

Library Materials Selection and Adoption

All types of materials for school libraries will be recommended for purchase by the professional personnel of the library and approved by the superintendent or designee. Consultation may take place with the administration, faculty or parents.

The term “materials” shall include media such as printed materials, films, filmstrips, videos, records, pictures, etc.

1. The library department is allocated a yearly sum. Building needs are assessed in making purchasing decisions.
2. The district library coordinator, through cooperation with other professionally trained personnel, will select “materials” to be purchased.
3. The final selection must be approved by the superintendent/designee before the final order is placed.

All materials selected will be consistent with the stated principles of selection which apply to all instructional and library materials.

Additionally, in maintaining and augmenting school library collections, persons responsible for selection of materials will strive to:

1. Meet the needs of the school based on knowledge of the curriculum and the stated needs of administrators and teachers;
2. Meet the needs of individual students, according to both the stated needs of students and general understanding of students’ interests;
3. Provide materials of artistic and literary quality;
4. Provide a balanced collection with a fair proportion of each type of material selected to meet the needs of the curriculum, the students and professional staff;
5. Provide a wide range of materials with diversity of appeal and different points of view.

To maintain a current and highly usable collection of materials, the media specialist will provide continuing renewal of the collection, not only by addition of up-to-date materials, but by the elimination of materials which no longer meet needs.

Gifts to the library may be accepted if they meet the criteria established for the selection of all instructional

materials.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 337.120](#)
[ORS 337.141](#)
[ORS 337.150](#)
[ORS 337.260](#)

[ORS 339.155](#)

[OAR 581-011-0050 to -0119](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)

[OAR 581-022-1140](#)
[OAR 581-022-1520](#)
[OAR 581-022-1640](#)

No Child Left Behind Act of 2001, P.L. 107-110, Title I, Sections 1111-1120B.

Cross Reference(s):

Policy KH - Public Gifts to the School
Policy KLB - Public Complaints about the Curriculum/Instructional/Library Materials