

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, July 15, 2021**

REGULAR SESSION

Director Martin called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, July 15, 2021, at 6:00 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, and Angie Toran. Others present included Caryn Davis, Dandy Stevens, and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 6:03 p.m.

Swearing of New Board Member (policy BBBB)

Director Bustamante explained the process of swearing in new board members.

Director Bustamante swore in Angie Toran.

Director Bustamante swore in Ana Contreras.

Director Caballero swore in Henry Bustamante.

Director Bustamante read the policy BDDH-AR regarding the public forum and explained the process of signing up to speak during the public forum.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Recognition of Basketball Team

Ms. Stevens and the board members recognized the GHS Girls basketball team for their outstanding athletic achievement in winning the state championship.

Director Bustamante read a proclamation in honor of the basketball team.

2.1 Public Forum Sign-Up:

None.

Public Forum Sign-Up included:

None.

2.2 Visitor Guest Book

2.3 Announcements

Ms. Stevens reminded the board members about the upcoming working session scheduled for August 5, 2021.

3.0 APPROVAL OF MINUTES

No minutes to approve at this time.

4.0 PUBLIC FORUM:

None.

5.0 REPORTS

Administrators Reports

Ms. Stevens said that administrators were not required to do a report this month, but the elementary principal did do a report and included many pictures from the summer school program.

There was a brief discussion on enrollment, activities, partnership with Western Oregon University (WOU), and credit recovery in the summer school program.

There was a brief discussion about information going out to families regarding reopening schools in the fall and it was mentioned that the district is waiting for the Oregon Department of Education (ODE) to get us more information before the information goes out to families. The district will continue to have students and staff wear the tracing devices, masks will be required to be worn while riding the bus, and staff will be encouraged to stay home if they feel sick.

Financial Report

Ms. Davis reported details from the financial report regarding closing out the 2020-2021 fiscal year, Frontier Charter Academy (FCA) funding new allocation in the budget, and current fund balances. She also reported that later in the agenda under action items for approval is the SB1149 Capital Projects for 2021-22. Those funds were used for two capital projects; putting out field flooring at the middle school gym, and installing more security cameras in the barn and key areas as needed. She explained that this money comes from PGE energy savings reimbursements that can be spent on this type of project. Included in the action item is the IBI Group expenses for the Long-Range Facility Planning (not approved, but expecting reimbursement through a grant any day).

There was further discussion about the field flooring put in the middle school gym and how it will bring more sports opportunities for kids, and how the district was able to fund it.

Ms. Davis reported that the contract for Jill Woodard has increased for this coming year and is listed on the consent items for approval. Details were given on the type of services that she provides for our students. She also reported that interest rates on the bond that the district is pursuing is doing phenomenally. Ms. Davis asked if there were any further questions regarding her report.

Superintendent Report

Ms. Stevens reported that the FEMA vans are set up at the high school parking lot, ready to go to have vaccines available for the community.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director Bustamante asked if there were any topics to be discussed.

None were mentioned by the board members.

7.0 CONSENT ITEMS:

Ms. Stevens pointed out that the items highlighted in red are new items added to the consent items.

7.1 Approve

New Hire / Temporary/Rehire:

Andre Brown, Summer School Counselor

Emma Bustamante, Summer School FLC Instructional Assistant

Kevin Davidson, Temp Maintenance

Kay Gage, Summer School K-12 Teacher

Augustine Guido, Summer School Student Custodian
Phillip Joy-Koer, Personnel Clerk
Alia Lader, FLC Instructional Assistant GES
Marci Lister, GES Special Education Teacher
Rachel Martin, GES Teacher, Summer School K-12 Teacher
Samuel Martin, Summer School K-12-Teacher
Alejandra Martinez Lopez, GES Instructional Assistant
Nolan Miller, Summer School Student Custodian
Andrea Oropeza, GHS Counselor
Tracy Riches, Summer School Nurse
Sterling Roberts, GMS/GHS Choir Teacher
Nicole Starha, Summer School FLC Instructional Assistant

Extra Duty:

Steve Buchheit, Alarm Response
Megan Dilson, FFA Instructor
Sofia Guzman, Computer Technology
Celia Marquez, Computer Technology
Tami Pizer, Wellness Lead Coordinator
Ben Schultz, Computer Technology

7.2 Approve

Contract Change / Renewal:

Andrew Aman, from GHS Vice-Principal 215 days to GHS Vice-Principal 220 days
Melissa Ayala, from GMS Instructional Assistant, to GHS Secretary

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Decline:

Reduction in Force:

7.4 Approve

2021-2022 Food Products and Non-Food Supplies Requirements Award

Gervais School District #1 Board of Directors approves to award the 2021-2022 Food Products and Non-Food Supplies Requirements RFP to Sysco Portland as per agenda item 07-21-7.5.

7.5 Approve

Out of State Travel

Gervais District#1 Board of Directors approves out-of-state travel for Melissa Ayala, Maricruz Camacho, Chantel Marquez, Andrea Oropeza to attend the 2021 National PSUG event from July 25-29. 2021 to Las Vegas, Nevada, as shown on agenda item 07-21-7.6.

7.6 Approve

Board Guidelines 2021-2022

Gervais School District #1 Board of Directors approves the 2021-2022 Board Guidelines, as shown in Agenda Item 07-21-7.7.

7.7 Approve

2021-2022 Service Contracts

Gervais School District Board of Directors approves the 21/22 Service Contract awarded to JKW Psychological Services in the amount of \$86,988 (reference Policy DJCA).

