

Complaints Regarding Instructional Materials

It is understood that honest differences of opinion may arise regarding instructional materials. Differences of opinion will be handled as follows:

1. All complaints are to be reported to the superintendent;
2. The complainant shall be supplied with the “Request for Reconsideration of Instructional Materials” form which must be filled out before further consideration can be given to the complaint;
3. The superintendent shall arrange for a review committee consisting of an administrator, two representative classroom teachers, two competent lay persons (who shall be appointed by the Board) and a professional librarian;
4. Immediately after its appointment, the committee shall meet, appoint a chairman and secretary, study all the information available regarding the material involved, and submit a report of its findings to the superintendent within three weeks after its appointment;
5. The committee may recommend the questioned material be:
 - a. Retained without restriction;
 - b. Retained with appropriate restriction;
 - c. Not retained.
6. The superintendent shall immediately report the review committee’s recommendation to the Board;
7. The decision of the Board shall be final.

GERVAIS SCHOOL DISTRICT #1

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

AUTHOR _____ Hardcover _____ Paperback _____

TITLE _____

PUBLISHER (if known) _____

REQUEST INITIATED BY _____

PHONE _____ ADDRESS _____

CITY/STATE _____ ZIP _____

Complainant represents:

- _____ himself/herself
- _____ (name of organization) _____
- _____ (identify other group) _____

1. To what in the book do you object? (please be specific . . . cite pages) _____

2. What do you feel might be the result of reading this book? _____

3. For what age group would you recommend this book? _____

4. Is there anything good about this book? _____

5. Did you read the entire book? _____ What parts? _____

6. Are you aware of the judgment of this book by literary critics? _____

7. What do you believe is the theme of this book? _____

8. What would you like your school to do about this book?

- _____ Do not assign it to my child.
- _____ Withdraw it from all students as well as from my child.
- _____ Send it to the screening committee for reevaluation.

In its place, what book of equal literary quality would you recommend that would convey as valuable a picture and perspective of our civilization?

Signature of Recipient _____

Signature of Complainant _____