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*We, with the involvement of our culturally rich and dynamic community, will provide an educationally creative, enriching and safe learning environment, that will instill a desire to become life-long learners, ready to enter the 21st century workforce and to be responsible citizens.*

## **School Board Meeting Packet**

**Tuesday January 15, 2019**

**Executive & Special Session**

The Gervais School District #1 Board of Directors will convene in an Executive Session at 3:30 p.m. in the Gervais School District Conference Center. Following the Executive Session will be a Special Session at 4:45 p.m.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

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### **EXECUTIVE SESSION**

The Gervais School Board will meet on **Tuesday, January 15, 2019, at 3:30 p.m.** in executive session pursuant to ORS 192.660(2)(a) and ORS 192.660(2)(f), which allow the board to meet in executive session to consider the employment of an employee, and to consider information or records that are exempt by law from public inspection. The records are exempt from public inspection under ORS 192.345(4).

**Agenda Item:**  
**Mock Interviews**

### **SPECIAL SESSION**

The Gervais School District #1 School Board, Gervais, Oregon will convene in a Special Session in the Gervais School District Conference Center on **Tuesday, January 15, 2019, at 4:45 p.m.** The agenda for the Special Session meeting includes, but is not limited to, the following business:

#### **Discussion Items:**

- **Superintendent Screening Committee Orientation**
- **Review & Amend Proposed Screening Rubric for Candidate Application**

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# GERVAIS SCHOOL DISTRICT

## Agenda of January 15, 2019 School Board Meeting Gervais School District Conference Center

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| ITEM  | RESPONSIBILITY | TIME      |
|---|----------------|-----------|
| <b>1.0 CALL TO ORDER</b><br>1.1 Pledge of Allegiance  | Chairperson    | 3:30 p.m. |
| <b>EXECUTIVE SESSION</b> <ul style="list-style-type: none"><li><b>Mock Interviews</b></li></ul>   |                |           |
| <b>SPECIAL SESSION</b>  |                |           |
| <b>2.0 INTRODUCTIONS &amp; ANNOUNCEMENTS</b><br>None.   |                | 4:45 p.m. |
| <b>3.0 APPROVAL OF MINUTES</b><br>None.   | Chairperson    | 4:46 p.m. |
| <b>4.0 PUBLIC FORUM</b><br>7.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)<br><i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i> | Chairperson    | 4:47 p.m. |
| <b>5.0 REPORTS</b><br>None.   |                |           |
| <b>6.0 BOARD FOCUS/MEMBER TOPICS</b><br>None.   | Chairperson    |           |
| <b>7.0 CONSENT ITEMS</b><br>None.   | Chairperson    | 4:48 p.m. |

| ITEM   | RESPONSIBILITY  | TIME      |
|--|---|-----------|
| 8.0 ACTION ITEMS   | Chairperson   | 4:49 p.m. |
| 9.0 DISCUSSION ITEMS   | C. Helms  | 4:50 p.m. |
| 9.1 Superintendent Search Screening Committee Orientation              |   |           |
| 9.2 Review & Amend Proposed Screening Rubric for Candidate Application |   |           |
| 10.0 FUTURE AGENDA ITEMS   |   |           |
| 10.1 Consent   |   |           |
|  | <ul style="list-style-type: none"> <li>▪ WESD Resolution Services (February 2019)</li> <li>▪ Renew Probationary Employee Contract (February 2019)</li> <li>▪ Contract Employee Extensions (February 2019)</li> <li>▪ 2018-2019 Organization &amp; Procedural Appointments (July 2019)</li> <li>▪ 2018-2019 School Board Meeting Schedule (July 2019)</li> <li>▪ 2018-2019 Per Diem Rate (July 2019)</li> <li>▪ 2018-2019 Board Guidelines (July 2019)</li> <li>▪ 2018-2019 Milk Products RFP Awards (July 2019)</li> <li>▪ 2019-2020 Food Products and Non-Food Supplies Requirement Award (July 2019)</li> <li>▪ Graduation Date (September 2019)</li> <li>▪ Budget Calendar (October 2019)</li> <li>▪ Process &amp; Procedural Manuals (November 2019)</li> </ul> |           |
| 10.2 Reports:  |   |           |
|  | <ul style="list-style-type: none"> <li>▪ Audit Report (February 2019)</li> <li>▪ Risk Management Quarterly Review (May 2019 &amp; November 2019)</li> <li>▪ Safety Committee Reports (October 2018, <u>February</u>, April, &amp; June 2019)</li> <li>▪ Recommendations for Program Change (March 2019)</li> <li>▪ Textbook Committee Recommendations (April 2019) E-Rate (April 2019)</li> <li>▪ Counseling Report (May 2019)</li> <li>▪ SAT Information/Alumni Survey Update (June 2019)</li> <li>▪ GSD Profile Annual Report (November 2019)</li> </ul>  |           |
| 10.3 Board Focus/Member Topics:  |   |           |
| 10.4 Action Items:   |   |           |
|  | <ul style="list-style-type: none"> <li>▪ Audit Approval (February 2019)</li> <li>▪ Establish a Number for Interdistrict Transfers (February 2019)</li> <li>▪ GASB Fund Balances Resolution (May 2019)</li> <li>▪ Textbook Adoption (June 2019)</li> <li>▪ Elect 2018-2019 Board Chair and Vice-Chair (July 2019)</li> <li>▪ Division 22 Standards for K-12 Education with the OARs (January 2020)</li> </ul>  |           |
| 10.5 Discussion Items:   |   |           |
|  | <ul style="list-style-type: none"> <li>▪ Policy CCA-Organizational Chart (January 2019)</li> <li>▪ Budget 101 (April 2019)</li> <li>▪ School Board &amp; Superintendent Goals July 2019)</li> <li>▪ School Board Approves District Goals (August 2019)</li> <li>▪ Superintendent Reports District/Evaluation Goals (September 2019)</li> <li>▪ School Board &amp; Superintendent Agree on Evaluation Process (November 2019)</li> </ul>   |           |
| 10.6 Other Items:  |   |           |
|  | <ul style="list-style-type: none"> <li>▪ Probationary Staff Review (Executive Sessions January 2019 &amp; June 2019)</li> <li>▪ Superintendent Evaluation Process-Board Only (Executive Session January 2020)</li> <li>▪ Superintendent Evaluation (Executive Session February 2020)</li> </ul>   |           |
| 11.0 ADJOURN   | Chairperson   | 6:00 p.m. |