updated periodically to meet the changing needs of parents and the ~~school~~schools, and distributed to parents of participating students in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

The superintendent shall develop administrative regulations, as necessary, to implement this policy and meet the requirements of law.

END OF POLICY

Legal Reference(s):

~~ORS 343.650~~
~~ORS 343.660~~
~~OAR 581-015-0750~~
ORS 343.650 ORS 343.660 ~~OAR 581-015-0750~~ this doesn't exist

OAR 581-037-0005 to -0025

~~No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311, 6322 (2006).~~
Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6312, 6318.

Gervais School District #1

Code: **IGBC-AR**
Adopted: 01/20/11

Title ~~I~~IA/Parental and Family Involvement (Version 2)

Parental ~~Involvement~~ and Family Engagement ~~Policy~~

A parental ~~involvement~~ and family engagement policy shall be developed jointly, ~~and~~ agreed upon with and distributed parents and family of participating students. The district shall ensure:

1.~~1.~~ Involvement of parents and family members in the joint development of the district's overall Title ~~I~~IA plan, and the ~~process of school review and improvement;~~ development of support and improvement plans.

2.~~2.~~ Coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance~~;~~.

3.~~3.~~ Development of activities that promote the schools' and parents' and family capacity for strong parent involvement~~;~~.

4.~~4.~~ Coordination and integration of parent~~al~~ ~~involvement~~and family ~~involvement~~engagement strategies with appropriate programs as provided by law~~;~~.

5.~~5.~~ Involvement of parents and family in the annual evaluation of the content and effectiveness of the policy, in improving the academic quality of schools served under Title ~~I~~IA~~;~~.

6.~~6. Barriers~~ Identification of ~~B~~barriers to participation by parents in activities who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority ~~are identified;~~.

7.~~7.~~ Findings of annual evaluations are used to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the requirements of this policy~~;~~.

8.~~8. Parents~~ Involvement of ~~P~~parents ~~are involved~~ in the activities of schools served under Title ~~I~~IA.

District Title ~~I~~IA Plan

The district's Title IA plan shall ensure that all children receive a high quality education and to close the achievement gaps between children meeting the challenging state academic standards and those children who are not meeting such standards. As a part of the district's overall Title ~~I~~IA plan, the district shall ensure effective involvement of parents and family by promoting activities that support a partnership among the ~~school~~schools, parents, family and the community, and that ~~promote~~promotes the improvement of student achievement. ~~Plans may be developed by participating district schools individually or collectively. District schools:~~ The district Title IA plan shall describe:

1. How the district will monitor progress in meeting state academic content standards.

2. How the district will identify and address any disparities that result in low-income students and minority students being taught at higher rates than other students ~~taught~~ by ineffective, inexperienced or out-of-field teachers.

3. How the district will use effective parental involvement practices.

4. The poverty criteria to select school attendance areas for participation.

5. The services provided in both schoolwide and in targeted assisted schools, and educational services outside of those schools as appropriate (e.g., children living in local institutions or a community day school program).

6. The services provided to homeless children and youth.

7. Effective parent and family engagement strategies used by the district.

8. If applicable, how the district will support, coordinate and integrate services with early childhood education programs including transition~~s~~ to local elementary schools.

9. In consultation with parents, administrators, specialized instructional support personnel, how the district will select the most eligible students in need of services in targeted assisted schools.

10. How the district will implement strategies to facilitate effective transitions of students from middle school to high school, and from high school to post-secondary education.

11. How the district will support efforts ~~in~~to reduc~~ing~~e the overuse of discipline practices that remove students from the classroom.

12. If appropriate, how the district supports programs that coordinate and integrate academic and career technical education, including but not limited to, work-based learning opportunities.

13. Any other information on how the district proposes to use funds to meet the purpose of the Title IA program as the district determines appropriate.

Title IA School Plan

Each Title IA school in the district shall jointly develop a plan and distribute the plan to parents and family members of participating children that:

1. Describes the convening of an annual meeting to inform parents and family members of their school's participation in Title IA and explain the requirements of Title IA.

2. Involves parents and family members in the planning, review and improvement of programs under Title IA.

~~1.~~3. Shall provide assistance to parents of students served by the school in understanding such topics as the ~~state's~~State's academic ~~content~~ standards and ~~state~~ student academic achievement standards, Title ~~I~~IA plan requirements, state and local academic assessments and how to monitor a student's progress and work with educators to improve the achievement of their student~~;~~.

~~2.~~4. Shall provide materials and training to help parents work with their student to improve their student's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement~~;~~.

~~3.~~5. Shall educate teachers, student services personnel, principals and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school~~;~~.

~~4.~~6. Shall, to the extent feasible and appropriate, coordinate and integrate parent- involvement programs and activities with ~~Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs~~Program for Preschool Youngsters, the Parents as Teachers ~~Program~~ Programs other Federal, State and local programs, including public preschool programs, and other programs that encourage and support parents in fully participating in the education of their children~~, to the extent feasible and appropriate~~;.

~~5.~~7. Shall ensure, to the extent ~~possible~~possible~~possible~~practicable, that information related to school and parent programs, meetings and other activities is sent to the ~~homes~~homesparents of participating students in a format and ~~in a~~ language the ~~parent~~parents can understand~~;~~.

~~6.~~8. May involve parents in the development of training of teachers, principals and other educators to improve the effectiveness of such training~~;~~.

~~7.~~9. May provide necessary literacy training from Title ~~I~~IA funds received if the district has exhausted all other reasonably available sources of funding for such training~~;~~.

~~8.~~10. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child-care costs, to enable parents to participate in school-related activities~~,~~ (i.e., meetings and training sessions)~~;~~.

~~9.~~11. May train and support parents to enhance the involvement of other parents~~;~~.

~~10.~~12. May arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators in order to maximize parental involvement and participation~~;~~.

~~11.~~13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title ~~I~~IA programs~~;~~.

~~12.~~14. May develop appropriate roles for community-based organizations and businesses in parental-involvement activities~~;~~.

~~13.~~15. May adopt and implement model approaches to improving parental involvement~~; and~~.

~~14.~~16. Shall provide such other reasonable support for parental involvement activities consistent with Title IA requirements, as parents may request ~~consistent with Title I requirements~~.

School-Parent Compact

A school-parent compact shall be developed for each of the district's Title ~~I~~IA schools. The compact shall:

1. Describe the school's responsibility to provide high-~~-~~quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the ~~state's~~State's ~~student~~ academic achievement standards~~;~~.

2. Describe the ways in which each parent will be responsible for supporting their student's learning~~;~~.

3. ~~Stress~~ ~~Stress~~Address the importance of ongoing communication between teachers and parents through ~~annual~~:

   ~~3.~~a. ~~a~~Annual parent-teacher conferences at the elementary school level~~.~~; and
   b. Frequent reporting to parents on their student's progress.

   The district shall provide opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless students and parents of migratory students, to volunteer and participate in their student's class and observe classroom activities. Information and school reports, to the extent practicable, will be provided in a format and language parents can understand.