

Gervais School District 1

Code: **EGA**
Adopted: 4/14/92
Readopted: 7/15/93

Office Communications Services - Fax

The Gervais School District may use FAX telecopying for the purpose of prompt exchange of information.

The superintendent shall develop procedures for:

1. Protecting the FAX code number from unsolicited users;
2. Securing confidential information;
3. Exchanging legal documents;
4. Developing a fee structure.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)