

# Gervais School District 1

Code: **GDPB**  
Adopted: 9/87  
Revised/Readopted: 4/14/92, 7/15/93

## Resignation of Classified Employees

Release from one's contract should be by mutual agreement.

A classified staff member who wishes to resign from his or her position with the district must file a written notice with the superintendent at least fifteen (15) days prior to the date he or she wishes to leave district employment. Under some circumstances the superintendent is authorized to accept the resignation effective the day it is received. The Board, at its next meeting, will then ratify the action of the superintendent.

END OF POLICY

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Legal Reference(s):

[OAR 581-022-1720](#)

Pierce v. Douglas County School District No. 4, 60 Or. App. 285 (1982); rev'd, 197 Or. 363 (1984).