

Gervais School District #1
School Board Regular & Executive Session Meeting Minutes
Thursday, April 15, 2021

REGULAR SESSION

Director Martin called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, April 15, 2021, at 6:03 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Lorraine Martin and Debbie Sullivan. Others present included Caryn Davis, Dandy Stevens and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 6:03 p.m.

1.2 Supplemental Budget Hearing

Director Martin opened the budget hearing.

Ms. Davis said she is asking for approval to move some money around for the Food Services Department. This is due to not having enough appropriations. She said that all are offset by revenues or through CARES Act money. CARES money would have to be spent. She also indicated that the figures that were included in the packet were wrong and she has corrected the numbers that she will share later during the action items. This would be carrying \$377K and \$878K.

Ms. Stevens said that when the budget was processed last year the district did not know about how the district would be delivering meals this year. She indicated that individuals may make comment regarding this request by using the chat box feature.

No comments were made by the public.

Director Martin closed the budget hearing at 6:13 p.m.

Director Martin said that now she would open the regular session and reminded all that if they wished to speak during public forum they should indicate that by using the "chat" feature. She added that the School Board will not hear complaints about staff during this time.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Motion:

2.1 Public Forum Sign-Up:

None.

Public Forum Sign-Up included:

None.

2.2 Visitor Guest Book

Those present included: Andrew Aman, Mason Arnold, Kay Gage, Dora Guerrero, Natalie Gieselman, Creighton Helms, Jessica Howard, Jenny Jones, Bob Martin, Sandra Segura, Ken Stott, Sylvia Valentine-Garcia, and Diane Watson, and. Rebecca Zharkoff

2.3 Announcements

Licensed Employee Appreciation Week Resolution

Ms. Stevens said that on an annual basis the different groups are recognized for their work. She said just like the classified group was recognized she would like to recognize the licensed group for the work that they do by approving a resolution. She added that the district plans to provide a small token to all levels in appreciation for the hard work.

Director Martin read the resolution to honor the licensed group for their dedication to the students.

Motion:

There was a motion made by Director Bustamante and seconded by Director Contreras that the Gervais School District Board of Directors approves/proclaims a resolution for the licensed group as read by Director Martin. The motion passed 5-0.

Chemeketa Community College Board

Ms. Stevens welcomed Diane Watson (board member) and Jessica Howard (president of Chemeketa Community College).

The following highlights were shared in regards to the opportunities that are available to students.

- Number of credits earned by high school students
- Program opportunities beyond completion of high school
- Partnership with Willamette Career Academy
- Chemeketa publishes its own textbook that is reviewed by students and purchased by other colleges.
- During COVID-19 times, textbook delivery fees were accommodated by CARES funds

3.0 APPROVAL OF MINUTES

There was a motion made by Director Caballero and seconded by Director Contreras that the Gervais School District Board of Directors approves the minutes from the Working Session on March 17, 2021 and from the Regular Session on March 18, 2021 with the addition mentioned by Director Martin. The motion passed 5-0.

Director Martin said that the only thing that she noticed that was missing, besides minor grammar errors, was the firm's name of the auditor that they approved for future audits.

Ms. Segura said that she would correct that and fill in the firm's name.

4.0 PUBLIC FORUM:

None.

5.0 REPORTS

Student Council

Natalie Gieselmann (ASB Public Relations) reported on current and future student projects/events:

- Senior interviews are being done asking them on plans after graduation.
- Working on potentially having a prom only for juniors and seniors due to the pandemic's limitations on social gatherings.
- Students are working on doing something for teacher appreciation week.
- Showed the student website that was created and explained what type of information each of the tabs included.

The board members praised the students for doing an amazing job of creating a website with so much useful information.

Administrators Reports

Gervais High School

Mr. Stott and Mr. Aman reported the following highlights for the high school.

- First week back in school students are following protocols and things are running smoothly.
- There are plans to have an 8th grade transition camp in the near future.
- Lunches are not the normal social hour for kids.
- Classes that are good are awarded with some time in the gym to play.

