

Gervais School District#1

Code: DFC-AR
Revised/Reviewed: 7/21/16

Request to Apply for Grant, Gift, Donation or Endowment from Outside Source

The Gervais School District encourages employees to apply for additional resources to enhance district programs. In order to comply with Board Policy DFC - Grants from Private Sources, grant proposals for external funds from private sources need to be submitted to the business manager and superintendent for approval prior to applying for the funds. Copies of all information and completed forms pertaining to this grant must be filed in the district office prior to application.

The process to gain approval from the business manager and the superintendent may take up to two weeks. Please submit your request to apply for a grant in a timely manner according to your grant submission deadline.

Name(s) of applicant: _____ Name of grant: _____ Name of grantor, donor, etc: _____

Who is responsible for implementation and supervision of the provisions of this grant? _____

Amount of Grant: \$ _____ Description of grant provisions: _____

Are there restrictions on the use of the funds provided through this grant? G Yes G No

If yes, what are the restrictions? _____

Does this grant obligate the district in any way? G Yes G No

If yes, how is the district obligated and what are the terms of the agreement? _____

understand that the Board reserves the right to reject funds for any grant which has been approved.

Applicant Signature: _____ Date: _____

Approval

Building Principal: _____ Superintendent: _____

Business Manager: _____ School Board Approval Meeting Date: _____