

**Gervais School District #1**  
**Budget Committee Meeting Minutes**  
**Thursday, May 27, 2021**  
Via ZOOM

**1.0 CALL TO ORDER**

**1.1 Pledge of Allegiance**

Director Martin called the Gervais School District Budget Committee Meeting to order with the Pledge of Allegiance at 6:03 p.m.

**2.0 INTRODUCTION OF COMMITTEE**

Budget Committee Members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Lorraine Martin, Arturo Oropeza, Pascual Oropeza, David Moreno, Debbie Sullivan, and Rocio Tafolla.

Others present included:

Caryn Davis, Sandra Segura, and Dandy Stevens.

Each of the budget committee members gave shared their backgrounds.

**3.0 ELECTION OF COMMITTEE OFFICERS**

**3.1 Elect Chair**

Director Bustamante moved and Director Caballero seconded to nominate Mr. Pascual Oropeza as the Budget Committee Chair. Motion passed 9-0.

**3.2 Elect Vice-Chair**

Director Caballero moved and Director Martin seconded to nominate Ms. Rocio Tafolla as the Budget Committee Vice-Chair. Motion passed 9-0.

**4.0 REVIEW BUDGET COMMITTEE POLICY (DBEA)**

Ms. Davis read policy DBEA.

Ms. Stevens said after the budget is presented the budget committee has some options to approve the budget at the first meeting, make adjustments and then approve, or have another meeting scheduled to approve it.

**5.0 REVIEW AGENDA & OPTIONS**

A slide was referenced to see the agenda items for the meeting.

**PUBLIC COMMENT#1**

No comments.

**6.0 BUDGET MESSAGE**

Ms. Stevens proceeded with the budget message and said it was included in the binder that all budget committee members received if you wanted to follow along since there are many moving parts and that the meeting is being recorded

Ms. Stevens asked Ms. Davis to continue with the budget presentation.

**7.0 FORMULA DISCUSSION – GLOSSARY & TERMS**

Ms. Davis started the presentation with major funds and further explained details about the funds.

**8.0 GENERAL & SPECIAL FUND DISCUSSION**

Ms. Davis said that as she goes through the information from the budget binder she will point out to the pages as items are discussed. Budget presentation available on the website.

Ms. Davis said that the budget is classified in funds and shared details, purpose and changes that have been done on each of the funds. Pages 9-10.

Ms. Davis continues with the presentation and indicated that the total formula revenue per extended ADMw has been updated as of 5/21/21 due to not having this information when she created the presentation. She shared general fund actual revenue and expenditure details for 2018-2019 and 2019-2020, adopted budget & FTE for 2020-21, and proposed budget & FTE for 2021-22.

She reviewed dollars amount for the following funds (starting page 17):

- Local Sources
- Intermediate Sources
- State Sources
- Federal Sources
- Long Term Debt Financing
- Interfund Transfers
- Sales of Fixed Assets
- Beginning Fund Balance

A budget detailed estimate sheet was provided to the budget committee on special funds that are based on the capacity.

Ms. Stevens clarified that not every district has access special funds and it varies depending on the district's population. She said that these funds allow the district to provide more robust programs for kids that needed.

Ms. Davis proceeded with details on special revenue funds. Pages 47.

Revenue & expenditure were broken down in explained in detail for local, state, and federal sources. Page 48-

Ms. Stevens asked the committee if they had any question before continuing on.

Director Martin said that she wondered the significant number amount from last year to this year on of number students in poverty.

Ms. Davis said that those are numbers that have been reported to the state but if it's more the district will get credit for that. She said that she would research further on that number that was given.

There was a brief discussion about the high cost disability funds that the district was going to collect to educate special education students and that about \$65K was collected from the report that was submitted last spring and district is getting ready to report for this year which more money is anticipated to be collected. It was also reported how the district will adding processing to collect the money including from Medicaid that districts are entitled to that have not been collected.

Ms. Davis continues details with food services revenues and expenditure starting on page 73.

Details were shared on the state Student Investment Account (SIA) mainly money used for mental and social supports. Page 79.

Details were shared on revenues & expenditures on the High School Success (M98) funds. Page 91.

Details were shared on student activity accounts. Page 99.

Debt services details were shared. Page 106.

Capital projects. Page 120.

There was a brief discussion about student fundraising and whether funds were allocated for the coming year. It was explained that some funds were allocated for extracurricular activities and student activities accounts funds have not been spent this year due not having much going on, but it was clarified that some fundraising did happen this year. Student activity accounts are a separate document and are not included on this budget document but ESSER funds were used for some student activities such as prom.

Ms. Davis gave a summary presentation of the budget.

The presentation included slides on the following information.

- General fund revenues
- General fund by service/function
- Enrollment projections for 2014-15 to 2021-22
- Frontier Charter revenues from 2017-18 to 2021-22
- Contingency amounts
- Further detailed explanation of the 2021-2022 extended ADMw
- Factors

## **9.0 COMMITTEE QUESTIONS / DISCUSSION**

Mr. Oropeza asked the group if there were any questions or comments about the budget presentation.

Mr. Arturo Oropeza made a comment that there is an increase on salaries but knows that enrollment is decreasing.

Ms. Davis said it's due to that every year staff move a step and negotiate cost of living that is the reason why there is an increased.

Ms. Stevens added that while the district is getting all this money the district is not adding FTE that is not suitable. She mentioned that a nurse position was added and will be paid out of COVID-19 funds and after those funds are gone out of Medicaid. The K-8 counselor the district plans to pay out of the student account funds. She said that the district is being mindful when making this type of decisions. Also, she said that money that is collected for sponsoring Frontier Charter Academy (FCA) is reserved in its own account for future unforeseen needs.

There was a brief discussion by the group on the process of the one-time adjustments that were made to the licensed salary schedule in order to stay competitive with salaries with other districts.

## **10.0 APPROVE BUDGET PROPOSAL**

Mr. Oropeza moved and seconded by Director Bustamante that the Gervais School District #1 Budget Committee approve the 2021/22 budget in the aggregate amount of \$32,224,148. Motion 9-0

Mr. Oropeza moved and seconded y Director Martin that the permanent tax rate of \$4.6427 per \$1000 of assessed value be assessed in support of the general fund. Motion passed 9-0.

The budget committee thanked Ms. Davis for well organize presentation and for adding many details to the presentation.

**11.0 ADJOURN**

Mr. Oropeza adjourned the meeting at 8:06 p.m.

Approved:



Board Chair

Secretary