There was a brief discussion on the number of students that did not show up to school and plans were shared for door knocking at those students homes that have not shown.

Gervais Middle School

Mr. Martin reported the following highlights for the middle school.

- Students have been pretty quiet during passing time and are following protocols of keeping the six feet distance.
- Discussions are taking place in the classroom in regards to the importance of following protocols.
- Lunch is being held in the gym to be able to spread students out and is going well.
- Only about 80-85% of the students are back. Counts for the middle school are at 218 students. Many kids that were doing Pearson are back in person.
- 6th grade transition is being planned.
- 8th grade promotion is scheduled for June 10th tentatively, depending on the Governor's orders.

There was a brief discussion about any issues happening with the tracing devices.

Mr. Martin said that the only issue they had were tracers running low on battery strength.

Gervais Elementary School

Dr. Helms reported the following highlights for the elementary school.

- Students are thriving and staff are phenomenal at being creative on how to engage students in their learning.
- Starting to get ready for state testing.
- Planning on building a Makers Space during the summer using grant funds based on STEAM activities-very exciting for staff and students to move forward with the STEAM program.

Early Learning Program

Ms. Valentine-Garcia reported the following highlights for the early learning program.

- Preschool numbers are full capacity with two kids on the waiting list.
- By the end of the month expect to see the Promise grant the district is expecting the same number of seats awarded for next year.
- DHS program will continue with zero copay for employment related daycare.
- Playground will be delivered and installed soon-very exciting for the kids.
- COVID protocols are different for preschool and daycare age kids. The district started daycare shortly after COVID started and has had enough time to prepare the environment to follow the guideline for that age group.

Financial Report

Ms. Davis shared the following about her report.

- Reasons why expenses are not consistent compared to other years.
- Explained that some charges were charged to CARES grant and many other things are not happening like they would in a normal year.
- 2021 increased quite a lot. The FCA funds will be moved to its own fund and not be used for day to day expenses.

Director Martin asked for further explanation on funding from the Frontier Charter School.

There was further discussion about the benefits that the district receives for sponsoring Frontier Charter School, details on what percentage of funds the district keeps, the student cap and the services that are provided.

Ms. Davis reported on PERS bond progress and asked the board to move the date for the first budget meeting. She said that she would like more time to be able to organize all funds and have a clearer picture on where funds will go. She would like to ask to move the meeting from May 4th to May 27th.

Ms. Stevens said after meeting with every director to untangle things to code things right this will allow enough time to make that transition instead of just trying to guess on numbers. She noted that the coach budget is at 9.1 billion and the lobbyist said 9.3 billion.

The board members approved moving the date for the first budget meeting from May 4th to May 27th.

Superintendent Report

Ms. Stevens gave updates on some job descriptions that have been revised and said that those updates are also listed on her written report.

Director Bustamante said that he likes the verbiage that was added to the secretary and office manager job descriptions of having bilingual staff in every school office.

6.0 BOARD FOCUS/MEMBER TOPICS:

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Everts, Cindy, Daycare Worker

Mensing, Sean, GHS Instructional Assistant

Extra Duty:

7.2 Approve

Contract Change / Renewal:

Barocio, Sylvia, From Temporary Daycare Worker to Permanent Daycare Worker

Crabtree, Madeline, From Temporary GES Instructional Assistant to Permanent GES Instructional Assistant

Cruz, Mercedes, From Temporary Early Childhood (.2FTE) & ELD (.8 FTE) Teacher to Permanent Early Childhood (.2FTE) & ELD (8. FTE)

Schockelt, Valerie, From Temporary High School Teacher to Permanent High School Teacher

Ventura, Alyssa, From Temporary Pre-school Worker to Permanent Pre-School Worker

Warren, Hailey, From Temporary GES Instructional Assistant to GES FLC Instructional Assistant

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Halter, Deborah, Cook (at the end of the school year)

Rojas, Manuela, GES Instructional Assistant (at the end of the school year)

Ruiz, Mariana (at the end of the school year)

Decline:

Reduction in Force:

Motion:

There was a motion made by Director Bustamante and seconded by Director Sullivan that the Gervais School District Board of Directors approves the consent items as listed en masse on the agenda. The motion passed 4-0. (Director Caballero left the meeting early)

8.0 ACTION ITEMS

8.1 Authorizing a Supplemental Budget Adjustment for Fiscal Year 2020-2021

Comments:

This need was discussed earlier on the agenda during the financial report.

