



290 First Street
 P.O. Box 100
 Gervais, Oregon 97026-0100
 Phone: (503) 792-3801
 FAX: (503) 792-3809
 www.gervais.k12.or.us

We, with the involvement of our culturally rich and dynamic community, will provide an educationally creative, enriching and safe learning environment, that will instill a desire to become life-long learners, ready to enter the 21th century workforce and to be responsible citizens.

ADMINISTRATIVE APPLICATION

PLEASE PRINT OR TYPE

Position you are applying for: _____ Date: _____

Name: _____

Current Address: _____

Daytime Phone: _____ Cell Phone: _____

EDUCATIONAL BACKGROUND

SCHOOLS ATTENDED (start with most current)	DATES ATTENDED	DEGREES EARNED

LICENSURE

Do you hold a VALID Oregon Administrative License? Yes No Expiration Date: _____

If not, explain: _____

ADMINISTRATIVE / TEACHING EXPERIENCE

NAME AND LOCATION OF SCHOOL (start with most current)	DATES EMPLOYED	JOB ASSIGNMENT	REASON FOR LEAVING

OTHER EXPERIENCE

NAME AND LOCATION (start with most current)	DATES EMPLOYED	JOB ASSIGNMENT	REASON FOR LEAVING

PROFESSIONAL REFERENCES

NAME	POSITION	ADDRESS	PHONE NUMBER

SKILLS & INTERESTS (Language, Skills & Special Training, Hobbies & Awards)

TYPE	SKILL	ROLE/PROFICIENCY	GRADE LEVEL	YEARS	NOTES

PROFESSIONAL DATA

Please indicate the reason you wish to change from your present position:

All job applicants will be subject to a criminal background check prior to hiring.

This information given above is true and factual to the best of my knowledge.

Signature

Date

Gervais School District is an equal opportunity educator and employer.

The Gervais School district's policy is to provide veterans and disabled veterans with preference as required by law. Applicants are required to provide certification of eligibility for preference. "Falsification of information on this document is cause for immediate termination."