

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, May 20, 2021**

REGULAR SESSION

Director Martin called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, May 20, 2021, at 6:03 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Lorraine Martin and Debbie Sullivan. Others present included Caryn Davis, Dandy Stevens and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 6:03 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Ms. Stevens informed the board about information that she would be sending out to newly elected board members. She shared that the OSBA will hold a Virtual Summer Boards Conference during the summer and encouraged all to sign up even if you cannot attend so that later you can receive the conference recording.

A statement was read by Mr. Aman (high school vice-principal) regarding the situation that happened with a high school student.

Director Martin said that the meeting would be ending early today and would be adjusting the agenda to make sure people can attend the vigil in honor of the student that lost her life.

Ms. Stevens said that the board would need to remove agenda items 9.3, 9.5, 9.6 and cancel the executive session.

Motion:

There was a motion made by Director Martin and seconded by Director Sullivan that the Gervais School District Board of Directors remove agenda items 9.3, 9.5, 9, 6, and the Executive Session. The motion passed 4-0. (Director Bustamante was having technical difficulties)

2.1 Public Forum Sign-Up:

None.

Public Forum Sign-Up included:

None.

2.2 Visitor Guest Book

Andrew Aman, Jeanne Doyle, Creighton Helms, Martin, Sylvia Valentine-Garcia, and Jill Woodard.

2.3 Announcements

3.0 APPROVAL OF MINUTES

There was a motion made by Director Martin and seconded by Director Bustamante that the Gervais School District Board of Directors approve the minutes from the Working Session on April 8, 2021, and from the Regular & Executive Session on April 15, 2021. The motion passed 5-0.

4.0 PUBLIC FORUM:

None.

5.0 REPORTS

There was a brief discussion about the loss of the student and how it has impacted the staff and students districtwide.

Administrators Reports

Dr. Helms presented an overview of how summer school will look for the students and shared all the enrichment offerings for all grade levels and that childcare will also be available.

The school praised the administrators for all the efforts put into the summer school program.

Counseling Report

Ms. Stevens reported on the Division 22 Comprehensive Counseling Program. Some standards the district is working on to integrate academic, social-emotional, and career path options. She noted that many of the standards have already been met.

Ms. Doyle said that this year the counseling department looked at the Comprehensive Counseling Standards that ODE has put out. She said that the standards integrate social/emotional career pathway options. She said that as they reviewed the standards, they noted that many standards have been met, and others are still in progress. She provided some examples from the standards and how they integrated. She added that these efforts are expected for all school staff to implement the comprehensive school counseling program.

Ms. Woodard said that the district received multiple grants to support social-emotional education for students and families grades K-12. She said the district purchased the BASE program that can be done in person, in the hybrid model, or fully remote learning.

Ms. Woodard shared a presentation that included details about lesson plans for the elementary BASE program, and middle & high school sample lessons. She said that at the elementary level there are thirty social-emotional lessons available to them and thirty-seven for middle & high that can be accessed and that are very integrative and appropriate to age level. Parent courses are available online to take along with the student or could be done in a classroom format where someone is guiding them through it or do it during a nighttime class because there are so many topics to choose from. Ms. Woodard said that it's really exciting to have these resources available due to the versatility in how they can be presented. She also shared unique BASE system features for middle school and high school-age students. The system features are offered multilingual. When keywords are entered by the students, the system is set up with fireword to alert the counselor; a very good feature to have to follow up on with students. It's an Academic Social Emotional Learning (CASEL) approved program.

Ms. Doyle shared that the counseling group also worked on developing new job descriptions for the counselors to keep them current with their actual duties and responsibilities. Ms. Doyle expanded further on all the duties and responsibilities. Ms. Doyle shared next year's plans for the counseling department.

The school board had a brief discussion on the positive benefits/options that these resources will have for students and parents and details on how this will be communicated to the parents.

Ms. Stevens said that she has been working with the counselors all year long and shared that was one of the areas that the district was out of compliance on Division 22. She stated the district is moving in the right direction, being able to be proactive and being able to inform parents on the topics that are coming up, and providing that long window to be able to engage with what is going on. She said that these resources are great because it sets up for those "Title Parent Nights" or "Migrant Parent Nights". Adding two more counselors will also be good to spread out all the different pieces of these components.

