

GERVAIS SCHOOL DISTRICT #1 – SCHOOL NURSE

QUALIFICATIONS:

- Holds a valid registered nurse's license issued by the Oregon State Board of Nursing.
- Holds a valid first aid card.

REPORTS TO:

- Director of Special Services.

JOB GOAL:

- To provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

PERFORMANCE RESPONSIBILITIES (See Performance Standards for additional indicators):

- Formulates and implements health care plans for students, collaborating with families and medical professionals.
- Conducts student health assessments and interprets the health status for the student, parent, and school personnel.
- Coordinate, supervise, and conduct school health screening programs.
- Reviews health conditions in classrooms as needed, assesses care needs, and modifies health protocols or education plans. Consults with physicians and parents to obtain necessary information and convey findings.
- Delegates health-related procedures to staff. Supplies appropriate training and supervision in accordance with state standards.
- Communicates with parents and staff regarding health needs.
- Performs first aid/direct nursing as needed (i.e., medication, tube feeding, seizure management).
- Assists in the implementation of the District's practices related to immunization communicable diseases, medication, safety, and other related policies or State laws.
- Participates in IEP and 504 processes.
- Travels to schools / classroom sites. Makes home visits as necessary.
- Provides consultation in educational settings regarding school health needs.
- Maintains regular and consistent attendance and punctuality.
- Works collaboratively and communicates effectively with staff and customers at all organizational levels.
- Ensures district compliance with ODE and Oregon State rules and regulations.
- Serves as a liaison with students, parents, schools, and appropriate services/agencies.
- Collaborates with OHSU School of Nursing to provide a clinical learning site and preceptorship as appropriate.
- Performs other duties and responsibilities as assigned.

PHYSICAL REQUIREMENTS:

- In a 3-8 hour day, employee may stand/walk 4-6 hours; sit 1-4 hours; and drive 1-4 hours.
- Employee may use hands for repetitive grasping (i.e., filing), pushing/pulling up to 40 pounds of equipment, and fine manipulation (i.e., keyboarding).
- Employee may need to bend, squat, climb stairs, and lift occasionally.

TERMS OF EMPLOYMENT:

- 190 days.
- Salary and work year to be in accordance with collective bargaining agreement, Board policy, and legal requirements.

EVALUATION:

- Performance of this job will be evaluated in accordance with State law, Board policy, and the District Evaluation Procedures. Evaluation shall be based on, but not limited to, Performance Standards for Teachers.

I have received a copy of this job description:

Specialist's Signature

Date