

**Gervais School District #1  
School Board Special & Executive & Working Session Meeting Minutes  
Tuesday, December 1, 2020**

**SPECIAL SESSION**

Director Martin called the School Board of Gervais School District #1, Marion County, into a Special Session on Tuesday, December 1, 2020, at 5:00 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras (joined the meeting at 5:05 p.m.), Lorraine Martin and Debbie Sullivan. Others present included Dandy Stevens, Sandra Segura, and Jerry Colonna.

**1.0 CALL TO ORDER**

**1.1 Pledge of Allegiance**

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 5:00 p.m.

**1.2 Board Member Oath of Office (Policy BBBB)**

Director Martin asked Ms. Ana Contreras to repeat the oath before taking her seat as a new board member for the Gervais School Board of Directors.

**2.0 INTRODUCTIONS & ANNOUNCEMENTS**

**2.1 Public Forum Sign-Up:**

None.

**Public Forum Sign-Up included:**

None.

**2.2 Visitor Guest Book**

**3.0 APPROVAL OF MINUTES**

None.

**4.0 PUBLIC FORUM:**

None.

**5.0 REPORTS**

None.

**6.0 BOARD FOCUS/MEMBER TOPICS:**

None.

**7.0 CONSENT ITEMS:**

None.

**8.0 ACTION ITEMS**

**8.1 OSBA Board of Directors Position 11**

**Comments:**

Director Martin asked if everyone had an opportunity to review the candidates' applications and if anybody had any questions before they nominate a candidate.

There were no further questions by the Board members.

Director Bustamante said that she would like to nominate Bill Graupp because he is very familiar with his involvement. Director Martin seconded the nomination of Bill Graupp.

**Motion:**

The Gervais School District#1 of Directors moved to have Sandra Segura cast a vote for Bill Graupp for the OSBA Board of Directors Position 11 and seconded by Director Bustamante. Motion passed 4-0. The new board member had not been sworn in at this time.

**8.2 Board Goals**

**Comments**

Director Martin said that this topic was on the agenda previously but she wanted to hold approval to get input from Director Bustamante (left previous meeting early) and the new board member. She indicated that there were minimal changes from last year's goal besides adding verbiage about equity.

There was a brief discussion by the School Board that they are satisfied with the minimal changes and wish to proceed to approve the goals at this time.

**Motion:**

The Gervais School Board of Directors moved to approve the Board goals as shown on the agenda Director Bustamante moved and it was seconded by Director Sullivan. Motion passed 5-0.

**8.3 Superintendent Goals**

Ms. Stevens said that she shared her draft goals at the last meeting and there are no additional changes. She reviewed each of the goals and explained how each of the goals will be measure and some of the tools that will be used to measure them. She said that all this upfront work pertaining to the boards and her goals goes well with preparing to go for a bond in the future. It sets good communications with all stakeholders and builds the relationships. She said that she might carry these goals until next year and just make minor tweaks.

There was a brief discussion by the School Board that the superintendent goals were really well thought out and they mesh well with the board goals.

**Motion:**

The Gervais Board of Directors#1 moved by Director Bustamante and seconded by Director Caballero to approve the Superintendent Goals as shown on the agenda. Motion passed 5-0.

**EXECUTIVE SESSION**

Director Martin recessed the Special Session at 5:20 p.m. and called the School Board of Gervais School District #1, Marion County into an Executive Session, under ORS 192.660 (2) (d) "Labor Negotiator Consultation" on Tuesday, and Executive Session December 1, 2020, at 5:21 p.m. in the Gervais School District Conference Center. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Lorraine Martin, and Debbie Sullivan. Others present included Dandy Stevens and Sandra Segura.

Director Martin adjourned the Executive Session at 5:40 p.m.

**WORKING SESSION**

**9.0 DISCUSSION ITEMS**

**9.1 Strategic Planning with Jerry Colonna**

Ms. Steven introduced Mr. Colonna and said that the work that had already been started with the assistance of OSBA will be very helpful with the work that we will be doing with Mr. Colonna in regards to building a new Strategic Plan.

Mr. Colonna gave a history of his experience in the area of helping other small school districts go through the process of building Strategic Plans.

The following points were discussed by the board members.

- ✓ Focus on one to three goals to determine what is important to the district.
- ✓ Have reports to the School Board every three months on the progress of the work.
- ✓ Make sure board, superintendent goals have common language.
- ✓ A group will be formed including different stakeholders
- ✓ A survey will be sent out to the community to narrow and determine what to work on.
- ✓ Work on values and beliefs for the district in January and have ready to present to the Board for approval in March.
- ✓ Work on a mission statement in April.
- ✓ Work on a vision by June.
- ✓ Create more ownership by incorporating more voices in the community.

There was a brief discussion on how important it is to work together and make sure that stakeholders/groups are heard in the whole process.

The Board Members were asked the following questions:

**1. During your time with GSD, what is the one district accomplishment you are most proud of and why?**

**2. As you consider the next three years what is the one improvement, program, change, etc. you believe could have the greatest positive impact for GSD?**

**The School Board and Superintendent shared the following responses to the questions above.**

- ✓ The hiring of the current superintendent was a positive thing that has made a huge difference in all areas..
- ✓ Accountability
- ✓ That everyone is aware of and knows about the Strategic Plan and not have a poster that goes on the wall.
- ✓ Students have the best environment possible.
- ✓ Go for a bond and pass it in the near future.
- ✓ Having students feel pride about their school.
- ✓ Everyone working together to build a stronger K-12 team.

## **10.0 FUTURE AGENDA ITEMS**

### **11.0 ADJOURN**

#### **11.1 Adjourn Working Session**

Director Martin adjourned the Working Session at 7:35 p.m.

### **APPROVED**

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Board Chairperson

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Board Secretary