Financial Report

Ms. Davis shared some graphs to further explain the Frontier Charter School Revenues to Expenditures.

Pension Obligation Bond

Ms. Davis shared several graphs to simplify explaining the probability of success for this bond and also shared some figures on estimated cash flow.

Ms. Stevens said that if there needs to be further discussion, this can be discussed during the action items.

Superintendent Report

Ms. Stevens asked if there were any further questions from her written report or the textbook adoption.

No questions were asked.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director Martin stated that she would like to announce that she will be resigning from her board position no later than June 18, 2021. She said that it was a privilege to have served on the board and added that her term still has two years to serve from a four-year term.

The school board thanked Director Martin for her years of service on the school board.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Sean Mensing, Temporary GHS Instructional Assistant (4 hrs.)

Extra Duty:

7.2 Approve

Contract Change / Renewal:

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Sean Mensing, GHS Instructional Assistant

Margaret Krauss, GES Teacher (end of the school year)

Michelle Zelenka, Wellness Lead Coordinator

7.4 Approve

Out of State Travel

Gervais District#1 Board of Directors approves out-of-state travel for Celia Marquez, Charlene Weidemann, Sofia Guzman, Bob Martin, Kimberly Gieselman, Maria Guerrero, Stephanie So, and Traci Riches to attend the 2021 National PSUG event from July 25-29, 2021 in Las Vegas, Nevada, as shown on agenda item 05-20-7.4.

7.5 Approve

State of Oregon Library Grant

Gervais School District#1 Board of Directors approves applying for the State of Oregon Library Grant for \$500.00.

7.6 Approve

Classified Renewals for 2021-2022

Gervais District#1 Board of Directors approves the Classified Renewal List for 2021-2022 as shown on agenda item 05-21-7.6.1.

Decline:

Reduction in Force:

Motion:

There was a motion made by Director Bustamante and seconded by Director Martin that the Gervais School District Board of Directors approves the consent items as listed en masse on the agenda. The motion passed 5-0.

8.0 ACTION ITEMS

8.1 PERS Pension Bond Resolution

Comments:

Motion:

There was a motion made by Director Bustamante and seconded by Director Sullivan that the Gervais School District Board of Directors approve Resolution No. 05-21.8.1 a Resolution of the Board of Directors of Gervais School District No. 1, Marion County, Oregon, authorizing participation in the Oregon Education Districts Pension Bond Program; authorizing a full faith and credit pension bond and related, full faith and credit pension obligations, to be issued in one or more series as shown on agenda item 05-21-8.1.1. The motion passed 5-0

8.2 WESD Board Elections

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approves to vote for Linda Reeves to serve on the WESD Board. The motion passed 5-0.

9.0 DISCUSSION ITEMS

9.1 First Reading Policies

CBA: Qualifications and Duties of the Superintendent

IIBGA-AR: Electronic Communications System

INDB: Flag Displays and Salutes

JGA: Corporal Punishment

JHCA/JHCB: Immunization, Physical Examination, Vision Screening/Eye Examinations and Dental Screening

9.2 Policy for Deletion

CBA: Qualifications and Duties of the Superintendent

Comments:

Ms. Stevens said that if there were any further questions regarding the policies, to contact her.

9.3 Update on RFP for Architect

Comments:

Ms. Stevens shared that an RFP was prepared with the assistance of a law firm that specializes in this type of work. She said that this piece is the only preliminary type of work and that an RFP is publicized to see who would be interested in this type of work. She informed the board members that the RFP had been posted on the district's website. A legal notice was sent to the Woodburn Independent, Statesman Journal, Business Tribune, and the Oregon Business Journal. Ms. Stevens explained further the different phases of this type of work and details on the RFP. She said that more details would be shared at July's board meeting.

Director Martin said that she would advocate moving forward with this type of work.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Martin adjourned the Regular Session at 7:26 p.m.

APPROVED


Board Chairperson
Board Secretary