Motion:

There was a motion made by Director Bustamante and seconded by Director Sullivan that the Gervais School District Board of Directors authorize a supplemental budget adjustment for fiscal year 2020-2021 as shown on agenda item 04-21-8.1.1. The motion passed 4-0. (Director Caballero left the meeting early)

8.2 Appoint a Member for WESD Budget Committee

Comments:

The board members made a comment that they feel comfortable approving this request due to the knowledge that Ms. Wolfer holds in the areas of finances.

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approves to submit the OSSA Cooperative Sponsorship Application. The motion passed 5-0.

8.3 School Calendar for 2021-2022

Comments:

Ms. Stevens said that this year, the district is proposing to start school on September 1st which is before the Labor Day holiday. She said that having an early start will give the district some latitude in case unpredictable things come up. She noted that this school calendar does not show any early release days because that is something that is being discussed with the administrators.

Motion:

There was a motion made by Director Contreras and seconded by Director Bustamante that the Gervais School District Board of Directors approve/adopt the School Calendar for 2021-2022 as shown on the agenda. The motion passed 4-0. (Director Caballero left the meeting early)

9.0 DISCUSSION ITEMS

9.1 Follow Up to Long-Range Facility Plan

Ms. Stevens said that she talked to Garrett Hemann's Law firm for advice on the proposal that Rebecca Stuecker (IBI Group) presented with regard to what is feasible for the district. They recommended an RFP to search for an architect and create a plan on the phase approach and price out how much things would cost to move forward. She said that this architect will also help with community engagement. The board would have to take action for her to move forward with the RFP.

There was a brief discussion on cost involved for these type of services.

Motion:

There was a motion made by Director Martin and seconded by Director Bustamante that the Gervais School District Board of Directors approve Dandy Stevens to work with legal counsel to submit an RFP seeking an architect to move forward with the long-range facility plan. The motion passed 4-0. (Director Caballero left the meeting early)

9.2 OSBA Promise Scholarship

There was a brief discussion on the number of scholarships that will be awarded, who is able to apply for this scholarship, who is responsible to distribute applications to students and the deadline to submit the applications.

The school board asked to add a question to the application on how the pandemic has affected them and agreed that the deadline will be May 20, 2021 by 4:00 p.m.

9.3 Return to in-Person Meetings

Ms. Stevens asked the board about their thoughts in regards to returning to in-person meetings.

There was a brief discussion by the school board on how things would run with the public, technology, and if they would be required to wear masks.

Ms. Stevens said that everyone would still be required to wear the masks and the public would be able to join virtually only. In regards to technology she would have an individual taking care of that while she conducts the meeting.

The board members agreed to postpone having meetings in person until cases counts go down.

9.4 Equity Update

Comments:

Ms. Stevens said that she received a pretty good response and feels that the group is not as diverse at the moment. She said that she will be approaching some individuals and will be talking with the WESD to look for

resources to support our administrators. She said that she will not have an equity lens approved by June but will have some people working on it during the summer. She will give an update as she has more information.

Director Martin adjourned the Regular Session at 8:10 p.m. and called an Executive Session under ORS 192.660 (2)(d) "Labor Negotiator Consultation" .

Members present: Henry Bustamante, Ana Contreras, Lorraine Martin, Sandra Segura, Dandy Stevens, and Debbie Sullivan.

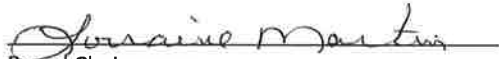
10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Martin adjourned the Executive Session and Regular Session at 8:22 p.m.

APPROVED


Board Chairperson


Board Secretary

