

**Gervais School District #1
School Board Working Session Meeting Minutes
Wednesday, March 17, 2021**

WORKING SESSION

Director Martin called the School Board of Gervais School District #1, Marion County, into a Working Session on Wednesday, March 17, 2021, at 6:00 p.m. via ZOOM online. Board members present included:, Maria Caballero, Ana Contreras, Lorraine Martin, David Moreno, Arturo Oropeza, Pascual Oropeza, and Debbie Sullivan. Others present included Caryn Davis, and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Ms. Davis (Business Manager) asked each of the budget committee members to introduce themselves and share their background since she is new this year and does not know everyone on the committee.

3.0 APPROVAL OF MINUTES

None.

4.0 PUBLIC FORUM:

None.

4.0 REPORTS

None.

5.0 BOARD FOCUS/MEMBER TOPICS:

None.

7.0 CONSENT ITEMS:

None.

8.0 ACTION ITEMS

None.

9.0 DISCUSSION ITEMS

9.1 Budget 101

Ms. Davis said that her presentation will include an overview of budget history, local budget law, budget process, and budget committee role and responsibilities.

Ms. Davis shared the following information.

- ✓ District total student enrollment, teacher demographics, and student-to-teacher ratio.
- ✓ Graph of how the district spends compared with the state average.
- ✓ District's General Fund expenditures per student compared to peer schools.
- ✓ Student per teacher FTE comparison to peer schools.
- ✓ General Fund Resources and other resources that include Local Sources, Intermediate Sources, Federal Sources, and Other Sources.
- ✓ All Funds Revenues.
- ✓ History of state school funds.
- ✓ Funding considerations.
- ✓ Gervais School District projections for general purpose SSF Grant 2021-22 (including Local Revenues).
- ✓ Slide with details on how funding is determined by the State.
- ✓ Components of the State school fund formula.

- ✓ Average Daily Membership Resident (ADMr) calculations for 2019-2020 & 2020-2021 (included a slide for Frontier Charter Academy).
- ✓ Funding considerations.
- ✓ Frontier Charter Revenues to Gervais School District.
- ✓ District student counts.
- ✓ Contingency or Reserves.
- ✓ Contingency historical review.
- ✓ Explained the budget process in detail.
- ✓ Gave details on what a budget is.
- ✓ Explained what a fund is, provided a sample of the number of funds that the district includes in the budget, and the major funds the state looks at.
- ✓ Explained what a function is according to the budgeting and accounting manual.
- ✓ Explained what an object is according to the budgeting and accounting manual.
- ✓ Budget format.
- ✓ Copies of reports to explain further the budget format.
- ✓ Main functions of a Budget Committee, its role and responsibilities.

Ms. Davis asked the Budget Committee members if there were any further questions about her presentation.

The members praised Ms. Davis for the presentation and stated that it was well presented and easy to follow.

Mr. Oropeza asked to expand more on the 50/50 split.

Ms. Davis the 50/50 in more detail and announced to the committee that the first budget meeting will be scheduled for Tuesday, May 4, 2021 at 6:00 p.m. and another one on Tuesday, May 18, 2021 at 6:00 p.m.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Martin adjourned the Working Session at 6:56 p.m.

APPROVED


Board Chairperson


Board Secretary