



290 First Street  
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[www.gervais.k12.or.us](http://www.gervais.k12.or.us)

## Vacancy Announcement Please Repost September 20, 2021

### POSITION:

- GES - Childcare Worker (2 Positions)

### TERMS OF EMPLOYMENT:

- 5 days per week and 3-4 hours per day in the afternoon
- \$13.50 - \$17.83 depending upon experience

### STARTING DATE:

- September 2021

### MINIMUM QUALIFICATIONS:

- High school diploma or equivalent;
- Evidence of good leadership and citizenship qualities, and an interest in children;
- Ability to communicate well with adults and children;
- Ability to conduct group activities in a fun, safe, and instructive atmosphere;
- Preferred - Prior job-related experience of one year;
- Have a First Aid card, as requested by supervisor; and
- Such alternatives to the above qualifications, as the Board may find appropriate and acceptable.

### PERFORMANCE RESPONSIBILITIES:

- See Job Description in Application packet

### HOW TO APPLY:

- Visit the Gervais website at [gervais.k12.or.us](http://gervais.k12.or.us). Click far right blue tab stating "Employment", select the "Classified Positions" tab, and then click on the blue tab stating "Click here to apply online for a position".
- Submit a Powered by TalentEd application with the following:
  - A letter of interest addressing your strengths relative to the position;
  - A current professional resume; and
  - 3 current letters of reference.

\*If a current application, resume, and placement file are already with the district office, please write a letter/e-mail of interest for this vacancy to reactivate the file. That can be sent to Jenny Jones at [phillip\\_joy-koer@gervais.k12.or.us](mailto:phillip_joy-koer@gervais.k12.or.us)

**All items listed must be received by application deadline in order to be considered for this position.**

### APPLICATION DEADLINE:

Applications will be accepted until **4:00 p.m. on Monday, October 04, 2021** at the District Office.

### HIRING TIMELINES:

- |                          |   |                           |                        |
|--------------------------|---|---------------------------|------------------------|
| ▪ Advertise opening:     | 09/20/2021                                | ▪ Interviews:             | 10/06-07/2021          |
| ▪ Applications due:      | 10/04/2021 or until filled<br>& as needed | ▪ Board Approval:         | 10/21/2021             |
| ▪ Applications screened: | 10/05/2021                                | ▪ Position to be offered: | 10/08/2021 conditional |

*Gervais School District is an equal opportunity educator and employer.*

*Persons having questions about or requests for special needs and accommodation should contact the Director of Special Programs at the Gervais School District Office, 290 First Street, Gervais, OR 97026, Phone (503) 792-3801. Contact should be made 48 hours in advance of the event. The Gervais School district's policy is to provide veterans and disabled veterans with preference as required by law. Applicants are required to provide certification of eligibility for preference.*