

Gervais School District 1

Code: **EEBD**
Adopted: 12/20/9
Revised/Readopted: 7/15/93, 2/19/98,
5/21/98

Transportation Records and Reports

The transportation manager will maintain the following transportation records:

1. Individual vehicle operating costs (gas, oil, parts and supplies, labor and reasons for repair);
2. Mileage on all vehicles with a separate record for mileage which may be reimbursed;
3. Records directed by, for example, numbers of students transported, student conduct records, video tapes, out-of-service time, and service to stalled vehicles;
4. Records documenting drivers' training and testing of drivers.

Such records will be available to the superintendent and Board upon request. All records will be kept by date and mileage.

END OF POLICY

Legal Reference(s):

[ORS 802.200](#)

[OAR 581-022-1660](#)

[OAR 581-053-0002](#) to -0015

[OAR 581-022-1530](#)

Cross Reference(s):

Policy EH - Data Management