7.8 Approve

2021-2022

Gervais School District Board of Directors approves the 2021-2022 Transportation Rates as shown on agenda item 07-21-7.8.1

Motion:

There was a motion made by Director Caballero and seconded by Director Bustamante that the Gervais School District Board of Directors approves the consent items as listed en masse on the agenda. The motion passed 4-0.

8.0 ACTION ITEMS

8.1 Elect 2021-2022 Board Chair

Director Bustamante opened nominations for Board Chair for 2021-2022.

Director Caballero nominated Director Bustamante as Board Chair.

Director Bustamante accepted.

Motion:

There was a motion made by Director Caballero and seconded by Director Contreras that the Gervais School District #1 Board of Directors elects Henry Bustamante to be the Board Chair for 2021-2022. The motion passed 4-0.

8.2 Elect 2021-2022 Board Vice-Chair

Director Bustamante opened nominations for Vice-Chair for 2021-2022.

Director Bustamante nominate Director Contreras.

Director Contreras accepted.

Director Bustamante closed nominations.

Motion:

There was a motion made by Director Bustamante and seconded by Director Caballero that the Gervais School District#1 Board of Directors elect Director Contreras to be the Vice-Chair for 2021-2022. The motion passed 4-0.

8.3 Board Applications and Interviews for Vacant Position

The following candidates were interviewed by the school board for the open board position. All candidates were asked the same questions below.

Why would you like to serve on the school board?

What are your qualifications?

Each of the candidates, Lenthal Kaup, Maria Contreras, and Rebecca Zharkoff, had the opportunity to respond to the questions asked by the board.

After a brief discussion on the candidates' qualifications, the board proceeded with a motion and vote.

Motion:

There was a motion made by Director Caballero and seconded by Director Contreras that the Gervais School District Board of Directors appoint Maria Contreras to fill the vacant board position. The motion passed 4-0.

8.4 Approval of Architect Firm in Relation to the RFP Put Out by the District

Comments:

Ms. Stevens said that the winning bid was from the same company the district used for the long range facility assessment. She expressed that making plans, the district has to be very purposeful at pricing things out and be looking at the possible bond amount. She said that she will be having a pre-planning meeting and will need to establish a committee of thirty people to work from the start to the end. This committee will be made up of community members and board members. There will be about six committee meetings and two community engagement meetings. Ms. Stevens asked the board members if they would like to proceed to go for a bond.

Director Bustamante asked if they would be getting a design to go by?

Ms. Stevens said that the company would design different options to get a good idea of what we would get for a certain amount. She said that the company would help the district to apply for the seismic grant. The district is eligible for millions of dollars. She also mentioned that she would be working on a timeline and have it available in the August meeting. She said that the meetings would be in person since people would be separated into groups and share out.

There was a brief discussion that going for a bond is a fantastic idea, and the board supports that.

Ms. Stevens added that the company has excellent references.

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve- hiring IBI Group as the architect firm in relation to the RFP put out by the district.- The motion passed 4-0.

8.5 Approval of the SB1149 Capital Projects for 2021-22

Comments:

Item was discussed earlier in the agenda.

Motion:

There was a motion made by Director Bustamante and seconded by Director Caballero that the Gervais School District Board of Directors approves the SB1149 capital projects for 2021-22. The motion passed 4-0.

9.0 DISCUSSION ITEMS

9.1 Superintendent & Board Goals

Comments:

Ms. Stevens went over each of her goals from last year and made the following comments about each of the goals:

Goal 1: Ms. Stevens said that she will be able to share some academic achievement data and that the district was able to buy a few slots at the Willamette Academy that just opened. The counseling department has its own tab on the website that shares a lot of information on the resources available for our students.

With an emphasis in equity, optimize instructional opportunities and supports for students.

- Areas to measure
 - Academic achievement
 - Maintaining and expanding CTE opportunities
 - Comprehensive counseling department k-12

Goal 2: Ms. Stevens shared that the district could achieve the long-range facilities planning goal and is working towards accomplishing the strategic planning goal. In regards to the equity work goal, the district received a grant that has helped to provide tools/resources for staff. The district was able to book Dr. Marks, who will provide equity training for district-wide inservice.

Facilitate long-term planning for the district that is responsive to community growth and student learning needs.

- Areas to measure
 - Long-Range Facilities Task Force
 - Strategic Planning Task Force
 - Equity work

Goal 3: Ms. Stevens said that she would bring more information in regards to this in the near future.

Proactively communicate information regarding Gervais School District operations, events, and accomplishments with all stakeholders and provide opportunities for those groups to participate in decision-making processes.

- Areas to measure
 - Types of communication
 - Types of engagement opportunities

Goals for GSD Board 2020-21 school year

1. Develop and adopt a districtwide equity lens tool to be used in all areas of work throughout the district in order to support all students achieving their highest academic potential.

Ms. Stevens said the district had formed an equity committee that has met a couple of times, and she suggested that the board keep this goal for this year.

2. Prioritize addressing social and emotional learning and mental health supports for students and staff to foster educational environments where students are surrounded by well-trained staff resulting in students being prepared to learn. Staff will be equipped with the necessary supports and training to create this environment.

Ms. Stevens said that this goal would change a bit when the Strategic Plan is done and approved. That work will support this goal. She stated that the district has added two counselors.

3. Facilitate long-term planning for the district that is responsive to community growth and student learning needs.

Ms. Stevens suggests keeping this goal since the district is planning on going for a bond in the near future.

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 7:25 p.m.

APPROVED



Board Chairperson



Board Secretary

